

VILLAGE OF ORLAND PARK

14700 Ravinia Avenue
Orland Park, IL 60462
www.orlandpark.org



Meeting Minutes

Monday, June 5, 2023

7:00 PM

Village Hall

Board of Trustees

CALL TO ORDER/ROLL CALL

The meeting was called to order at 7:02 P.M.

Present: 7 - Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, Trustee Kampas, Trustee Riordan, Trustee Radaszewski and Village President Pekau

VILLAGE CLERK'S OFFICE

2023-0447 Approval of the May 15, 2023, Regular Meeting Minutes

The Minutes of the Regular Meeting of , were previously distributed to the members of the Board of Trustees. President Pekau asked if there were any corrections or additions to be made to said Minutes. Trustees Kampas asked that it be reflected in the minutes that he was attending remotely, however, due to a technical error, the Board was not able to hear him. A motion was made by Trustee Kampas to add the language which was seconded by Trustee Milani. All were in favor. (refer to audio)

I move to approve the minutes of the Board of Trustees Meeting of May 15, 2023.

A motion was made by Trustee Nelson Katsenes, seconded by Trustee Milani, that this matter be APPROVED. The motion carried by the following vote:

Aye: 7 - Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, Trustee Kampas, Trustee Riordan, Trustee Radaszewski, and Village President Pekau

Nay: 0

2023-0448 Approval of the May 15, 2023, Special Meeting Minutes

I move to approve the minutes of the Board of Trustees Special Meeting of May 15, 2023.

A motion was made by Trustee Nelson Katsenes, seconded by Trustee Milani, that this matter be APPROVED. The motion carried by the following vote:

Aye: 6 - Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, Trustee Kampas, Trustee Riordan, and Village President Pekau

Nay: 0

Abstain: 1 - Trustee Radaszewski

PROCLAMATIONS/APPOINTMENTS/PRESENTATIONS

2023-0353 Proclamation Honoring Stella Michalak's 100th Birthday

Mayor Pekau proclaimed June 2, 2023 as Stella Michalak Day in the Village of Orland Park and read a proclamation. (refer to audio)

ACCOUNTS PAYABLE

2023-0460 Accounts Payable through June 5, 2023 - Approval

The lists of Accounts Payable having been submitted to the Board of Trustees for approval and the lists having been determined by the Board of Trustees to be in order and having been approved by the various Department Heads,

I move to approve the Accounts Payable from May 16, 2023 through June 5, 2023 in the amount of \$5,669,227.35.

A motion was made by Trustee Riordan, seconded by Trustee Radaszewski, that this matter be APPROVED. The motion carried by the following vote:

Aye: 6 - Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, Trustee Kampas, Trustee Riordan, and Village President Pekau

Nay: 0

Abstain: 1 - Trustee Radaszewski

CONSENT AGENDA

Passed the Consent Agenda

A motion was made by Trustee Milani, seconded by Trustee Kampas, to PASS THE CONSENT AGENDA, including all the following items marked as having been adopted on the Consent Agenda. The motion carried by the following vote:

Aye: 7 - Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, Trustee Kampas, Trustee Riordan, Trustee Radaszewski, and Village President Pekau

Nay: 0

2023-0437 Payroll for May 14, 2023 - Approval

The lists of Payroll having been submitted to the Board of Trustees for approval and the lists having been determined by the Board of Trustees to be in order and having been approved by the various Department Heads,

I move to approve the Bi-Weekly Payroll for May 14, 2023 in the amount of \$1,881,869.00.

2023-0438 Payroll for May 26, 2023 - Approval

The lists of Payroll having been submitted to the Board of Trustees for approval and the lists having been determined by the Board of Trustees to be in order and having been approved by the various Department Heads,

I move to approve the Bi-Weekly Payroll for May 26, 2023 in the amount of

\$1,566,088.33.

This matter was APPROVED on the Consent Agenda.

2023-0420 Next Day Plus Printer Maintenance Contract 2023

The Village currently maintains and supports nine (9) Xerox and eleven (11) HP print devices at various facilities. Staff requests approval for renewal of a 12-month maintenance contract with Next Day Plus. This agreement includes all parts, labor, and toner replenishment for the aforementioned devices. Costs are incurred "per page" as indicated in the distinct HP and Xerox Equipment Services Schedules, attached as EXHIBIT A and EXHIBIT B, respectively.

I move to waive bidding requirements and approve a sole source agreement for printer maintenance, supplies and support to Next Day Plus of Orland Park as listed in the pricing schedules;

AND

To authorize the Village Manager to execute all related contracts and pricing schedules subject to Village Attorney review.

This matter was APPROVED on the Consent Agenda.

2023-0441 SB Friedman Development Advisors as needed Consulting Services

SB Friedman has, and continues to assist, the Village in various economic development matters. Key areas of work include, forecasting incremental property tax revenue, forecasting sales tax revenue, forecasting business district sales and/or hotel tax revenues, reviewing developer pro formas and requests for Village financial support, providing term sheet, economic incentive agreement and/or redevelopment agreement negotiation support and participating in calls with Village and developers. Staff is requesting to continue the ongoing engagement for an hourly as needed services agreement with SB Friedman.

I move to approve the agreement with SB Friedman Development Advisors for hourly as needed consulting services;

AND

Authorize the Village Manager to execute all related contracts, subject to Village Attorney review.

This matter was APPROVED on the Consent Agenda.

2023-0415 149th Street Wetland Clean Up Phase I

The existing 149th Street Wetland is located on the west side of Ravinia Avenue at 149th Street (across from Orland Park Public Library). This site is utilized annually by the Recreation & Parks Department for the Turkey Trot 5K and

Haunted Woods.

The Utilities Division has reached out to the preapproved stewardship vendors to provide proposals for site clean-up to be completed by end of FY23. The cleanup efforts will be along the west easement of the back yards on Avenida Del Este Street, and east easement along the Ravinia Ave bike path. Due to cost, the clean-up will be broken into two (2) phases. Phase I (FY23) will handle site preparation for selective woody and dead vegetation removal, and seeding of a low maintenance "no mow fescue".

Phase II will be more in line with the Village's current stewardship projects. Phase II (FY24-28) will be a five (5) year stewardship, consisting of five (5) visits per year handling invasive species, woody/dead vegetation removal, and post-seeding management.

A request for proposals for Phase I was sent to pre-qualified ecological stewards on April 12, 2023, with a submission deadline of April 26, 2023. A summary of proposals is below:

- V3: \$56,820.00
- Pizzo: \$57,435.34
- Davey Resource Group: \$134,795.00
- Stantec: Responded via email that they would not be bidding at this time.
- Black Lagoon: Responded via email that they would not be bidding at this time.

Staff is recommending V3 to be selected for Phase I.

I move to approve the stewardship of 149th Wetland Clean Up Phase I to V3 of Woodridge IL, for an amount not to exceed \$56,820.00;

AND

Authorize the Village Manager to execute all related contracts, subject to Village Attorney review.

This matter was APPROVED on the Consent Agenda.

2023-0395 Catalina Subdivision Water Main Replacement Additional Oversight - Change Order Request

Catalina Subdivision Phase I of III Engineering for Water Main and Storm Water Improvements was approved at the May 16, 2022 Board meeting. After receiving the engineering estimate to complete Phase I of the project, which consists of lining the twelve inch (12") water main running from 80th Avenue, down Wheeler Drive, to Elevated Tank #5 at Wheeler and Harlem Avenue, staff determined that it would be beneficial to expand the project to include the Willow Wood Court area in the north east corner of the Catalina Subdivision because of numerous water main breaks in that area as well. The additional work will include lining

approximately two thousand seven hundred fifty feet (2,750') of water main and some open cut water main replacement. The open cut replacement will be to increase the six inch (6") water main to eight inches (8") down Willow Wood Court, and loop the water system in that area.

Engineering for the additional scope has been completed by Christopher Burke Engineering under the original contract. Staff recommends working with the same engineer who has been on the project from the start of Phase I. The additional oversight would result in an additional cost of \$62,826.00.

I move to approve the proposal from Christopher B. Burke Engineering of Rosemont, Illinois for construction oversight in an amount not to exceed \$62,826.00;

AND

Authorize the Village Manager to execute a change order with Christopher B. Burke Engineering for construction oversight, subject to Village Attorney review.

This matter was APPROVED on the Consent Agenda.

2023-0414 Centennial Park West Restroom Relocation Project - Sole Source Request

On July 6, 2020, the Village Board approved a sole source request for the installation of utility services and foundations for two (2) pre-fabricated restrooms in Centennial Park and Centennial West Park (see 2020-0475). In order to accomplish the installation of these restrooms, which included plumbing/mechanical, electrical, concrete, and underground utility services, the Village contracted with Airy's, Inc. as a general contractor for the project. This approach resulted in the timely installation of the restrooms.

As plans for Centennial Park West have changed since 2020, one (1) of these restrooms must now be relocated to accommodate the Centennial Park West Concert Venue. A new location near the entrance to Centennial Park for the restroom has been identified by the Recreation & Parks and Public Works Departments. The proposed location is close to the CPAC and Marina parking lots (see attached location exhibit), and allows for the utilization of existing water, sanitary, and electrical services.

As the initiation of the Centennial Park West Concert Venue project is nearing, the Public Works Department believes a similar construction scheme to the one taken in 2020 would be the most efficient means of relocating the restroom. The complex nature of the project, which involves multiple trades and the coordination with the restroom manufacturer and ComEd, also lends itself well to this approach.

Airy's Inc. has provided the Village with a proposal based on prevailing wage labor rates that includes project management, bonds, excavation/backfill, concrete

foundation, sanitary, water, mechanical and electrical services. A line for contingency was included in the proposal but may only be used with Village approval. Airy's will act as the prime contractor and coordinate electrical, plumbing/mechanical, and concrete subcontractors for this project. Public Works has worked successfully with Airy's on similarly complex projects, including the 2020 restroom project and numerous emergency water main repairs and storm pipe replacements.

It should be noted that a separate contract is in currently in progress with CXT, Inc., the restroom manufacturer, for the transport and placement of the restroom at the proposed location. Approval of the CXT, Inc. proposal is not a part of this Board approval request. The Public Works Department will ultimately coordinate with CXT and Airy's to complete the project. Public Works has already coordinated with ComEd on electrical service for the project.

As such, due to an abbreviated construction timeline and the complex nature of the project, the Public Works Department is requesting approval of a sole source request and associated proposal from Airy's Inc. for a total amount not to exceed \$121,230.00 (\$110,318.00 plus a contingency of \$10,912.00). The contingency is requested to address change orders made necessary by circumstances not reasonably foreseeable at the time of Board approval.

I move to approve the sole source request and proposal E23-143 from Airy's Inc. dated May 19, 2023 for the Centennial Park Restroom Relocation for an amount not to exceed \$121,230.00 (\$110,318.00 plus a contingency of \$10,912.00);

AND

Authorize the Village Manager to execute all related contracts, subject to Village Attorney review;

AND

Authorize the Village Manager to approve change orders not to exceed the contingency amount.

This matter was APPROVED on the Consent Agenda.

2023-0396 Village Hall Access Control Reader Installation - Sole Source Request

On May 15, 2023, the Village Board approved the rejection of ITB 23-013 "Village Hall Security Improvement Project" due to higher than expected bid prices. In the Board report for this rejection, it was noted that Public Works staff recommended the installation of new security card door access readers in lieu of the scope of work of ITB 23-013.

In an effort to improve the overall security of and access to specific rooms within

Village Hall, the Public Works Department worked with Sound Inc. of Naperville, Illinois, to identify ten (10) additional Lenel access control locations within the facility. It should be noted that Sound Inc. previously installed and currently maintains the thirteen (13) existing control readers at Village Hall. The Village has used Sound Inc. for assistance with many security projects, who is the local sales representative for the type of card readers used throughout all Village facilities. Sound Incorporated is licensed by the State of Illinois to act as a private alarm contractor. All Sound employees involved in the engineering, design, sale, installation, documentation and maintenance of the proposed work hold Permanent Employee Registration Cards (PERC) as required by the state (225 ILCS 446/80).

A summary of the ten (10) new panel locations is provided below. The scope of work provided by Sound Inc. includes all access readers/equipment as previously quoted but also all the electrical wiring/panels, and door hardware/equipment in the design drawings needed to complete the access control reader installation.

Lower (Lake) Level

Human Resource Storage Room

New Flex Space (Former Southwest Mayor's Office)

IT Storage Room

First Floor

Board Room Entrance Doors (2)

Board Room Exit to Trustee Area

Second Floor

Conference Room A

Human Resource File Room

AV Balcony (Mezzanine)

Conference Room D

As such, the Public Works Department is requesting approval of a sole source request and associated proposal from Sound Inc. for a total amount not to exceed \$208,909.80 (\$189,918.00 plus a 10% contingency of \$18,991.80). The contingency is requested to address change orders made necessary by circumstances not reasonably foreseeable at the time of Board approval.

I move to approve the sole source request and proposal from Sound Incorporated dated May 18, 2023 for the installation of access control readers at Village Hall for an amount not to exceed \$208,909.80 (\$189,918.00 plus a 10% contingency of \$18,991.80);

AND

Authorize the Village Manager to execute all related contracts, subject to Village

Attorney review;

AND

Authorize the Village Manager to approve change orders not to exceed the contingency amount.

This matter was APPROVED on the Consent Agenda.

2023-0462 A/E Services - Police Department Firing Range and EOC Facility Project CDs

On January 16, 2023, the Village Board approved the proposal from Valdes Engineering for the creation of Schematic Design (SD) documents for the Police Department Firing Range and EOC Facility Project (see 2022-0899). The approval allowed for the completion of the SDs only for this project. As the five (5) year capital plan had not been completed at the time, approval for the next step of the project design, Construction Documents (CDs), were not included in the Board's approval.

As the Village's five (5) year capital plan now includes the construction of the Police Department Firing Range and EOC Facility in 2024, the completion of CDs is now necessary.

As such, the Public Works Department is requesting approval from the Village Board to approve the proposal from Valdes Engineering to complete the CDs for the Police Department Firing Range and EOC Facility Project. Valdes' proposal included a 4.70% percentage fee to complete CD Documents and Specifications for this project.

As the target construction cost for the project is \$8,000,000, and the fee for the completion of the CDs is 4.7% of this cost, the cost for the completion of Construction Design Documents and Specifications for the Police Department Firing Range and EOC Facility Project would be an amount not to exceed \$376,000.00.

I move to approve the proposal from Valdes Engineering for the completion of Construction Design Documents and Specifications for the Police Department Firing Range and EOC Facility Project for a cost not to exceed \$376,000.00;

AND

Authorize the Village Manager to execute all related contracts, subject to Village Attorney review.

This matter was APPROVED on the Consent Agenda.

2023-0466 BWP Corp., d/b/a Cannabliss - Business License - 21-27030

At the May 15, 2023 Special Village Board meeting, the Board of Trustees conducted an “on the record” review of the matter, heard arguments of counsel and conducted their deliberations with respect to the appeal.

I move to support the Hearing Officer's findings, decision, and order in the matter of BWP Corp., d/b/a Cannabliss.

This matter was APPROVED on the Consent Agenda.

2023-0440 Oak Lawn Regional Water System - Ordinance for Approving the Changes to the Conforming Agreement

At the May 1, 2023, Board of Trustees meeting, the Village Board approved a motion to adopt the Second Amendment to the Regional Water System Water Sale Purchase and Service Agreement. Since that time, it has been determined that an actual Ordinance is needed as part of this second amendment.

The Oak Lawn Regional Water System (RWS) is proposing the following three changes to the Second Amendment to the Regional Water System Water Sale, Purchase and Service Agreement between the Village of Oak Lawn and Certain of Municipal Customers (Conforming Agreement). The Village of Orland Park is a customer to this agreement.

1. Change to the ownership of the water transmission line and related appurtenances of the Orland Park Spur Two from the Village of Orland Park to Village of Oak Lawn. The change in ownership is required by the IEPA to approve their low-interest loan for the project or otherwise known as Bid Package 7B.
2. Clarify the ownership of the Palos Hills Metering Station and Pump Station between the Village of Oak Lawn and the City of Palos Hills. This clarification will increase the likelihood of the Regional Water System to receive an IEPA loan for Bid Package 8 also known as Palos Hills Spur.
3. Better define the backflow devices for the customer communities for approved emergencies. This change will assist the Village of Orland Park to install a bypass at Orland Park's Main Pump Station.

The RWS Managers' Group approved these changes at their meeting on April 18, 2023.

Additionally, the changes were reviewed and accepted by the Village attorney and Finance Department on April 18, 2023. Their reviews indicated that the financial formula used in the original agreement for allocation of expenses to the customer communities remains the same.

I move to adopt Ordinance 5807, entitled: AN ORDINANCE OF THE VILLAGE

OF ORLAND PARK, COOK AND WILL COUNTIES, ILLINOIS, AMENDING CERTAIN PROVISIONS OF THE LONG TERM WATER SALE, PURCHASE AND SERVICE AGREEMENT BY AND AMONG THE VILLAGE OF OAK LAWN, COOK COUNTY, ILLINOIS, AND OTHER MUNICIPALITIES, AND AUTHORIZING THE EXECUTION AND DELIVERY OF SAID AMENDMENT.

This matter was PASSED on the Consent Agenda.

2023-0426 Great Pumpkin Party Fees & Ticketing Platform

The Great Pumpkin Party is a highly anticipated special event hosted by the Village each fall. This family centric event takes place in two separate, 2-hour sessions of 1200 attendees per session. Activities include fall themed games, DJ and dancing, a pumpkin smash, costume contest, candy guess, maze, corn bin, pony and hayrides, a prize corral, photo opportunities, pumpkin patch, donut bobbing and more.

Prior to 2020, the Great Pumpkin Party was a free drop-in event that did not require registration. The Pandemic necessitated a registration process to control the total event attendance. In 2020, staff added a participation fee of \$3 for residents and \$5 for non-residents to off-set costs. In 2021 and 2022 the fee was \$5 for residents and \$8 for non-residents.

Attendance in 2022 was 807 residents and 392 non-residents earning a total of \$6,970.

Check-in for the two-hour sessions has proven to be a tedious, time consuming process utilizing alphabetical attendance sheets. Staff are tasked with sorting through more than a dozen pages of registrants in a difficult process that delays participant's entry into the event. This negatively impacts the overall experience as guests await check-in for the 2-hour event.

A number of other Village special events utilize the online platform Universe.com for ticketing. This enables staff to more easily admit guests by scanning a barcode speeding up the entry process.

While the use of Universe for check-in purposes is more efficient, the system does not have an ability to process residents at a lower rate than non-residents.

As a result, staff recommend offering Village residents an exclusive in-person early-bird, registration rate of \$5 per person for a two-week period. After this initial registration period, the fee would increase to \$7 and be offered online through Universe.com to both residents and non-residents.

The Recreation Advisory Board reviewed and approved this process at the January 4, 2023 Recreation Advisory Board Meeting.

Based on 2022 attendance, staff expect estimated revenues of \$7,042 in 2023 utilizing this new format.

I move to approve utilizing the Universe.com ticketing platform for the 2023 Great Pumpkin Party, and offering Orland Park residents a discounted admission of \$5 for a two-week period, after which the fee would be increased to \$7 for residents and non-residents at Universe.com.

This matter was APPROVED on the Consent Agenda.

2023-0445 RFP 23-040 Taste of Orland Park Tents, Tables and Other Supplies Rental Contract

In February 2022, RFP 23-017 (attached with scope of work) was issued to solicit proposals for tents, tables and other event rental supplies in support of the Taste of Orland Park and other Village special events for a three-year period. The RFP resulted in one proposal from Indestructo Rental, Inc.

Rather than enter into a three-year agreement before the Centennial Park West project is complete, staff issued RFP 23-040 (attached with scope of work) for a one-year agreement solely for the 2023 Taste of Orland Park.

The RFP resulted in two submittals. One from Indestructo Rental Company, Inc. (attached) for a total of \$30,988.50. A second proposal was received from Big Tent Events, however, the proposal was disqualified as the submittal was for RFP 23-017.

References for Indestructo Rental Company, Inc. shared that the quality of the tents and supplies are excellent, and that the companies' ability to meet deadlines, responsiveness in emergencies and ease of working with supervisory and event set-up staff are all very good.

As such, staff recommend entering into an agreement with Indestructo Rental Company, Inc to provide tents, lights, tables, chairs and other supplies for the 2023 Taste of Orland Park. Staff request a contingency of 10% (\$3,098.85) to allow for flexibility in the number of tents and other supplies to meet the needs of the 2023 Taste.

I move to approve entering into a contract with Indestructo Rental Company, Inc to provide tents, lights, tables, chairs and other supplies for 2023 Taste of Orland Park, at a total cost of \$30,988.50, plus a contingency of 10% (\$3,098.85) to allow for increasing the quantity of tents and supplies needed to meet the needs of the 2023 Taste for a total not to exceed \$34,087.35;

AND

Authorize the Village Manager to execute all related contracts, subject to attorney review;

AND

Authorize the Village Manager to approve change orders not to exceed the contingency amount.

This matter was APPROVED on the Consent Agenda.

2023-0370 RFP 23-016 Centennial Park Backstops

In 2022, Centennial Park Ballfields hosted in excess of 2,000 baseball/softball practices, in addition to 32 scheduled tournaments hosting thousands of athletes, coaches and families. In an effort to better serve resident organizations, as well as to continue to attract tournaments, staff issued RFP 23-016 Centennial Park Backstops (attached with scope of work) on February 3, 2023. The RFP solicited proposals for the removal and replacement of the dome backstops on Centennial ball fields one through five, and the installation of new, vertical fencing and netting backstops identical to those utilized at the John Humphrey Complex.

Proposals (attached with tabulation) were received from National Sports Nets, LLC and Proline Fence as detailed below.

National Sports Nets, LLC: \$399,880 (\$79,976/fld.)

Proline Fence: \$359,675 (\$71,935/fld.)

Proline Fence has completed similar installations at the Naperville Park District's Wolf's Creek Crossing Community Park and the district's DuPage River Sports Complex. Additionally, Proline installed fencing the Wheaton Park District's Atten, Graf and Hoffman Parks.

Each of the references provided positive support noting the quality of Proline's products and excellent service.

As such, staff recommend awarding this installation to Proline Fence of Homer Glen, IL, at a cost not to exceed \$359,675 plus a 5% contingency of \$17,983.75 for a total not to exceed of cost of \$377,658.75

Work is expected to occur in November after the baseball/softball season has concluded for the year.

I move to approve awarding RFP #23-016 Centennial Park Backstops to Proline Fence Company for the removal of the existing backstops on Centennial Park fields 1 - 5, and the installation of a new fencing and netting backstop system on these fields for an amount not to exceed \$359,675.00, plus a 5% contingency of \$17,983.75 for a total not to exceed \$377,658.75;

AND

Authorize the Village Manager to execute all related contracts, subject to Village Attorney review;

AND

Authorize the Village Manager to approve change orders not to exceed the contingency amount.

This matter was APPROVED on the Consent Agenda.

2023-0436 FY2023 Budget Amendment #1 - 2022 Rollovers

A detailed spreadsheet (by fund) reflecting budget adjustments is attached.

Project Rollovers

Several projects were anticipated to be completed during 2022, but were delayed for a variety of reasons. There is no overall increase in Village spending, as this spending was projected to have occur in 2022.

Parks Master Plan - Schussler and Centennial Park West

We recently received bids for Schussler Park and Centennial Park West. We budgeted \$19,750,000 in the Capital Projects Fund and \$3,055,000 in the Water & Sewer Fund, for a total budget of \$22,805,000 for these projects. Total bid costs, including \$2,068,429.70 in contingency, is \$24,402,320.53, which is \$1,597,320.53 or 7.0% over the budgeted amount.

Final bid amounts call for more Water & Sewer fund expenses (\$2,258,969.29) and less in the Capital Projects Fund (\$661,648.76). As such, we will increase the Water & Sewer fund budget, lower the Capital Projects Fund budget, and transfer the budget savings from the Capital Projects Fund to the Water & Sewer Fund.

Five Year Plan Revenues

This budget amendment includes changes in revenue sources that were detailed in the five year financial plan. Utility Tax revenue in the amount of \$981,250 will be collected for last quarter of 2023 and collected in the General Fund. Vehicle sticker revenue will no longer be collected, with total reduction of \$925,000. Investment income assumptions for 2023 are also increased by \$250,000. There is no budget amendment for changes in the Home Rule Sales Tax rate because that will be effective January 1, 2024.

Water Meter Replacement Program Acceleration

The original 2023 budget planned on a two year meter replacement program. Since the budget was adopted, this program is being accelerated and with a majority, if not all, of the project being completed in 2023. In order to accommodate this change, the purchase of all meters, the meter replacement

contract, and Finance Department temporary staffing also needs to be increased for 2023. These expenses were planned for 2024.

Police Range / EOC Construction Document Preparation

To continue the Police Range / EOC project, it is necessary to develop construction contract documents beginning in 2023. Anticipated costs for construction documents is \$376,000.

Summerfest Fencing

For improved event security, the Village will be utilizing 8' fencing for this event. Budget impact is \$6,750.

Conceptual Design, Schussler Park All-Inclusive Playground

In order to commence conceptual design, this budget amendment will allow work to begin in 2023 for a total cost of \$26,500.

Public Works Part Time Position

Public Works would like to move one part time maintenance position from Utilities (Water & Sewer Fund) to Streets (General Fund). There is no increase in overall staffing with this change.

ComEd Efficiency Grant - JHC Wiring Upgrades

Funded by a ComEd Efficiency Grant, Public Works would like to use the funds to make some additional repairs to the ballfield lighting at the JHC to prevent frequent outages. These repairs will be beneficial for the complex in order to get through two more seasons until the Musco LED upgrades are completed for the 2025 season.

Budget Corrections

In the final days of budget preparation, the GL Line item for Parks Maintenance was inadvertently modified from the planned \$500,000 to \$50,000. This amendment also adjusts Office Furniture and Office Supplies to help track purchases relating to facility renovation projects. Other changes includes adding in Parking Meter Maintenance and Meter Reading Software systems, which were omitted from the budget. In reviewing the part time Recreation Department wages, we have found that the budget did not include minimum wage adjustments and increases in pay for Centennial Park Aquatic Center employees.

I move to approve expenditure increases in the Insurance Fund, General Fund, Capital Improvement Fund, Recreation & Parks Fund, Commuter Lot Fund, Water & Sewer Fund, and Parks Development Fund in a total amount of \$14,693,374.13, expenditure decreases in the General Fund, Recreation & Parks Fund and Water & Sewer Fund in the amount of \$743,146.76, and a revenue increase in the General Fund and Water & Sewer Fund in the amount of \$1,929,358.76 and decrease in the General Fund revenue budget in the amount of \$925,000 as detailed on the FY2023 Budget Amendment #1.

This matter was APPROVED on the Consent Agenda.

DEVELOPMENT SERVICES AND PLANNING

2022-1016 Prairie Elementary School - Renovations

Petitioner: Ted Schulz, Assistant Director of Building & Grounds, Orland School District 135

Project Representative: Steven McCleary, Engineer Consultant, raSmith Inc.

Purpose: The petitioner seeks approval of a Special Use Permit for a school to continue the existing land use of a 59,939 square-foot elementary school located at 14200 S 82nd Avenue. Approval of a Site Plan, Landscape Plan, and Building Elevations is also requested to construct Phase I improvements which includes a 7,721 square-foot building addition that accommodates 4 classrooms, restrooms, storage and equipment rooms, and an office. Phase II improvements include installation of parking lot islands, renovation of the dumpster enclosure, and additional landscaping to bring the site further into compliance with the Land Development Code.

PLAN COMMISSION SUMMARY

Present at the Plan Commission meeting were 4 Commissioners, members of staff, and representatives of the school, as well as three individuals who were all neighbors of the school. Primary concerns were stormwater, traffic (especially parents queuing in Streamtown Court and their impact on deliveries and refuse pick-up, and the need for a sidewalk on 82nd Avenue), and noise. In addition to addressing the public's comments, the Plan Commissioners raised questions and made comments about the need for additional parking (potentially working with the Recreation and Parks Department for a creative solution), the rationale behind the five schools selected for additions, and traffic enforcement. The Plan Commission recommended by a vote of 4 ayes, 1 nay, and 2 absent, to approve the staff recommendation to approve the petitioner's request, subject to conditions. Please review the Staff Report to the Plan Commission and meeting minutes for more information.

COMMITTEE OF THE WHOLE SUMMARY

Present at the Committee of the Whole meeting were 7 Trustees, members of staff, representatives of the school, and members of the general public. Trustee Healy discussed potentially postponing the vote due to an outstanding issue regarding census data that the Village requested the school district provide months ago. The Mayor responded the census data issue is unrelated to the project requesting approval of zoning matters. The Trustees initiated a motion to postpone voting on the project, which failed by a vote of 5-2. Subsequently, the Trustees initiated a motion to recommend approval of the project, which passed by a vote of 6-1.

COMMITTEE OF THE WHOLE RECOMMENDED ACTION

Regarding Case Number 2022-1016, also known as Prairie Elementary - Renovations, the Committee of the Whole recommends to accept and make

findings of fact as discussed at this Board of Trustees meeting and within the Staff Report dated May 30, 2023;

And

The Committee of the Whole recommends that the Board of Trustees approve a Special Use Permit for a School, subject to the following conditions:

1. The development will be in substantial conformance with the Site Plan for Prairie School dated May 3, 2023, the Landscape Plan for Prairie School dated May 3, 2023, and the Building Elevations for Prairie School dated December 29, 2022.
2. The Engineering Programs and Services Department must approve final engineering and final landscape plans prior to the commencement of site improvements.
3. A traffic and parking control/management plan must be approved by the Director of Engineering prior to occupancy of the building addition.
4. A new dumpster enclosure meeting Land Development Code requirements must be installed at a deferred date.
5. A Plat of Easement granting utility access easements must be recorded prior to the start of the 2025-2026 school year.
6. A letter shall be provided by the school district allowing Village access to the site to maintain existing and proposed utilities prior to recording of the plat of easement.
7. Parking lot improvements as noted on attached Deferred Improvements Exhibit dated March 28, 2023, meeting all Land Development Code requirements be completed by December 1, 2025.

President Pekau made a motion to approve the Committee of the Whole recommendation with a change to maintain not less than the current number of parking spaces and to remove islands and /or landscaping to achieve this number of parking spaces. Total landscape planting requirements can be met at other location on site. It was moved by Trustee Kampas and seconded by Trustee Katsenes.

President Pekau had questions. (refer to audio)

Development Services Director Steve Marciani responded to President Pekau. (refer to audio)

I move to approve the Committee of the Whole recommended action as presented for case 2023-0067, also known as Prairie Elementary School - Renovations, as presented in the Staff Report to the Committee of the Whole for this case [with the following amendments (if necessary)];

AND

I move to adopt an Ordinance 5808, entitled: ORDINANCE GRANTING A SPECIAL USE --PRAIRIE ELEMENTARY SCHOOL - 14200 S. 82nd AVENUE).

A motion was made by Trustee Kampas, seconded by Trustee Nelson Katsenes, that this matter be APPROVED. The motion carried by the following vote:

Aye: 6 - Trustee Nelson Katsenes, Trustee Milani, Trustee Kampas, Trustee Riordan, Trustee Radaszewski, and Village President Pekau

Nay: 1 - Trustee Healy

ENGINEERING

RECREATION AND PARKS

2023-0451 RFP 23-038 Centennial Park West Concert Venue Award

The Village issued RFP 23-038 Centennial Park West Concert Venue (attached with scope of work) on April 17, 2023 with a due date of May 15, 2023 to solicit proposals from qualified contractors with extensive experience in amphitheater, stage, building and park construction and development. An addendum issued on May 12, 2023, extended the proposal deadline to May 18, 2023.

The project includes site clearing, earth work, concrete and concrete paving, asphalt paving, masonry, metals, wood/plastics/composites, thermal and moisture protection, openings, finishes, specialties, equipment, furnishings, plumbing, heating, ventilation, air-conditioning, electrical, communications, electronic safety and security, exterior improvements, landscaping, fencing, and utilities all in support of the construction of a concert stage with supporting band suite (band rooms, restrooms, showers, hospitality suite, manager's office, electrical and storage room), audience lawn and ADA seating, vendor, sponsor and VIP pads, sound mixing station, paths, a service yard and loading dock.

The RFP yielded five proposals (bid tabulation attached) as shown below.

Reed Constructions: \$11,248,0000
Construction Inc.: \$10,840,000
AGAE Contractors, Inc.: \$10,424,000
Industria Construction Services: \$9,598,000
CCC Holdings, Inc.: \$9,296.866

Proposals were evaluated to ensure each's proposal met the full intention of the projects scope of work. In addition, contractors were evaluated by their qualifications as demonstrated by projects of similar size, scope and complexity; the qualifications and experience of the contractor's staff including the proposed project manager(s) and superintendent(s); the contractor's load capability and capacity to take on the Centennial Park West project, proposed quality of

subcontractors; ability to secure long-lead items, the contractors financial viability, ability to meet the project completion deadline and total lump sum price proposed.

The contractors with the three lowest proposals, AGAE, Industria and CCC Holdings were invited to interview with Village and Wight staff. Reed Construction, after expressing a willingness to lower the lump sum proposal, was also invited to participate in an interview. Construction Inc. was not selected for an interview due to the proposal cost.

Wight conducted reference checks on behalf of the Village for CCC Holdings. One noted that they were in active litigation with CCC and that items from a 2021 project have outstanding items to be completed.

During the interview, CCC Holdings provided unbranded photo handouts of additional large projects under contract with CCC. These were not included in the contractor's initial proposal. When asked to provide references to these projects during the interview, CCC responded affirmatively. Upon follow-up by staff to secure these references, CCC responded they would not be providing any additional information above the proposal.

Based on this information, Wight, and Village staff believe CCC should not be considered for this project.

Industria provided the second lowest proposal, however, as noted in Wight's recommendation, after reviewing their proposal documents, the additional requested information and meeting with their team, the consensus was they were not qualified.

Reed Construction after revision, provided the third lowest proposal at \$10,371,643. US Healthvest, one of Reed's references, shared that Reed has delivered projects on-time, dealt with unforeseen circumstances well and delivered a \$20M project early and under budget. Further, the quality of their work is high, they use quality laborers, and they are a great group to work with. Additionally, Healthvest notes Reed is easy to communicate with and provide more personal attention to their projects.

As a part of the interview, each contractor was asked to submit a "best proposal price" for the full scope of work without alterations by 5pm, May 31, 2023.

This resulted in the following lump sum pricing from each contractor:

CCC Holdings, Inc.: \$9,296.866 (no change)

Industria Construction Services: \$9,574,000 (\$24,000 less than original proposal)

Reed Constructions: \$9,973,297 (\$398,346 lower than revised proposal)

AGAE Contractors, Inc.: \$10,424,000 (no change)

Proposals, along with interviews, and additional information requested (see

attached), reveal that AGAE and Reed each possess strong qualifications, experiences, personnel, resources and quality subcontractors to successfully achieve the desired outcome of the Centennial Park West RFP. As the most qualified of the three lowest proposals, Wight (see attached endorsement) and staff recommend the Centennial Park West Concert Venue be awarded to Reed Construction at a cost of \$9,973,297, plus a 10% contingency of \$997,329.70.

In addition, staff recommend including Alternate 2 (fencing) at \$172,831.00 and Alternate 3 (attached storage room) at \$170,000.00 to the project scope for a total cost not to exceed cost of \$11,313,457.70.

Trustee Healy had comments and made a motion to amend the original motion to reduce the contingency amount to 5% from 10%. It was seconded by Trustee Radaszewski. (refer to audio)

President Pekau had comments and questions. (refer to audio)

Director of Recreation and Parks Ray Piattoni and Director of Engineering and Programs Khurshid Hoda responded to President Pekau. (refer to audio)

President Pekau had additional comments. (refer to audio)

Trustee Riordan had comments and questions. (refer to audio)

Village Manager Koczwara responded to Trustee Riordan. (refer to audio)

The roll was called on the amendment to the motion. Trustees Healy, Radaszewski and Katsenes voted AYE. Trustees Milani, Kampas, Riordan and President Pekau voted NAY. The amendment to the motion failed. (refer to audio)

I move to approve entering into a contract with Reed Construction at the proposed cost of \$9,973,297, plus Alternates 2, \$172,831 and 3, \$170,000, and allowing a 10% contingency of \$997,329.70 for unforeseen circumstances as well as any necessary changes in the project scope during construction for a total contract value of \$11,313,457.70;

AND

Authorize the Village Manager to execute all related contracts, subject to Village Attorney review;

AND

Authorize the Village Manager to approve change orders not to exceed the contingency amount.

A motion was made by Trustee Riordan, seconded by Trustee Radaszewski, that this matter be APPROVED. The motion carried by the following vote:

Aye: 7 - Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, Trustee Kampas, Trustee Riordan, Trustee Radaszewski, and Village President Pekau

Nay: 0

2023-0432 Recreation & Parks Facility Behavior Guidelines

On November 21, 2023, the Village Board approved Sportsplex Drop-in Open Gym and Field protocols for the use of the gym and soccer fields.

These include:

- a). Requiring all residents and non-residents that are not a Sportsplex member to obtain a Recreation & Parks ID; said ID shall be updated on a yearly basis.
- b). Requiring those under the age of 13 to be accompanied by an adult; (a ratio of 5 children to one parent shall be permitted).
- c). After a thorough investigation, any individual under the age of 18 engaged in a fight that results in a police response will be suspended from all Village Recreation and Parks facilities and shall be issued a municipal violation. It shall then be up to the discretion of staff to determine the length of suspension and when the individual is allowed to apply for reinstatement; however, in any case, the individual will be able to reapply for reinstatement after one-year. Individuals involved in an altercation that does not result in a police response shall be subject to suspension.
- d). The Village shall retain the right to permanently ban any individual from all Village facilities for life regardless of age, if the actions by an individual warrant such action.

- e). Any individual suspended for one year or greater can reapply for reinstatement to the Village Manager after one-year.

The outlined protocols have proven to be effective in curbing disruptive and inappropriate behavior in the Sportsplex. Staff seek Board approval to adopt a uniform guideline (attached), to consistently administer suspensions or bans from Village facilities based on the severity of an individual's behavior.

The Recreation Advisory Board (RAB) unanimously approved the Behavior Guidelines during the April 4, 2023 RAB meeting.

President Pekau noted that the motion needed to be amended to read "engaged in inappropriate" rather than "engaged in appropriate".

Trustee Kampas made a motion to change the last clause to read "to be engaged in inappropriate and/or disruptive behavior ". It was seconded by Trustee Milani. All were in favor. (refer to audio)

Trustee Katsenes had a question. (refer to audio)

Director of Recreation and Parks Ray Piattoni responded to Trustee Katsenes. (refer to audio)

I move to approve the use of the Behavior Guidelines as presented for use in all Village of Orland Park facilities and parks in the administration of consequences to individuals found to be engaged in inappropriate and/or disruptive behavior as outlined in these guidelines.

A motion was made by Trustee Radaszewski, seconded by Trustee Healy, that this matter be APPROVED. The motion carried by the following vote:

Aye: 7 - Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, Trustee Kampas, Trustee Riordan, Trustee Radaszewski, and Village President Pekau

Nay: 0

2023-0449 Heritage Sites Strategic Plan

On April 3, 2023 staff presented a draft of the Heritage Sites Strategic Plan (attached) to the Committee of the Whole to gain input on the Strategic Plan. This draft outlined the Villages historic assets in each's current format, and includes recommendations for each site over the next five years.

Staff then presented the draft Plan to the Museum Advisory Board and the Stellwagen Family Foundation in separate meetings during the month of May 2023.

Each group provided feedback ranging from disappointment to support for the historic sites to work under one umbrella in a collaborative unified fashion to preserve and present Orland Park's historic assets.

A revised draft of the Heritage Site Strategic Plan is attached. Changes from the version previously presented to the Committee of the Whole, the Museum Advisory Board and Stellwagen Family Foundation include:

1 - Closing the Museum effective upon adoption of the Heritage Sites Strategic Plan.

*Short-term, the building would be utilized for programs and to store archival items only. Exhibits within the Museum would cease, and instead, historical displays will be in the Village Hall display cases, other Village facilities and the Orland Park Public Library.

*Long-term, programs will shift to other Village facilities, and storage of

archival items would shift to the Recreation Administration building.

2 - Removing Stellwagen Farm Rentals including the 3-season permanent shelter.

3 - Adopting a short and long term plan for the Chiapetti Slaughter House and Hostert Cabins.

*Short-term, these assets would remain in the current locations, thereby saving funds required to move the buildings

*Long-term, relocating these assets to Stellwagen Farm.

Trustee Healy had comments and questions. (refer to audio)

Village Manager George Koczwara responded to Trustee Healy. (refer to audio)

Trustee Milani, Trustee Riordan and Trustee Kampas had comments. (refer to audio)

President Pekau had comments. (refer to audio)

I move to approve adopting the Heritage Sites Strategic Plan.

A motion was made by Trustee Nelson Katsenes, seconded by Trustee Milani, that this matter be APPROVED. The motion carried by the following vote:

Aye: 6 - Trustee Nelson Katsenes, Trustee Milani, Trustee Kampas, Trustee Riordan, Trustee Radaszewski, and Village President Pekau

Nay: 0

Abstain: 1 - Trustee Healy

2023-0454 Ordinance Eliminating the Museum Board

As part of the Historic Sites Strategic Plan, the Village of Orland Park has considered a plan for the use and stewardship of not only its museum, but also various other heritage sites. Part of the plan is the elimination of the Museum Development and Advisory Board and instead create an eventual Heritage Sites Advisory Board for all of the Village's historic sites.

Trustee Healy had comments and made a motion to amend the motion to include an expression of gratitude to the Museum Board members. It was seconded by Trustee Katsenes. (refer to audio)

President Pekau and Trustee Kampas had comments.

The roll was called on the amended motion. Trustees Healy and Katsenes voted AYE. Trustees, Milani, Kampas, Riordan, Radaszewski and President Pekau vote NAY. The motion failed. (refer to audio)

President Pekau had comments. (refer to audio)

I move to adopt Ordinance 5809, entitled: AN ORDINANCE AMENDING THE ORLAND PARK VILLAGE CODE WITH REGARDS TO THE MUSEUM DEVELOPMENT AND ADVISORY BOARD.

A motion was made by Trustee Kampas, seconded by Trustee Milani, that this matter be APPROVED. The motion carried by the following vote:

Aye: 7 - Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, Trustee Kampas, Trustee Riordan, Trustee Radaszewski, and Village President Pekau

Nay: 0

MAYOR'S REPORT

2023-0467 Timothy McCarthy Police Headquarters

In honor of former Chief of Police Timothy McCarthy, the Village of Orland Park is naming the Orland Park Police Department located at 15100 S. Ravinia Ave, Orland Park, IL the Timothy McCarthy Police Headquarters.

Trustees Riordan, Kampas, Katsenes, Healy, Milani, Radaszewski and President Pekau had comments. (refer to audio)

Former Chief of Police Timothy McCarthy had comments. (refer to audio)

I move to approve naming the Orland Park Police Department the Timothy McCarthy Police Headquarters.

A motion was made by Trustee Milani, seconded by Trustee Nelson Katsenes, that this matter be APPROVED. The motion carried by the following vote:

Aye: 7 - Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, Trustee Kampas, Trustee Riordan, Trustee Radaszewski, and Village President Pekau

Nay: 0

VILLAGE MANAGER'S REPORT

2023-0344 Capital Improvement Plan and Five-Year Financial Plan

The Village utilizes two forward looking documents to ensure that the Village continues to maintain its financial health while fulfilling its mission. These two documents are highlighted below and will receive detailed attention later in this document:

*Capital Improvement Plan (CIP)

*Five-Year Financial Plan

The Capital Improvement Plan and the Five-Year Financial Plan, which can be found on the Village's website, will be guiding documents used to ensure that the Village systematically proceeds with continuing to provide first class public services. They also provide important data points that guide both expenditure and revenue options.

Capital Improvement Plan (CIP) Summary

A budget document is split into two main parts: (1) The Operating Budget, and (2) the Capital Improvement Budget. The Operating Budget provides access to general financial information for the Village. It contains estimates of the total resources expected to come into the Village and the total appropriations to fund Village services. Each fund and anticipated revenue and expenditure budget are described within the Operating Budget, including explanations of any major increases and decreases of budgeted amounts.

The Capital Improvement Budget contains cost estimates and details regarding capital improvement projects. Examples of capital improvement projects include Village infrastructure projects, information technology improvements and rolling stock. The Capital Improvement Budget also displays the anticipated funding sources and the financing plan of the project.

Five-Year Financial Plan Summary

The Five-Year Financial Plan is a tool to help the Village Board and the community better understand the Village's fiscal outlook and engage in long-term strategic resource planning. Similar to all municipalities, Orland Park has difficult decisions to make every budget year. The Five-Year Financial Plan will help provide context for these decisions and illustrates the fiscal consequences of each policy choice.

The Five-Year Financial Plan presents the causes of projected imbalances and provides a tool for examining various policy options and facilitating dialogue about those choices. The purpose of this Plan is to begin to identify and examine some of the major issues leading up to the budget process and provide a tool for planning to address those issues over a multi-year timeframe.

The Five-Year Financial Plan ("Plan") includes a 5-year projection of revenues and expenditures based on historical trends of current policies and services and expenditure projections that include capital replacement. As a result, the Plan illustrates that while the Village's finances are well-managed, revenue in the current economic climate is insufficient to meet the demand for services (including capital replacement) at current tax and fee rates.

Over the past several years since the pandemic, the Village has worked hard to maintain the quality level of service our residents have come to expect. The Village has eliminated many positions, consolidated jobs and duties, delayed capital projects and equipment expenditures and is still hoping that the pace of

inflationary increases stabilize to pre-pandemic levels.

Operating expenses and debt repayments are growing faster than revenue. At this pace, without additional revenue, the Village will not be able to undertake certain capital improvements.

The Village proposes to address these challenges through the following tools:

Expenditure Control

***Controlling personnel costs

***Controlling insurance costs

***Controlling costs through intergovernmental cooperation

Alternative Revenues Sources

***Electricity/Natural Gas Tax

***Eliminate Vehicle Sticker Program

***Increase Home Rule Sales Tax by a half point

***Reduce Property Taxes so they do not account for more than 5% of tax bill

The Five-Year Financial Plan has a detailed explanation of the following alternative revenue sources that are being recommended.

Utility Taxes - Beginning in the fourth quarter 2023, it is estimated that an electricity and natural gas tax will generate approximately \$3.5 million annually. All of this revenue will be earmarked for capital costs including the construction of an indoor firing range, training center, and emergency operations center for the Police Department.

Vehicle Sticker discontinuation - Beginning this fiscal year, the Vehicle Sticker Program would be discontinued immediately.

Home Rule Sales Tax Increase - It is estimated that a half point increase of the Home Rule Sales Tax will generate approximately \$7.6 million annually. The revenue will be dedicated to fund projects and purchases found in the Capital Improvement Plan. This half point increase will also allow the Village to transition to a pay-as-you-go (PAYGO) CIP model which would allow the Village to place funds leftover after operating expenditures into a "capital reserve account" and essentially "save up" for capital projects without having to take-on additional debt. If adopted, the Home Rule Sales Tax increase will be effective January 1, 2024.

Reduced Property Tax - The Village will implement a policy that will result in property taxes being reduced so that ultimately the Village's portion of resident's property tax bill would not account for more than 5% of the tax bill. Currently, the Village's portion of a property tax bill accounts for 6.3% of a typical resident's tax bill. The revenue offset will be made up through the increase in the Home Rule Sales Tax of which non-residents account for approximately 60% of this revenue.

This approach shifts the revenue burden more toward non-residents.

Trustees Healy, Katsenes and Milani had comments. (refer to audio)

Trustee Kampas had questions and comments. (refer to audio)

Village Manager George Koczwara responded to Trustee Kampas. (refer to audio)

President Pekau had comments. (refer to audio)

Trustee Kampas had additional comments. (refer to audio)

President Pekau presented information regarding this matter. (refer to audio)

I move to approve the Village of Orland Park 2023-2028 Capital Improvement Plan and Five-Year Financial Plan.

A motion was made by Trustee Nelson Katsenes, seconded by Trustee Kampas, that this matter be APPROVED. The motion carried by the following vote:

Aye: 7 - Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, Trustee Kampas, Trustee Riordan, Trustee Radaszewski, and Village President Pekau

Nay: 0

2023-0347 Municipal Gas Use Tax Ordinance

A municipal gas tax may be imposed under Illinois statutes. This utility tax is a tax on the consumption of natural gas and does not impact the level of property taxes levied on homeowners and businesses. This new revenue source would represent a stable source of significant revenue for the Village yet allows individuals flexibility over their payments by reducing consumption of gas.

Many municipalities, as illustrated in the revenue survey found in the Capital Improvement Plan, impose a natural gas tax. It is an increasingly common source of revenue for municipalities. Creating a new revenue source dedicated to the long-term fiscal stability of the Village is sound financial practice.

The gas tax may be assessed on a per therm basis or as a percentage of the gross bill. The per therm method would provide a more stable revenue source, since it is impacted less by changes in the rate from the utility. At 5¢ per therm, the projected monthly impact on an average resident would be an increase to their natural gas bill of approximately \$5.20.

This additional tax would be added to the regular utility bills residents receive from NICOR, with the user submitting payment to those companies. NICOR would then submit payment of the tax to the Village (minus an administrative fee) on or before

the last day of every month for the corresponding one-month period.

All of this revenue will be earmarked for capital costs including the construction of an indoor firing range, training center, and emergency operations center for the Police Department. It is estimated that the electricity and gas tax will generate approximately \$3.5 million annually.

I move to adopt Ordinance 5810, entitled: AN ORDINANCE CREATING A NEW CHAPTER 24 (IMPOSING A MUNICIPAL GAS USE TAX), OF TITLE 7 (BUSINESS AND LICENSE), OF THE ORLAND PARK VILLAGE CODE, AND APPROVING AND AUTHORIZING THE VILLAGE PRESIDENT TO EXECUTE AN AGREEMENT WITH NORTHERN ILLINOIS GAS COMPANY, D/B/A NICOR GAS COMPANY, FOR MUNICIPAL GAS USE TAX COLLECTION.

A motion was made by Trustee Radaszewski, seconded by Trustee Healy, that this matter be APPROVED. The motion carried by the following vote:

Aye: 7 - Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, Trustee Kampas, Trustee Riordan, Trustee Radaszewski, and Village President Pekau

Nay: 0

2023-0348 Electricity Tax Ordinance

A municipal electric utility tax may be imposed under Illinois statutes. This utility tax is a tax on the consumption of electricity and does not impact the level of property taxes levied on homeowners and businesses. This new revenue source would represent a stable source of significant revenue for the Village yet allows individuals flexibility over their payments by reducing consumption of electricity.

Many municipalities, as illustrated in the revenue survey found in the Capital Improvement Plan, impose an electricity tax. It is an increasingly common source of revenue for municipalities. Creating a new revenue source dedicated to the long-term fiscal stability of the Village is sound financial practice.

This additional tax would be added to the regular utility bills residents receive from ComEd, with the user submitting payment to those companies. ComEd would then submit payment of the tax to the Village (minus an administrative fee) on or before the last day of every month for the corresponding one-month period. This tax impacts both residents and businesses. The average residential customer would see an increase of \$7.35 per month.

All of this revenue will be earmarked for capital costs including the construction of an indoor firing range, training center, and emergency operations center for the Police Department.

It is estimated that an electricity and gas tax will generate approximately \$3.5 million annually.

I move to adopt Ordinance 5811, entitled: AN ORDINANCE CREATING A NEW CHAPTER 23 (IMPOSING AN ELECTRICITY TAX), OF TITLE 7 (BUSINESS AND LICENSE), OF THE ORLAND PARK VILLAGE CODE.

A motion was made by Trustee Healy, seconded by Trustee Riordan, that this matter be APPROVED. The motion carried by the following vote:

Aye: 7 - Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, Trustee Kampas, Trustee Riordan, Trustee Radaszewski, and Village President Pekau

Nay: 0

2023-0345 Home Rule Sales Tax Ordinance

For the past six years, funding the Village's needs for road improvements, capital construction projects and capital equipment has been a significant challenge. General Fund reserves have been utilized for capital related items. With reserves getting closer to the fund balance minimum, alternate revenue sources were explored to fund the capital plan. The proposed Home Rule Sales Tax increase will provide reliable funding for the Village's Capital Improvement Plan.

The Retailer's Occupation Tax is what is commonly refer to as sales tax. It is a tax on general merchandise in the Village of Orland Park and it is taxed at a rate of 9.0%. Of the 9.0%, 1% is returned each month to the Village with the remainder being distributed to the State, the RTA, and the County.

Additionally, a Home Rule Sales Tax was implemented in the Village on January 1, 2002 at a rate of 0.75%. The Home Rule Sales Tax is a tax on general merchandise, except titled vehicles and groceries. When combined together, the Retailer's Occupation Tax and the Home Rule Sales Tax is a total tax rate of 9.75%. Both the Retailer's Occupation Tax and the Home Rule Sales Tax are tracked and collected by Illinois Department of Revenue on behalf of the Village and distributed to the Village on a monthly basis.

It is estimated that a half point increase of the Home Rule Sales Tax will generate approximately \$7.6 million annually. The revenue would be dedicated to fund projects and purchases found in the Capital Improvement Plan. This half point increase will also allow the Village to eventually transition to a pay-as-you-go (PAYGO) CIP model which would allow the Village to place funds leftover after operating expenditures into a "capital reserve account" and essentially "save up" for capital projects without having to take-on additional debt.

I move to adopt Ordinance 5812, entitled: AN ORDINANCE AUTHORIZING AMENDMENTS TO TITLE 7 (BUSINESS AND LICENSE), CHAPTER 7 (MUNICIPAL RETAILERS' OCCUPATION TAX), SECTION 7-7-6 (HOME RULE MUNICIPAL RETAILERS' OCCUPATION TAX AND HOME RULE MUNICIPAL SERVICE OCCUPATION TAX) TO INCREASE HOME RULE SALES TAX.

A motion was made by Trustee Riordan, seconded by Trustee Healy, that this matter be APPROVED. The motion carried by the following vote:

Aye: 7 - Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, Trustee Kampas, Trustee Riordan, Trustee Radaszewski, and Village President Pekau

Nay: 0

2023-0346 Vehicle License Fee Ordinance

The vehicle sticker fee was used for the Village's annual Village-wide road resurfacing program, annual pavement marking program, sidewalk repairs and curb replacement, and pedestrian safety improvements. These projects were accounted for in the Capital Fund. Annually, the revenue collected from the vehicle license program is \$400,000; whereas, the annual resurfacing program generally is \$6 million. The difference is made up from other revenue sources including transfers from General Fund reserves, with the remainder from the Road and Vehicle License (RVL) Fund reserves. These drawdowns from the other funds as well as the draw down from the RVL fund balance have significantly decreased the fund balances in each of these funds. Because these transfers will not be possible in subsequent years, staff is recommending that vehicle stickers be eliminated and instead road resurfacing revenue be generated through an electricity/natural gas tax.

President Pekau had comments. (refer to audio)

I move to adopt Ordinance 5813, entitled: AN ORDINANCE AMENDING TITLE 9, CHAPTER 1, SECTION 9-1-4 OF THE ORLAND PARK VILLAGE CODE: BIENNIAL LICENSE FEES.

A motion was made by Trustee Milani, seconded by Trustee Kampas, that this matter be APPROVED. The motion carried by the following vote:

Aye: 7 - Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, Trustee Kampas, Trustee Riordan, Trustee Radaszewski, and Village President Pekau

Nay: 0

BOARD COMMENTS

Trustees Kampas, Riordan, Milani, Healy, Katsenes, Radaszewski, and President Pekau had Board comments. (refer to audio)

EXECUTIVE SESSION

I move to recess to a Closed Executive Session for the purpose of discussion of a) the appointment, employment, compensation, discipline, performances or dismissal of specific village employees; b) collective negotiating matters between the village and its employees, or their representatives, or deliberations concerning

salary schedules for one or more classes of employees; c) pending litigation against, affecting or on behalf of the village or when found by the board that such action is probable or imminent.

RECESS

Present: 7 - Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, Trustee Kampas, Trustee Riordan, Trustee Radaszewski and Village President Pekau

RECONVENE BOARD MEETING

The roll was called to reconvene the Regular Meeting and Trustees Healy, Katsenes, Milani, Kampas, Riordan, Radaszewski and President Pekau were present.

Purpose of the Executive Session was for the discussion of a) the appointment, employment, compensation, discipline, performances or dismissal of specific village employees; b) collective negotiating matters between the village and its employees, or their representatives, or deliberations concerning salary schedules for one or more classes of employees; c) pending litigation against, affecting or on behalf of the village or when found by the board that such action is probable or imminent.

Report on Executive Session and Action as a Result of, if any.

2023-0497 Walsh v. Village of Orland Park

I move to authorize the Village Manager to execute the settlement agreement and general release, by and between the Village of Orland Park and Liam Walsh.

A motion was made by Trustee Kampas, seconded by Trustee Milani, that this matter be APPROVED. The motion carried by the following vote:

Aye: 7 - Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, Trustee Kampas, Trustee Riordan, Trustee Radaszewski, and Village President Pekau

Nay: 0

ADJOURNMENT: 9:18 P.M.

A motion was made by Trustee Kampas, seconded by Trustee Milani, that this matter be ADJOURNED. The motion carried by the following vote:

Aye: 7 - Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, Trustee Kampas, Trustee Riordan, Trustee Radaszewski, and Village President Pekau

Nay: 0

2023-0498 Audio Recording for June 5, 2023, Board of Trustees Meeting

NO ACTION

/AS

APPROVED:

Respectfully Submitted,

Patrick R. O'Sullivan, Village Clerk