

VILLAGE OF ORLAND PARK

14700 Ravinia Avenue
Orland Park, IL 60462
www.orlandpark.org



Meeting Minutes

Monday, July 16, 2018

7:00 PM

Village Hall

Board of Trustees

*Village President Keith Pekau
Village Clerk John C. Mehalek*

*Trustees, Kathleen M. Fenton, James V. Dodge, Jr., Patricia Gira,
Carole Griffin Ruzich, Daniel T. Calandriello, and Michael F. Carroll*

CALL TO ORDER/ROLL CALL

The meeting was called to order at 7:05 PM.

Present: 7 - Trustee Fenton, Trustee Dodge, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello, Trustee Carroll and Village President Pekau

VILLAGE CLERK'S OFFICE**2018-0468 Approval of the July 2, 2018 Regular Meeting Minutes**

The Minutes of the Regular Meeting of July 2, 2018, were previously distributed to the members of the Board of Trustees. President Pekau asked if there were any corrections or additions to be made to said Minutes. There being no corrections or additions,

I move to approve the minutes of the Board of Trustees Meeting of July 2, 2018.

A motion was made by Trustee Fenton, seconded by Trustee Calandriello, that this matter be APPROVED. The motion carried by the following vote:

Aye: 5 - Trustee Fenton, Trustee Dodge, Trustee Calandriello, Trustee Carroll, and Village President Pekau

Nay: 0

Abstain: 2 - Trustee Gira and Trustee Griffin Ruzich

2018-0478 Catholic Charities - Raffle License

Catholic Charities of the Archdiocese of Chicago is requesting a license to sell raffle tickets beginning July 17, 2018, for their event on August 6, 2018 at the Crystal Tree Golf and Country Club.

Funds raised are to benefit the Loving Outreach to Survivors of Suicide (LOSS) program.

I move to approve issuing a raffle license to Catholic Charities to sell raffle tickets beginning July 17, 2018 for their event on Monday, August 6, 2018 at the Crystal Tree Golf and Country Club.

A motion was made by Trustee Griffin Ruzich, seconded by Trustee Calandriello, that this matter be APPROVED. The motion carried by the following vote:

Aye: 7 - Trustee Fenton, Trustee Dodge, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello, Trustee Carroll, and Village President Pekau

Nay: 0

2018-0479 The Spirit of America Car Show - Raffle License

The Spirit of America Car Show is requesting a license to conduct a raffle during their car show that will take place on Saturday, August 25, 2018, at The Orland Park Crossings.

All proceeds will benefit the Orland Township Food Pantry and Disabled Veterans Fund.

I move to approve issuing a raffle license to the Spirit of American Car Show to conduct a raffle during their car show event on Saturday, August 25, 2018, at The Orland Park Crossings.

A motion was made by Trustee Gira, seconded by Trustee Dodge, that this matter be APPROVED. The motion carried by the following vote:

Aye: 7 - Trustee Fenton, Trustee Dodge, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello, Trustee Carroll, and Village President Pekau

Nay: 0

2018-0482 Working on Wellness Foundation - Raffle License

The Working on Wellness Foundation is requesting a license to conduct a raffle as a fundraiser on Monday, September 24, 2018, at the Orland Park Health and Fitness Center.

I move to approve issuing a raffle license to the Working on Wellness Foundation to conduct a raffle on Monday, September 24, 2018, at the Orland Park Health and Fitness Center.

A motion was made by Trustee Fenton, seconded by Trustee Gira, that this matter be APPROVED. The motion carried by the following vote:

Aye: 7 - Trustee Fenton, Trustee Dodge, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello, Trustee Carroll, and Village President Pekau

Nay: 0

CONSENT AGENDA**Passed the Consent Agenda**

A motion was made by Trustee Griffin Ruzich, seconded by Trustee Calandriello, to PASS THE CONSENT AGENDA, including all the following items marked as having been adopted on the Consent Agenda. The motion carried by the following vote:

Aye: 7 - Trustee Fenton, Trustee Dodge, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello, Trustee Carroll, and Village President Pekau

Nay: 0

2018-0471 Payroll for June 29, 2018 - Approval

The lists of Payroll having been submitted to the Board of Trustees for approval and the lists having been determined by the Board of Trustees to be in order and having been approved by the various Department Heads,

I move to approve the Bi-Weekly Payroll for June 29, 2018, in the amount of \$1,226,472.22.

This matter was APPROVED on the Consent Agenda.

2018-0472 Accounts Payable from July 3, 2018 through July 16, 2018 - Approval

The lists of Accounts Payable having been submitted to the Board of Trustees for approval and the lists having been determined by the Board of Trustees to be in order and having been approved by the various Department Heads,

I move to approve the Accounts Payable from July 3, 2018 through July 16, 2018, in the amount of \$3,163,572.98.

This matter was APPROVED on the Consent Agenda.

2018-0450 Somerglen (Site ID 17-05) & Lakeside (Site ID 17-06) Pond Stewardships

In 2011 the Village established the Basin and Best Practices Management report. The report contains bids and evaluations on village ponds and areas that require stewardship to ensure proper functionality and aesthetics of said areas.

Since the completion of the report, the Village has worked with contractors to perform the required services. The selected companies were chosen based on price and expertise in the area of ecological restoration. V3 Construction Group is one of the companies that were awarded basin and restoration work. V3 Construction Group has proven to be extremely knowledgeable in this area of work and has provided exemplary service to the Village on high profile pond and natural area projects.

Staff reached out to vendors for proposals for the invasive species control and restoration of the Somerglen/Lakeside Pond sites with ongoing stewardship. V3 Construction Group submitted a proposal for a three (3) year (2018, 2019 and 2020) stewardship at a cost of \$32,845.00. Pizzo & Associates has submitted a proposal for the same three year period at a cost of \$81,994.84.

The work includes the control of invasive woody and herbaceous flora through cultural methods, physical removal or the application of appropriate herbicides. The native plants will take advantage of the competitive release created by mowing, and the timely application of herbicide or physical removal of the non-native plants. A prescribed burn will occur in 2020.

I move to approve the Stewardship of Somerglen Pond, site ID #17-05 and

Lakeside Pond, Site ID # 17-06 for 2018 (\$13,645.00), 2019 (\$5,000.00) and 2020 (\$14,200.00) to V3 Construction Group for a total amount not to exceed \$32,845.00 for the three year period of 2018, 2019 and 2020.

This matter was APPROVED on the Consent Agenda.

2017-0387 The Pointe - Approval of Site Plan, Preliminary Landscape Plan, Elevations, Preliminary Plat of Subdivision, and a Special Use Permit

To construct a 103,164 square foot multi-family residential development (known as "The Pointe") including sixty-four (64) attached dwelling units on approximately 1.13 acres of land in the northwest corner of 143rd Street and Southwest Highway in Orland Park within the Village Center (VCD) Zoning District.

I move to approve the Site Plan, Preliminary Landscape Plan, Elevations, Preliminary Plat of Subdivision, and a Special Use Permit for (A) attached dwellings; and (B) a building larger than 50,000 square feet; with modifications from the Village of Orland Park Land Development Code for The Pointe (Case # 2017-0387) as recommended at the June 18, 2018 Development Services, Planning, and Engineering Committee meeting as fully referenced below.

THIS SECTION FOR REFERENCE ONLY (NOT NECESSARY TO BE READ)

I move to approve a Special Use Permit for The Pointe for (A) attached dwellings and (B) a building larger than 50,000 square feet and find that this proposed Special Use meets the eight (8) standards set forth in Section 5-105.E. of the Land Development Code, with the following modifications from the Village of Orland Park Land Development Code:

1. Building Height (Section 6-212.D.3.c.): A two (2) story modification to allow a maximum of five (5) stories.
2. Building Setback (Section 6-212.D.6.c.): A 2' 9 ¾" modification to allow a 2' 2 ¼" setback at the southwest corner of the building after a dedication of land at the south portion of the site.
3. Rear Yard Setback (Section 6-212.D.6.d.): A 20' modification to allow the underground parking to be set back 10' from the rear (north) property line.
4. Parking Setback Landscape Buffer (Section 6-212.D.6.e. and Section 6-305.D.4.b.1.): An 8-10' modification for the east and west parking landscape setback to allow 0-2' of landscaping between the parking lot and right-of-way.
5. Parking Lot and Loading Area Location (Section 6-212.E.2.): A modification to allow the trash enclosure and loading area to be located between the building and the street.
6. Drop-Off/Drive Aisle Setback (Section 6-212.E.2.): A modification to allow

drop-off and drive aisles between the building and the street.

7. Drop-Off/Drive Aisle Screening (Section 6-212.E.2.g.): A modification to allow less than 36" of screening adjacent to drop-off and drive aisles at certain locations.

8. Street Level Transparency (Section 6-212.E.3.): An 11% modification to allow 24% transparency at street level.

9. Retaining Wall Height, Spacing, and Setback (Section 6-302.C.31): A modification to allow height, spacing, and setback differences for retaining walls at certain locations on the site.

10. Foundation Planting (Section 6-305.D.5.a.): A 10' modification to allow 0' of foundation planting along the east and west facades.

And

I move to approve the Site Plan, Preliminary Landscape Plan, Elevations, and Preliminary Plat of Subdivision, in accordance with the plans for The Pointe as noted on the List of Reviewed Plans included within the Staff Report dated June 12, 2018, with the following conditions:

1. All final engineering and Building Division requirements must be met.
2. A Final Landscape Plan and Tree Mitigation Plan must be submitted within sixty (60) days of final engineering for review and approval.
3. Sign Plans must be submitted for review and permit."

And

I move to approve and authorize execution of the Final Plat of Subdivision subject to the following conditions:

1. Submit a Record Plat of Subdivision to the Village for approval and recording.

This matter was APPROVED on the Consent Agenda.

2018-0402 7924 W. 159th Street Land Donation

The owner of 4.3 acres located just north of the existing Walgreen's Store at 80th Avenue and 159th Street has offered to donate the parcel (PIN # 27-13-300-018-0000) to the Village's Open Lands program. Although the parcel is currently in the Village's Business Zoning District, the parcel has never developed and is almost entirely wetland and/or flood plain. Considering the urban surroundings, the site includes an unusually diverse mix of native plant materials

and wildlife. A 12 acre preservation area abuts to the north that is associated with Golfview Subdivision. This older section of the Village has fewer parks and less open space than other newer areas of the Village, with no Open Lands holdings nearby.

Preservation potential: Open Lands Chairman Lou Mule, who is an Ecologist by profession, prepared a complimentary Quick Study of the environs. According to the Study, the site appears to be a good candidate for preservation and restoration due to the relatively high quality of native vegetation present. The area is described as a remnant of naturally occurring marsh wetlands and shrub swamp, centered on two ponds. The site also includes original prairie remnants. The floristic quality of the site is diverse and includes notable wetland species. Some invasive species were also noted. The donation site has the potential to serve as a model for restoration and as a native seed source for other wetlands in other areas of the Village.

Public Access: There is no dedicated public parking for the site, however the site has 80th Avenue frontage and is accessible by sidewalk. The site is unusual for an Open Lands holding because along with the large wetland to the north, it is surrounded by developed area, and is somewhat accessible from abutting multi-family residences. Additionally, there are privately owned commercial parking lots that abut to the south that could be utilized for access, with permission. There are currently no marked trails on the site, but this is a relatively low-cost future improvement that could be considered by the Open Lands Commission.

Development potential: Although this area is identified in the Comprehensive Plan as a 'Development Opportunity', and the land is currently zoned BIZ Business District, it is unlikely to be cost-effective to develop due to the extensive natural constraints. The wetland is identified on the U.S. National Wetland Inventory Map and is likely jurisdictional. The land was originally purchased by the developer of the commercial area to the south with mitigation in mind, but the owner is no longer pursuing that option and now hopes to dedicate the parcel to the Village.

Village responsibility: The subject site as well as the 12 acre site to the north, receives a considerable amount of storm water from the surrounding area, including overflow from detention ponds that serve the commercial properties to the south and from nearby Village street storm sewer discharge. Reportedly some inlet/outlet work on the pond may be needed. Village ownership may be appropriate due to the complexities and multiple users that utilize and impact the site. Another issue is the accumulation of trash on the property, which sometimes results in property maintenance complaints from nearby residents. Acceptance of this land donation will obligate the Village to periodically clean up the site.

I move to accept the land donation near 159th & 80th Avenue subject to a \$10,000 fee to cover costs.

This matter was APPROVED on the Consent Agenda.

2018-0477 Smith Crossing Phase III - 10501 Emilie Lane - Development Agreement - Ordinance

A draft Development Agreement is being presented for the Board to review which sets forth terms and conditions for development of Smith Crossings Phase III proposed for 10501 Emilie Lane in Orland Park.

This is now before the Village Board for consideration and to authorize execution of the finalized agreement.

I move to pass Ordinance Number 5311, entitled: ORDINANCE AUTHORIZING DEVELOPMENT AGREEMENT - SMITH CROSSING PHASE III - 10501 EMILIE LANE)

This matter was PASSED on the Consent Agenda.

2018-0084 2018 Land Development Code Amendments I - Ordinance

On July 2, 2018 the Village Board of Trustees approved Land Development Code amendments for Section 1-104, Section 2-102, Section 5-101, Section 5-112, Section 6-104, Section 6-201, Section 6-202, Section 6-203, Section 6-203.5, Section 6-204, Section 6-204.5, Section 6-205, Section 6-205.1, Section 6-206, Section 6-207, Section 6-208, Section 6-209, Section 6-210, Section 6-211, Section 6-212, Section 6-302, Section 6-304, Section 6-305, Section 6-308, Section 6-409, Section 6-410 and Section 6-411.

This is now before the Village Board of Trustees for consideration of the Ordinance.

I move to pass Ordinance Number 5312, entitled: AN ORDINANCE AMENDING THE LAND DEVELOPMENT CODE OF THE VILLAGE OF ORLAND PARK, AS AMENDED (SECTIONS 1-104, 2-102, 5-101, 5-112, 6-104, 6-201 THROUGH 6-212, 6-302, 6-304, 6-305, 6-308 AND 6-409 THROUGH 6-411).

This matter was PASSED on the Consent Agenda.

PUBLIC WORKS

2018-0481 Ravinia Avenue Water Main Replacement - Bid Award

Ravinia Avenue between 143rd street and 144th Place is scheduled to be rehabilitated this year as part of the 2018 Road Improvement Program. Prior to the road work, approximately 900' of existing 6" cast iron water main, installed in the 1960's, needs to be replaced with new 8" ductile iron water main. This will be one of the last cast iron water main replacements in the area. The new main will also eliminate existing dead ends creating a looped system.

An invitation to bid (ITB 18-030) Ravinia Avenue Water Main Replacement was

published on BidNet Direct from June 26th through July 11, 2018. 161 vendors were notified and 18 downloaded the documents. Sealed bids were opened by the Village Clerk's office on July 11, 2018. Four (4) sealed bids were received. Village staff reviewed the bid submittals.

P.T. Ferro Construction Company of Joliet, Illinois, was identified as the lowest responsible bidder for the Ravinia Avenue Water Main Replacement, with a submitted project cost of \$272,048.25. Upon review of the submitted bids, it is staff's recommendation to accept the low bid from P.T. Ferro Construction Company, in the amount of \$272,048.25, plus a \$15,000.00 contingency for a total of \$287,048.25.

President Pekau had a question. (refer to audio file)

Public Works Project Coordinator Bill Cunningham answered his question. (refer to audio file)

I move to approve accepting the bid for Ravinia Avenue Water Main Replacement from P.T. Ferro Construction Company of Joliet, Illinois at an amount not to exceed \$287,048.25, (\$272,048.25 plus \$15,000 contingency.)

A motion was made by Trustee Fenton, seconded by Trustee Griffin Ruzich, that this matter be APPROVED. The motion carried by the following vote:

Aye: 7 - Trustee Fenton, Trustee Dodge, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello, Trustee Carroll, and Village President Pekau

Nay: 0

2018-0494 Energy Performance Contract for LED Street Lighting Upgrade - Contract Award ESCO Selection

As a part of the Village's effort to become more energy efficient, the Board of Trustees approved the conversion of a portion of the Village's remaining 2500 high pressure sodium street lights to more efficient LED street lights in the FY2018 Capital Budget. This project does not include street lighting along state and county roadways such as LaGrange Road, Harlem Avenue and 159th Street and also does not include decorative lighting such as in the Old Orland Historic District.

The Village advertised the Request for Proposals (RFP 18-023) for Energy Performance Contract LED Street Lighting Upgrades on BidNet Direct from April 16 through May 17, 2018. Five hundred and fifty seven (557) vendors were notified and thirty eight (38) downloaded the documents.

The RFP was opened on May 17, 2018. Four (4) submittals were received from Control Technology & Solutions, LLC (CTS Group) of St. Louis, Missouri;

Leopardo Companies, Inc. of Hoffman Estates, Illinois; Siemens Industry, Inc. of Mount Prospect, Illinois; and TEN Connected Solutions (TEN) of Pittsburgh, Pennsylvania.

Base submittal pricing and savings from three (3) of the submitters were based on standard GE equivalent wattages and one (1) submitter provided pricing on lower GE wattage fixtures. In order to have a quality comparison between submitters, staff requested the submitter to provide pricing, grants and savings based on the other wattages.

An evaluation team consisted of five staff members, Public Works (3), Development Services (1) and Finance Department (1) who participated in the review and interview process. Each team member ranked the individual submittals based on the following criteria:

1. Financial Approach - Net Economic Value to the Village. (30%)
2. Firm Qualifications & Project References. (25%)
 - Meets minimum ESCO Qualified Provider Qualifications as required by the Village.
 - Track record of the Provider for successfully implementing guaranteed savings projects with scopes of work similar to those being considered for this project.
 - Experience of the people responsible for implementing the proposed project.
 - References of the company and people responsible for implementing the project.
 - Experience with securing grants through Illinois programs including the current ComEd Program.
 - Experience with ComEd approval process for utility revisions associated with non-metered lighting.
3. Implementation Plan. (25%)
 - Demonstrated ability to provide guaranteed energy savings projects with similar scope on schedule.
 - Clear assignment of specific project tasks and specific individuals.
 - Demonstrated ability of on-site project manager assigned to Orland Park with similar scope of work.
 - Project Schedule and Implementation plan to meet Village objectives.
4. Technical Approach - Detailed and sound technical approach to meeting the Village objectives. (20%)

Interviews were scheduled with the two (2) highest ranked submittals (CTS Group and TEN). The interviews were conducted on July 2nd and July 3rd. Each vendor was interviewed by the same previously mentioned Village team, and ranked based on their presentation and answers to predetermined questions. Vendors were asked to clarify information relating to the LED fixture wattage as this significantly affects the cost of purchasing the fixtures, the value of the rebates and the cost of the overall project.

Collectively considering the submittal ranking, interview ranking and team discussion, CTS Group received the top recommendation based on the following

strengths: net economic value to the Village, experience of the people responsible for implementing the proposed project, experience with securing grants through Illinois programs, experience with ComEd approval process for utility revisions associated with lighting, ability to provide guaranteed energy savings projects with similar scope on schedule, clear assignment of specific project tasks and specific individuals, experience of on-site project manager assigned to Orland Park with similar scope of work and a project schedule and implementation plan to meet Village objectives.

CTS Group has worked with the Village since approved by the Board in June, 2015 as the Village's preferred Energy Services Company (ESCO) providing guaranteed energy savings. They initially performed an investment grade audit of Village facilities recommending many reduced energy consumption upgrades and conversions at the facilities. Through their findings, CTS Group assisted the Village in putting together a Phase I project for improvements which initially included some HVAC upgrades at the Sportsplex and Orland Park Health and Fitness Center and were completed in 2017.

Also last year, CTS Group expedited their work schedule on interior lighting in order to meet grant deadlines. CTS Group was extraordinary in managing the various moving pieces of the project. CTS Group also demonstrated their ability and willingness to respond to emails and phone calls rapidly. This customer service made for a smooth process.

The CTS Group has been stellar in their responsiveness and assistance with previous evaluations and recommendations for other projects including Orland Park Health & Fitness Club (OPHFC) dehumidification replacement, Sportsplex gymnastics boiler replacement, Police facility humidification boiler replacement, Recreation Administration heating boilers, and SportsPlex domestic hot water upgrades and shower renovation of which the CTS Group was exceptionally patient while guiding the Village through the aesthetic material selection process.

Staff anticipates that CTS Group will handle the full implementation of the LED street lighting upgrades. CTS Group will perform many aspects of this project including bidding, vetting vendors, engineering, and installation. The on-site project manager for the LED street lighting upgrades will be Adam DeVoss. Mr. DeVoss has been the on-site project manager for all of the CTS Group projects for the Village facilities and has worked very well coordinating with contractors, facility stakeholders and Public Works staff. Mr. DeVoss is currently coordinating the replacement of the pool duct, ceiling painting and replacement of the pool heaters at the OPHFC.

The estimated cost for completing the installation of new fixtures on this project is \$1,022,524.00. Following completion, annual maintenance savings are estimated to be \$75,511.00, and energy savings are guaranteed by CTS to be a minimum of \$95,519.00 annually. Current rebates offered through Commonwealth Edison

would provide an additional \$204,085.00 payable to the Village once the lights are installed.

If selected, CTS intends to complete a detailed audit of all street lighting on this project to ensure the appropriate fixture is installed at each location. Both interviewed vendors suggested that a lower wattage fixture than the one used for estimating may be appropriate in some locations. If the lower wattage (more efficient) fixture is determined acceptable, the cost of the fixtures would be reduced, while the energy savings would be increased. The lower wattage fixture would also increase the Commonwealth Edison rebate amount.

The initial estimate for the LED street lighting upgrades was approximately \$4,000,000 which was based on converting all lights within the Orland Park area including ComEd, private, State and County lights. The FY18 budget includes \$500,000 funding in account 054-0000-471300.

In order to take advantage of current rebate incentives, material costs and labor rates, the Board may elect to complete this project during the current fiscal year. Additional funding for this option may be realized by deferring the Harlem Avenue Street Light Upgrade and Public Works Site Improvement and Master Plan until 2019. Replacement funding for these significant projects would be requested for FY19.

It is staffs' recommendation to accept the proposal from CTS Group in consideration of maintenance and energy savings projected to be over \$150,000 annually.

This agenda item is being considered by the Public Works Committee and the Village Board of Trustees on the same night.

Trustee Fenton commented. (refer to audio file)

Trustee Dodge commented. (refer to audio file)

President Pekau had questions. (refer to audio file)

Public Works Project Coordinator Bill Cunningham answered his questions. (refer to audio file)

President Pekau directed a comment to the CTS Group of Chicago. (refer to audio file)

A representative from CTS Group of Chicago was present and commented. (refer to audio file)

I move to approve accepting the proposal for Energy Performance Contracting -

LED Street Lighting Upgrade from CTS Group of Chicago, Illinois for a single year upgrade program (with additional funding by deferring the Harlem Avenue Street Light Upgrade and Public Works Site Improvement and Master Plan until 2019) for an amount not to exceed \$1,072,524 (\$1,022,524 plus \$50,000 contingency).

A motion was made by Trustee Fenton, seconded by Trustee Dodge, that this matter be APPROVED. The motion carried by the following vote:

Aye: 7 - Trustee Fenton, Trustee Dodge, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello, Trustee Carroll, and Village President Pekau

Nay: 0

2018-0489 2018 Municipal Vehicle Donation to the Village of Robbins - Ordinance

The Village of Robbins, Illinois, a small community 6 miles to the east of Orland Park, is one of several severely distressed communities in Cook County, Illinois. In 2016 one (1) large plow truck, one (1) pickup truck with plow and three (3) police vehicles were donated. In 2017 one (1) large plow truck, one (1) SUV and two (2) police vehicles were donated to the Village of Robbins.

In June of 2018, the Village of Robbins contacted the Village of Orland Park with an additional request for assistance. The community expressed their need for vehicles that could be utilized for snow fighting efforts, as well as police vehicles to support their policing activities.

The Public Works Department (Vehicle & Equipment Division) has a vehicle scheduled for decommission. One of the vehicles to be decommissioned could serve to assist the Village of Robbins. The vehicle is as follows; 2014 Ford Police Interceptor Sedan, serial # 1FAHP2MK6EG111744 with an odometer reading of 110,672 miles.

In order to legally donate municipal property, the Village must adopt an ordinance that describes the item to be donated.

I move to pass an Ordinance Number 5313, entitled: ORDINANCE AUTHORIZING THE DONATION OF MUNICIPAL PROPERTY TO VILLAGE OF ROBBINS, ILLINOIS (One (1) Vehicle).

A motion was made by Trustee Fenton, seconded by Trustee Griffin Ruzich, that this matter be PASSED. The motion carried by the following vote:

Aye: 7 - Trustee Fenton, Trustee Dodge, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello, Trustee Carroll, and Village President Pekau

Nay: 0

DEVELOPMENT SERVICES, PLANNING AND ENGINEERING**2018-0473 Village Code Amendment Relative to the Permitting, Regulation and Deployment of Small Wireless Facilities - Ordinance**

The proposed ordinance regulates the permitting and deployment of small wireless facility installations consistent with the requirements of the Small Wireless Facilities Deployment Act which was signed into law on April 12, as Public Act 100-0585. While the effective date of the Act was June 1, 2018; the substantive provisions of the bill have an implementation date of August 1st. Thus, the ordinance must be approved by the Village Board prior to August 1st.

Public Act 100-0585 restricts home-rule communities, resulting in very limited local control. Small wireless equipment is now permitted by right within the public right of way. This is also an unfunded mandate, as the Village is restricted on what can be charged for the ROW permit, the timeline allowed for review and approval, and the cost of the engineering review can no longer be recouped.

Staff has worked with legal counsel to draft design and concealment standards that are included in the proposed code. While the Village does have some control over the look of the equipment, cell providers are allowed to locate their equipment in both commercial and residential areas of the Village, on our poles or they can erect their own. The Village preference is to have equipment placed on existing poles, if at all possible. Staff has attached a few pictures of what such equipment may look like once installed.

Staff has already begun to work with wireless cell providers in anticipation of this ordinance. Where feasible, staff will funnel and direct the providers to the least obtrusive option possible. For example, in the downtown area, staff is reviewing the possibility of allowing providers to install on the top of the parking garage, as opposed to various decorative street light poles. This would also allow a larger coverage area, and thus reduce the need and number of small cell infrastructure within a mile radius.

President Pekau had questions. (refer to audio file)

Trustee Ruzich had questions. (refer to audio file)

Assistant Village Manager/Development Services Director Karie Friling and Village Attorney Dennis Walsh answered their questions. (refer to audio file)

Trustee Carroll commented. (refer to audio file)

Resident Maryann Mahun commented/question the dangers of 5G. (refer to audio)

I move to pass Ordinance Number 5314, entitled: AN ORDINANCE AMENDING

THE MUNICIPAL CODE OF THE VILLAGE OF ORLAND PARK RELATIVE TO
THE PERMITTING, REGULATION AND DEPLOYMENT OF SMALL WIRELESS
FACILITIES

**A motion was made by Trustee Griffin Ruzich, seconded by Trustee Dodge,
that this matter be PASSED. The motion carried by the following vote:**

Aye: 7 - Trustee Fenton, Trustee Dodge, Trustee Gira, Trustee Griffin Ruzich, Trustee
Calandriello, Trustee Carroll, and Village President Pekau

Nay: 0

2018-0229 Land Development Code (LDC) Amendment - Section 6-307: Signs

Development Services Senior Planner Stephanie Malmborg reported to the Board on the purpose of Section 6-307 (Signs) of the Land Development Code and explained these amendments is to revise and update the Land Development Code with improved definitions and clarified sign regulations. (refer to audio file)

This staff report is divided into four parts - a summary of the proposed amendments, summary from the Plan Commission discussion, a summary from the Development Services, Planning, and Engineering Committee discussion, and attachments are available in Legistar. The summary of the proposed amendments provides an overview of the amendments to the Sign Code and includes goals and notable changes from the current Sign Code to the amended Sign Code. The summary of the Plan Commission discussion includes notes from the Plan Commission Public Hearing, which began on April 24, 2018 and was continued to the May 8, 2018 Plan Commission meeting. A summary from the May 21, 2018 and June 18, 2018 Development Services, Planning, and Engineering Committee Discussion is included as part three. The fourth part consists of the attachments which include a draft of the proposed amendments and proposed insertions/deletions within the Land Development Code.

Development Services Staff determined that a comprehensive update to the Village's Sign Code (Section 6-307 of the Land Development Code) is necessary to support the latest trends in signage, case law, and the Village's vision. In light of those changing conditions, Staff evaluated the current code and found that certain aspects of the code were outdated, difficult to administrate, and inefficient. The current code also lacks graphics and tables, which can improve clarity and comprehension. After evaluating the current code, Staff began the process of researching, discussing ideas with various team members and elected officials, and drafting improvements to the Sign Code. Staff was directed by the Village Board of Trustees to improve the Sign Code by considering aesthetics, restricting temporary signs, and making the Code clearer for businesses, sign companies, and Staff.

The new Sign Code will be easier to understand because the text is organized in

clear, consistent format with supplementary graphics to provide clarification to the written regulations and tables to consolidate similar regulations. Improvements to the Sign Code will be beneficial to business owners and sign companies because it will provide clear guidance for sign design. Some aspects of the Code are revised to assist with Staff's efficiency with reviewing sign permits. The new Sign Code also takes into account the Village's aesthetic vision for the community by incorporating findings from a Visual Preference Survey. The survey was distributed to the Village Board and some Development Services Staff and provides insight on positive and negative reactions to certain signs. Staff noted signs in the survey that were most liked and disliked and developed new regulations to reflect the results. The new Sign Code will also account for recent changes to legal aspects of sign regulation, such as content neutrality.

While the Draft Sign Code does retain some of the current Sign Code verbiage, it is a substantial overhaul of the entire Section 6-307. Key differences between the current code and the proposed amendments include the following minor and major changes:

Minor Changes

1. A section for Measurement and Calculation is added for clarification purposes.
2. A restoration requirement is added under the Maintenance section to require that all evidence of a previous sign is removed when the sign is no longer in existence.

Major Changes

1. Sections are reorganized.
2. Graphics and tables are added.
3. A-Frame or Sandwich Board signs are currently prohibited. Such signs will become allowed with certain stipulations for materials, size, and location.
4. Box or Cabinet signs are currently allowed. Such signs will become prohibited.
5. A section for Nonconforming Signs is added.
6. The formula for calculating Sign Face Area for wall signs is simplified.
7. Changes to regulations for Temporary Signs.

Staff provided a table attached in Legistar to this report that displays a comparison between the current regulations for temporary signage and the proposed amendments related to temporary signage. Additional considerations for the Committee to review are included within the table.

These Text Amendment to the Land Development Code are now before the Village Board of Trustees for final consideration.

Assistant Village Manager/Development Services Director Karie Friling explained further information. (refer to audio file)

Ray Auld spoke on behalf of St. Michaels Church requesting approval of a digital sign for St. Michaels Church and other churches in the Village. (refer to audio file)

Trustee Dodge commented. (refer to audio file)

President Pekau requested to speak on non-temporary signs first. (refer to audio file)

Trustee Carroll had a question and commented. (refer to audio file)

Assistant Village Manager Friling answered his question. (refer to audio file)

Trustee Ruzich commented. (refer to audio file)

Trustee Gira commented. (refer to audio file)

Trustee Calandriello commented. (refer to audio file)

President Pekau requested the Boards thoughts on A-Frames. (refer to audio file)

Trustees Fenton, Gira, Carroll, and Dodge commented. (refer to audio file)

Trustee Dodge questioned adults holding signage on the sides of the road. (refer to audio file)

Assistant Village Manager Friling stated those are not allowed. (refer to audio file)

Resident Peter Kichen spoke before the Board on the St. Michaels signage or for Churches only. (refer to audio)

President Pekau requested overall comments on Option 1 and Option 2. (refer to audio file)

Trustees Carroll, Ruzich, and Dodge had questions and comments. (refer to audio file)

President Pekau requested the Boards comments and questions on Wall Banners/Ground Signs and Hot Air Balloons/Ground Signs. (refer to audio file)

President Pekau read the amended motion. (refer to audio file)

Trustee Dodge commented. (refer to audio file)

Trustee Fenton commented. (refer to audio file)

President Pekau had a question and commented. (refer to audio file)

Senior Planner Stephanie Malmberg answered his questions. (refer to audio file)

I move to approve a Text Amendment to the Land Development Code for Section 6-307 (Signs) in accordance with the Draft Sign Code dated 7/10/2018 with Option 2 for Section 6-307 G. Temporary Signs. This new section 6-307 shall replace the existing Section 6-307 in its entirety;

And

This was also amended to strike Temporary Seasonal Use 90 days or the duration of the use, whichever is less for the Ground Banners.

A motion was made by Trustee Griffin Ruzich, seconded by Trustee Dodge, that this matter be APPROVED. The motion carried by the following vote:

Aye: 7 - Trustee Fenton, Trustee Dodge, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello, Trustee Carroll, and Village President Pekau

Nay: 0

PARKS AND RECREATION

2018-0487 Centennial Park West - Entertainment Contract Purchase Approval Policy

On June 4, 2018, staff brought an item to the Recreation and Parks Committee requesting that the Village enter into an agreement with Double D Booking as the exclusive contracted vendor for the 2019 Centennial Park West concerts. This item was formally approved by the Board on June 18th and allowed staff to enter into a contract with Double D Booking for the 2019 Centennial Park West concerts based on budget approval.

After recent discussions with the Mayor, Recreation and Parks Chairman and Village Manager, staff is proposing to execute the contract with Double D Booking in order to begin securing talent for the concerts. Staff will seek approval from the Mayor, Recreation and Parks Chairman and Village Manager for the cost of talent up to a maximum of \$100,000. Recently, staff sought legal counsel to advise how to proceed with entertainment acts over \$100,000. As a result, the only way to approve an act for over \$100,000, is with a full vote by the Village Board. If this situation does arise, the Village Manager, Mayor and Park and Recreation Chair will call for a special Board meeting.

Trustee Calandriello reviewed this item. (refer to audio file)

President Pekau commented. (refer to audio file)

Resident Tom Larnie spoke before the Board regarding another booking agency. (refer to audio file)

I move to approve executing the contract with Double D Booking, authorizing staff to secure talent up to a total cost of \$100,000.00;

And

Authorize the Village Manager to call for a special Board meeting to gain Village Board approval for amounts exceeding \$100,000.00.

A motion was made by Trustee Calandriello, seconded by Trustee Dodge, that this matter be APPROVED. The motion carried by the following vote:

Aye: 7 - Trustee Fenton, Trustee Dodge, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello, Trustee Carroll, and Village President Pekau

Nay: 0

VILLAGE MANAGER'S REPORT

2018-0469 Classification and Compensation Study - Approval

In order to ensure that the Village is being fiscally responsible, while continuing to attract and retain quality employees, the Village Manager's Office recommends that a Classification and Compensation Study be completed to analyze and update our current compensation program. The compensation strategy will be fair and competitive, while also meeting budgetary restrictions. GovHRUSA (GovHR) is a public-sector management consulting firm specializing in executive recruitment and management consulting.

GovHR has demonstrated a strong work plan, an experienced project team, a solid understanding of the requested services and has successfully completed numerous projects of similar size and scope for public sector clients. In the last three years, they have undertaken over 70 similar projects, with the majority within the Chicago region or State of Illinois. GovHR also provides services solely for public jurisdictions and not-for-profits, which provides a unique understanding and knowledge base of the industry. Project duration to completion is expected at 15 weeks.

Trustee Dodge had a question and commented. (refer to audio file)

Assistant Village Manager Friling answered his questions. (refer to audio file)

Trustees Carroll and Gira commented. (refer to audio file)

President Pekau commented. (refer to audio file)

I move to approve awarding a contract to GovHR to provide classification and compensation study services as outlined in their July 2, 2018 proposal in an amount not to exceed \$32,750.

A motion was made by Trustee Fenton, seconded by Trustee Calandriello, that this matter be APPROVED. The motion carried by the following vote:

Aye: 7 - Trustee Fenton, Trustee Dodge, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello, Trustee Carroll, and Village President Pekau

Nay: 0

NON-SCHEDULED CITIZENS & VISITORS

Resident Maryann Mahun spoke during item #2018-0473 Village Code Amendment Relative to the Permitting, Regulation and Deployment of small Wireless Facilities - regarding safety concerns.

Residents Ray Auld and Peter Kichen spoke during item #2018-0229 Land Development Code (LDC) Amendment - Section 6-307: Signs - regarding St. Michaels Church.

Terrence Camodeca spoke before the Board on his "Beauty of Diversity" displayed at the Orland Park Library for the next two months. (refer to audio file)

BOARD COMMENTS

Trustees Fenton, Calandriello and President Pekau had Board comments.

ADJOURNMENT - 8:40 PM

A motion was made by Trustee Fenton, seconded by Trustee Dodge, that this matter be ADJOURNED. The motion carried by the following vote:

Aye: 7 - Trustee Fenton, Trustee Dodge, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello, Trustee Carroll, and Village President Pekau

Nay: 0

2018-0497 Audio Recording for July 16, 2018 Board of Trustee Meetings

NO ACTION

/nm

APPROVED: August 6, 2018

Respectfully Submitted,

John C. Mehalek, Village Clerk