

VILLAGE OF ORLAND PARK

14700 Ravinia Avenue
Orland Park, IL 60462
www.orlandpark.org



Meeting Minutes

Monday, November 4, 2019

6:00 PM

Village Hall

Public Works Committee

*Chairman Kathleen M. Fenton
Trustees James V. Dodge and Cynthia Nelson Katsenes
Village Clerk John C. Mehalek*

CALL TO ORDER/ROLL CALL

The meeting was called to order at 6:02 P.M.

Present: 2 - Chairman Fenton and Trustee Nelson Katsenes

Absent: 1 - Trustee Dodge

APPROVAL OF MINUTES**2019-0800 Approval of the October 7, 2019, Public Works Minutes**

I move to approve the Minutes of the Regular Meeting of the Public Works of October 7, 2019.

A motion was made by Trustee Nelson Katsenes, seconded by Chairman Fenton, that this matter be APPROVED. The motion carried by the following vote:

Aye: 2 - Chairman Fenton, and Trustee Nelson Katsenes

Nay: 0

Absent: 1 - Trustee Dodge

ITEMS FOR SEPARATE ACTION**2019-0703 2019-2020 Road Salt Annual Purchase**

Interim Public Works Director Rich Rittenbacher reported that in March, the Public Works Department received Board approval to renew our agreement with the Illinois Department of Central Management Services (CMS) for our annual purchase of road salt through the State Joint Purchasing Program. Since that time, we have been advised that our contract with last year's provider has been renewed with 181% increase in cost. The vendor will again be Compass Minerals America Inc. of Overland Park, Kansas, at a price of \$78.86 per ton. Under this agreement, the Village is required to purchase a minimum of 3,840 tons of road salt for the 2019/20 winter season.

I move to recommend to the Board to approve the purchase of road salt from Compass Minerals America Inc. of Overland Park, Kansas for the 2019-2020 winter season, for a cost not to exceed \$78.86 per ton and a total cost not to exceed the remaining Fiscal Year 2019 budget and the Fiscal Year 2020 Board approved budgeted amount.

A motion was made by Trustee Nelson Katsenes, seconded by Chairman Fenton, that this matter be RECOMMENDED FOR APPROVAL to the Board of Trustees. The motion carried by the following vote:

Aye: 2 - Chairman Fenton, and Trustee Nelson Katsenes

Nay: 0

Absent: 1 - Trustee Dodge

2019-0705 2020 Maintenance of Streets and Highways by Municipality under the Illinois Highway Code - Resolution

Interim Director of Public Works Rich Rittenbacher reported that The Illinois Department of Transportation (IDOT) requires the Village to pass a resolution each year for the utilization of Motor Fuel Tax (MFT) funds. The appropriations of funds are for the maintenance of Village streets and rights-of-way by village staff and associated IDOT authorized expenditures for salt and electric within the upcoming year. IDOT requires the passage of the resolution for each fiscal year. The resolution for the 2020 calendar year is for funds estimated in the amount of \$3,084,266.00. IDOT requires their form to be used for the resolution. Their resolution form (BLR 14220) and the Municipal Estimate of Maintenance Cost (BLR 14231) are attached to the committee packet.

The Municipal Maintenance Expenditure Statement for the 2019 calendar year showing the final amounts of the MFT fund expenditures will be submitted to IDOT early next year.

I move to recommend to the Village Board to pass a Resolution entitled:
RESOLUTION FOR MAINTENANCE OF STREETS AND HIGHWAYS BY
MUNICIPALITY UNDER THE ILLINOIS HIGHWAY CODE

A motion was made by Trustee Nelson Katsenes, seconded by Chairman Fenton, that this matter be RECOMMENDED FOR APPROVAL to the Board of Trustees. The motion carried by the following vote:

Aye: 2 - Chairman Fenton, and Trustee Nelson Katsenes

Nay: 0

Absent: 1 - Trustee Dodge

2019-0706 Replacement of Prisoner Transport Vehicle Purchase - SPC Award

Interim Director of Public Works Rich Rittenbacher reported that the 2019 Fiscal Year Budget includes rollover funds for the replacement of a 2000 model year prisoner transportation vehicle for the Police Department. It is staff's recommendation to utilize the SPC (suburban purchasing cooperative) contract #150 for the purchase of the van with installed prisoner transport insert equipment from Currie Motors of Frankfort, Illinois for a 2020 Ford Transit-350 AWD medium roof van in an amount not to exceed \$61,800.22. Currie estimates 25 weeks at this time for the delivery of the van plus the installation of the prisoner insert equipment package. The prisoner insert will have three separate compartments with climate control, video, and audio. Staff visited a nearby police agency that has a comparably configured unit. The agency gave positive feedback and recommends the AWD (all-wheel drive) option now that it's available from the manufacturer.

I move to recommend to the Village Board to utilize the Suburban Purchasing Cooperative pricing and accept the proposal from Currie Motors of Frankfort, Illinois for the purchase of one (1) 2020 Ford Transit-350 AWD medium roof van with installed aftermarket equipment, for an amount not to exceed \$61,800.22

A motion was made by Trustee Nelson Katsenes, seconded by Chairman Fenton, that this matter be RECOMMENDED FOR APPROVAL to the Board of Trustees. The motion carried by the following vote:

Aye: 2 - Chairman Fenton, and Trustee Nelson Katsenes

Nay: 0

Absent: 1 - Trustee Dodge

2019-0776 IDOT Right-of-Way Maintenance Resolution - Resolution

Interim Director of Public Works Rich Rittenbacher reported that Chapter 605 ILCS 5/4-208 and 5/9-113 of the Illinois Revised Statutes requires that any person, firm or corporation desiring to do work on State maintained right of way must first obtain a written permit from the Illinois Department of Transportation. This includes any emergency work on broken water mains, sewers or brick pavers.

For permit work to be performed by employees of a municipality, a resolution is acceptable in lieu of the surety bond. This resolution does not relieve contractors hired by the municipality from conforming to the normal bonding requirements nor from obtaining permits. The attached resolution will remain in effect for the period of two (2) years (2020 and 2021). The attached to the committee packet resolution has been previously reviewed and approved by the Village Attorney.

I move to recommend to the Village Board to pass a Resolution entitled: IDOT Maintenance Resolution.

A motion was made by Trustee Nelson Katsenes, seconded by Chairman Fenton, that this matter be RECOMMENDED FOR APPROVAL to the Board of Trustees. The motion carried by the following vote:

Aye: 2 - Chairman Fenton, and Trustee Nelson Katsenes

Nay: 0

Absent: 1 - Trustee Dodge

2019-0777 Disposal of Village Equipment (Online Auction) - Vehicles & Equipment, Sportsplex and the Parks & Grounds Department

Interim Director of Public Works Rich Rittenbacher reported that The village's Public Works Department is requesting that the village declare the following equipment described below and in the attached to the committee packet ordinance as surplus property and dispose of through Public Surplus.com (online

auction). These items are no longer necessary or useful for the Village of Orland Park.

One (1) used aluminum Blue Fin Sea Gull model 15T V-Hull boat, serial # YDP2359. The model year is unknown.

One (1) used 1985 Iron brand chuck wagon portable cooker, the serial number is n/a

One (1) used 1992 Iron brand chuck wagon portable cooker, the serial number is n/a

Seven (7) used park benches of various sizes and colors. Make/Model/Serial is n/a

Seven (7) used nine-foot-tall tennis court wind screen/backdrop curtains

Three (3) used Porter brand model 234 basketball backboards with hoops

One (1) used Sears, Roebuck model # 113.1984.11, serial # 89017.M0017 table mounted 10" radial saw.

One (1) used Nelson brand Rain Train traveling sprinkler, model #400, serial# G5281

One (1) used Neary Manufacturing, Inc, Rotary Blade grinder, model # 400, serial # 1839

One (1) used Craftsman 2" Drill, model #315.271430-E 13227, serial # A3303

One (1) used Milwaukee Sawzall kit, catalog# 6507, serial # 0631742134

One (1) used battery-powered Porter Cable Drill and circular saw set. The drill is 1/2" cordless, 19.V with a model number 884 and serial number 052909. The Saw is also cordless, 19.2 V with model number 845 and serial number 035363. The battery charger is model number 8624 and serial number 061065. The sale includes no rechargeable batteries.

One (1) lot of 50 Fellowes Neato CD/DVD slim jewel cases. There are no discs.

One (1) lot of 5 used bicycles consisting of a 26" Huffy Stone Mountain, serial# K66799055912F463, 28" Schwinn CrossFit, serial #S3E00615, 26"-Schwinn Aluminum Comp, serial# 402030, 24"-Next,serial# LWLC0198 , 28"-Trek 7300 MultiTrak serial # WTUB085995R.

One (1) used Victor 1297 calculator, serial # 1297010E00226

One (1) used Rice Lake Weighing System, model # X-CONTACT 350(D1000-3), serial # 04151330002

In order to legally dispose of municipal property, the village must adopt an ordinance that describes the items to be sold.

In the event that two (2) attempts have been made to sell said property, and that no bids have been received equal to the minimum price, the property shall be either donated or scrapped as determined by the Village Manager.

I move to recommend to the Village Board to pass an Ordinance entitled: ORDINANCE AUTHORIZING DISPOSAL BY PUBLIC AUCTION OF PERSONAL PROPERTY OWNED BY THE VILLAGE OF ORLAND PARK, ILLINOIS.

A motion was made by Trustee Nelson Katsenes, seconded by Chairman Fenton, that this matter be RECOMMENDED FOR APPROVAL to the Board of Trustees. The motion carried by the following vote:

Aye: 2 - Chairman Fenton, and Trustee Nelson Katsenes

Nay: 0

Absent: 1 - Trustee Dodge

2019-0827 Contract for Elevator Maintenance at Village Buildings

Interim Director of Public Works Rich Rittenbacher reported that The Franklin Loebe Center, Village Hall, Cultural Arts Center, Sportsplex, 143rd Street Parking Garage, and Orland Park Health & Fitness have elevators that require an annual maintenance agreement. For the past five years, KONE, Inc. has provided elevator maintenance on these elevators. The current KONE contract expires in December 2019. Throughout this contract, KONE's performance has become increasingly disappointing with slow response time, inconsistent billing and invoices for routine service calls.

Staff has researched Omnia Partners, a purchasing cooperative for public sector procurement. Thyssenkrupp Elevator and Otis Elevator provided proposals under the Omnia contract for elevator maintenance. Both companies have previously provided elevator maintenance for the Village, but were not chosen back in 2014 due to cost. The proposal from Thyssenkrupp Elevator Corporation under the Omnia contract was the lowest at \$1,514.00 per month for all village elevators, payable annually in advance. The initial term is three years with annual renewal thereafter. Thyssenkrupp reserves the right to adjust pricing annually not to exceed 4%. Thyssenkrupp Elevator Corporation has provided a proposal that covers minor service calls and states that call outs will be handled during regular business hours with exception for emergency cases such as entrapment.

I move to recommend to the Village Board to execute a three (3) year contract with

annual renewals thereafter with Thyssenkrupp Elevator Corporation for elevator maintenance in an amount not to exceed annual budgeted dollars.

A motion was made by Trustee Nelson Katsenes, seconded by Chairman Fenton, that this matter be RECOMMENDED FOR APPROVAL to the Board of Trustees. The motion carried by the following vote:

Aye: 2 - Chairman Fenton, and Trustee Nelson Katsenes

Nay: 0

Absent: 1 - Trustee Dodge

NON-SCHEDULED CITIZENS & VISITORS

Orland Park business owner Mr. Zimmerman addressed the committee to discuss flooding on southwest highway between 131st and 135th.

Chairman Fenton and Trustee Katsenes had questions and comments regarding this matter. (refer to audio file)

Interim Director Rittenbacher and Village Manager George Koczwara responded to their questions and comments. (refer to audio file)

ADJOURNMENT: 6:15 P.M.

A motion was made by Chairman Fenton, seconded by Trustee Nelson Katsenes, that this matter be ADJOURNED. The motion carried by the following vote:

Aye: 2 - Chairman Fenton, and Trustee Nelson Katsenes

Nay: 0

Absent: 1 - Trustee Dodge

2019-0837 Audio Recording for the November 4, 2019 Committee Meetings - Public Safety, Public Works & Parks & Recreation

NO ACTION

/AB

Respectfully Submitted,

John C. Mehalek, Village Clerk