

# VILLAGE OF ORLAND PARK

14700 Ravinia Avenue  
Orland Park, IL 60462  
[www.orlandpark.org](http://www.orlandpark.org)



## Meeting Minutes

Monday, December 3, 2018

7:00 PM

Village Hall

## Board of Trustees

*Village President Keith Pekau  
Village Clerk John C. Mehalek  
Trustees, Kathleen M. Fenton, James V. Dodge, Jr., Patricia Gira,  
Carole Griffin Ruzich, Daniel T. Calandriello, and Michael F. Carroll*

**CALL TO ORDER/ROLL CALL**

The meeting was called to order at 7:00 PM.

**Present:** 7 - Trustee Fenton, Trustee Dodge, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello, Trustee Carroll and Village President Pekau

**VILLAGE CLERK'S OFFICE****2018-0823 Approval of the November 19, 2018 Regular Meeting Minutes**

The Minutes of the Regular Meeting of November 3, 2018, were previously distributed to the members of the Board of Trustees. President Pekau asked if there were any corrections or additions to be made to said Minutes. There being no corrections or additions,

I move to approve the minutes of the Board of Trustees Meeting of November 19, 2018.

**A motion was made by Trustee Fenton, seconded by Trustee Gira, that this matter be APPROVED. The motion carried by the following vote:**

**Aye:** 7 - Trustee Fenton, Trustee Dodge, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello, Trustee Carroll, and Village President Pekau

**Nay:** 0

**PROCLAMATIONS/APPOINTMENTS/PRESENTATIONS****2018-0815 The Museum Development & Advisory Board - Appointment**

President Pekau appointed Christine Donovan to The Museum Development & Advisory Board.

Christine Donovan will replace Jim Gira who has resigned.

I move to advice and consent the appointment of Christine Donovan to The Museum Development & Advisory Board.

**A motion was made by Trustee Fenton, seconded by Trustee Gira, that this matter be APPROVED. The motion carried by the following vote:**

**Aye:** 7 - Trustee Fenton, Trustee Dodge, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello, Trustee Carroll, and Village President Pekau

**Nay:** 0

**2018-0804 Life Saving Award Certificate Honoring Orland Park Police Officers**

Chief McCarthy along with the Board of Trustees honored Officers Kerry Kelly-Valan, Anthony Sallucca, Jordan Legris and John Folliard for their life saving actions involving a suicidal subject at the Marcus Theaters on Wednesday, November 14, 2018.

**This was a presentation, NO ACTION was required.**

## **CONSENT AGENDA**

President Pekau requested that Item H. Flex Seal Chimney Sealant - RMS Utility Services be removed from the Consent Agenda for a separate vote.

### **Passed the Consent Agenda**

**A motion was made by Trustee Griffin Ruzich, seconded by Trustee Calandriello, to PASS THE CONSENT AGENDA, including all the following items marked as having been adopted on the Consent Agenda. The motion carried by the following vote:**

**Aye:** 7 - Trustee Fenton, Trustee Dodge, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello, Trustee Carroll, and Village President Pekau

**Nay:** 0

### **2018-0806 Payroll for November 16, 2018 - Approval**

The lists of Payroll having been submitted to the Board of Trustees for approval and the lists having been determined by the Board of Trustees to be in order and having been approved by the various Department Heads,

I move to approve the Bi-Weekly Payroll for November 16, 2018 in the amount of \$1,110,103.95.

**This matter was APPROVED on the Consent Agenda.**

### **2018-0807 Accounts Payable from November 20, 2018 through December 3, 2018 - Approval**

The lists of Accounts Payable having been submitted to the Board of Trustees for approval and the lists having been determined by the Board of Trustees to be in order and having been approved by the various Department Heads,

I move to approve the Accounts Payable from November 20, 2018 through December 3, 2018 in the amount of \$11,358,609.91.

**This matter was APPROVED on the Consent Agenda.**

### **2018-0784 Laserfiche Electronic Document Management Software DocuSign Connector**

With the purchase of the Laserfiche Avante Software suite from TKB Associates and DocuSign from Carahsoft we learned about the capability to improve workflow and productivity by allowing DocuSign (electronic secure signatures) to route through Laserfiche as part of our electronic document management initiative. The purpose of the agenda item is because we are asking to increase the annual license fee to TKB Associates by \$500.00 in 2018.

I move to approve the purchase of the Laserfiche and DocuSign connector from

TKB Associates of Mokena, Illinois in an amount not to exceed \$500.00 annually for the connector and increase the total contracted amount paid to TKB from \$32,100 to \$32,600 in 2018.

**This matter was APPROVED on the Consent Agenda.**

**2018-0775 Upgrade of Virtualized Server/Application Environment for Business Continuity and Disaster Recovery Capability**

The Village has consolidated several physical computer servers into one, "Virtualized" system. Combining computer servers into one environment reduces the cost associated with hardware and staff support time; and adds functionality such as a high availability of Village computer systems. This unified system is in need of a hardware and software refresh, due to the equipment age (circa 2014) and recent augmented needs of various software applications. In addition, there is also a need to enhance our business continuity and disaster recovery functionality, ensuring business services are available in the event of any equipment loss.

BIS staff has researched various methods to improve equipment and provide for better disaster recovery solutions without the need to replace the entire system. Staff is recommending a solution that includes updating and repurposing existing equipment and utilizing recent between-site fiber optic additions that will allow for high-speed virtual server replication. The recommended system also includes additional redundancy by utilizing VEAMM backup software.

SWC of Oak Brook, Illinois has a continual business relationship with the Village and also has a working knowledge of Village computer security. SWC has obtained special registered pricing for the hardware component of the proposed system from Hewlett Packard (HP), and has also obtained Public Sector pricing on the VEAMM backup component of the proposed system in the amount of \$75,273. SWC implementation services for the proposed system is quoted at \$50,505. In addition, the best cost for the software can be obtained by purchasing this Microsoft component from the State of Illinois Contract, through CDWG of Vernon Hills, Illinois, in the amount of \$3,815.

The bid process is requested to be waived for this purchase because of SWC's familiarity with Village systems, the special registered deal they offer for the HP hardware component, and the Public Sector pricing for the VEAMM backup.

I move to approve and waive the bid process;

And

Approve the purchase of the Virtualization Upgrade from SWC Technology Partners of Oak Brook, Illinois in an amount not to exceed \$125,778 with a 1% contingency;

And

Approve the purchase of Microsoft Windows DataCenter Server software from CDWG of Vernon Hills, Illinois in an amount not to exceed \$3,815.

**This matter was APPROVED on the Consent Agenda.**

**2018-0756 2019 Maintenance of Streets and Highways by Municipality under the Illinois Highway Code - Resolution**

The Illinois Department of Transportation (IDOT) requires the Village to pass a resolution each year for the utilization of Motor Fuel Tax (MFT) funds. The appropriations of funds are for the maintenance of Village streets and rights-of-way by village staff and associated IDOT authorized expenditures for salt and electric within the upcoming year. IDOT requires the passage of the resolution for each fiscal year. The resolution is for the funds estimated for the 2019 calendar year in the amount of \$3,050,497.00.

IDOT requires their form to be used for the Resolution.

The Municipal Maintenance Expenditure Statement for the 2018 calendar year showing the final amounts of the MFT fund expenditures will be submitted to IDOT early next year.

I move to pass Resolution Number 1812, entitled: RESOLUTION FOR MAINTENANCE OF STREETS AND HIGHWAYS BY MUNICIPALITY UNDER THE ILLINOIS HIGHWAY CODE

**This matter was PASSED on the Consent Agenda.**

**2018-0783 Custodial Services RFP - Award**

Currently, the Village has 15 facilities that require custodial services. A Request For Proposals (RFP) was published on BidNet Direct from October 19th through November 2nd, 2018. The details of the request are as follows: a potential three (3) year contract for custodial services in Village-owned facilities. This included a mandatory facility walk through of the facilities that was held on October 24th, 2018 for vendors to familiarize themselves with the requirements and needs of the individual facilities in the RFP.

103 vendors were notified (96 through BidNet, 7 directly emailed) and 9 downloaded the documents. Two (2) vendors attended the mandatory walk through meeting; additionally, only one sealed bid was submitted and opened by the Village Clerk's office on November 2nd, 2018.

Village staff has reviewed the one bid submittal totaling \$31,524.32 per month (\$378,291.84 total) for FY2019, \$32,154.80 per month (\$385,857.60 total) for FY2020 and \$32,797.90 per month (\$393,574.80 total) for FY2021 from Total Building Service, Inc. of Elk Grove Village, IL.

Total Building Service, Inc. (TBS) has been the Village's custodial service contractor for many years. This is a three-year agreement with costs increasing approximately 2% each year over the three years.

I move to approve accepting a three (3) year contract beginning in FY2019 for custodial services of the village facilities with Total Building Service of Elk Grove Village, Illinois in an amount not to exceed the approved annual budget amount.

**This matter was APPROVED on the Consent Agenda.**

**2018-0786 Disposal of Village Equipment (Online Auction) - Equipment from Public Works Department and Village Hall - Ordinance**

The Village's Public Works Department is requesting that the Village declare the following equipment described below as surplus property and dispose of through Public Surplus.com (online auction). These items are no longer necessary or useful for the Village of Orland Park.

Two (2) used glass type display cases, by RW McGrath Associates, model & serial is n/a. Units are 38" tall, 20" deep, and 70" wide.

Several modular desk pieces from HON. Some of the stickers are unreadable but the ones that are readable have these serial numbers from Hon;

C6YQV1  
CQ5P15  
8X163T  
82A6V8  
8E50AG  
DGER6X

Numerous files cabinets of various sizes, make model and serial number are n/a.

One (1) new unused Ford brand fuel filter/water separator, part# E7HZ-9J288-A

One (1) new unused Ford brand fuel filter kit, part# E7HZ-9A343-A

One (1) new unused hydrostatic oil filter part# 128112

Two (2) new unused Robin/Subaru oil filters, part# 2486580100

One (1) used metal shelving unit that is 88" and includes (5) shelves 36" long and 11" deep

One (1) used 10'x4'x30" three legged wooden conference room table, make/model/serial is n/a

Eleven (11) used HON-6000 series mid back cloth chairs, model # 6005KK

In order to legally dispose of municipal property, the Village must adopt an ordinance that describes the items to be sold.

In the event that two (2) attempts have been made to sell said property, and that no bids have been received equal to the minimum price, the property shall be either donated or scrapped as determined by the Village Manager.

I move to pass Ordinance Number 5355, entitled: ORDINANCE AUTHORIZING DISPOSAL BY PUBLIC AUCTION OF PERSONAL PROPERTY OWNED BY THE VILLAGE OF ORLAND PARK, ILLINOIS.

**This matter was PASSED on the Consent Agenda.**

**2018-0785 Intergovernmental Agreement between the Village Of Orland Park and Mokena Fire Protection District - Fire Hydrant Use**

The Mokena Fire Protection District is evaluated at regular intervals and assigned a classification by the Insurance Services Office (ISO). ISO is an advisory organization utilized by property insurance companies as a factor when determining their customer's property insurance premiums.

Mokena Fire Protection District is requesting consideration and execution of an intergovernmental agreement for permission and authority to utilize the water from Village of Orland Park owned and maintained fire hydrants located within their district's boundaries. The Village attorney has reviewed the agreement.

I move to approve the Intergovernmental Agreement between the Village of Orland Park and the Mokena Fire Protection District.

**This matter was APPROVED on the Consent Agenda.**

**2018-0794 Grasslands Regional Flood Control Facility - Engineering**

In July 1996 Grasslands subdivision was severely impacted by flooding after a record amount of rainfall. Christopher B. Burke Engineering, Ltd. (CBBEL) of Rosemont, Illinois was contracted to complete a Flood Risk Reduction Assessment of areas throughout the Village that were most impacted by the record rainfall and included flooding of the Grasslands Subdivision near 167th Street and Wolf Road. CBBEL recommended a flood control facility on the farmland west of the subdivision to reduce the risk of future flooding.

The Grasslands flood control project was initiated in 2005 and partially designed by CBBEL. A partial basin was constructed that provided an immediate increase in the protection of the downstream properties located within the Grasslands subdivision while the Village awaited approvals from the Army Corp of Engineers and IDNR permits (received recently). The constructed partial basin also provides about 40 percent of the future detention needed for the farmland to the west.

Completing the flood control project involves the construction of a dam with a reinforced concrete spillway and outlet pipe. The estimated construction cost is approximately \$600,000.00. Early in 2018 the Metropolitan Water Reclamation District of Greater Chicago (MWRD) solicited Phase II Stormwater Management

Program Project proposals from municipalities, townships and other governmental agencies for MWRD funding. The Village of Orland Park submitted the Grasslands Regional Flood Control Facility to the MWRD for consideration. In June 2018 the Village received notification from MWRD that our project was accepted, potentially providing approximately 92% funding (\$558,000.00) assistance for construction. The MWRD funding requires additional documentation and engineering finalization for the project. Staff solicited a proposal from CBBEL for Phase 2 engineering to assist managing the project, updating plans, preparing bid specifications as well as other project related documents to meet MWRD requirements. Additionally, a second proposal was solicited for Phase 3 engineering to provide construction oversight. CBBEL submitted the attached proposals for Phase 2 Engineering Services (\$49,400.00) and Phase 3 Engineering Services (\$52,875.00) for an engineering cost of \$102,275.00.

Exact costs for construction are not known at this time but are expected to exceed \$600,000.00. Construction is expected to begin in fiscal year 2019.

CBBEL has been involved with this project from the beginning and has thorough knowledge of the project and permitting necessary to ensure project success.

I move to approve accepting the Phase 2 and Phase 3 Engineering of the Grasslands Regional Flood Control Project proposals from Christopher B. Burke Engineering, Ltd. of Rosemont, Illinois in an amount of \$102,275.00 plus \$10,000.00 contingency (total \$112,275.00).

**This matter was APPROVED on the Consent Agenda.**

**2018-0680 Solar Panel Installation - 11353 Longwood Circle - Halper Residence**

Solar Panel Installation - 11353 Longwood Circle - Halper Residence, Installation of 10.56 kW Solar Array as part of an Environmental Clean Technology (ECT) Review 2018-0680 / AR-18-00562

The purpose of this petition is to install and maintain a roof-mounted solar panel system at a single-family residence located at 11353 Longwood Circle.

I move to approve the Environmental Clean Technology Review for a roof-mounted solar energy system at 11353 Longwood Circle as recommended at the November 19, 2018 Development Services, Planning and Engineering Committee meeting and as indicated in the below fully referenced motion.

THIS SECTION FOR REFERENCE ONLY (NOT NECESSARY TO BE READ)

I move to approve the Environmental Clean Technology review for a roof-mounted solar energy system at 11353 Longwood Circle, as depicted on the plan set "Customer Residence: Barbara Halper" prepared by Sunrun, project number 711R-353HALP, dated 7/13/2018 and received 10/02/2018, and the specification

sheets, subject to the following conditions:

1. That all building code related items shall be met.
2. That all building permits shall be obtained prior to construction.
3. That all utility systems related to the solar energy system shall not be visible from any adjacent street and from neighboring residential properties.
4. That additional screening of any utility conduits and systems related to the solar energy system may be required after installation has been completed, as determined by the Development Services Department.
5. That the petitioner submit a notarized affidavit to staff confirming that the proper notices were sent to the surrounding properties.

**This matter was APPROVED on the Consent Agenda.**

**2018-0682 Solar Panel Installation - 16400 88th Avenue - Paravich Residence**

Solar Panel Installation - 16400 88th Avenue - Paravich Residence, Installation of 17.85 kW Solar Array as part of an Environmental Clean Technology (ECT) Review 2018-0682 / AR-18-00564

The purpose of this petition is to install and maintain a roof-mounted solar panel system at a single-family residence located at 16400 88th Avenue.

I move to approve the Environmental Clean Technology Review for a roof-mounted solar energy system at 16400 88th Avenue as recommended at the November 19, 2018 Development Services, Planning and Engineering Committee meeting and as indicated in the below fully referenced motion.

THIS SECTION FOR REFERENCE ONLY (NOT NECESSARY TO BE READ)

I move to approve the Environmental Clean Technology review for a roof-mounted solar energy system at 16400 88th Avenue, as depicted on the plan set "Customer Residence: David Paravich" prepared by Sunrun, project number 711R-400PARA, dated 8/16/2018 and received 10/02/2018, and the specification sheets, subject to the following conditions:

1. That all building code related items shall be met.
2. That all building permits shall be obtained prior to construction.
3. That all utility systems related to the solar energy system shall not be visible from any adjacent street and from neighboring residential properties.
4. That additional screening of any utility conduits and systems related to the solar energy system may be required after installation has been completed, as determined by the Development Services Department.
5. That the petitioner submit a notarized affidavit to staff confirming that the proper notices were sent to the surrounding properties.

**This matter was APPROVED on the Consent Agenda.**

**2018-0685 Solar Panel Installation - 7420 157th Street - Ulevicius Residence**

Solar Panel Installation - 7420 157th Street - Ulevicius Residence, Installation of 9.28 kW Solar Array as part of an Environmental Clean Technology (ECT) Review 2018-0685 / AR-18-00565

The purpose of this petition is to install and maintain a roof-mounted solar panel system at a single-family residence located at 7420 157th Street.

I move to approve the Environmental Clean Technology Review for a roof-mounted solar energy system at 7420 157th Street as recommended at the November 19, 2018 Development Services, Planning and Engineering Committee meeting and as indicated in the below fully referenced motion.

THIS SECTION FOR REFERENCE ONLY (NOT NECESSARY TO BE READ)

I move to approve the Environmental Clean Technology review for a roof-mounted solar energy system at 7420 157th Street, as depicted on the plan set "Customer Residence: Jonas Ulevicius" prepared by Sunrun, project number 711R-420ULEV, dated 9/17/2018 and received 10/02/2018, and the specification sheets, subject to the following conditions:

1. That all building code related items shall be met.
2. That all building permits shall be obtained prior to construction.
3. That all utility systems related to the solar energy system shall not be visible from any adjacent street and from neighboring residential properties.
4. That additional screening of any utility conduits and systems related to the solar energy system may be required after installation has been completed, as determined by the Development Services Department.
5. That the petitioner submit a notarized affidavit to staff confirming that the proper notices were sent to the surrounding properties.

**This matter was APPROVED on the Consent Agenda.**

**2018-0728 Solar Panel Installation - 8917 Wheeler Drive - Guzinski Residence**

Solar Panel Installation - 8917 Wheeler Drive - Guzinski Residence  
2018-0728 / AR-18-00570

The purpose of this petition is to install and maintain an 11.34 kW solar array as part of a mounted solar panel system at a single-family residence located at 8917 Wheeler Drive.

I move to approve the Environmental Clean Technology Review for a roof-mounted solar energy system at 8917 Wheeler Drive as recommended at the November 19, 2018 Development Services Planning and Engineering Committee meeting and as indicated in the below fully referenced motion.

THIS SECTION FOR REFERENCE ONLY (NOT NECESSARY TO BE READ)

I move to approve the Environmental Clean Technology review for a roof-mounted solar energy system at 8917 Wheeler Drive, as depicted on the plan set prepared by TESLA, Inc., dated November 2, 2018 and the specification sheets subject to the following conditions:

1. That all building code related items shall be met;
2. That all building permits shall be obtained prior to construction;
3. That all supplemental utility systems related to the solar energy system shall not be visible from any adjacent street and from neighboring residential properties;
4. That additional screening of any supplemental utility conduits and systems related to the solar energy system may be required after installation has been completed, as determined by the Development Services Department.

**This matter was APPROVED on the Consent Agenda.**

**2018-0700 Solar Panel Installation - 17606 Karli Lane - Rao Residence**

Solar Panel Installation - 17606 Karli Lane - Rao Residence  
2018-0700 / AR-18-00566

The purpose of this petition is to install and maintain a 21.24 kW solar array as part of a mounted solar panel system at a single-family residence located at 17606 Karli Lane.

I move to approve the Environmental Clean Technology Review for a roof-mounted solar energy system at 17606 Karli Lane as recommended at the November 19, 2018 Development Services Planning and Engineering Committee meeting and as indicated in the below fully referenced motion.

THIS SECTION FOR REFERENCE ONLY (NOT NECESSARY TO BE READ)

I move to approve the Environmental Clean Technology review for a roof-mounted solar energy system at 17606 Karli Lane, as depicted on the plan set "Plan and Construction Set" prepared by Ailey Solar Electric, dated September 28, 2018 and last revised October 22, 2018, subject to the following conditions:

1. That all building code related items shall be met;
2. That all building permits shall be obtained prior to construction;
3. That all supplemental utility systems related to the solar energy system shall not be visible from any adjacent street and from neighboring residential properties;
4. That additional screening of any supplemental utility conduits and systems related to the solar energy system may be required after installation has been completed, as determined by the Development Services Department.

**This matter was APPROVED on the Consent Agenda.**

**2015-0381 St. Coletta's of Illinois Residential Care Home - Ordinance**

On November 19, 2018 the Village Board of Trustees approved a special use permit for St. Coletta's of Illinois, located at 14401 Oakley Avenue. The special use permit allows for the establishment of a residential care home for six (6) residents in a single-family detached house located at 14401 Oakley Avenue.

This is now before the Village Board for consideration of the ordinance.

I move to pass Ordinance Number 5356, entitled: ORDINANCE GRANTING A SPECIAL USE FOR A MEDIUM RESIDENTIAL CARE HOME (ST. COLETTA'S OF ILLINOIS RESIDENTIAL CARE HOME- 14401 OAKLEY AVENUE)

**This matter was PASSED on the Consent Agenda.**

**2018-0825 159th Street & LaGrange Road - Various Invoices - Acknowledgement**

A detailed report is attached in Legistar showing invoices related to the 159th Street & LaGrange Road intersection improvement that have been paid from February 19, 2018 through November 19, 2018.

I move to acknowledge payment of invoices for the 159th Street & LaGrange Road intersection improvements in the amount of \$152,534.85.

**This matter was APPROVED on the Consent Agenda.**

**2018-0798 Flex Seal Chimney Sealant - RMS Utility Services**

In 2015, RJN Group Inc. of Wheaton, Illinois (RJN) was selected by a competitive proposal process to perform a Village-wide Comprehensive Sanitary Sewer Evaluation Project. RJN Group is guiding the Village through the various technical processes required to conform to new mandates issued by the Metropolitan Water Reclamation District (MWRD) as it relates to the reduction of inflow/infiltration (I/I) into the Village's sanitary sewer system. As a result of phase 1 of the evaluation in the high priority area, RJN Group indicated approximately 447 manholes are in need of repair from infiltration. Out of the 447 manholes, 45 are located within a driveway apron, sidewalk or difficult areas to access which would have a higher cost to repair.

Staff researched and discussed with RJN, different methodologies for reducing the infiltration of the 45 manholes. Staff decided to try the Flex Seal Chimney Sealant products as a beta test to evaluate performance, installation and durability. Staff received a proposal in the amount of \$31,500.00 from RMS Utility Services of McHenry, Illinois for performing the installation of the 12" chimney sealant units, sealer and manhole additional unit depth. An initial proposal for the work was received but did not include all items required by the Village. Staff is recommending to beta test the Flex Seal Chimney Sealant products on the 45 manholes using RMS Utility.

President Pekau had a question.

Director of Public Works John Ingram answered his question.

I move to approve to waiving the bid process;

And

Approve accepting the proposal for manhole sealing from RMS Utility Services of McHenry, Illinois in an amount of \$31,500.00.

**A motion was made by Trustee Fenton, seconded by Trustee Dodge, that this matter be APPROVED. The motion carried by the following vote:**

**Aye:** 7 - Trustee Fenton, Trustee Dodge, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello, Trustee Carroll, and Village President Pekau

**Nay:** 0

## **AMEND AGENDA**

I move to amend the agenda by moving #16. Village Manager's Report - PACE Dial-A-Ride Program Update - Discussion Only and # 11. Development Services, Planning and Engineering - Waterfall Plaza (Existing Development) - Special Use for a Planned Development with Modification and Subdivision before the Public Hearing. (refer to audio file)

**A motion was made by Trustee Griffin Ruzich, seconded by Trustee Dodge, that this matter be APPROVED. The motion carried by the following vote:**

**Aye:** 7 - Trustee Fenton, Trustee Dodge, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello, Trustee Carroll, and Village President Pekau

**Nay:** 0

## **VILLAGE MANAGER'S REPORT**

### **2018-0827 PACE Dial-A-Ride Program Update - Discussion Only**

Village Manager La Margo gave an update on an alternative program called the Community Vehicle Program (CVP) which would start January 1, 2019 and requested Board direction. (refer to audio file)

Trustees Ruzich, Carroll, Fenton, Calandriello, Gira, Dodge and President Pekau had questions/comments. (refer to audio file)

Village Manager La Margo and Assistant Village Manager Keating answered questions. (refer to audio file)

Non-Scheduled Citizens & Visitors spoke regarding the Dial-A-Ride Program.

Diane Mackowiak (refer to audio file)

Jayne Connors (refer to audio file)

Paul Behrman (refer to audio file)

Stathia Xanos (refer to audio file)

Trustee Ruzich and Trustee Fenton commented. (refer to audio file)

Trustee Carroll had a question. (refer to audio file)

Village Manager La Margo answered that question. (refer to audio file)

A voice vote was taken to allow Community Vehicle Program (CVP) to run on Monday, Wednesday, Thursday and Friday. (refer to audio file)

The entire Board agreed. (refer to audio file)

**NO FORMAL ACTION, a voice vote was taken to allow the Community Vehicle Program (CVP) to run on Monday, Wednesday, Thursday and Friday. The entire Board Agreed.**

## **DEVELOPMENT SERVICES, PLANNING AND ENGINEERING**

### **2018-0330 Waterfall Plaza (Existing Development) - Special Use for a Planned Development with Modifications and Subdivision**

The purpose of this petition is to establish a Planned Development for the existing Waterfall Plaza development, a commercial development, located at 8750 W. 159th and 8752 W. 159th Street. The petitioner is also proposing to subdivide one of the lots within the Waterfall Plaza development into two lots.

The petitioner is proposing to establish a Planned Development (PD) for an existing two lot, two building commercial development known as Waterfall Plaza located at 8750 and 8752 W. 159th Street. The proposed PD includes Lot 1 which has two buildings; a small building with direct frontage on 159th Street and a multi-tenant building that is positioned behind the outlot with visible frontage on 159th Street. The proposed PD also includes a second lot, Parcel 3, that has frontage along 159th Street and Orlan Brook Drive that was part of the originally approved site plan, Board Approved July 19, 1993, that includes a parking lot and open green space. This green space was originally counted in the lot coverage for the entire Waterfall Plaza Subdivision. The original intent was to subdivide the site into three (3) lots, but for reasons not clear from the historical files, the original developer resisted the three lot subdivision and instead pursued a two (2) lot

subdivision. The petitioner is proposing to subdivide the Lot 1 (also known as Parcel 1 & Parcel 2 on the survey) into two lots, so that each building will be subdivided on its own lot. The proposed subdivision lot line mirrors the lot line that was originally proposed in 1993.

Trustee Carroll had a question. (refer to audio file)

The Petitioner Marut Shah answered Trustee Carroll's question (refer to audio file)

I move to approve the Special Use Permit for a Planned Development and the Subdivision for Waterfall Plaza, as fully referenced below:

THIS SECTION FOR REFERENCE ONLY (NOT NECESSARY TO BE READ)

I move to approve the Special Use Permit for a Planned Development for Waterfall Plaza, for the following PINs 27-14-300-066-0000 and 27-14-300-065-0000, the limits of which are shown on "Exhibit A", prepared by staff, updated November 28, 2018, with the following modification:

1. Section 6-210.F.4 of the Land Development Code: a modification to allow parking and drive aisles in the setback between the building and the street within the south setback and within the east setback; however, this modification does not apply to future redevelopment;

And subject to the following conditions:

1. General site maintenance including filling of potholes, repairing and replacing broken curb, re-sealing and re-striping the parking lot, maintenance of parking lot and building lighting and landscape improvements (as shown on "Exhibit A"), will be required, as detailed within this staff report, within 1 year or by the end of the first construction season following Board approval, whichever comes first; and
2. The entirety of the parking lot will be required to be milled and re-surfaced, as detailed within this staff report, within 2 years of Board approval; and
3. The pylon signs, the dumpster enclosures and all site/building lighting will be required to be brought into conformance of the Land Development Code, as detailed within this staff report, within 3 years of the Board approval; and
4. Prepare and execute a Development Agreement with the Village that identifies the conditions of the Planned Development; and
5. Provide a Letter of Credit to the Village that covers the estimated cost of landscape improvements; and
6. Signs are subject to additional review and approval via the sign permitting process and additional restrictions may apply; and
7. That all building permits shall be obtained prior to any construction.

And

I move to approve the Preliminary Plat of Subdivision titled "Waterfall Plaza

Subdivision", prepared by Vanderstappen Land Surveying, Inc., dated March, 20, 2018, and approval and authorization to execute the Final Plat of Subdivision for Waterfall Plaza subject to the following conditions:

1. Submit a Record Plat of Subdivision to the Village for review, approval, and recording.

**A motion was made by Trustee Griffin Ruzich, seconded by Trustee Fenton, that this matter be APPROVED. The motion carried by the following vote:**

**Aye:** 7 - Trustee Fenton, Trustee Dodge, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello, Trustee Carroll, and Village President Pekau

**Nay:** 0

### **HEARINGS 7:00 P.M.**

Public Hearing For Fiscal Year 2019 Budget.

I move to recess for a Public Hearing at this time.

**A motion was made by Trustee Griffin Ruzich, seconded by Trustee Gira, that this matter be RECESS. The motion carried by the following vote:**

**Aye:** 7 - Trustee Fenton, Trustee Dodge, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello, Trustee Carroll, and Village President Pekau

**Nay:** 0

### **2018-0764 Public Hearing for Fiscal Year 2019 Budget - Discussion of PACE Community Vehicle Program - Budget Amendment**

Village Attorney E. Kenneth Friker reported that Notice of the Public Hearing for the Fiscal Year 2019 Budget was given to the Orland Park Prairie as required by law. The Tentative Annual Budget was published and made available for public inspection on November 16, 2018.

President Pekau asked if anyone in the audience would like to make any comments. No one requested to speak. (refer to audio file)

Trustees Carroll, Dodge, Ruzich, Calandriello, Fenton, Gira and President Pekau had comments. (refer to audio file)

I move to approve amending the Fiscal Year 2019 Tentative Annual Budget as previously posted to include the Community Vehicle Program (CVP) as attached.

**A motion was made by Trustee Carroll, seconded by Trustee Gira, that this matter be APPROVED. The motion carried by the following vote:**

**Aye:** 7 - Trustee Fenton, Trustee Dodge, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello, Trustee Carroll, and Village President Pekau

Nay: 0

### **2018-0829 Public Hearing for Fiscal Year 2019 Budget - Approval**

I move to approve adjourning the Fiscal Year 2019 Budget public hearing.

**A motion was made by Trustee Carroll, seconded by Trustee Gira, that this matter be ADJOURNED. The motion carried by the following vote:**

**Aye:** 7 - Trustee Fenton, Trustee Dodge, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello, Trustee Carroll, and Village President Pekau

Nay: 0

### **CLOSE PUBLIC HEARING**

I move to approve closing the public hearing.

**A motion was made by Trustee Carroll, seconded by Trustee Gira, that this matter be APPROVED. The motion carried by the following vote:**

**Aye:** 7 - Trustee Fenton, Trustee Dodge, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello, Trustee Carroll, and Village President Pekau

Nay: 0

### **FINANCE**

#### **2018-0730 Fiscal Year 2019 Annual Budget Approval - Ordinance**

After setting aside the appropriate amount of reserves as per Board approved fund balance policies, the Fiscal Year 2019 Annual Budget provides for a balanced budget, meaning that available sources are sufficient to fund projected operating and capital expenditures. Available sources consist of budget savings or operating surplus from prior years and revenues projected for Fiscal Year 2019. The proposed Fiscal Year 2019 Annual Budget commencing on January 1, 2019 and ending on December 31, 2019 reflects \$144,183,776 in revenues and \$149,280,119 in expenditures. The variance between FY2019 revenues and FY2019 expenditures is funded by prior years' operating surplus. The FY2019 expenditure budget reflects a reduction in full-time staffing of approximately 5%, as well as capital and technology spending of approximately \$23.6 million.

The Fiscal Year 2019 Annual Budget was drafted through a series of budget workshops with the Village Board and departmental staff. The budget document was made available for public inspection on November 16, 2018. A public hearing on the Fiscal Year 2019 Annual Budget will be held on December 3, 2018.

During FY2019 Budget Public Hearing at tonight's meeting, the Board authorized an increase in revenues of \$11,000 and an increase in expenditures of \$33,011 based on implementing a revised Pace bus program (Community Vehicle Program - CVP).

Trustee Dodge commented. (refer to audio file)

I move to pass Ordinance Number 5357, entitled: ORDINANCE ADOPTING THE ANNUAL BUDGET FOR THE FISCAL YEAR COMMENCING ON JANUARY 1, 2019 AND ENDING ON DECEMBER 31, 2019 FOR THE VILLAGE OF ORLAND PARK, COOK AND WILL COUNTIES, ILLINOIS

**A motion was made by Trustee Carroll, seconded by Trustee Gira, that this matter be PASSED. The motion carried by the following vote:**

**Aye:** 7 - Trustee Fenton, Trustee Dodge, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello, Trustee Carroll, and Village President Pekau

**Nay:** 0

### **2018-0731 2018 Property Tax Levy - Ordinance**

Attached in Legistar you will find the proposed 2018 property tax levy for the Village of Orland Park, as well as the Orland Park Public Library. The total Village levy equals \$13,425,519 and includes the following individual line items, as reflected in the FY2019 Annual Budget approved by the Village Board on December 3, 2018.

Corporate - \$3,054,470  
Recreation & Parks - \$847,084  
FICA - \$1,617,447  
IMRF - \$1,681,023  
Police Pension - \$3,099,295  
Debt Service - \$3,126,200

In total, the Village's 2018 levy is equal to the 2017 levy. The total operating levy increased by approximately \$925,497. Pension levies (FICA, IMRF and Police Pension) decreased by \$455,089 and the recreation levy decreased by \$124,920. These reductions are the result of a budgeted reduction in force. The police pension levy increased by \$81,683; this increase is due to an increase in pensionable salaries and changes to actuarial assumptions, offset by a FY2017 market return greater than the assumed rate. The corporate levy increased by \$1,505,506 due to a decrease in the previously mentioned levy line items, as well as a decrease in the overall debt service levy.

The 2018 debt service levy decreased by \$925,496 as compared to the 2017 debt service levy, as the 2012D GO Refunding Bonds will be paid in full as of December 31, 2018. The 2018 levy reflects abatements in the amount of \$4,044,206 as Home Rule Sales Tax and Water & Sewer Fund user charges are utilized to fund debt service payments on a number of outstanding bond issues.

The total 2018 Orland Park Public Library levy equals \$6,518,568, including \$5,538,000 for operating purposes and \$980,568 for the payment of debt service

on the outstanding library building bonds.

Tax year 2017 was a triennial year and the Village's equalized assessed valuation (EAV) increased 14.04% as compared to the 2016 tax year EAV. Due to the inverse relationship between EAV and tax rates, the Village's 2017 actual tax rate decreased as compared to the 2016 tax rate, even though the overall dollar amount of the levy remained the same. With a slight reduction in the 2018 levy and the potential for the Village's EAV to continue to grow, the Village's tax rate could continue to decline.

Assuming a flat EAV, the Village's estimated extended 2018 tax rate is \$.591 per \$100 of EAV. For a resident who owns a home with a market value of \$300,000, the amount of taxes paid to the Village of Orland Park should amount to approximately \$484 for tax year 2018 (paid by residents in 2019).

I move to pass Ordinance Number 5358, entitled: AN ORDINANCE PROVIDING FOR THE LEVYING, ASSESSMENT AND COLLECTION OF TAXES FOR THE CURRENT FISCAL YEAR OF THE VILLAGE OF ORLAND PARK, COOK AND WILL COUNTIES, ILLINOIS

**A motion was made by Trustee Carroll, seconded by Trustee Gira, that this matter be PASSED. The motion carried by the following vote:**

**Aye:** 7 - Trustee Fenton, Trustee Dodge, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello, Trustee Carroll, and Village President Pekau

**Nay:** 0

#### **2018-0732 G.O. Refunding Bonds, Series 2012B Abatement - 2018 Levy - Ordinance**

During the FY2019 budget process, the Village Board approved a 2018 property tax levy abatement, in the amount of \$1,085,625 for the GO Refunding Bonds, Series 2012B.

The total abatement of \$1,085,625 will be funded by a loan from the Village's Home Rule Sales Tax Fund to the Village's Debt Service Fund, Series 2012B.

I move to pass Ordinance Number 5359, entitled: AN ORDINANCE ABATING TAXES HERETOFORE LEVIED FOR THE YEAR 2018 TO PAY DEBT SERVICE ON TAXABLE GENERAL OBLIGATION REFUNDING BONDS, SERIES 2012B OF THE VILLAGE OF ORLAND PARK, COOK AND WILL COUNTIES, ILLINOIS

**A motion was made by Trustee Carroll, seconded by Trustee Gira, that this matter be PASSED. The motion carried by the following vote:**

**Aye:** 7 - Trustee Fenton, Trustee Dodge, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello, Trustee Carroll, and Village President Pekau

**Nay:** 0

**2018-0733 G.O. Refunding Bonds, Series 2013A Abatement - 2018 Levy - Ordinance**

During the FY2019 budget process, the Village Board approved a 2018 property tax levy abatement, in the amount of \$1,099,275 for the GO Refunding Bonds, Series 2013A.

The abatement of \$1,099,275 will be funded by a loan from the Village's Home Rule Sales Tax Fund to the Village's Debt Service Fund, Series 2013A.

I move to pass Ordinance Number 5360, entitled: AN ORDINANCE ABATING TAXES HERETOFORE LEVIED FOR THE YEAR 2018 TO PAY DEBT SERVICE ON TAXABLE GENERAL OBLIGATION REFUNDING BONDS, SERIES 2013A OF THE VILLAGE OF ORLAND PARK, COOK AND WILL COUNTIES, ILLINOIS

**A motion was made by Trustee Carroll, seconded by Trustee Gira, that this matter be PASSED. The motion carried by the following vote:**

**Aye:** 7 - Trustee Fenton, Trustee Dodge, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello, Trustee Carroll, and Village President Pekau

**Nay:** 0

**2018-0734 G.O. Refunding Bonds, Series 2013C Abatement - 2018 Levy - Ordinance**

During the FY2019 budget process, the Village Board approved a 2018 property tax levy abatement, in the amount of \$290,056 for the GO Refunding Bonds, Series 2013C.

The total abatement of \$290,056 will be funded by a loan from the Village's Home Rule Sales Tax Fund to the Village's Debt Service Fund, Series 2013C.

I move to pass Ordinance Number 5361, entitled: AN ORDINANCE ABATING TAXES LEVIED FOR THE YEAR 2018 FOR THE PAYMENT OF PRINCIPAL AND INTEREST ON THE GENERAL OBLIGATION REFUNDING BONDS, SERIES 2013C, OF THE VILLAGE OF ORLAND PARK, COOK AND WILL COUNTIES, ILLINOIS.

**A motion was made by Trustee Carroll, seconded by Trustee Gira, that this matter be PASSED. The motion carried by the following vote:**

**Aye:** 7 - Trustee Fenton, Trustee Dodge, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello, Trustee Carroll, and Village President Pekau

**Nay:** 0

**2018-0735 G.O. Refunding Bonds, Series 2015A Abatement - 2018 Levy - Ordinance**

During the FY2019 budget process, the Village Board approved a 2018 property tax levy abatement, in the amount of \$1,003,600 for the GO Refunding Bonds, Series 2015A.

The total abatement of \$1,003,600 will be funded by a loan from the Village's Home Rule Sales Tax Fund to the Village's Debt Service Fund, Series 2015A.

I move to pass Ordinance Number 5362, entitled: AN ORDINANCE ABATING TAXES LEVIED FOR THE YEAR 2018 FOR THE PAYMENT OF PRINCIPAL AND INTEREST ON THE GENERAL OBLIGATION REFUNDING BONDS, SERIES 2015A, OF THE VILLAGE OF ORLAND PARK, COOK AND WILL COUNTIES, ILLINOIS

**A motion was made by Trustee Carroll, seconded by Trustee Gira, that this matter be PASSED. The motion carried by the following vote:**

**Aye:** 7 - Trustee Fenton, Trustee Dodge, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello, Trustee Carroll, and Village President Pekau

**Nay:** 0

**2018-0736 G.O. Refunding Bonds, Series 2016 Abatement - 2018 Levy - Ordinance**

During the FY2019 budget process, the Village Board approved a 2018 property tax levy abatement, in the amount of \$565,650 for the GO Refunding Bonds, Series 2016.

The total abatement of \$565,650 will be funded by revenues of the Water & Sewer Fund.

I move to pass Ordinance Number 5363, entitled: AN ORDINANCE ABATING TAXES LEVIED FOR THE YEAR 2018 FOR THE PAYMENT OF PRINCIPAL AND INTEREST ON THE GENERAL OBLIGATION REFUNDING BONDS, SERIES 2016, OF THE VILLAGE OF ORLAND PARK, COOK AND WILL COUNTIES, ILLINOIS

**A motion was made by Trustee Carroll, seconded by Trustee Gira, that this matter be PASSED. The motion carried by the following vote:**

**Aye:** 7 - Trustee Fenton, Trustee Dodge, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello, Trustee Carroll, and Village President Pekau

**Nay:** 0

**2018-0737 Hotel Operator's Accommodations Tax Amendment to Increase Rate - Ordinance**

During the FY2019 budget process, the Board authorized an increase in the Hotel Operator's Accommodation Tax rate from 4% to 5%. The increased rate will go into effect beginning January 1, 2019. The attached ordinance in Legistar requires approval in order to implement the revised rate.

I move to approve Ordinance Number 5364, entitled AN ORDINANCE AMENDING TITLE 7, CHAPTER 7, SECTION 7-7-7-3 OF THE ORLAND PARK VILLAGE CODE (HOTEL OPERATOR'S ACCOMMODATIONS TAX; TAX IMPOSED)

**A motion was made by Trustee Carroll, seconded by Trustee Gira, that this matter be PASSED. The motion carried by the following vote:**

**Aye:** 7 - Trustee Fenton, Trustee Dodge, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello, Trustee Carroll, and Village President Pekau

**Nay:** 0

### **NON-SCHEDULED CITIZENS & VISITORS**

Alice & Rich Rzeszutko read a statement before the Board regarding parking on certain streets to facilitate garbage collection. (refer to audio file)

Assistant Village Manager Keating commented. (refer to audio file)

### **BOARD COMMENTS**

Trustees Fenton, Calandriello, Gira, Carroll, Dodge and President Pekau had Board comments.

### **EXECUTIVE SESSION**

I move to recess to a Closed Executive Session for the purpose of discussion of a) approval of minutes; b) the purchase or lease of real property for the use of the village; and c) pending litigation against, affecting or on behalf of the village or when found by the board that such action is probable or imminent.

**A motion was made by Trustee Fenton, seconded by Trustee Calandriello, that this matter be RECESS. The motion carried by the following vote:**

**Aye:** 7 - Trustee Fenton, Trustee Dodge, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello, Trustee Carroll, and Village President Pekau

**Nay:** 0

### **RECONVENE BOARD MEETING**

The roll was called to reconvene the Regular Meeting and Trustees Fenton, Dodge, Gira, Ruzich, Calandriello, Carroll and President Pekau were present.

### **Report on Executive Session and Action as a Result of, if any.**

Purpose of the Executive Session was for the discussion of a) approval of minutes; b) the purchase or lease of real property for the use of the village; and c) pending litigation against, affecting or on behalf of the village or when found by the board that such action is probable or imminent.

**ADJOURNMENT - 9:03 PM**

**A motion was made by Trustee Carroll, seconded by Trustee Fenton, that this matter be ADJOURNED. The motion carried by the following vote:**

**Aye:** 7 - Trustee Fenton, Trustee Dodge, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello, Trustee Carroll, and Village President Pekau

**Nay:** 0

**2018-0830 Audio Recording for December 3, 2018 Board of Trustee Meetings**

**NO ACTION**

**/nm**

APPROVED: December 17, 2018

Respectfully Submitted,

/s/ John C. Mehalek

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**John C. Mehalek, Village Clerk**