



VILLAGE OF ORLAND PARK

14700 Ravinia Avenue
Orland Park, IL 60462
www.orland-park.il.us

Meeting Agenda

Parks and Recreation Committee

Chairman Patricia A. Gira
Trustees Kathleen M. Fenton and Daniel T. Calandriello
Village Clerk John C. Mehalek

Monday, December 16, 2013

6:00 PM

Village Hall

A. CALL TO ORDER/ROLL CALL

B. APPROVAL OF MINUTES

C. ITEMS FOR SEPARATE ACTION

1. **2013-0730** Paper Products and Domestic Supplies Contract Award
 Attachments: [Bid Award](#)

2. **2013-0729** Window Cleaning Bid Award Contract Extension
 Attachments: [Proposal](#)

3. **2013-0725** Landscape Management & Maintenance of Metra Stations
 Attachments: [Proposal](#)

4. **2013-0702** Native Landscape Stewardship 2014 for the Police Station
 Attachments: [Proposal](#)

5. **2013-0724** Generator and VRLA Battery Maintenance contract for the Police
 Station, Recreation Administration, and Old Village Hall
 Attachments: [Quotes](#)

6. **2013-0743** Beverage Supply/Sponsorship and Vending Services
 Attachments: [Exhibit A](#)
 [Exhibit B](#)
 [Exhibit C](#)

7. **2013-0746** Theatre Troupe Spring Musical "Peter Pan" License

8. **2013-0722** Sportsplex Soccer Scoreboards

Attachments: [C Johnson Quote](#)
[Daktronics Quote](#)
[Sievert Quote](#)

9. [2013-0723](#) Sportsplex Gymnasium Scoreboard

Attachments: [Daktronics Quote](#)
[Johnson Quote](#)
[Sievert Quote](#)

10. [2013-0721](#) Winter/Spring 2014 Program Brochure - Distribution

D. ADJOURNMENT

DATE: December 16,
2013

REQUEST FOR ACTION REPORT

File Number: **2013-0730**
Orig. Department: **Recreation and Parks Department**
File Name: **Paper Products and Domestic Supplies Contract Award**

BACKGROUND:

This year the Finance Department looked into the Joint Purchasing Program for Local Government Agencies to award the paper products and domestic supplies contract. We are members of the Suburban Purchasing Cooperative (SPC) and they have chosen Warehouse Direct Workplace Solutions as the lowest responsive, responsible bid.

BUDGET IMPACT:

Funds will come from the Parks fund \$1500, Sportsplex fund \$10,000, Building Maintenance \$37,863, Civic Center \$2800, Metra \$500, and Pool \$3500 for the budgeted amounts in the 2014 budgets.

REQUESTED ACTION:

I move to recommend to the Village Board to approve accepting Warehouse Direct Workplace Solutions as the provider for village paper products and domestic supplies based upon Suburban Purchasing Cooperative bid pricing, for the years 2014, 2015, 2016.



A Joint Purchasing Program For Local Government Agencies

Suburban Purchasing Cooperative Awards **2013 Janitorial Supplies Contract #135** **To Warehouse Direct Workplace Solutions**

The Suburban Purchasing Cooperative, a cooperative of 134 municipalities located in northeastern Illinois, is pleased to announce the award of Janitorial Supplies Contract #135 to Warehouse Direct Workplace Solutions, Des Plaines, IL. Every municipality and government agency in the State of Illinois is authorized to participate in this program.

The duration of the contract is February 21, 2013 through February 20, 2014 with the SPC reserving the right to extend the contract for up to three (3) additional one-year extensions on a negotiated basis.

The SPC released an RFP on January 24, 2013 and the opening was held on February 12, 2013 at the Northwest Municipal Conference Offices. Five proposals were received, with Warehouse Direct, Des Plaines, IL, submitting the lowest responsive, responsible bid. The other four proposals were submitted by: Laport, Inc., Chicago, IL; Prestige Distribution, Inc., Northbrook, IL; Excel Screen Printing & Embroidery, Inc., Schiller Park, IL; and All American Poly, Piscataway, NJ.

Warehouse Direct Workplace Solutions is also the supplier for the SPC Office Supplies Contract. You now have the opportunity to consolidate your janitorial supplies orders with your office supplies orders. For questions or additional information, your Warehouse Direct sales support team is: Spencer Touchie, Senior Procurement Analyst 847-631-7188 stouchie@warehousedirect.com and Rick Schackle, Account Executive 847-631-7428 rickschackle@warehousedirect.com.

Thank you for considering the Suburban Purchasing Cooperative. Please feel free to contact your designated SPC Representative with any questions or comments you may have regarding this program.

Warehouse Direct Workplace Solutions
2001 S. Mount Prospect Road
Des Plaines, IL 60018
PHONE: (847) 631-7188 CELL (708) 473-2907 FAX: (847) 956-5815
Contact Person: Spencer Touchie
stouchie@warehousedirect.com

***DuPage Mayors &
Managers Conference***
*1220 Oak Brook Road
Oak Brook, IL 60523
Suzette Quintell
Phone: (630) 571-0480
Fax: (630) 571-0484*

***Northwest Municipal
Conference***
*1616 East Golf Road
Des Plaines, IL 60016
Ellen Dayan
Phone: (847) 296-9200
Fax: (847) 296-9207*

***South Suburban Mayors
And Managers Association***
*1904 West 174th Street
East Hazel Crest, IL 60429
Ed Paesel
Phone: (708) 206-1155
Fax: (708) 206-1133*

***Will County
Governmental League***
*3180 Theodore Street, Suite 101
Joliet, IL 60435
Cherie Belom
Phone: (815) 729-3535
Fax: (815) 729-3536*

DATE: December 16,
2013

REQUEST FOR ACTION REPORT

File Number: **2013-0729**
Orig. Department: **Recreation and Parks Department**
File Name: **Window Cleaning Bid Award Contract Extension**

BACKGROUND:

Archer Window Cleaning has sent us a proposal requesting an extension of their contract with the Village for window cleaning. The proposal extends their 2010 prices for the next three years. At the time of the bids 2010, Archer was the low bid of 3 bidders and during the past three years, they have provided excellent service. The annual amount for service will be \$10,280.00, which includes two additional buildings - Recreation Administration at \$500/year and Old Village Hall at \$380/yr.

BUDGET IMPACT:

The funds will come from the budgeted line items for each facility - Window Cleaning - 4292.

REQUESTED ACTION:

I move to recommend to the Village Board to accept the extension of the window cleaning contract with Archer Window Cleaning for a cost not to exceed \$10,280.00 annually.

Archer Window Cleaning
14616 Beech St Orland Park IL 60462
708 349 7055 fax 708 349 7084

Village Of Orland Park
14700 S Ravinia Ave
Orland Park IL 60462

Nov 15 2013

Attn Denise Domalewski

It has been our pleasure to clean the windows for the Orland Park public buildings. It is also our intention to hold our prices over the next three years for window cleaning of the Orland Park public building's listed in the contract year of 2011-13. Attached is a copy of those prices. If you feel we have done a good job in cleaning the Village's windows we would hope that the village would keep us on as their window cleaning company.

Thanks


Jack Paluch
Paluch@ameritech.net

Archer Window Cleaning
14616 Beech St Orland Park IL 60462
708 349 7055 fax 708 349 7084

Village Of Orland Park
14700 S Ravinia Ave
Orland Park IL 60462

Nov 15 2013

Yearly prices for twice a year window cleaning at the following Orland Park buildings.

Village Hall	\$2,800.00
Police Station	\$ 550.00
Public Works	\$ 350.00
Civic Center	\$ 500.00
Sportsplex	\$3,600.00
Rec Administration	\$ 500.00
Robert Davidson Center	\$ 60.00
Frank Loebe Center	\$ 600.00
Cultural Center	\$ 700.00
OVH Shop	\$ 380.00
Metra Stations	\$ 240.00

Total yearly cost **\$10,280.00**

DATE: December 16,
2013

REQUEST FOR ACTION REPORT

File Number: **2013-0725**
Orig. Department: **Recreation and Parks Department**
File Name: **Landscape Management & Maintenance of Metra Stations**

BACKGROUND:

J.G.S. Landscape Architects is under contract through 2015 for the landscape management and maintenance of certain rights of way in the Village. They have submitted three additional proposals to maintain the landscape in the area surrounding all three Metra commuter stations. The proposals for 2014 are as follows; 153rd Metra - \$15,600.00, 179th Metra - \$4,800.00, and 143rd Metra - \$11,600.00. The 2014 total is \$32,000.00.

JGS has also provided proposals for these locations through the life of their current contract at the following rates; 2015 \$33,594 and 2016 \$35,273. Staff recommends adding this work to the scope of the contract with JGS.

BUDGET IMPACT:

Funds will come from account 026-0000-443500. \$34,000.00 was budgeted for this work.

REQUESTED ACTION:

I move to recommend to the Village Board to approve an addition to the contract with J.G.S. Landscape Architects, Inc. for the landscape management and maintenance of the area surrounding three Metra stations for the contract years 2014, 2015, and 2016 at the proposed amounts.

J.G.S.

LANDSCAPE ARCHITECTS

planning/construction
consulting/management

708.361.5124

Nov 15, 2013

Village of Orland Park
14700 S. Ravinia Ave
Orland Park, Illinois 60462
708-403-6100

Landscape Maintenance 143rd Metra Site
Frank St ec 2014, 2015, 2016

Perform the following maintenance services per attached maintenance program outline :

1. Remove designated items not to remain including weeds, dead plantings and debris
2. Direct spray weeds with contact herbicide weed control mix
3. Prune plantings to remove dead branches, promote growth and create healthy form.
4. Develop written report for village regarding bed and conditions
5. Remove all debris from site

Year 1 - 2014	\$ 11,600.00 / year divided over 12 months	Costs per month: \$ 966.65
Year 2 - 2015	\$ 12,174.00 / year divided over 12 months	Costs per month: \$ 1,014.50
Year 3 - 2016	\$ 12,782.00 / year divided over 12 months	Costs per month: \$ 1,065.25

The above work and fees are acceptable and services are hereby authorized to be performed as specified.
Workmanship and material are guaranteed for one year from completion date unless damaged or otherwise specified.

Client: _____ Date: _____ JGS Rep: _____ Date: _____

7751 McCarthy Road, Palos Park, Illinois 60464

Fx 708.361.5124 / jgsland@sbcglobal.net / www.jgslandscapearchitects.com

J.G.S.

LANDSCAPE ARCHITECTS

planning/construction
consulting/management

708.361.5124

Nov 15, 2013

Village of Orland Park
14700 S. Ravinia Ave
Orland Park, Illinois 60462
708-403-6100

Landscape Maintenance 153rd Metra Site
Frank Stec 2014, 2015, 2016

Perform the following maintenance services per attached maintenance program outline :

1. Remove designated items not to remain including weeds, dead plantings and debris
2. Direct spray weeds with contact herbicide weed control mix
3. Prune plantings to remove dead branches, promote growth and create healthy form.
4. Develop written report for village regarding bed and conditions
5. Remove all debris from site

Year 1 - 2014	\$ 15,600.00 / year divided over 12 months	Costs per month: \$ 1,300.00
Year 2—2014	\$ 16,380.00 / year divided over 12 months	Costs per month: \$ 1,365.00
Year 1-2014	\$ 17,199.00 / year divided over 12 months	Costs per month: \$ 1,433.25

The above work and fees are acceptable and services are hereby authorized to be performed as specified.
Workmanship and material are guaranteed for one year from completion date unless damaged or otherwise specified.

Client: _____ Date: _____ JGS Rep: _____ Date: _____

7751 McCarthy Road, Palos Park, Illinois 60464

Fx 708.361.5124 / jgsland@sbcglobal.net / www.jgslandscapearchitects.com

J.G.S.

LANDSCAPE ARCHITECTS

planning/construction
consulting/management

708.361.5124

Nov 15, 2013

Village of Orland Park
14700 S. Ravinia Ave
Orland Park, Illinois 60462
708-403-6100

Landscape Maintenance 179th Metra site
Frank St ec 2014, 2015, 2016

Perform the following maintenance services per attached maintenance program outline :

1. Remove designated items not to remain including weeds, dead plantings and debris
2. Direct spray weeds with contact herbicide weed control mix
3. Prune plantings to remove dead branches, promote growth and create healthy form.
4. Develop written report for village regarding bed and conditions
5. Remove all debris from site

Year 1—2014	\$4,800.00 / year divided over 12 months	Costs per month: \$ 400.00
Year 2—2015	\$5,040.00 / year divided over 12 months	Costs per month: \$ 420.00
Year 3—2016	\$5,292.00 / year divided over 12 months	Costs per month: \$ 441.00

The above work and fees are acceptable and services are hereby authorized to be performed as specified.
Workmanship and material are guaranteed for one year from completion date unless damaged or otherwise specified.

Client: _____ Date: _____ JGS Rep: _____ Date: _____

7751 McCarthy Road, Palos Park, Illinois 60464

Fx 708.361.5124 / jgsland@sbcglobal.net / www.jgslandscapearchitects.com

DATE: December 16,
2013

REQUEST FOR ACTION REPORT

File Number: **2013-0702**
Orig. Department: **Recreation and Parks Department**
File Name: **Native Landscape Stewardship 2014 for the Police Station**

BACKGROUND:

We received a proposal for the fifth year of the Native Landscape Stewardship Program to maintain the natural landscape surrounding the Police Station. Pizzo & Associates, Ltd. has maintained this area for the past four years following a lack of proper maintenance by the original firm assigned to the work during construction. Pizzo has made great strides in accomplishing the desired appearance and has been excellent to work with. The total cost is \$9,500 for the year 2014.

BUDGET IMPACT:

Funds will come from the Parks budget 283-4003-443500, \$10,660 was budgeted.

REQUESTED ACTION:

I move to recommend to the Village Board to accept the quote not to exceed \$9,500 from Pizzo & Associates, Ltd. for the 2014 native landscape stewardship at the Police station.



Pizzo & Associates, Ltd.
ECOLOGICAL RESTORATION
P.O. Box 98 • Leland, IL 60531
• 815.495.2300 • F 815.498.4406

STEWARDSHIP PROPOSAL

For: The Village of Orland Park
Project: Police Headquarters – Native Landscape Stewardship 2014

This agreement, made and entered into Monday, October 21, 2013 shall be between the Village of Orland Park, hereinafter referred to as the Owner/Agent and Pizzo & Associates, Ltd., hereinafter referred to as Pizzo. Stewardship services shall consist of the following:

I. SERVICES

Pizzo agrees to perform the following services to restored natural areas, using properly trained and supervised personnel.

A. The services for the month of **NOVEMBER** through **APRIL** shall be per the following schedule:

- ~~1. Implement controlled burn in natural areas, as needed. Pizzo will use fire as a tool to clear debris, recycle nutrients and stimulate native plant and animal species. Our fire crew is comprised of S130/S190 trained crew leaders knowledgeable in the fuel types present. The fire crew will create needed firebreaks and place noticeable signage prior to the burn. Seeds will be harvested prior to the burn to allow for post burn dispersal. The areas to be burned will contain unburned refuge for animal species. Due to the unpredictability of the weather, it may be necessary to postpone the burn to the next burn season. It is possible that local conditions could cause the burn unit to burn poorly when all conditions are within parameters. Pizzo will obtain the necessary permits. The Owner/Agent shall notify neighbors when applicable. **When conducted, controlled burns will be billed in addition to General Stewardship services at the rate specified below.**~~
2. Control invasive woody & herbaceous flora through cultural methods, physical removal or the application of appropriate herbicides. The native plants will take advantage of the competitive release created by mowing, the timely application of herbicide or physical removal of the non-native plants.
3. Pizzo will collect the seeds of the native plants to disperse into the open areas during the growing season.

B. The services for the months of **MAY** through **OCTOBER** shall be per the following schedule:

1. Control invasive woody & herbaceous flora through cultural methods, physical removal or the application of appropriate herbicides. See paragraph A2.
2. We will collect the seed of the native plants to disperse into the open areas during the growing season.
3. Mow all restored areas, if necessary, to control invasive flora and allow light to the ground for new seedlings.
- ~~4. Prepare the site for the controlled burn by creating needed fire breaks.~~
5. Plant supplemental native seed and/or plugs at Pizzo's discretion to increase native plant competition & biodiversity (this item may be paid for out of the "Labor" and/or "Herbicide" budget lines).

ESTIMATED STEWARDSHIP SCHEDULE*

Month	Herbicide	Mow	Collect & Disperse	Burn-Prep	Burn**
April	X			X	X
May	X	X	X	X	X
June	X	X	X		
July	X	X			
August	X	X			
September	X	X			
October	X	X	X	X	
November	X		X	X	X
December - March	X		X	X	X

*Because natural areas are dynamic systems that constantly change and adapt to current conditions, the stewardship schedule must be flexible as well to allow Pizzo to react to conditions on the ground. This schedule should be considered a guideline and may be varied from to react to current site conditions.
 **In newly planted natural areas, the execution of a prescribed fire may not be possible until the second or third growing season.

II. GENERAL INFORMATION

- A. Owner / Agent to provide a "Plat of Survey" for definitive location of project boundaries.
- B. Areas to be managed will be designated as per survey.
- C. Pizzo will provide minimum insurance coverage of \$1,000,000.00 for each of the following: General Liability, Umbrella and Prescription Fire. Please see Certificate of Insurance for details.
- D. Pizzo will keep a log of restoration activities performed during the contract period.
- E. Chemicals used will have the lowest environmental impact for the task at hand. Organic or cultural practices will be used whenever practical.
- F. Debris created during the day's work shall be placed into piles on site to be removed by Pizzo.
- G. Landscape plantings in proximity of the burn unit(s) can suffer damage and shall not be covered by any warranty or insurance policy. The Owner/Agent/any association member shall hold Pizzo & Associates, Ltd. harmless for damages as a result of the prescribed burn in their natural area(s).
- H. Watering of trees, shrubs and perennials can be done as an additional item and will be performed as an addendum to this agreement at an additional charge.
- I. Pizzo will take over the management of the mulched native beds, an area not previously under our management.
- J. The supplemental planting line item includes the purchase of native plant plugs, native gallon size plants, native seed, and/or hardwood mulch.

III. COMPENSATION

The Owner/Agent will pay Pizzo for the aforementioned services, billed at the following rates:

- General Stewardship** - Not to exceed \$7,000.00 per year
- Labor - Billed \$50.00 per man hour including travel time
- Herbicide- Herbicide will be billed per gallon applied at market rates

Supplemental Planting – Not to exceed \$2,500.00

Plant material- Plants, mulch, and seed will be billed at market prices. Approval of plant and other material must be provided prior to procurement.

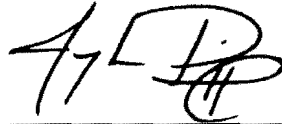
Anticipated Cost Schedule:

YEAR	LABOR	MATERIALS	TOTAL
2014	\$ 7,000.00	\$ 2,500.00	\$ 9,500.00
EXPECTED TOTAL OF STEWARDSHIP COSTS			\$ 9,500.00

IV. AGREEMENT

The term of this contract shall be 01/01/2014 through 12/31/2014.

ACCEPTANCE – I/We represent and warrant that I/we have authority to enter into this Contract. We accept the aforementioned and further accept the PIZZO & ASSOCIATES, LTD. STANDARD TERMS AND CONDITIONS, attached and hereby made part of this contract. We do hereby authorize Pizzo & Associates, Ltd. to perform the work as stated.



/ 10.21.2013

Authorized Representative / Date
Village of Orland Park

Joe Pizzo
Pizzo & Associates, Ltd. / Date

Please sign and return one copy of the proposal with your deposit to our office. Fax signatures shall be deemed binding; this agreement may be signed in counterparts so long as all parties to the agreement have signed a copy of the agreement.

If acting on behalf of the Owner:

Printed Name:	
Title:	

Billing Information:

Name:	
Company Name:	
Street Address 1:	
Street Address 2:	
City, State, & Zip Code:	
Main Phone:	
Mobile Phone:	
Fax:	
e-mail:	

Billing Notes: _____

The terms of this proposal are valid for thirty (30) days from the date of this proposal.

PIZZO & ASSOCIATES, LTD. STANDARD TERMS AND CONDITIONS

TERMS:

Design-Build/Installation:

Payment of 50% of contract total price as shown in the accompanying contract is due upon contract signing. The balance of the contract total price, plus any extras, is due upon completion. Any discrepancies must be brought to the attention of Pizzo & Associates, Ltd. within 10 days of receipt of the invoice.

Design/Consultation/Stewardship/Prescribed Fire:

Invoices will be sent each month in which services are provided. Payment is due within 30 days of receipt of the invoice. Any discrepancies must be brought to the attention of Pizzo & Associates, Ltd. within 10 days of receipt of the invoice.

ADDITIONS & DELETIONS: All additions and deletions shall be agreed to in writing by both parties. Additions will be billed on a time and materials basis unless otherwise stated in writing. Time will be billed including travel, pick up/delivery, clean up/setup plus any directly related costs as specified in the PIZZO & ASSOCIATES, LTD. STANDARD HOURLY FEE SCHEDULE.

PREPAYMENT DISCOUNT: All accounts paid in full upon contract signing will receive a one and one-half percent (1.5%) prepayment discount.

FINANCE CHARGES & RETURNED CHECKS: All unpaid balances will carry a two percent (2%) per month finance surcharge; maximum twenty four percent (24%) per annum finance surcharge. All returned checks will result in an additional \$50.00 service charge.

LIEN RIGHTS: In the event that the Owner/Client does not make timely payments in accordance with credit terms outlined in the contract, Pizzo & Associates, Ltd. may exercise such lien rights as permitted to any contractor by the state in which the work is completed.

GUARANTEES: Installed plantings shall immediately become the responsibility of the owner to maintain unless otherwise agreed to in writing.

Owner Managed Sites:

Native trees and shrubs are guaranteed to live for a period of one (1) year from the date of installation or will be replaced at no expense to the Owner. Replacement of the dead trees or shrubs is the Owner's sole available remedy, and Pizzo & Associates, Ltd. may substitute the dead plant or shrub with another species in its sole discretion. This guarantee shall be invalid if the Owner has failed to use reasonable care (water, weeding, invasive species control, mowing, protection from damage, etc.) during said period. This warranty does not cover damage occurring due to the fault of the owner or a third party or due to acts of God, war or wildlife. Installed perennials, seed, annuals and transplanted material(s) carry no guarantee/warranty expressed or implied.

Pizzo Managed Sites:

Native trees and shrubs are guaranteed to live for a period of one (1) year from the date of installation or will be replaced at no expense to the Owner. Replacement of the dead tree or shrub is the Owner's sole available remedy, and Pizzo & Associates, Ltd. may substitute the dead tree or shrub with another species in its sole discretion.

Native seed installations are guaranteed to have at least three (3) native plants per square foot at the end of the fifth growing season. Pizzo & Associates, Ltd. will re-seed those areas not in compliance at no expense to the Owner. Under no circumstances shall this guaranty extend beyond five years from the date of contract, nor shall it require more than one (1) replanting by Pizzo & Associates, Ltd. of any area.

Installed native perennials are guaranteed to have an 80% survival rate after one (1) year. Required plants will be replaced at no expense to the Owner. Replacement of the dead plants is the Owner's sole available remedy, and Pizzo & Associates, Ltd. may substitute the dead plant with another species in its sole discretion.

The Owner's sole and exclusive remedy for seeds and plants covered under any of the above guarantees will be the replacement of plant or re-planting of the seed on a one-time basis only. The above warranties do not cover damage occurring due to the fault of the Owner or a third party or due to acts of God.

Failure to make payment within thirty (30) days of the final invoice issued upon job completion voids all guarantees expressed or implied.

Prescribed Fire:

No guarantee /warranty is expressed or implied as to the completeness, coverage, intensity or results of the prescribed fire. If the conditions are acceptable to Pizzo & Associates, Ltd., and the local fire jurisdiction gives permission to ignite the prescription fire, and Pizzo & Associates, Ltd. is forced to shut down due to no fault of Pizzo & Associates, Ltd., the full balance will be due. Any return trip to complete the fire will be billed at the rate stated in the contract. Landscape plantings, mulch beds and above ground utilities in or in close proximity to the burn unit could sustain damage due to heat/flames and shall not be guaranteed. The Owner acknowledges that there will be smoke generated by the prescribed fire, and it will move off site during the burn. The

Owner/Agent will notify potentially affected parties in proximity to the prescribed burn units. The Owner hereby agrees to indemnify Pizzo & Associates, Ltd. and its employees and agents and hold them harmless for all instance of damage due to a prescribed fire. If the local authorities require their presence and charge a fee to do so, those costs will be paid by the Owner in addition to the contract price.

Annual Monitoring:

Pizzo & Associates, Ltd. reserves the right to perform an annual Meander Survey at a cost of, but not exceeding a total of \$400.00 per project site, per year. This cost will be deducted from the annual Stewardship budget for each project site. Upon completion of the survey, Pizzo & Associates, Ltd. will provide to the Owner a year-end report that includes, but is not limited to the number of plant species and overall floristic quality.

Aquatic Weed Control:

Due to the highly unpredictable nature of the weather, nutrient availability, and water levels; no control or eradication of any aquatic plant and/or algae species is warranted.

Supplemental Watering:

Due to the highly unpredictable nature of the weather, supplemental watering may be warranted to ensure and maintain proper plant establishment. In the event that any installation of seed and/or plants have been directed by the Owner to occur outside of normal seed/plant installation timeframes (Mar. 1 – June 30; Sept 15. – Oct. 31) and/or in the event that D1- Moderate Drought conditions or higher exist according to the National Drought Mitigation Center at the University of Nebraska-Lincoln (<http://droughtmonitor.unl.edu>), U.S. Department of Agriculture, and the National Oceanic and Atmospheric Administration; Pizzo & Associates, Ltd. reserves the right to provide supplemental watering as necessary.

Prior to commencement of supplemental watering services, the Owner shall be notified. Should the Owner decline this service, all standard Pizzo & Associates, Ltd. warranties for seeding and plant installations shall be voided.

Time will be billed hourly, including travel, pick up/delivery, clean up/setup plus any directly related costs as specified in the contract. Should hourly rates not be specified, the PIZZO & ASSOCIATES, LTD. STANDARD HOURLY FEE SCHEDULE shall prevail.

RIGHT OF SUBSTITUTION: The Owner agrees that Pizzo & Associates, Ltd. may, without the Owner's consent, substitute hard materials, quantities and plant species where deemed by Pizzo & Associates, Ltd. to be required due to planting conditions, nursery stock availability or to otherwise enhance the project without changing the nature or character of the project.

SUBCONTRACTING: Pizzo & Associates, Ltd. reserves the right to employ certain subcontractors to perform all or part of the work hereunder.

CONDITIONS: The Owner shall provide Pizzo & Associates, Ltd. a current plat of survey for delineation of the property lines. If the boundary markers are not visible, Pizzo & Associates, Ltd. will hire a surveyor, at the Owner's expense +10%, to visit the site to mark the boundary points. The Owner shall notify Pizzo & Associates, Ltd. of all private utilities (piping, wiring, sprinkler system components, obstructions, etc.) prior to work beginning. Repairs to any unmarked sprinkler system, television or satellite cables, invisible dog fences or other underground utilities shall be the sole responsibility of the Owner. If site conditions are not as they appear above ground or there are buried obstructions or debris, changes to the plan and work will be billed according to the PIZZO & ASSOCIATES, LTD. STANDARD HOURLY FEE SCHEDULE. Except on prescribed fire, the Owner will pay for fees and time to obtain all necessary licenses, permits or other permission or authority that may be required, whether federal, state, county, local or other entity.

DESIGN PLANS AND PHOTOGRAPHS: The Owner expressly authorizes Pizzo & Associates, Ltd. to make sketches or drawings and/or take photographs of the subject property and any buildings located on the subject property and to use the resulting photographs, sketches or drawings for purposes of developing a design and restoration plan and to publish the photographs and/or design and landscaping plan for marketing or educational purposes. The photographs, design and restoration plan shall remain the exclusive property of Pizzo & Associates, Ltd., together with any and all copyrights thereto.

DEFAULT REMEDIES: In the event the Owner is in default of his/her/their obligations hereunder, the Owner shall pay any and all expenses incurred by Pizzo & Associates, Ltd. to collect the amounts due, including but not limited to court costs, reasonable attorney's fees and accrued interest. The parties hereto further agree that any lawsuit based upon this contract or related to the services rendered and/or materials supplied pursuant to this contract shall be filed exclusively in the Sixteenth Judicial Circuit Court in Sycamore, Illinois, County of DeKalb.

DATE: December 16,
2013

REQUEST FOR ACTION REPORT

File Number: **2013-0724**
Orig. Department: **Recreation and Parks Department**
File Name: **Generator and VRLA Battery Maintenance contract for the Police Station,
Recreation Administration, and Old Village Hall**

BACKGROUND:

We received two quotes for the preventive maintenance service on the chloride UPS System at the Police Station. Nationwide Power quoted \$4,288.92 annually and Steiner Power Systems quoted \$2,095.00 annually. We also asked Steiner Power Systems to supply us with a quote for the regular preventative maintenance service on the generators at Recreation Administration (\$818.33/year) and Old Village Hall (\$807.17/year). Building Maintenance would like have the same company provide maintenance to all units.

BUDGET IMPACT:

The funds will come from the account 0010-1700-443200, \$8,400 was budgeted.

REQUESTED ACTION:

I move to recommend to the Village Board to approve accepting the low quote from Steiner Power Systems for the three year preventative maintenance agreement for the Police Station, Recreation Administration, and Old Village Hall in the amount of \$3,730.50.



July 19, 2013

Dennis Wokurka
Village of Orland Park Police Station
15100 Ravinia Avenue
Orland Park, IL 60462

Please see the attached quotation for your network-critical power equipment. I am confident in Nationwide Power's ability to deliver exemplary service at a very competitive price. We will treat your critical power network with the urgency it requires. On demand quality personal service is at the core of what we do. Nationwide Power will respond to all your critical power needs with highly trained personnel 24/7/365. As an independent service provider for all brands of uninterruptible power supply (UPS) systems, batteries, DC plants, generators, and HVAC equipment, we can offer you many service advantages including:

- Contract consolidation, saving you time and money by eliminating the need to call multiple service vendors for maintenance.
- Senior Level Field Engineers (with a minimum of ten years of experience) strategically located throughout the country to provide you with coast-to-coast coverage.
- 24 hour emergency support
- An extensive inventory of factory parts and critical power equipment

Thank you for your time and interest in Nationwide Power and for the opportunity to submit a proposal for your UPS System.

Please feel free to call me if you have any questions or concerns regarding this quotation or if you need me to make any changes.

Wendi Nelson
Sales Account Manager
Nationwide Power Solutions, Inc.
Fax: (800)586-5095
Phone: 702.527.6720
Email: wnelson@nationwidepower.com



YOUR CRITICAL POWER INFRASTRUCTURE PARTNER

1060 Mary Crest Road | Henderson, NV | 89074
ph: 800.868.2780 | fx: 800.586.5095
NationwidePower.com

Thank you for the opportunity to provide you with a proposal relating to your critical power equipment. Nationwide Power understands how important this critical equipment is to your organization so we strive to provide the industries best in products, services, and quality. We appreciate the opportunity and look forward to earning your business.

Please note our new corporate address at the bottom of the page

Sold To	
Village of Orland Park Police Station Dennis Wokurka 15100 Ravinia Avenue Orland Park, IL 60462	
Phone	(708)403-6374
Fax	

Ship To	
Village of Orland Park Police Station Dennis Wokurka 15100 Ravinia Avenue Orland Park, IL 60462	
Phone	(708)403-6374
Fax	

Salesperson	Contract Term	Payment Terms
Wendi Nelson 702.527.6720 wnelson@nationwidepower.com	Thirty-Six Month	Invoice Annually at \$4,288.92

Line	Qty	Manufacturer	Description	Ext. Price
1	3	Chloride CP3150 150kVA	24x7 Emergency Service/4 Hour Response/2 Semi-Annual PM's	\$10,916.76
2	3	External Battery - VRLA - 2 String	Semi-Annual Battery Preventative Maintenance	\$1,950.00
3	1	Mult Year Discount Applied		\$0.00
4	1	To Be Invoice Annually		\$0.00
5	1	Year 1 Inv. Total: \$4,288.92		\$0.00
6	1	Year 2 Inv. Total: \$4,288.92		\$0.00
7	1	Year 3 Inv. Total: \$4,288.92		\$0.00

Contract Period _____ To _____	SubTotal	\$12,866.76
	Contract Total	\$12,866.76

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Authorized Signature

Purchase Order #

Date

Orders are subject to acceptance by NP. All price quotations are firm and valid for 45 days unless otherwise indicated. PRICES ARE SUBJECT TO CHANGE WITHOUT NOTICE. Price quotations based on estimated or projected quantities and/or time periods may change the actual quote in the event that actual quantities and/or time frames differ. Quoted prices exclude any applicable freight costs, sales, use, or any other taxes.



Emergency Service and Preventative Maintenance Program includes:

- * 7x24 Emergency Service
- * Four (4) hour or less response time
- * Full Service Coverage (except replacement batteries & full-string capacitors)
- * Preventative Maintenance

Note: Full Service coverage includes 100% parts, labor, travel, and on-site time for both remedial and emergency repairs, with the exception of battery and full-string capacitor replacements. Service agreement does not cover replacement batteries or full-string capacitors (individual failed capacitors are covered under the terms of this agreement). Any service found to be related to these items, will be billed on a time and materials basis.

Multi-Year Contract Discounts: Only apply if contract is paid in full at beginning of year one, otherwise it will be billed annually at full annual contract price.

For Moduler Units: Contract includes (1) one OEM Replacement Power Module, (1) one OEM RIM and MIM (for failed or bad power modules) per unit/per contract period. Any additional replacement modules will be provided at the customer's expense.

Semi-Annual (Minor) Inspection

1. Review customer UPS maintenance logs and make entries into customer logs.
2. Review alarm history and operation of the system with customer.
3. Review environmental conditions and room cleanliness with customer.
4. Record as found conditions.
5. Perform thermal scan and visual inspection of all breakers, power connections, wiring harnesses, contactors, cables, fans, and major components.
6. Clean/ replace air filters as needed.
7. Record input, output, battery voltages, currents, and frequency from display/ meter panel.
8. Measure and record input/ output, battery voltages, currents, and frequency.
 - a. Calibrate display/ meters as necessary, where possible.
9. Calculate and record load percentage.
10. Verify proper float and equalize settings for installed battery plant.
11. Inspect general overall condition of battery plant.
12. Measure and record harmonic trap filter currents where possible.
13. Review/ implement manufacturer field change notices, as possible.
14. With customers approval (after confirming system battery is good) perform system functionality test and confirm proper operation.
 - a. Full testing includes customer bringing generator on line if one exists.
15. Verify proper operation of remote status panel and monitoring.
16. Record as left condition, discussion findings with customer and provide field service report.

Annual (Major) Inspection - continued from above

17. Obtain customer authorization to transfer system to bypass.
18. Transfer system to bypass and secure critical load.
19. Utilize external maintenance bypass system if present.
20. Inspect inverter and rectifier snubber circuits, gate drives, and discrete components for discoloration or damage.
21. Inspect all power connections, breakers, contactors, transformers, and subassemblies for discoloration or damage.
22. Inspect all AC and DC capacitors for leakage/bulging.
 - a. Record date codes, part numbers, and quantities.
23. Inspect all fans and record date code, part numbers, and quantities.
24. Inspect all logic boards, assemblies, and connections and clean as necessary.
25. Clean and vacuum interior and exterior of system.
26. Measure, record, and calibrate power supplies where possible.
27. Verify and calibrate system alignments to factory specifications where possible.

NOTE 1: Inspection tasks may not apply to all makes and models.

NOTE 2: Corrective/ Predictive Maintenance, not covered by the terms of the Service Contract, will be billed at current Time & Material rates.

NOTE 3: Scope of Work may be generic and subject to change to accurately reflect equipment on site.

Rev. 20120720_UPS_SOW_1.0

Orders are subject to acceptance by NP. All price quotations are firm and valid for 45 days unless otherwise indicated. PRICES ARE SUBJECT TO CHANGE WITHOUT NOTICE. Price quotations based on estimated or projected quantities and/or time periods may change the actual quote in the event that actual quantities and/or time frames differ. Quoted prices exclude any applicable freight costs, sales, use, or any other taxes.



Semi-Annual (Minor/ Quarterly) Inspection

1. Review Customer battery maintenance logs and make entries into customer logs.
2. Safety Inspections
 - a. Warning/hazard labels.
 - b. Operational information and placards.
 - c. Eye wash and deluge shower (if applicable).
 - d. Goggles, gloves and apron (if applicable).
 - e. Terminal covers (if applicable).
 - f. Spill containment (if applicable).
3. Measure and record:
 - a. Ambient room temperature.
 - b. DC voltage and current for each string.
 - c. AC voltage and current for each string.
 - d. DC voltage of each cell/ jar.
 - e. AC millivolts of each cell/ jar.
4. Inspect jar, cover, and rack/ cabinet for signs of leakage.
 - a. Clean as necessary.
5. Inspect terminal posts, connectors, and cables for corrosion.
 - a. Clean as necessary.
6. Inspect general appearance and cleanliness of battery room.
 - a. Clean as necessary.

Annual (Major) Inspection - continued from above

7. Record load test/ ohmic measurements on each cell/ jar, if accessible.
8. Measure and record inter-cell terminal and cable connections, if accessible.
9. Re-torque inter cell/ jar and inter-tier terminal connections as necessary, if accessible.
10. Clean and neutralize jar, cover, and rack/ cabinet as necessary.
11. Record as left condition, discussion findings with customer and provide field service report.

Note 1: PM pricing is based on standard string configuration. Upon inspection, should the number of batteries or strings change, pricing will be adjusted accordingly.

NOTE 2: Corrective/ Predictive Maintenance, not covered by the terms of the Service Contract, will be billed at current Time & Material rates.

NOTE 3: Scope of Work may be generic and subject to change to accurately reflect equipment on site.

NOTE 4: Maintenance performed in accordance with IEEE and OEM standards

Rev. 20120720_VRLABAT_SOW_1.0

Orders are subject to acceptance by NP. All price quotations are firm and valid for 45 days unless otherwise indicated. PRICES ARE SUBJECT TO CHANGE WITHOUT NOTICE. Price quotations based on estimated or projected quantities and/or time periods may change the actual quote in the event that actual quantities and/or time frames differ. Quoted prices exclude any applicable freight costs, sales, use, or any other taxes.

Sold to: Village of Orland Park Police Station

1060 Mary Crest Road
Henderson, NV 89074

Phone: 800.868.2780
Fax: 800.586.5095

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NATIONWIDE POWER™

Acceptance of Terms: By submitting a purchase order or accepting the price (U.S. dollars) quoted by Nationwide Power Solutions, Inc, for the products or services described therein, Customer accepts and is bound to these standard terms and conditions. No additional or differing terms or conditions proposed or delivered by Customer, shall retroactively alter Nationwide Power's contract price, service agreement or these terms and conditions in any way. This Agreement, including all of its terms and conditions, may only be amended in writing when signed by both parties.

Payment Terms: The fee for this contract shall be the amount set forth on Page 1 of the Agreement. The Contract Term shall be the dates outlined on that same page. Payment terms are net due prior to contract start date or Net 30, whichever is sooner. Late payments shall be subject to a late payment charge of 1.5% per month.

Termination of Agreement: Either party shall have the right to terminate this Agreement at any time and for any reason, upon thirty (30) days' written notice of the intent to terminate the Agreement. Nationwide Power shall refund to the Customer a prorated amount of any prepaid, unused Maintenance charges.

Maintenance: Nationwide Power agrees to maintain the equipment listed in the Agreement. During the term of this Agreement, Nationwide Power shall, in accordance with the level of service purchased, furnish all necessary service, parts and materials to maintain the system in good working condition. Nationwide Power shall not be liable for damages to the equipment if Customer authorizes service, operation, and/or modification of equipment by another party. In the event of such an occurrence, Nationwide Power reserves the right to immediately terminate the Agreement, or if Nationwide Power agrees to continue service, then Nationwide Power will invoice separate of this Agreement for costs incurred to return the equipment to industry standards, in accordance with Nationwide Power's prevailing time and materials rates (including parts, labor and materials). Nationwide Power shall not be liable for future damages arising from the services performed by Customer-authorized third party.

Preventative Maintenance Visits: With respect to the Preventative Maintenance (PM) purchased under this Agreement, Nationwide Power will use its best effort to schedule the PM visits as stated in the term of the Service Agreement Coverage. Should the Customer cancel a confirmed PM visit with less than 3-business day's notice prior to the scheduled service date, Customer may be charged for any expenses incurred (including but not limited to, associated travel expenses and field engineer time). Should the Customer not permit a PM to be completed prior to the Agreement End Date, Customer agrees that Nationwide Power's obligation for that PM has been fulfilled.

Obsolescence: For component parts and systems deemed obsolete by the manufacturer, Nationwide Power will source replacement parts to the best of its ability. Should replacement parts for these obsolete component parts and systems not be available, Nationwide Power will notify customer of such; and where applicable, provide a pro-rata credit for the balance of the Agreement where parts coverage is included under the Agreement.

Customer's Representations and Responsibilities: The customer hereby warrants that the equipment covered under this Agreement has been properly maintained and serviced in accordance with the manufacturer's recommendations. If Nationwide Power determines the equipment has not been properly maintained and/or has a pre-existing condition whereby Nationwide Power must perform maintenance to bring the equipment up to such standards, then all costs shall be borne by the Customer at Nationwide Power's prevailing time and materials rates (including all parts, labor, and expenses).

Limitation on Equipment and Services Covered by this Agreement: This Agreement, and Nationwide Power's obligations hereunder, covers only the equipment listed on the Agreement. This Agreement only covers labor and materials required due to damages to or failure of the System caused by wear and tear resulting from normal use, except battery and full capacitor replacements. This Agreement does not cover service calls requested by the Customer that are unrelated to the Equipment. This agreement does not cover damages caused by misuse, negligence, accident, theft or unexplained loss, abuse, fire, flood, wind, lightning or other electrical surge, tornado, sandstorm, hail, explosion, earthquake, smoke, vandalism, terrorism, acts of God or public enemy, or improper wiring, installation, repair or alteration by anyone other than Nationwide Power. Misuse shall apply whereby the equipment is operated in a condition extending outside of the equipment manufacturer's recommended operating conditions or specifications, environmental conditions, which include but are not limited to: dew point, temperature, cleanliness, or exceeds the equipment's original design limits.

Time and Materials Rates: Minimum Four (4) Hour Billing

Monday - Friday 8 A.M. - 5 P.M. 120.00/Hour

Monday - Friday 5 P.M. - 8 A.M. 150.00/Hour

Saturday & Sunday 180.00/Hour

Holiday's 240.00/Hour

Excludes all parts, travel, freight, meals, and lodging. All parts, travel, freight, meals, lodging will be billed in addition to the above labor rate.

Limitation of Liability: Nationwide Power shall not be liable for any indirect, incidental, special, or consequential damages, loss, or expense (including, but not limited to loss of use, revenue, data, or profit), directly or indirectly arising from the customer's use of, or inability to use, the system either separately or in combination with other equipment, or for personal injury or loss or destruction of other property, or from any other cause. Customer will pay any Local, State or Federal sales, excise, use or other taxes which may be levied upon the service or materials provided pursuant to this Agreement. Customer shall indemnify Nationwide Power against and hold Nationwide Power harmless from any and all claims, actions, suits, proceeds, costs, expenses, damages and liabilities, including attorney's fees, claimed by any person, organization, association, or otherwise arising out of, or relating to the System, use, possession, operation and/or condition, thereof, arising out of any event on or after the date of this Agreement, except to the extent caused by Nationwide Power's negligence or willful misconduct.

Orders are subject to acceptance by NP. All price quotations are firm and valid for 45 days unless otherwise indicated. PRICES ARE SUBJECT TO CHANGE WITHOUT NOTICE. Price quotations based on estimated or projected quantities and/or time periods may change the actual quote in the event that actual quantities and/or time frames differ. Quoted prices exclude any applicable freight costs, sales, use, or any other taxes.





Insurance: Nationwide Power maintains insurance coverage and limits as follows: Commercial General Liability insurance on an occurrence basis. Insurance for liability shall provide coverage with limits no less than: \$1,000,000 Each Occurrence Bodily Injury and Property Damage, \$2,000,000 General Aggregate. Automobile Liability insurance with combined single limit of \$1,000,000 each occurrence; Excess Liability Umbrella, \$8,000,000; and Worker's Compensation insurance as prescribed by the law of the state(s) in which Nationwide Power's services under this Agreement shall be performed. Upon request, Nationwide Power shall provide customer with a Certificate of Liability Insurance, which shall provide customer with thirty (30) days advance notice of any cancellation coverage. If Customer requires coverage or limits in addition to those in effect as of the date of the agreement, premiums for additional insurance shall be paid by the Customer.

Failure of Customer to Make Timely Payment: If Customer fails to pay Nationwide Power any amounts due pursuant to the terms of this Agreement within the time period required, Nationwide Power may withhold services to be provided under this Agreement.

Orders are subject to acceptance by NP. All price quotations are firm and valid for 45 days unless otherwise indicated. PRICES ARE SUBJECT TO CHANGE WITHOUT NOTICE. Price quotations based on estimated or projected quantities and/or time periods may change the actual quote in the event that actual quantities and/or time frames differ. Quoted prices exclude any applicable freight costs, sales, use, or any other taxes.



Sold to: Village of Orland Park Police Station

1060 Mary Crest Road
Henderson, NV 89074

Phone: 800.868.2780
Fax: 800.586.5095

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September 27, 2013

Village of Orland Park
15100 S. Ravinia Ave.
Orland Park, Illinois 60462
Attn: Dennis Wokurka

Re: PM Service on the Chloride UPS System. (Police Station)

Thank you for the opportunity to provide our quotation for (2) site visit per year PM agreement, for your (1) Chloride UPS System. Model: C3150150 P/N: C31150AS42N This agreement is complete with pricing, equipment schedules and a description page of the service options available. Please select the desired months for service and return the agreement at your convenience. Upon receipt of this agreement, our service department, @ 847-956-3098 will schedule an appropriate visit day & time.

Chloride 150KVA UPS Model: C3150150 P/N: C31150AS42N
(3 Year Agreement) (Service to be conducted during normal business hours)

Year 1

(1) PM Major Inspections\$ 2,095.00
(1) PM Minor Inspections(Included)

Year 2

(1) PM Major Inspections\$ 2,095.00
(1) PM Minor Inspections(Included)

Year 3

(1) PM Major Inspections\$ 2,095.00
(1) PM Minor Inspections(Included)

TOTAL \$ 6,285.00

The following pricing is based on service performed during normal business hours: 7:00am-4pm Monday – Friday. Note that any additional repairs will be charged at prevailing rate at time of service. Thank you for allowing Steiner Power Systems® to assist with your service needs. Should you have any questions and/or require further information, please feel free to contact me.

Sincerely,

Vince India
Steiner Power Systems®
Service Account Manager
847-439-5148 Fax
847-812-2574 Cell

Annual Preventive Maintenance Program

Steiner Power Systems® will provide a complete program of preventive maintenance for the maintenance for the UPS listed in "on Quote Page". To maintain the equipment in good working order, factory-trained technicians will perform all preventive maintenance tasks in accordance with the guidelines issued by the generator manufacturer.

This preventative maintenance program meets the manufacturer's requirements to properly maintain and service your equipment. All work will be performed during the normal Steiner Power Systems® working hours unless otherwise indicated in the supplemental service section of this agreement.

The annual preventive maintenance program includes 2 operating inspection(s) covering the work outlined in Service **Option 1** and **Option 2**. See additional notes section. Also Steiner Power Systems® will provide a written report of findings, corrective actions, and recommendations following each visit.

JAN FEB MAR APR MAY JUN JUL AUG SEP OCT NOV DEC

Supplemental Services

Around-the-Clock Emergency Service – Steiner Power Systems® technicians will respond to ensure proper and reliable operation of all items listed in "Quote Page". Additional services outside the scope this agreement, will be billed at our prevailing rates for field labor.

Billed Additional

Service Not Included in this Agreement

Services performed outside of our normal business hours: 7:30am – 4pm, Monday - Friday. If additional service is required, Steiner Power Systems® will make specific recommendations, including tasks required, prices and timing. Upon customer agreement, work will be performed according to specifications in a timely manner.

Pricing & Payment

The One year price of this agreement shall be as per quote page plus applicable taxes, and is payable at time of service by billing your established open account. Power Systems® reserves the right to add to any account outstanding more than thirty (30) days, a charge of one and one-half percent (1-1/2%) of the principal amount due at the end of each thirty (30) day period.

Terms of this Agreement

The term of this Agreement shall be one year commencing on **SEPTEMBER 2013**. To cancel this contract, Steiner Power Systems® must obtain your written notice 30 days before the next scheduled service date.

Terms & Conditions

In addition, this agreement is subject to the Terms and Conditions included with this agreement.

Customer: Village of Orland Park (Police Station)

15100 S. Ravinia Ave.

Orland Park, Illinois 60462

Ph: 708-403-6374 Fax: 708-403-6381

Attn : Dennis Wokurka

X

Accepted by

Name:

Title:

X

Vince India

Title: Service Account Manager

Date: 09/27/2013

Quote #

X

Approved by Steiner Power Systems®

Name: Bob Orlando

Title: Service Manager

Additional Notes:

BREAK DOWN OF QUOTE: (This section generators only)
PM2 INSPECTION OF GENERATOR AND ATS; OIL, OIL & FUEL FILTER CHANGE
PM1 INSPECTION OF GENERATOR AND ATS
TWO HOUR LOAD BANK TEST TO BE DONE AT TIME OF PM1 OR PM2
UPS Maintenance:
Chloride UPS System Model: C3150150
P/N: C31150AS42N
Battery: Two Battery Cabinets with (40) batteries each.
Service includes:
2 each 5x8 PM visits for UPS and batteries per year per the follow scope of work,
Includes all travel and labor. Emergency service beyond the attached SOW is
additional. UPS parts and batteries are not included and will be billed additional if
needed.
Semi-Annual Preventative Maintenance for UPS System
Two visits per year included one Major and one Minor PM.
Minor PM:
1. Check integrity of UPS Cabinets
2. Verify control panel is functioning properly
3. Check for active or recent alarms
4. Check filters and clean or replace (customer supplied) as necessary
5. Clean circuit boards and other components as possible
6. Record system voltages and currents on display
7. Verify all fans are working

8. Record room and cabinet temperatures
9. AC fail test performed upon customer request once battery readings have been reviewed and determined able to support load.
10. Detailed report furnished including graphs and recommendations
Major PM
(In addition to Minor PM Scope)
1. Check circuit boards for discoloration
2. Check connections on circuit boards
3. Clean circuit boards and other components as possible
4. Record system voltages and currents with meter
5. Visual inspection of capacitors for bulging or leaking.
Semi-Annual VRLA Battery PM Scope
Two visits per year include one Major and one minor PM's
Minor PM:
1. Ensure presence and functionality of safety equipment
2. Perform survey of battery room and assess any hazards
3. Review and make entries to customer maintenance logs
4. Measure and record string float voltage and current
5. Measure and record string AC ripple voltage and current
6. Measure and record every battery voltage
7. Measure and record every battery internal conductance and resistance
8. Measure and record room temperature
9. Measure and record rack/cabinet temperature
10. Measure and record temperature and negative terminal of one battery
11. Perform visual inspection rack/cabinet
12. Perform visual inspection of batteries
13. Check jar for leakage/corrosion and clean as necessary
14. Provide detailed report with graphs and recommendations for any additional

maintenance
Major PM:
(In addition to Minor PM Scope)
1. Check torque on 100% battery cable connections
2. Measure and record battery strap conductance or resistance

Service Option 1 (Generators Only)

General

Visual Inspection – inspect generator for foreign materials, loose or broken fittings, guards, and components. Advise any items in need of repair.

A. Cooling System

1. Radiator/Heat Exchanger – visual inspection for leaks, damage, and debris.
2. Check for proper louver operation.
3. Coolant – visual inspection for correct levels and condition of coolant (rust, oil or other contaminants). Check coolant conditioner concentration and temperature protection levels. Add up to one (1) pint of coolant conditioner.
4. Check filler cap gasket and sealing surfaces.
5. Hoses and Connections – visual inspection of all hoses for deterioration, check tightness of connections.
6. Fan Drive Pulley and Fan – check for loose or worn pulleys and lube fan drive bearing. Check fan operation and clearance.
7. Fan Belts- inspect for wear and deterioration. Check tension and adjust as necessary.
8. Jacket Water Heater- inspect for proper operation. Check thermostat setting for proper coolant temperature.
9. Water pump – visual and operation inspection for leaks or unusual noises.

B. Fuel System

1. Fuel Tank- visual inspection of fuel tank system for leaks and fuel level.
2. Test day tank pump for operation.
3. Inspect fuel condition for contaminants.
4. Water Trap / Separator – drain water from fuel tank or water separator.
5. Fuel line and connections- inspect for leaks and tight connections. Check line brackets.
6. Governor and Controls – inspect governor oil level. Inspect controls and linkage for proper operation. Add oil as necessary.
7. Fuel filters – Primary / Secondary – inspect for damage, leaks, and proper operation. Clean primary filter.
8. Fuel Pressure – operational check of gauge if applicable.

C. Air Induction and Exhaust System

1. Air Filter Restriction Indicator– inspect for proper operation, note reading, reset indicator.
2. Air Inlet System – inspect piping and air filter housing for damaged, loose connections, and evidence of leaks. Check housing seals and gaskets.
3. Air Filter(s) Primary / Secondary – inspect, clean as necessary. Clean Air Filter housing(s) if air filter is cleaned or replaced.
4. Turbocharger – inspect for oil or exhaust leakage. Check for unusual noises and proper operation.
5. Exhaust Manifold – inspect for damage, loose or missing hardware, evidence of exhaust leakage. Inspect for oil slobbering.
6. Exhaust System – inspect silencer and piping for damage, corrosion, or leakage. Check rain cap. Check supports for vibration damage and loose connections.

B. Lube Oil System

1. Change oil filter(s) and engine oil.
2. Crankcase Breather-inspect and clean.

A. Breakers and ATS

1. Circuit Breakers – inspect for free movement and tightness of connections
2. Automatic Transfer Switch- inspect for proper operation and tightness of connections (performed at time of PM only with customer authorization)

Optional Services available at additional cost

A. Replacement Batteries

B. Engine oil sample and analysis

C. Engine coolant sample and analysis

D. Cooling System

1. Coolant – Drain, Flush and refill (Standard HD, Long Life, and Propylene Glycol per original fill).
2. Thermostats – Replacement

E. Diesel fuel polishing

F. Vibration testing

1. Check the engine (6) locations and the generator at three (3) locations. Test components and record readings to plot any changes.

G. Device Thermal Scanning

H. Generator load testing

1. Test generator set with load banks for two (2) hours. Record data and note engine-operating condition. Load unit incrementally to 100% run capacity for quoted test time.
2. Four (4) hours testing available

D. Lube Oil System

1. Oil Level – inspect for correct oil level and contamination. Visually inspect unit for leaks.
2. Oil Pressure – Operational check of gauge.
3. Operational and visual inspection of pre lube pump.
4. Crankcase Breather – inspect for proper operation. Check for proper connection and inspect hose for deterioration. Note excessive blow by.

E. Starting System

1. Batteries – inspect for damage or evidence of electrolyte leakage. Clean and tighten all battery connections.
2. Batteries – Specific Gravity – check electrolyte level and specific gravity (non maintenance batteries only).
3. Battery Charger – inspect for proper operation, loose terminals, and deteriorated wiring.
4. Starting Motor – inspect electrical connection and wiring, Operational check for abnormal engagement and cranking noises.
5. Alternator – inspect for proper operation, loose connections, and mounting hardware. Check belts, pulleys and voltage output.

F. Engine Monitors and Safety Controls

1. Safety Controls – inspect for proper operation, loose connections and wiring deterioration, check all safety controls for proper operation.
2. Remote Annunciators and Alarms – inspect and test all panels and system alarms for proper operation.

G. Power Generator

1. Slip Ring and Brushes – remove and inspect brushes and clean slip rings. Adjust as necessary (if so equipped).
2. Space Heaters – inspect for proper operation.
3. Generator Rear Bearing –lubricate if applicable.
4. Vibration Isolators – check for proper adjustment and condition.

H. Control Panel

1. Start Controls – Manual / Auto – check for proper operation. Check automatic start.
2. Voltmeter – operational check for correct readings. Check voltage level, voltage gain, and voltage drop adjustment.
3. Ammeter – operational check for correct readings. Load and no load readings, if possible.

I. Operational Test

1. Cold start engine, check for abnormal noises, leaks, and vibrations; run 30 minutes.
2. Check operation of all safety devices including water temperature, oil pressure, over speed, over crank, etc.
3. Check and record amps, volts, oil pressure, water temperature, fuel pressure, frequency and kilowatt-output (if possible).
4. Check and record time for startup for signal delay, engine start, load pick up automatic load transfer and load re-transfer.
5. Restore system to automatic operation.

Service Option 2 (Includes All services Level 1 Inspection PLUS THESE ADDITIONAL SERVICES)

A. Fuel System

1. Filters-remove primary & secondary filters inspect for contamination & install new filters.

Preventive Maintenance and Inspection Agreement: Terms & Conditions

Exclusions

It is understood that the following are not the responsibility of Steiner Power Systems® under this Agreement:

- A. Operation of the equipment.
- B. Services, repairs or replacement necessitated by misuse, improper operation of covered equipment against Steiner Power Systems® recommendations, or negligence of customer, customer's employees, agents, contractors or invitees.
- C. Replacement of equipment/components due to corrosion, lack of proper water treatment, vibration, electrolytic action, or causes beyond Steiner Power Systems® control.
- D. Inspections, alterations or replacements required by insurance companies, municipal or governmental authorities.
- E. Replacement of major components which cannot be repaired due to age or unavailability of replacement parts.
- F. Replacement or servicing of equipment or components such as fuses, starters, circuit breakers, disconnect switches, electrical and control wiring, structural supports, and decorative casings unless specifically included in this Agreement.
- G. In the event that repairs or replacements performed by Steiner Power Systems® are a recoverable cost or an allowable claim under any policy of insurance under which Customer is an insured party [primary, additional, or otherwise] or a loss payee, Customer agrees to present such claim to the insurer and to diligently pursue such claim, and Customer further agrees that Steiner Power Systems® shall be entitled to payment for such repairs or replacements to the extent Customer receives payment from the insurer. Upon request by Steiner Power Systems® Customer shall assign its rights under and for such claim to Steiner Power Systems®.
- H. The work shall not include the detection, abatement, encapsulation, or removal of asbestos or products, materials, or equipment containing asbestos or any other hazardous material. Customer shall notify Steiner Power Systems® in writing if any hazardous materials, including without limitation asbestos, are present at the jobsite. Customer shall take adequate precautions to protect Steiner Power Systems®, its employees, agents and subcontractors from such hazardous material and will arrange for others to remove or encapsulate such hazardous materials if necessary for the performance of the work. Customer agrees to indemnify and save Steiner Power Systems®, its employees, agents and subcontractors harmless from and against any loss, injury [including death] or liability of any nature arising out of or resulting from exposure of any person or property to hazardous materials at the jobsite.

INSPECTION

If Steiner Power Systems® should find any equipment covered under this Agreement to be in need of repair and replacement, Steiner Power Systems® will inform the Customer in writing of the equipment condition and the proposed corrective action. When Steiner Power Systems® so notifies the Customer, it is understood that Steiner Power Systems® will not be responsible for the present or future repair, replacement, or operability of the equipment until such time as the equipment is restored to a condition acceptable to Steiner Power Systems®.

Customer Responsibilities

In order to permit Steiner Power Systems® to properly perform the services included in this Agreement, Customer agrees:

- A. To provide reasonable and timely access to all equipment covered in this Agreement
- B. To allow Steiner Power Systems® to start and stop equipment as necessary
- C. To provide conditions for the proper functioning of the equipment covered in this Agreement.

Limitation of Liability

All claims, causes of action, or legal proceedings against Steiner Power Systems® arising from Customer's performance or nonperformance hereunder must be commenced by Customer within the express warranty period specified below. Failure to commence any such claim, cause of action, or legal proceeding within such period shall constitute a voluntary and knowing waiver thereof by Customer. IN NO EVENT SHALL STEINER POWER SYSTEMS® LIABILITY FOR DIRECT OR COMPENSATORY DAMAGES EXCEED THE PAYMENTS RECEIVED BY STEINER POWER SYSTEMS® FROM CUSTOMER HEREUNDER WITH RESPECT TO THE ALLEGEDLY DEFECTIVE WORKMANSHIP OR MATERIALS FURNISHED BY STEINER POWER SYSTEMS® TO CUSTOMER, NOR SHALL STEINER POWER SYSTEMS® BE LIABLE FOR ANY SPECIAL, INCIDENTAL, OR CONSEQUENTIAL DAMAGES OF ANY NATURE. THESE LIMITATIONS SHALL APPLY UNDER ALL THEORIES OF LIABILITY OR CAUSES OF ACTION, INCLUDING BUT NOT LIMITED TO CONTRACT, WARRANTY, TORT (INCLUDING NEGLIGENCE), STRICT LIABILITY OR OTHERWISE.

WARRANTY

STEINER POWER SYSTEMS® WARRANTS THAT THE WORK PERFORMED HEREUNDER SHALL BE DONE IN WORKMANLIKE MANNER AND THAT ALL PARTS AND COMPONENTS USED BY STEINER POWER SYSTEMS® SHALL BE FREE FROM DEFECTS IN WORKMANSHIP AND MATERIALS. THIS WARRANTY SHALL BE EFFECTIVE FOR A PERIOD OF SIX (6) MONTHS FROM THE DATE THE WORK IS DONE OR UNTIL THE DATE ON WHICH THIS AGREEMENT TERMINATES, WHICHEVER FIRST OCCURS. THE CUSTOMER'S REMEDY, SHOULD ANY BREACH OF THE WARRANTY OCCUR, SHALL BE FOR STEINER POWER SYSTEMS® TO REPAIR OR REPLACE ANY PARTS OR COMPONENTS FURNISHED BY STEINER POWER SYSTEMS® WHICH ARE SHOWN TO STEINER POWER SYSTEMS® SATISFACTION TO BE DEFECTIVE, PROVIDED THAT CUSTOMER GIVES STEINER POWER SYSTEMS® NOTICE PROMPTLY UPON DISCOVERY OF THE DEFECT.

THE WARRANTY AND REMEDIES SET FORTH ABOVE ARE IN LIEU OF ALL OTHER WARRANTIES AND REMEDIES, EXPRESSOR IMPLIED, IN LAW OR IN FACT, INCLUDING THE IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE. THE EXPRESS WARRANTIES CONTAINED IN THIS PARAGRAPH SET FORTH CUSTOMER'S SOLE AND EXCLUSIVE REMEDY IN THE EVENT OF A DEFECT IN WORKMANSHIP OR MATERIALS

TERMINATION

STEINER POWER SYSTEMS® MAY TERMINATE THIS AGREEMENT UPON WRITTEN NOTICE TO CUSTOMER IN THE EVENT THAT (1) ANY SUMS OR MONIES DUE AND PAYABLE UNDER THIS AGREEMENT ARE NOT PAID WHEN DUE, OR (2) ALTERATIONS, ADDITIONS, OR REPAIRS ARE MADE TO COVERED EQUIPMENT BY OTHERS. EITHER PARTY MAY TERMINATE THIS AGREEMENT UPON THE ANNIVERSARY DATE OF THIS AGREEMENT PROVIDED THAT WRITTEN NOTICE OF SUCH TERMINATION IS RECEIVED BY THE OTHER PARTY AT LEAST THIRTY (30) DAYS PRIOR TO THE ANNIVERSARY DATE. NEITHER PARTY SHALL BE LIABLE TO THE OTHER PARTY OF ANY REASON BECAUSE OF SUCH TERMINATION AT THE ANNIVERSARY DATE.

DISPUTES AND CHOICE OF LAW

THIS CONTRACT SHALL BE DEEMED TO HAVE BEEN ENTERED INTO AND SHALL BE GOVERNED BY THE LAWS OF THE STATE OF ILLINOIS. ALL CLAIMS, DISPUTES AND CONTROVERSIES ARISING OUT OF OR RELATING TO THIS CONTRACT, OR THE BREACH THEREOF, SHALL, IN LIEU OF COURT ACTION, BE SUBMITTED TO ARBITRATION IN ACCORDANCE WITH THE COMMERCIAL ARBITRATION RULES OF THE AMERICAN ARBITRATION ASSOCIATION, EXCEPT THERE SHALL BE A SINGLE ARBITRATOR WHO SHALL RENDER A WRITTEN OPINION. ANY JUDGMENT UPON THE AWARD RENDERED BY THE ARBITRATOR MAY BE ENTERED IN ANY COURT OF COMPETENT JURISDICTION. THE SITE OF THE ARBITRATION SHALL BE CHICAGO, ILLINOIS. ALL CLAIMS ARISING OUT OF OR RELATING TO THE PERFORMANCE OR NON-PERFORMANCE OF THIS CONTRACT MUST BE COMMENCED WITHIN ONE (1) YEAR FROM THE DATE THE CLAIM AROSE. FAILURE OF EITHER PARTY TO COMPLY WITH THIS LIMITATION SHALL CONSTITUTE A VOLUNTARY AND KNOWING WAIVER OF SUCH CLAIMS.

COSTS TO STEINER POWER SYSTEMS

IN THE EVENT IT BECOMES NECESSARY FOR STEINER POWER SYSTEMS® TO INCUR ANY COSTS OR EXPENSES IN THE COLLECTION OF MONIES DUE FROM CUSTOMER, OR TO ENFORCE ANY OF ITS RIGHTS HEREUNDER, CUSTOMER, UPON DEMAND, SHALL REIMBURSE STEINER POWER SYSTEMS® FOR ALL SUCH COSTS AND EXPENSES (INCLUDING BUT NOT LIMITED TO REASONABLE ATTORNEY'S FEES).

ENTIRE AGREEMENT

WHEN EXECUTED BY THE PARTIES AND APPROVED BY A MANAGER OF STEINER POWER SYSTEMS®, THIS AGREEMENT CONTAINS THE ENTIRE AGREEMENT BETWEEN THE PARTIES WITH RESPECT TO THE SERVICES COVERED HEREIN. NO OTHER REPRESENTATIONS, WARRANTIES, OR STATEMENTS [WHETHER EXPRESSED IN CUSTOMER'S PURCHASE ORDER OR OTHERWISE] SHALL BE BINDING UPON STEINER POWER SYSTEMS® UNLESS EXPRESSLY AGREED TO IN WRITING BY AN OFFICER OF STEINER ELECTRIC COMPANY.

ASSIGNMENT

CUSTOMER SHALL NOT ASSIGN THIS CONTRACT OR ANY INTEREST THEREIN WITHOUT THE PRIOR WRITTEN CONSENT OF STEINER POWER SYSTEMS®. ANY ACTUAL OR ATTEMPTED ASSIGNMENT WITHOUT STEINER POWER SYSTEMS® CONSENT SHALL ENTITLE STEINER POWER SYSTEMS®, AT ITS SOLE OPTION, TO CANCEL THIS CONTRACT, AND IN SUCH EVENT, STEINER POWER SYSTEMS® SHALL BE ENTITLED TO PAYMENT FOR ALL WORK PERFORMED AND MATERIALS FURNISHED TO THE DATE OF CANCELLATION, AS WELL AS REASONABLE COMPENSATION FOR LOST INCOME AND PROFITS.

PRICES AND TERMS

TERMS OF PAYMENT FOR GOODS SHIPPED AND/OR SERVICES RENDERED HEREUNDER SHALL BE NET ON RECEIPT OF INVOICE. STEINER POWER SYSTEMS® RESERVES THE RIGHT TO ADD TO ANY ACCOUNT OUTSTANDING MORE THAN (30) DAYS A CHARGE OF (1-½ %) OF THE PRINCIPAL AMOUNT DUE AT THE END OF EACH (30) DAY PERIOD, UNLESS EXPRESSLY STATED DIFFERENTLY ON THE INVOICE OR QUOTATION. PRICES DO NOT INCLUDE ANY PRESENT OR FUTURE SALES, USE, EXCISE, VALUE-ADDED OR SIMILAR TAXES, WHICH, WHERE APPLICABLE, SHALL BE PAID BY THE CUSTOMER. THE COMPANY IS NOT RESPONSIBLE FOR TYPOGRAPHICAL ERRORS.

QUOTATIONS

QUOTED PRICES ARE VOID AFTER 30 DAYS FROM DATE OF QUOTATION UNLESS OTHERWISE SPECIFIED.

12/3/2013

Village of Orland Park
14700 Ravinia Ave.
Orland Park, Illinois 60462
Attn: Dennis Wokurka

Re: PM Quote For The Village of Orland Park Quote # VI130905-10A ESDA Bldg

Thank you for the opportunity to provide our quotation for (2) site visit(s) for your generator and the associated transfer switch equipment. This agreement is complete with pricing, equipment schedules and a description page of the service options available. Please select the desired months for service and return the agreement at your convenience. Upon receipt of this agreement, our service department, @ 847-956-3098 will schedule an appropriate visit day & time.

Model: 60ENA s/n: C94536937

Year 1

PM2 Inspection, oil & filter change..... \$ 514.66
PM1 Inspection\$ 394.60

Year 2

PM2 Inspection, oil & filter change..... \$ 514.66
PM1 Inspection\$ 394.60

Year 3

PM2 Inspection, oil & filter change..... \$ 514.66
PM1 Inspection\$ 394.60

Subtotal.....\$ 2,727.78
Customer Discount.....\$ 272.78

TOTAL \$ 2,455.00

The following pricing is based on service performed during normal business hours: 7:00am-4pm Monday – Friday. Note that any additional repairs will be charged at prevailing rate at time of service. Thank you for allowing Steiner Power Systems® to assist with your service needs. Should you have any questions and/or require further information, please feel free to contact me. Sincerely,

Vince India
Steiner Power Systems®
Service Account Manager
Office: 847-956-3160
Cell: 847-812-2574
Fax: 847-439-5148

STEINER POWER SYSTEMS®

Generator Sales, Service & Rental

1275 Touhy Ave. Elk Grove Village, IL, 60007

Division of Steiner Electric Company

1-847-936-3098

Fax: 847-439-5148

Annual Preventive Maintenance Program

Steiner Power Systems® will provide a complete program of preventive maintenance for the maintenance for the generator(s) listed in "on Quote Page". To maintain the equipment in good working order, factory-trained technicians will perform all preventive maintenance tasks in accordance with the guidelines issued by the generator manufacturer.

This preventative maintenance program meets the manufacturer's requirements to properly maintain and service your equipment. All work will be performed during the normal Steiner Power Systems® working hours unless otherwise indicated in the supplemental service section of this agreement.

The annual preventive maintenance program includes 2 operating inspection(s) covering the work outlined in Service Option 1 and Option 2. Also Steiner Power Systems® will provide a written report of findings, corrective actions, and recommendations following each visit.

JAN FEB MAR APR MAY JUN JUL AUG SEP OCT NOV DEC

Supplemental Services

Around-the-Clock Emergency Service – Steiner Power Systems® technicians will respond to ensure proper and reliable operation of all items listed in "Quote Page". Additional services outside the scope this agreement, will be billed at our prevailing rates for field labor.

Billed Additional

Service Not Included in this Agreement

Services performed outside of our normal business hours: 7:30am – 4pm, Monday - Friday. If additional service is required, Steiner Power Systems® will make specific recommendations, including tasks required, prices and timing. Upon customer agreement, work will be performed according to specifications in a timely manner.

Pricing & Payment

The One year price of this agreement shall be as per quote page plus applicable taxes, and is payable at time of service by billing your established open account. Power Systems® reserves the right to add to any account outstanding more than thirty (30) days, a charge of one and one-half percent (1-1/2%) of the principal amount due at the end of each thirty (30) day period.

Terms of this Agreement

The term of this Agreement shall be one year commencing on SEPTEMBER 2014. To cancel this contract, Steiner Power Systems® must obtain your written notice 30 days before the next scheduled service date.

Terms & Conditions

In addition, this agreement is subject to the Terms and Conditions Included with this agreement.

Customer: Village of Orland Park
14700 Ravinia Ave.

Orland Park, Illinois 60462
Ph: 708-403-6262 Fax: 708-403-6381

Attn : Rick Carlen
X

Accepted by
Name:
Title:

X

Vince India
Title: Service Account Manager

Date: 9/6/2013
Quote # VII30905-10A

X

Approved by Steiner Power Systems®
Name: Bob Orlando
Title: Service Manager

STEINER POWER SYSTEMS[®]

Generator Sales, Service & Rental

Division of Steiner Electric Company

1275 Touhy Ave. Elk Grove Village, IL, 60007

1-847-956-3098

Service Option 1**General**

Visual Inspection – inspect generator for foreign materials, loose or broken fittings, guards, and components. Advise any items in need of repair.

A. Cooling System

1. Radiator/Heat Exchanger – visual inspection for leaks, damage, and debris.
2. Check for proper louver operation.
3. Coolant – visual inspection for correct levels and condition of coolant (rust, oil or other contaminants). Check coolant conditioner concentration and temperature protection levels. Add up to one (1) pint of coolant conditioner.
4. Check filler cap gasket and sealing surfaces.
5. Hoses and Connections – visual inspection of all hoses for deterioration, check tightness of connections.
6. Fan Drive Pulley and Fan – check for loose or worn pulleys and lube fan drive bearing. Check fan operation and clearance.
7. Fan Belts- inspect for wear and deterioration. Check tension and adjust as necessary.
8. Jacket Water Heater- inspect for proper operation. Check thermostat setting for proper coolant temperature.
9. Water pump – visual and operation inspection for leaks or unusual noises.

B. Fuel System

1. Fuel Tank- visual inspection of fuel tank system for leaks and fuel level.
2. Test day tank pump for operation.
3. Inspect fuel condition for contaminants.
4. Water Trap / Separator – drain water from fuel tank or water separator.
5. Fuel line and connections- inspect for leaks and tight connections. Check line brackets.
6. Governor and Controls – inspect governor oil level. Inspect controls and linkage for proper operation. Add oil as necessary.
7. Fuel filters – Primary / Secondary – inspect for damage, leaks, and proper operation. Clean primary filter.
8. Fuel Pressure – operational check of gauge if applicable.

C. Air Induction and Exhaust System

1. Air Filter Restriction Indicator- inspect for proper operation, note reading, reset indicator.
2. Air Inlet System – inspect piping and air filter housing for damaged, loose connections, and evidence of leaks. Check housing seals and gaskets.
3. Air Filter(s) Primary / Secondary – inspect, clean as necessary. Clean Air Filter housing(s) if air filter is cleaned or replaced.
4. Turbocharger – inspect for oil or exhaust leakage. Check for unusual noises and proper operation.
5. Exhaust Manifold – inspect for damage, loose or missing hardware, evidence of exhaust leakage. Inspect for oil slobbering.
6. Exhaust System – inspect silencer and piping for damage, corrosion, or leakage. Check rain cap. Check supports for vibration damage and loose connections.

D. Lube Oil System

1. Oil Level – inspect for correct oil level and contamination. Visually inspect unit for leaks.
2. Oil Pressure – Operational check of gauge.
3. Operational and visual inspection of pre lube pump.
4. Crankcase Breather – inspect for proper operation. Check for proper connection and inspect hose for deterioration. Note excessive blow by.

STEINER POWER SYSTEMS®

Generator Sales, Service & Rental

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E. Starting System

1. Batteries – Inspect for damage or evidence of electrolyte leakage. Clean and tighten all battery connections.
2. Batteries – Specify Gravity – check electrolyte level and specific gravity (non maintenance batteries only).
3. Battery Charger – inspect for proper operation, loose terminals, and deteriorated wiring.
4. Starting Motor – Inspect electrical connection and wiring, Operational check for abnormal engagement and cranking noises.
5. Alternator – Inspect for proper operation, loose connections, and mounting hardware. Check belts, pulleys and voltage output.

F. Engine Monitors and Safety Controls

1. Safety Controls – Inspect for proper operation, loose connections and wiring deterioration, check all safety controls for proper operation.
2. Remote Annunciators and Alarms – inspect and test all panels and system alarms for proper operation.

G. Power Generator

1. Slip Ring and Brushes – remove and inspect brushes and clean slip rings. Adjust as necessary (if so equipped).
2. Space Heaters – Inspect for proper operation.
3. Generator Rear Bearing –lubricate if applicable.
4. Vibration Isolators – check for proper adjustment and condition.

H. Control Panel

1. Start Controls – Manual / Auto – check for proper operation. Check automatic start.
2. Voltmeter – operational check for correct readings. Check voltage level, voltage gain, and voltage drop adjustment.
3. Ammeter – operational check for correct readings. Load and no load readings, if possible.

I. Operational Test

1. Cold start engine, check for abnormal noises, leaks, and vibrations; run 30 minutes.
2. Check operation of all safety devices including water temperature, oil pressure, over speed, over crank, etc.
3. Check and record amps, volts, oil pressure, water temperature, fuel pressure, frequency and kilowatt-output (if possible).
4. Check and record time for startup for signal delay, engine start, load pick up automatic load transfer and load re-transfer.
5. Restore system to automatic operation.

Service Option 2 (Includes All services Level 1 Inspection PLUS THESE ADDITIONAL SERVICES)**A. Fuel System**

1. Filters-remove primary & secondary filters inspect for contamination & install new filters.

B. Lube Oil System

1. Change oil filter(s) and engine oil.
2. Crankcase Breather-inspect and clean.

A. Breakers and ATS

1. Circuit Breakers – inspect for free movement and tightness of connections
2. Automatic Transfer Switch- Inspect for proper operation and tightness of connections (performed at time of PM only with customer authorization)

STEINER POWER SYSTEMS®

Generator Sales, Service & Rental

Division of Steiner Electric Company

1275 Touhy Ave. Elk Grove Village, IL, 60007

1-847-956-3098

Optional Services available at additional cost

- A. Replacement Batteries**
- B. Engine oil sample and analysis**
- C. Engine coolant sample and analysis**
- D. Cooling System**
 - 1. Coolant – Drain, Flush and refill (Standard HD, Long Life, and Propylene Glycol per original fill).
 - 2. Thermostats – Replacement
- E. Diesel fuel polishing**
- F. Vibration testing**
 - 1. Check the engine (6) locations and the generator at three (3) locations.
Test components and record readings to plot any changes.
- G. Device Thermal Scanning**
- H. Generator load testing**
 - 1. Test generator set with load banks for two (2) hours. Record data and note engine-operating condition. Load unit incrementally to 100% run capacity for quoted test time.
 - 2. Four (4) hours testing available

STEINER POWER SYSTEMS®

Generator Sales, Service & Rental

Division of Steiner Electric Company

1275 Touhy Ave. Elk Grove Village, IL 60007

1-847-256-3098

Preventive Maintenance and Inspection Agreement: Terms & Conditions**Exclusions**

It is understood that the following are not the responsibility of Steiner Power Systems® under this Agreement:

- A. Operation of the equipment.
- B. Services, repairs or replacement necessitated by misuse, improper operation of covered equipment against Steiner Power Systems® recommendations, or negligence of customer, customer's employees, agents, contractors or invitees.
- C. Replacement of equipment/components due to corrosion, lack of proper water treatment, vibration, electrolytic action, or causes beyond Steiner Power Systems® control.
- D. Inspections, alterations or replacements required by insurance companies, municipal or governmental authorities.
- E. Replacement of major components which cannot be repaired due to age or unavailability of replacement parts.
- F. Replacement or servicing of equipment or components such as fuses, starters, circuit breakers, disconnect switches, electrical and control wiring, structural supports, and decorative casings unless specifically included in this Agreement.
- G. In the event that repairs or replacements performed by Steiner Power Systems® are a recoverable cost or an allowable claim under any policy of insurance under which Customer is an insured party (primary, additional, or otherwise) or a loss payee, Customer agrees to present such claim to the insurer and to diligently pursue such claim, and Customer further agrees that Steiner Power Systems® shall be entitled to payment for such repairs or replacements to the extent Customer receives payment from the insurer. Upon request by Steiner Power Systems® Customer shall assign its rights under and for such claim to Steiner Power Systems®.
- H. The work shall not include the detection, abatement, encapsulation, or removal of asbestos or products, materials, or equipment containing asbestos or any other hazardous material. Customer shall notify Steiner Power Systems® in writing if any hazardous materials, including without limitation asbestos, are present at the jobsite. Customer shall take adequate precautions to protect Steiner Power Systems®, its employees, agents and subcontractors from such hazardous material and will arrange for others to remove or encapsulate such hazardous materials if necessary for the performance of the work. Customer agrees to indemnify and save Steiner Power Systems®, its employees, agents and subcontractors harmless from and against any loss, injury (including death) or liability or any nature arising out of or resulting from exposure of any person or property to hazardous materials at the jobsite.

INSPECTION

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Limitation of Liability

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WARRANTY

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STEINER POWER SYSTEMS®

Generator Sales, Service & Rental

Division of Steiner Electric Company

1275 Touhy Ave. Elk Grove Village, IL, 60007

1-847-956-3098

TERMINATION

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QUOTATIONS

QUOTED PRICES ARE VOID AFTER 30 DAYS FROM DATE OF QUOTATION UNLESS OTHERWISE SPECIFIED.

12/3/2013

Village of Orland Park
14700 Ravinia Ave.
Orland Park, Illinois 60462
Attn: Dennis Wokurka

Re: PM Quote For The Village of Orland Park Quote # VI130905-09A Rec/Admin

Thank you for the opportunity to provide our quotation for (2) site visit(s) for your generator and the associated transfer switch equipment. This agreement is complete with pricing, equipment schedules and a description page of the service options available. Please select the desired months for service and return the agreement at your convenience. Upon receipt of this agreement, our service department, @ 847-956-3098 will schedule an appropriate visit day & time.

Model: 45EM-15R/1562 s/n: K820640256

Year 1

PM2 Inspection, oil & filter change..... \$ 502.26
PM1 Inspection\$ 394.60

Year 2

PM2 Inspection, oil & filter change..... \$ 502.26
PM1 Inspection\$ 394.60

Year 3

PM2 Inspection, oil & filter change..... \$ 502.26
PM1 Inspection\$ 394.60

Subtotal.....\$ 2,690.58
Customer Discount.....\$ 269.06
TOTAL \$ 2,421.52

The following pricing is based on service performed during normal business hours: 7:00am-4pm Monday – Friday. Note that any additional repairs will be charged at prevailing rate at time of service. Thank you for allowing Steiner Power Systems® to assist with your service needs. Should you have any questions and/or require further information, please feel free to contact me. Sincerely,

Vince India
Steiner Power Systems®
Service Account Manager
Office: 847-956-3160
Cell: 847-812-2574
Fax: 847-439-5148

STEINER POWER SYSTEMS®

Generator Sales, Service & Rental

1275 Touhy Ave. Elk Grove Village, IL, 60007

Division of Steiner Electric Company

1-847-956-3098

Annual Preventive Maintenance Program

Steiner Power Systems® will provide a complete program of preventive maintenance for the maintenance for the generator(s) listed in "on Quote Page". To maintain the equipment in good working order, factory-trained technicians will perform all preventive maintenance tasks in accordance with the guidelines issued by the generator manufacturer.

This preventative maintenance program meets the manufacturer's requirements to properly maintain and service your equipment. All work will be performed during the normal Steiner Power Systems® working hours unless otherwise indicated in the supplemental service section of this agreement.

The annual preventive maintenance program includes 2 operating inspection(s) covering the work outlined in Service Option 1 and Option 2. Also Steiner Power Systems® will provide a written report of findings, corrective actions, and recommendations following each visit.

JAN FEB MAR APR MAY JUN JUL AUG SEP OCT NOV DEC

Supplemental Services

Around-the-Clock Emergency Service – Steiner Power Systems® technicians will respond to ensure proper and reliable operation of all items listed in "Quote Page". Additional services outside the scope this agreement, will be billed at our prevailing rates for field labor.

Billed Additional

Service Not Included in this Agreement

Services performed outside of our normal business hours: 7:30am – 4pm, Monday - Friday. If additional service is required, Steiner Power Systems® will make specific recommendations, including tasks required, prices and timing. Upon customer agreement, work will be performed according to specifications in a timely manner.

Pricing & Payment

The One year price of this agreement shall be as per quote page plus applicable taxes, and is payable at time of service by billing your established open account. Power Systems® reserves the right to add to any account outstanding more than thirty (30) days, a charge of one and one-half percent (1-1/2%) of the principal amount due at the end of each thirty (30) day period.

Terms of this Agreement

The term of this Agreement shall be one year commencing on SEPTEMBER 2014. To cancel this contract, Steiner Power Systems® must obtain your written notice 30 days before the next scheduled service date.

Terms & Conditions

In addition, this agreement is subject to the Terms and Conditions Included with this agreement.

Customer: Village of Orland Park
14700 Ravinia Ave.

Orland Park, Illinois 60462

Ph: 708-403-6262 Fax: 708-403-6381

Attn : Rick Carlen

X

Accepted by

Name:

Title:

X

Vince India

Title: Service Account Manager

Date: 9/6/2013

Quote # V1130905-09A

X

Approved by Steiner Power Systems®

Name: Bob Orlando

Title: Service Manager

STEINER POWER SYSTEMS®

Generator Sales, Service & Rental

Division of Steiner Electric Company

1275 Truhy Ave. Elk Grove Village, IL, 60007

1-847-956-3098

Service Option 1**General**

Visual Inspection – inspect generator for foreign materials, loose or broken fittings, guards, and components. Advise any items in need of repair.

A. Cooling System

1. Radiator/Heat Exchanger – visual inspection for leaks, damage, and debris.
2. Check for proper louver operation.
3. Coolant – visual inspection for correct levels and condition of coolant (rust, oil or other contaminants). Check coolant conditioner concentration and temperature protection levels. Add up to one (1) pint of coolant conditioner.
4. Check filler cap gasket and sealing surfaces.
5. Hoses and Connections – visual inspection of all hoses for deterioration, check tightness of connections.
6. Fan Drive Pulley and Fan – check for loose or worn pulleys and lube fan drive bearing. Check fan operation and clearance.
7. Fan Belts- inspect for wear and deterioration. Check tension and adjust as necessary.
8. Jacket Water Heater- inspect for proper operation. Check thermostat setting for proper coolant temperature.
9. Water pump – visual and operation inspection for leaks or unusual noises.

B. Fuel System

1. Fuel Tank- visual inspection of fuel tank system for leaks and fuel level.
2. Test day tank pump for operation.
3. Inspect fuel condition for contaminants.
4. Water Trap / Separator – drain water from fuel tank or water separator.
5. Fuel line and connections- inspect for leaks and tight connections. Check line brackets.
6. Governor and Controls – inspect governor oil level. Inspect controls and linkage for proper operation. Add oil as necessary.
7. Fuel filters – Primary / Secondary – inspect for damage, leaks, and proper operation. Clean primary filter.
8. Fuel Pressure – operational check of gauge if applicable.

C. Air Induction and Exhaust System

1. Air Filter Restriction Indicator- inspect for proper operation, note reading, reset indicator.
2. Air Inlet System – inspect piping and air filter housing for damaged, loose connections, and evidence of leaks. Check housing seals and gaskets.
3. Air Filter(s) Primary / Secondary – inspect, clean as necessary. Clean Air Filter housing(s) if air filter is cleaned or replaced.
4. Turbocharger – inspect for oil or exhaust leakage. Check for unusual noises and proper operation.
5. Exhaust Manifold – inspect for damage, loose or missing hardware, evidence of exhaust leakage. Inspect for oil slobbering.
6. Exhaust System – Inspect silencer and piping for damage, corrosion, or leakage. Check rain cap. Check supports for vibration damage and loose connections.

D. Lube Oil System

1. Oil Level – inspect for correct oil level and contamination. Visually inspect unit for leaks.
2. Oil Pressure – Operational check of gauge.
3. Operational and visual inspection of pre lube pump.
4. Crankcase Breather – Inspect for proper operation. Check for proper connection and inspect hose for deterioration. Note excessive blow by.

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E. Starting System

1. Batteries – inspect for damage or evidence of electrolyte leakage. Clean and tighten all battery connections.
2. Batteries – Specify Gravity – check electrolyte level and specific gravity (non maintenance batteries only).
3. Battery Charger – inspect for proper operation, loose terminals, and deteriorated wiring.
4. Starting Motor – inspect electrical connection and wiring, Operational check for abnormal engagement and cranking noises.
5. Alternator – inspect for proper operation, loose connections, and mounting hardware. Check belts, pulleys and voltage output.

F. Engine Monitors and Safety Controls

1. Safety Controls – inspect for proper operation, loose connections and wiring deterioration, check all safety controls for proper operation.
2. Remote Annunciators and Alarms – inspect and test all panels and system alarms for proper operation.

G. Power Generator

1. Slip Ring and Brushes – remove and inspect brushes and clean slip rings. Adjust as necessary (if so equipped).
2. Space Heaters – inspect for proper operation.
3. Generator Rear Bearing –lubricate if applicable.
4. Vibration Isolators – check for proper adjustment and condition.

H. Control Panel

1. Start Controls – Manual / Auto – check for proper operation. Check automatic start.
2. Voltmeter – operational check for correct readings. Check voltage level, voltage gain, and voltage drop adjustment.
3. Ammeter – operational check for correct readings. Load and no load readings, if possible.

I. Operational Test

1. Cold start engine, check for abnormal noises, leaks, and vibrations; run 30 minutes.
2. Check operation of all safety devices including water temperature, oil pressure, over speed, over crank, etc.
3. Check and record amps, volts, oil pressure, water temperature, fuel pressure, frequency and kilowatt-output (if possible).
4. Check and record time for startup for signal delay, engine start, load pick up automatic load transfer and load re-transfer.
5. Restore system to automatic operation.

Service Option 2 (Includes All services Level 1 Inspection PLUS THESE ADDITIONAL SERVICES)**A. Fuel System**

1. Filters-remove primary & secondary filters inspect for contamination & install new filters.

B. Lube Oil System

1. Change oil filter(s) and engine oil.
2. Crankcase Breather-inspect and clean.

A. Breakers and ATS

1. Circuit Breakers – inspect for free movement and tightness of connections
2. Automatic Transfer Switch- inspect for proper operation and tightness of connections (performed at time of PM only with customer authorization)

STEINER POWER SYSTEMS®

Generator Sales, Service & Rental

1275 Tuohy Ave. Elk Grove Village, IL, 60007

Division of Steiner Electric Company

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Optional Services available at additional cost

- A. Replacement Batteries**
- B. Engine oil sample and analysis**
- C. Engine coolant sample and analysis**
- D. Cooling System**
 - 1. Coolant – Drain, Flush and refill (Standard HD, Long Life, and Propylene Glycol per original fill).
 - 2. Thermostats – Replacement
- E. Diesel fuel polishing**
- F. Vibration testing**
 - 1. Check the engine (6) locations and the generator at three (3) locations. Test components and record readings to plot any changes.
- G. Device Thermal Scanning**
- H. Generator load testing**
 - 1. Test generator set with load banks for two (2) hours. Record data and note engine-operating condition. Load unit incrementally to 100% run capacity for quoted test time.
 - 2. Four (4) hours testing available

STEINER POWER SYSTEMS®
Generator Sales, Service & Rental

Division of Steiner Electric Company
1275 Touhy Ave. Elk Grove Village, IL, 60007 1-847-956-3098

Preventive Maintenance and Inspection Agreement: Terms & Conditions

Exclusions

It is understood that the following are not the responsibility of Steiner Power Systems® under this Agreement:

- A. Operation of the equipment.
- B. Services, repairs or replacement necessitated by misuse, improper operation of covered equipment against Steiner Power Systems® recommendations, or negligence of customer, customer's employees, agents, contractors or invitees.
- C. Replacement of equipment/components due to corrosion, lack of proper water treatment, vibration, electrolytic action, or causes beyond Steiner Power Systems® control.
- D. Inspections, alterations or replacements required by insurance companies, municipal or governmental authorities.
- E. Replacement of major components which cannot be repaired due to age or unavailability of replacement parts.
- F. Replacement or servicing of equipment or components such as fuses, starters, circuit breakers, disconnect switches, electrical and control wiring, structural supports, and decorative casings unless specifically included in this Agreement.
- G. In the event that repairs or replacements performed by Steiner Power Systems® are a recoverable cost or an allowable claim under any policy of insurance under which Customer is an insured party (primary, additional, or otherwise) or a loss payee, Customer agrees to present such claim to the insurer and to diligently pursue such claim, and Customer further agrees that Steiner Power Systems® shall be entitled to payment for such repairs or replacements to the extent Customer receives payment from the insurer. Upon request by Steiner Power Systems® Customer shall assign its rights under and for such claim to Steiner Power Systems®.
- H. The work shall not include the detection, abatement, encapsulation, or removal of asbestos or products, materials, or equipment containing asbestos or any other hazardous material. Customer shall notify Steiner Power Systems® in writing if any hazardous materials, including without limitation asbestos, are present at the jobsite. Customer shall take adequate precautions to protect Steiner Power Systems®, its employees, agents and subcontractors from such hazardous material and will arrange for others to remove or encapsulate such hazardous materials if necessary for the performance of the work. Customer agrees to indemnify and save Steiner Power Systems®, its employees, agents and subcontractors harmless from and against any loss, injury (including death) or liability of any nature arising out of or resulting from exposure of any person or property to hazardous materials at the jobsite.

INSPECTION

If Steiner Power Systems® should find any equipment covered under this Agreement to be in need of repair and replacement, Steiner Power Systems® will inform the Customer in writing of the equipment condition and the proposed corrective action. When Steiner Power Systems® so notifies the Customer, it is understood that Steiner Power Systems® will not be responsible for the present or future repair, replacement, or operability of the equipment until such time as the equipment is restored to a condition acceptable to Steiner Power Systems®.

Customer Responsibilities

In order to permit Steiner Power Systems® to properly perform the services included in this Agreement, Customer agrees:

- A. To provide reasonable and timely access to all equipment covered in this Agreement.
- B. To allow Steiner Power Systems® to start and stop equipment as necessary.
- C. To provide conditions for the proper functioning of the equipment covered in this Agreement.

Limitation of Liability

All claims, causes of action, or legal proceedings against Steiner Power Systems® arising from Customer's performance or nonperformance hereunder must be commenced by Customer within the express warranty period specified below. Failure to commence any such claim, cause of action, or legal proceeding within such period shall constitute a voluntary and knowing waiver thereof by Customer. IN NO EVENT SHALL STEINER POWER SYSTEMS® LIABILITY FOR DIRECT OR COMPENSATORY DAMAGES EXCEED THE PAYMENTS RECEIVED BY STEINER POWER SYSTEMS® FROM CUSTOMER HEREUNDER WITH RESPECT TO THE ALLEGEDLY DEFECTIVE WORKMANSHIP OR MATERIALS FURNISHED BY STEINER POWER SYSTEMS® TO CUSTOMER, NOR SHALL STEINER POWER SYSTEMS® BE LIABLE FOR ANY SPECIAL, INCIDENTAL, OR CONSEQUENTIAL DAMAGES OF ANY NATURE. THESE LIMITATIONS SHALL APPLY UNDER ALL THEORIES OF LIABILITY OR CAUSES OF ACTION, INCLUDING BUT NOT LIMITED TO CONTRACT, WARRANTY, TORT (INCLUDING NEGLIGENCE), STRICT LIABILITY OR OTHERWISE.

WARRANTY

STEINER POWER SYSTEMS® WARRANTS THAT THE WORK PERFORMED HEREUNDER SHALL BE DONE IN WORKMANLIKE MANNER AND THAT ALL PARTS AND COMPONENTS USED BY STEINER POWER SYSTEMS® SHALL BE FREE FROM DEFECTS IN WORKMANSHIP AND MATERIALS. THIS WARRANTY SHALL BE EFFECTIVE FOR A PERIOD OF SIX (6) MONTHS FROM THE DATE THE WORK IS DONE OR UNTIL THE DATE ON WHICH THIS AGREEMENT TERMINATES, WHICHEVER FIRST OCCURS. THE CUSTOMER'S REMEDY, SHOULD ANY BREACH OF THE WARRANTY OCCUR, SHALL BE FOR STEINER POWER SYSTEMS® TO REPAIR OR REPLACE ANY PARTS OR COMPONENTS FURNISHED BY STEINER POWER SYSTEMS® WHICH ARE SHOWN TO STEINER POWER SYSTEMS® SATISFACTION TO BE DEFECTIVE, PROVIDED THAT CUSTOMER GIVES STEINER POWER SYSTEMS® NOTICE PROMPTLY UPON DISCOVERY OF THE DEFECT. THE WARRANTY AND REMEDIES SET FORTH ABOVE ARE IN LIEU OF ALL OTHER WARRANTIES AND REMEDIES, EXPRESSOR IMPLIED, IN LAW OR IN FACT, INCLUDING THE IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE. THE EXPRESS WARRANTIES CONTAINED IN THIS PARAGRAPH SET FORTH CUSTOMER'S SOLE AND EXCLUSIVE REMEDY IN THE EVENT OF A DEFECT IN WORKMANSHIP OR MATERIALS.

STEINER POWER SYSTEMS®

Generator Sales, Service & Rental

Division of Steiner Electric Company

1275 Truhy Ave. Elk Grove Village, IL, 60007

1-847-956-3098

TERMINATION

STEINER POWER SYSTEMS® MAY TERMINATE THIS AGREEMENT UPON WRITTEN NOTICE TO CUSTOMER IN THE EVENT THAT (1) ANY SUMS OR MONIES DUE AND PAYABLE UNDER THIS AGREEMENT ARE NOT PAID WHEN DUE, OR (2) ALTERATIONS, ADDITIONS, OR REPAIRS ARE MADE TO COVERED EQUIPMENT BY OTHERS. EITHER PARTY MAY TERMINATE THIS AGREEMENT UPON THE ANNIVERSARY DATE OF THIS AGREEMENT PROVIDED THAT WRITTEN NOTICE OF SUCH TERMINATION IS RECEIVED BY THE OTHER PARTY AT LEAST THIRTY (30) DAYS PRIOR TO THE ANNIVERSARY DATE. NEITHER PARTY SHALL BE LIABLE TO THE OTHER PARTY OF ANY REASON BECAUSE OF SUCH TERMINATION AT THE ANNIVERSARY DATE.

DISPUTES AND CHOICE OF LAW

THIS CONTRACT SHALL BE DEEMED TO HAVE BEEN ENTERED INTO AND SHALL BE GOVERNED BY THE LAWS OF THE STATE OF ILLINOIS. ALL CLAIMS, DISPUTES AND CONTROVERSIES ARISING OUT OF OR RELATING TO THIS CONTRACT, OR THE BREACH THEREOF, SHALL, IN LIEU OF COURT ACTION, BE SUBMITTED TO ARBITRATION IN ACCORDANCE WITH THE COMMERCIAL ARBITRATION RULES OF THE AMERICAN ARBITRATION ASSOCIATION, EXCEPT THERE SHALL BE A SINGLE ARBITRATOR WHO SHALL RENDER A WRITTEN OPINION. ANY JUDGMENT UPON THE AWARD RENDERED BY THE ARBITRATOR MAY BE ENTERED IN ANY COURT OF COMPETENT JURISDICTION. THE SITE OF THE ARBITRATION SHALL BE CHICAGO, ILLINOIS. ALL CLAIMS ARISING OUT OF OR RELATING TO THE PERFORMANCE OR NON-PERFORMANCE OF THIS CONTRACT MUST BE COMMENCED WITHIN ONE (1) YEAR FROM THE DATE THE CLAIM AROSE. FAILURE OF EITHER PARTY TO COMPLY WITH THIS LIMITATION SHALL CONSTITUTE A VOLUNTARY AND KNOWING WAIVER OF SUCH CLAIMS.

COSTS TO STEINER POWER SYSTEMS

IN THE EVENT IT BECOMES NECESSARY FOR STEINER POWER SYSTEMS® TO INCUR ANY COSTS OR EXPENSES IN THE COLLECTION OF MONIES DUE FROM CUSTOMER, OR TO ENFORCE ANY OF ITS RIGHTS HEREUNDER, CUSTOMER, UPON DEMAND, SHALL REIMBURSE STEINER POWER SYSTEMS® FOR ALL SUCH COSTS AND EXPENSES (INCLUDING BUT NOT LIMITED TO REASONABLE ATTORNEY'S FEES).

ENTIRE AGREEMENT

WHEN EXECUTED BY THE PARTIES AND APPROVED BY A MANAGER OF STEINER POWER SYSTEMS®, THIS AGREEMENT CONTAINS THE ENTIRE AGREEMENT BETWEEN THE PARTIES WITH RESPECT TO THE SERVICES COVERED HEREIN. NO OTHER REPRESENTATIONS, WARRANTIES, OR STATEMENTS (WHETHER EXPRESSED IN CUSTOMER'S PURCHASE ORDER OR OTHERWISE) SHALL BE BINDING UPON STEINER POWER SYSTEMS® UNLESS EXPRESSLY AGREED TO IN WRITING BY AN OFFICER OF STEINER ELECTRIC COMPANY.

ASSIGNMENT

CUSTOMER SHALL NOT ASSIGN THIS CONTRACT OR ANY INTEREST THEREIN WITHOUT THE PRIOR WRITTEN CONSENT OF STEINER POWER SYSTEMS®. ANY ACTUAL OR ATTEMPTED ASSIGNMENT WITHOUT STEINER POWER SYSTEMS® CONSENT SHALL ENTITLE STEINER POWER SYSTEMS®, AT ITS SOLE OPTION, TO CANCEL THIS CONTRACT, AND IN SUCH EVENT, STEINER POWER SYSTEMS® SHALL BE ENTITLED TO PAYMENT FOR ALL WORK PERFORMED AND MATERIALS FURNISHED TO THE DATE OF CANCELLATION, AS WELL AS REASONABLE COMPENSATION FOR LOST INCOME AND PROFITS.

PRICES AND TERMS

TERMS OF PAYMENT FOR GOODS SHIPPED AND/OR SERVICES RENDERED HEREUNDER SHALL BE NET ON RECEIPT OF INVOICE. STEINER POWER SYSTEMS® RESERVES THE RIGHT TO ADD TO ANY ACCOUNT OUTSTANDING MORE THAN (30) DAYS A CHARGE OF (1-1/2 %) OF THE PRINCIPAL AMOUNT DUE AT THE END OF EACH (30) DAY PERIOD, UNLESS EXPRESSLY STATED DIFFERENTLY ON THE INVOICE OR QUOTATION. PRICES DO NOT INCLUDE ANY PRESENT OR FUTURE SALES, USE, EXCISE, VALUE-ADDED OR SIMILAR TAXES, WHICH, WHERE APPLICABLE, SHALL BE PAID BY THE CUSTOMER. THE COMPANY IS NOT RESPONSIBLE FOR TYPOGRAPHICAL ERRORS.

QUOTATIONS

QUOTED PRICES ARE VOID AFTER 30 DAYS FROM DATE OF QUOTATION UNLESS OTHERWISE SPECIFIED.

REQUEST FOR ACTION REPORT

File Number: **2013-0743**
Orig. Department: **Village Manager**
File Name: **Beverage Supply/Sponsorship and Vending Services**

BACKGROUND:

The current village beverage contract, a three-year agreement, is due to expire on January 31, 2014. It was suggested by several vendors that the Village may want to consider combining the beverage contract with the contract for snack vending machine services in our facilities. The idea that some vendors may be able to better balance the lower volume snack machines if they also provided the higher volume beverage machines. With this in mind, a request for proposals (RFP) was released and advertised on October 16, 2013. The RFP offered the option to provide a proposal for snack vending, beverage supply and sponsorship.

The RFP package included a comprehensive listing of Village requirements including the specifications for provisions at all of the Village concession areas. Proposals were opened on November 8, 2013, with two companies providing proposals for beverages and a third company providing a proposal strictly for snack vending.

The Village's current vendor, Dr. Pepper Snapple Group, who provided beverage service, product and sponsorship to the Village since 1999, did not submit a proposal. The representative indicated he thought his home office was handling the response and was not aware that they did not submit a proposal.

Beverage Supply and Sponsorship

PepsiCo and Coca-Cola both responded with excellent product selection and competitive pricing, they also provided a proposal to offer marketing and sponsorship as part of their promotional incentives. As required, a price was also provided by both for the Village's contracted concessionaire's post-mix for fountain drinks.

Attached (Exhibit A) you will find a listing of the financial information in the RFP.

The two proposals for beverages and sponsorship were thoroughly reviewed. Staff recommends approval of the proposal submitted by PepsiCo as it had desirable products, competitive product pricing, the best proposal for commission and sponsorship for Village events and a proven ability to serve the needs of the Village at our facilities and events. PepsiCo's proposal does require that a minimum sales be met before contract termination. Using previous years' sales reports, it is estimated that the requirement would be met in approximately three years, however, it could be sooner if consumers respond positively to the change in brand.

Staff interviewed the PepsiCo representative assigned to our area to better understand the proposal and service expectations. References were checked with very high recommendations from the municipalities and park districts we spoke to. A copy of relevant proposal documents from PepsiCo is attached (Exhibit B).

Snack Vending Services

The third proposal in the RFP was strictly for snack vending and was provided by Hometown Vending & Foodservice. The proposal met the requirements of the Village and offers the possibility for a variety of

healthful snacks as well as other popular snack items. References from similar facilities and park districts were provided by the vendor and the company appears to be equipped appropriately to handle the Village needs.

This proposal offered a 21% commission from product purchases to the Village. We have not previously been offered this type of commission for snack vending and in some locations, the addition of a commission may drive up costs to where the product loses appeal due to cost. Staff is recommending that discretion be provided for the Village to approve a waiver of the snack vending commission in lower volume locations to allow for a price reduction to encourage business where it is deemed prudent. Sales reports provided by the vendor should allow staff to determine the need.

A copy of relevant proposal documents from Hometown is attached (Exhibit C).

BUDGET IMPACT:

Revenue of \$8,000 Sponsorship plus 30% commission on product sold. Snack Vending revenue as part of a 21% commission available.

REQUESTED ACTION:

I move to recommend to the Village Board to approve the proposal submitted by Pepsico Company of Munster, IN to provide cold beverage vending services and a variety of beverage products for resale for a three (3) year contract with provision to meet the minimum sales required and an option to renew for additional years.

And

I move to recommend approval of the proposal submitted by Hometown Vending & Foodservice to provide snack vending services for a period of three (3) years with the option to renew for two (2) additional one year terms.

(Exhibit A)

RFP SUMMARY

RFP Opening Date: November 8, 2013

For: Snack Vending, Beverage Supply and Sponsorship

BIDDER NAMES >>>>>>	Pepsi Beverages Company (V4)	Hometown Vending (V1)(V2)	Coca-Cola V2	DPSG (Current vendor did not submit)
12 oz can			8.64/24 case	
CSD 20 oz bottles - Vending	\$1.50		\$1.50	\$1.50
CSD 20 oz bottles - 3rd Party Concessionaire Pricing	20.18/24 pk		19.32/24 case	\$16.25
Tea 20 oz bottles	\$1.50		\$2.00	\$1.50
Tea 20 oz bottles - 3rd Party Concessionaire Pricing	20.18/24 pk			\$20.85
Water 20 oz bottles	\$1.50		\$1.50	\$1.25
Water 20 oz bottles - 3rd Party Concessionaire Pricing	10.48/24 pk		10.08/24 case	\$9.50
Gatorade 20 oz bottles			\$1.50	\$1.50
Gatorade 20 oz bottles-3rd party concessionaire pricing	21.06/24 pk		18.46/24 case	\$14.50
Juice			\$1.75	\$1.50
inflation	annual price increase not to exceed 5% per year			
Five Gallon Fountain	13.55/gallon (\$67.75)			\$59.07
3 Gallon Fountain	13.98/gallon (\$41.94)			\$36.52
Snack Vending Service	Can partner with Snack vendor, but did not provide anyone		Sub contract with Snack Pro Vending	
Chips 1 oz		\$0.75		
Chips 2 oz		\$1.00		
Gum		\$0.75		
Lifesavers		\$0.75		
Cookies		\$0.90		
Candy Bars		\$1.00		
Healthy Snacks		\$1.00		
Popcorn		\$1.00		
Fresh Pastry		\$1.25		
Rebate on all bottled products purchased directly or through 3rd party concessionaire.	\$2.00		cases are discounted	\$2.00
Commissions on all vended products. Cash in Bag removed from machine.	30% less fees	21% gross sales	30%-28%-26%	30%
Marketing support	\$500 annually		Sampling at Splex	\$500 annually
Sponsorship	\$8,000 Annually	not offered	\$3,000 Annually	\$7500 annually

*A check mark in the box indicates inclusion of the required form with the proposal package. A "V#" indicates a variance that will be explained below.

VARIANCE EXPLANATIONS:

V1 - Please note Hometown Vending & Foodservice did not notarize their RFP submission documents.

V2 - Hometown Vending did not list beverages or pricing for beverages.

V3 - Subcontractor listed for vendor, but no pricing was provided for snack items.

V4 - Pepsi requested modifications to contract terms, min sales of 10,800 products over 3 years

NOTE: If the potential recommended bidder had any variances, please verify with the Contract Administrator that they are not material variances prior to recommendation to your committee.



November 7, 2013

Village Of Orland Park
Village Clerk's Office
14700 S. Ravinia
Orland Park, IL 60462

RE: PepsiCo Beverage Supply & Sponsorship Proposal

Enclosed are five (5) copies of the Beverage Supply & Sponsorship Proposal for PepsiCo, legal comments pertaining to the RFP, a full-service standard beverage agreement, and proof of PepsiCo's Insurance Coverage, Global Anti-Harassment/Discrimination Policy, and Equal Employment Opportunity Policy. PepsiCo is responding to the beverage portion of the RFP only.

PepsiCo is excited about the opportunity to partner with the Village of Orland Park. I know our brands are not only superior but preferred, and thus providing growth opportunities for the village over the competition. In fact, PepsiCo has 3 of top 5 beverage brands with Pepsi, Gatorade, and Mountain Dew. Please review the material carefully. If there is something in question or lacking, please feel free to reach out to me anytime.

Sincerely,

A handwritten signature in black ink that reads "Jon Biancardi".

Jon Biancardi
Pepsi Beverages Company
Food Service Sales Rep
9300 Calumet Ave, Munster, IN 46321
(773) 851-9044
jonathan.biancardi@pepsico.com

An abstract graphic design featuring a red area at the bottom left, a white area at the top left, and a blue area at the bottom right. The white area is filled with numerous small, white, circular bubbles of varying sizes, some of which appear to be rising or falling. The blue area is a solid, deep blue color. The overall composition is dynamic and modern.

Executive Summary



Contract Terms

1) **Exclusive Agreement with Pepsi Beverages Co** - Three (3) years

2) **Annual Sponsorship** - \$8,000 annually

3) **Pricing**

- 20oz Aquafina - \$10.48/24pk
- 20oz CSDs - \$20.18/24pk
- 20oz Gatorade - \$21.06/24pk
- 5 Gallon BIB - \$13.55/gallon
- 3 Gallon BIB - \$13.98/gallon

4) **Rebates** - Pepsi Beverages Company will pay a \$2.00 rebate directly to the Village on all bottled products purchased, whether it is purchased by the Village itself for special events or from the third-party concessionaires.

5) **Commissions** - Pepsi Beverages Company will pay a commission of 30% per case on ALL products vended - cash in the bag less applicable fees, deposits or taxes.



Contract Terms - Continued

6) **Marketing Support** – Pepsi Beverages Company will provide point-of-sale materials (i.e. Menu Boards, Posters, Banners, Umbrellas, etc.).

7) **Special Event Support** – Pepsi Beverages Company will support special events as mutually agreed to on a case by case basis.

8) Pepsi reserves the right to an annual price increase but will not exceed **Five percent (5%)** per year during the term.

* 9) **Benchmarks** – Agreement shall terminate after three (3) years or when customer has purchased the Benchmark Requirement, whichever comes last. The Benchmark Requirement shall consist of a total of cases of 10,800 bottle, can, and fountain products over the term of the contract.

Funding

	Yearly Summary	3 Year Summary
Annual Sponsorship Payment:	\$8,000.00	\$24,000.00
Marketing Support:	\$500.00	\$1,500.00
Estimated Rebates	\$2,400.00	\$7,200.00
- Bottles		
*based on 1,200 cases		
Estimated Commissions	\$25,000.00	\$75,000.00
*based on 1,900 cases		
Total Combined Value:	\$35,900.00	\$107,700.00

pepsi

Product List – Bottles & Cans



Tropicana
PURE PREMIUM



Product List – Fountain Drinks

CARBONATED FOUNTAIN BEVERAGES



Pepsi / Diet Pepsi
Caffeine Free Pepsi
Wild Cherry Pepsi
Pepsi MAX
Caffeine Free Diet Pepsi
Mountain Dew / Diet Dew
Mountain Dew Code Red

Dr Pepper
Diet Dr Pepper



Sierra Mist/Diet Sierra Mist
Mug Root Beer
Tropicana Orange Twister
Manzanita Sol
Mirinda Strawberry
Orange Crush
Schweppes Ginger Ale

ICED TEA

A bold, chuggable, and refreshing flavor forward iced tea experience



No Calorie Green with Peach
Brisk Unsweetened
Brisk Raspberry

The great taste of fresh brewed iced tea in ready-to-use formats



Lipton Liquid Concentrate Brewed Tea
Unsweetened
Sweetened
Green Tea with Citrus

JUICE, JUICE DRINKS & ENERGY



Lemonade
Pink Lemonade
Sugar Free Lemonade
Fruit Punch



Gatorade Fruit Punch



Citrus Energy
Lean Cranberry Grapefruit



Amp Decibel



100% Apple Juice
15% Cranberry
100% Grapefruit
100% Grape
20% Guava
10% Kiwi Strawberry
100% Orange Juice
20% Passion Orange Guava
20% Passion Orange Mango
30% Golden Pineapple
40% Pink Grapefruit



Tonic
Sour Mix



Transition & Implementation Plan

Pepsi's goal is to have the complete Village of Orland Park transition within three weeks from the contract award date. Success will be measured by timely installation according to the agreed upon schedule.

1. On-site survey will be conducted by Jon Biancardi, Sales Rep, and Paul Theopolous, Fountain Equipment Manager, and a representative from the Village of Orland Park.
2. Once on-site surveys are completed, the equipment will be ordered by Jon Biancardi & Pepsi team
3. Conversion schedule to be established by Jon Biancardi and a representative from the Village of Orland Park . Turn around time frame approx. 3 weeks
 - * The time line of all installations will be arranged to accommodate the dining and retail schedules, to ensure no disruption of daily activities.
 - * All installation will take place based on the schedule established, provided the current beverage equipment is removed in order to accommodate the delivery of the equipment and installation.
4. Prior to the install, all equipment will be prepped to tested to ensure quality and durability. All equipment installed will be at Pepsi's own expense.
 - * All equipment will be delivered and installed by Pepsi Technicians employed out of our Chicago facility. They will be provided with the schedule of installations provided by the on-site survey team mentioned above.
 - * All equipment will be fully operational at the close of the conversion.
5. Jon Biancardi will be in constant communication with the representatives from the Village of Orland Park providing updates regarding the establish conversion schedule.

VILLAGE OF ORLAND PARK IMPLEMENTATION RESOURCES

1. A Village of Orland Park representative to be available to escort folks around during the on-site surveys.
2. A Village of Orland Park representative to be involved in determine the equipment needs by location and establishing an appropriate timeline of installation for all locations.
3. A Village of Orland Park representative to be on-site for each installation.



Reference List

Joliet Park District
3000 W. Jefferson St.
Joliet, IL 60435
Ted Brodeur (815) 741-7275

Glenview Park District
2400 Chestnut Ave.
Glenview, IL 60026
Denise Blinick (847) 724-5670

Niles Park District
6676 W. Howard St.
Nile, IL 60714
JoAnn Rachillo (847) 647-6777

Milwaukee County Parks
9480 Watertown Plank Dr.
Wauwatosa, WI 53225
Joe Mrozinski (414) 257-5180

Bourbonnais Township Park District
459 N. Kennedy Dr.
Bourbonnais, IL 60914
Hollis Clark III (815) 933-9905

Kankakee Valley Park District
893 W. Station St.
Kankakee, IL 60901
Roy Collins (815) 939-1311

Oak Forest Park District
15601 Central Ave.
Oak Forest, IL 60452
Cindy Grannan (708) 687-6468

Channahon Park District
24856 W. Eames St.
Channahon, IL 60410
Kristin Knutson (815) 467-7275

Hickory Hills Park District
9100 S. 88th Ave.
Hickory Hills, IL 60457
Dan Maier (708) 599-7337

Schaumburg Park District
235 E. Beech Dr.
Schaumburg, IL 60193
Vince Kennedy (847) 985-2115



THANK YOU

(Exhibit C)

Hometown Suburban

Vending & Foodservice

5530 W. 110th St
Oak Lawn, Illinois 60453
(708) 423-5161

www.hometownsuburbanvending.com

11/8/13
Village of Orland Park
Village Clerks Office
14700 Ravinia Avenue
Orland Park, IL 60462

Dear Sirs,

Thank you for the opportunity to present you with our proposal to completely upgrade your employee refreshment program. We look forward to servicing Village of Orland Park and their hard working staff for many years to come. As you know, we service the area daily as we have several clients locally.

After reviewing the account, it's very clear that an upgrade is in order. We feel a more convenient, value driven program is in order, and we are very anxious to meet your employees needs, and surpass their expectations.

On my visit to the Village facilities I was able to witness firsthand the level of commitment you and your staff place on providing quality services to your customers. At Hometown, we vow to match that same level of commitment while increasing service and customer satisfaction.

With that, I have come up with some alternatives to increase overall satisfaction and coverage at the Village of Orland Park.

Thank You
Colin Walsh
Marketing Manager
Hometown Vending and Foodservice
(708)774-9716



BUSINESS CHAMPION AWARD
Small Business
Entrepreneur of the Year



See how we vend at:

www.hometownsuburbanvending.com
www.tricityvending.com



See Us on:



Hometown

Vending & Foodservice *Suburban*

5530 W. 110th St
Oak Lawn, Illinois 60453
(708) 423-5161



BUSINESS CHAMPION AWARD
Small Business
Entrepreneur of the Year



See how we vend at:

www.hometownsuburbanvending.com
www.tricityvending.com



ABOUT HOMETOWN VENDING & FOODSERVICE

Hometown is a 45 year old vending and foodservice company serving over 300 local factories, medical facilities, schools and offices in the Chicagoland area. We are supporting members of several local Chambers of Commerce. In addition we are members in good standing of the Illinois Automatic Merchandising Association (IAMC) of which our Marketing Manager, Colin Walsh was recently President and chairs the Public Relations Committee for the State of Illinois. We are also members of the National Automatic Merchandising Association (NAMA) and the Better Vendors Association (BVA).

Hometown boasts a rich tradition as one of the oldest and most experienced vending company serving the region.

WE'RE LOCAL

Our Offices are located in Oak lawn Illinois and our owners as well as our employees reside in the Community they service. We have grown our business significantly by providing the quality of service our customers demand and continuing to monitor their needs-long after the sale.

COMPLIANCE

We are in compliance with all necessary business requirements for the State of Illinois and all local governments and will provide records to that effect. In addition, all sales tax due to the State are paid in full and current. All applicable local licenses are the responsibility of and are paid by Hometown. Our Liability, Workers Compensation and Unemployment Compensation Insurance certificates can be forwarded to you upon your request.

THE BEST ROUTESERVICEMEN AROUND:



The key to our great success in this industry is the Hometown route staff and his support staff. He will report to your account every day to fill, clean and maintain the account. In addition, he will be on hand to field any suggestions or comments your employees and visitors may have.

Like all of our routemen and on-site attendants, he is paid a fixed percentage of all of the sales at his accounts. Therefore, he has a vested interest in providing great service and keeping his machines **"FILLED, CLEAN AND WORKING."**

MECHANICAL STAFF AND SUPPORT

Service Calls can be frustrating-so we try to make it simple. Just call us 7 days a week, 24 hours per day and we'll dispatch the call immediately to your Service Staff. Our technologically advanced TRAK-IT service call system, starts the clock ticking. We track the time the call is reported, dispatched, taken and completed. We are then able to zero in on service issues by customer, machine type, and track troublesome machines or schedule preventative maintenance programs as well.

We're proud to say our Mechanical staff has a combined 75 years of mechanical training and service behind them. We boast one of the lowest downtime service records in the Industry, and since we're local-we'll be there quick! We are also responsible for balancing a refund bank at the account should any money be lost in the machines.

"Innovative Plans with Dynamic Service"



Hometown Vending was featured in 2011 AM, the largest Vending Foodservice trade Magazine. "Fastest growing Vendor in Illinois"



Hometown

Vending & Foodservice *Suburban*

5530 W. 110th St
Oak Lawn, Illinois 60453
(708) 423-5161



See how we vend at:

www.hometownsuburbanvending.com
www.tricityvending.com



SPECIALS AND PROMOTIONS:



ON SITE PROMOTIONS:

If you have a Special Event we would like to be a part of it, just let us know! Need a few cases of pop for a retirement party, Christmas party in need of some Fritos? We'd be happy to show our support -because we appreciate your business!



CUSTOMER CONTACT:

Hometown will be committed to overseeing the continued success at the your account. Therefore Customer Relations visits and Performance Reviews will be made on a routine basis. In addition, constant review is made by our staff. Always remember, communication is appreciated.



"For Innovative Community and Economic Growth"



BUSINESS CHAMPION AWARD
Small Business
Entrepreneur of the Year

Hometown Vending was named "Business of the Year" by the Economic Development Council at Moraine Valley College

WE LOOK FORWARD TO GETTING STARTED!!!

So, again, Thank you for considering Hometown to upgrade your Employee Refreshment Program at Village of Orland Park

Everyone here looks forward to working with you for many years to come.

Thanks for your consideration!

Sincerely,

Colin Walsh
Marketing Manager
Hometown Vending & Foodservice
(708)774-9716
colin@hometownsuburbanvending.com



Hometown

Vending & Foodservice

Suburban

5530 W. 110th St
Oak Lawn, Illinois 60453
(708) 423-5161



NAMA



BUSINESS CHAMPION AWARD
Small Business
Entrepreneur of the Year



Independent Distributor



See how we vend at:

www.hometownsuburbanvending.com
www.tricityvending.com



Review your current vending program, then....



Make the BEST Selection for your employees!



Hometown and Village of Orland Park

In addition to the service listed above, we propose the following services to increase satisfaction and revenues at Village of Orland Park..



DAILY SERVICE GUARANTEED! Hometown knows how important the Village of Orland Park employees are to your operation-therefore, we propose to service the account on a **daily basis**, including **weekends** if needed, to provide the attention you deserve!



FRESH (not shelf stable) FOOD: As a Hometown account, Village of Orland Park is important to us. Our **fresh daily program** will offer a wide variety of fresh and healthy snacks from our menu of over 1000 items. You deserve it! We receive our fresh product daily and get it to you the same day!



WE SUPPORT HEALTHY EATING AT the VILLAGE: Let's face it-we need to help our employees eat right-that's why-we provide the exclusive Hometown Vending **"Good For You"** program that provides items low in fat, sugar or calories-or naturally good for you. All healthy alternatives are highlighted in the machines, too! **A FREE, BUILT-IN WELLNESS PROGRAM. Check out our line of low carb, high protein snacks, too!**



"WE CARE" attitude! -it builds great Companies: the Village has built it's strong industry-leading reputation by staying on top of it's game and relentless customer satisfaction-Your Vending Company needs to mirror that same ideal in serving your employees. Hometown pledges to provide the type of service you can relate to **because we're local!!**



ASK OUR CUSTOMERS ABOUT OUR SUPER FAST SERVICE: Our dedicated service team is focused on providing you prompt service including service usually within an hour! Company wide Track-it (reports) Please contact our customers, our most objective sale tools!



PROMOTIONS AND DONATIONS: We propose to run Vending promotions free of charge and donate to your Company's functions, just ask!



Hometown

Vending & Foodservice
Oak Lawn, Illinois
(708) 423-5161

Tri-City

Vending & Foodservice
"Locally Owned and Operated"
Peru, Illinois
(815) 223-0472

IVAC

Exclusive
FLAVIA
Independent Distributor

IAMC
ILLINOIS AUTOMATIC
VENDING COUNCIL

NAMA

ECONOMIC DEVELOPMENT COUNCIL
BUSINESS CHAMPION AWARD
Small Business
Entrepreneur of the Year



See how we vend at:

www.hometownsuburbanvending.com
www.tricityvending.com



Looking to eat Healthy today?

well....

good 4 you

Hometown Vending is pleased to announce it's **EXCLUSIVE** Healthy Snack alternative program for those customers looking to choose healthy Today or any Day!

We search far and wide to bring you items that are:

- ♥ Low Calories
- ♥ Low Fat
- ♥ Low Sugar
- ♥ Nutritious

and all of our items are marked with the "Good 4 You" Seal so you know where to look when you're looking to Snack healthy!

Check out our "Good 4 You" Healthy Snacks program-alternative selections are a priority and products are identified as such. Just a few examples:

SNACKS:

Baked Chips

- Baked Cheetos
- Baked Hot Cheetos
- Baked BBQ Lays
- Baked Lays
- Baked Doritos
- Baked Ruffles

Healthy Chips

- Sun Chips Salsa
- Sun Chips Cheddar
- Sun Chips Harvest
- Rold Gold Pretzels
- Sourdough Pretzels
- Cheezits
- Cheezits White Chdr

Healthy Snacks

- 100 Cal Chips Ahoy
- Wheat Thins
- Kars Trail Mix
- Kars Sweet n Salty
- CheX Mix
- Animal Crackers
- 100% Fruit Snax

Healthy Bars

- Strw Yogurt Granola
- Oats Honey Granola
- Nutrigrain Strwbry
- Nutrigrain Bluebry
- Nutrigrain AppleCin
- Snackwells
- Fig Newtons

FRESH DAILY FOOD :

- | | | | |
|----------------|--------------|----------------|----------------|
| Garden Salads | Chef Salads | Homemade Soups | Chicken Breast |
| Turkey Breast | Low Fat Milk | Pasta Salads | Lean Ham |
| Veggie Burgers | Cereal | | |

COLD DRINKS-CANS AND BOTTLES: (In addition to low calorie Diet Drinks)

Waters

- Aquafina
- Nestles
- Aquafina Splash
- Vitamin Waters
- Propel

Fruit Juice

- Orange Juice
- Apple Juice
- Ruby Red
- Kiwi Strawberry
- Cranberry

Energy Drinks

- Monster
- Red Bull
- Amp
- Sobe Naturals
- Gatorade
- Starbucks Frapucino



Here's to your Health!

HEY!
Looking to eat **HEALTHY?**
(good for you...)

WE ARE NOW OFFERING A WIDE VARIETY OF HEALTHY ALTERNATIVES IN YOUR SNACK MACHINE.

What's Right!

JUST LOOK FOR THE ITEMS WITH THE

good 4 you LABELS AND

HERE'S TO YOUR HEALTH!

Hometown
OAK LAWN, ILLINOIS
(708) 423-5161



REFERENCES

(Please Print or Type)

ORGANIZATION	Little Company of Mary Hospital
ADDRESS	2800 West 95th Street
CITY, STATE, ZIP	Evergreen Park, Illinois 608
PHONE NUMBER	708-229-6870
CONTACT PERSON	Joe Miller
DATE OF PROJECT	Since 1989
ORGANIZATION	MetroSouth Hospital Healthcare
ADDRESS	12935 Gregory
CITY, STATE, ZIP	Blue Island, Illinois 60406
PHONE NUMBER	708-824-4653
CONTACT PERSON	Elcee Burke
DATE OF PROJECT	Since 1987
ORGANIZATION	Joliet Junior College
ADDRESS	1215 Houbolt
CITY, STATE, ZIP	Joliet, Illinois 60431
PHONE NUMBER	815-280-2338
CONTACT PERSON	Terry Pagoria
DATE OF PROJECT	Since 2008

References cont'd

(Please Print or Type)

ORGANIZATION Dominican University

ADDRESS 7900 Division Street

CITY, STATE, ZIP River Forest, IL 60305

PHONE NUMBER 708-714-9006

CONTACT PERSON Debra Kash

DATE OF PROJECT Since 2009

ORGANIZATION Bolingbrook Park District

ADDRESS 201 Recreation Drive

CITY, STATE, ZIP Bolingbrook, Illinois 60440

PHONE NUMBER 630-739-0272

CONTACT PERSON Nick Baird

DATE OF PROJECT Since 2004

ORGANIZATION Midlothian Park District

ADDRESS 14500 Kostner

CITY, STATE, ZIP Midlothian, Illinois 60445

PHONE NUMBER 708-371-6191

CONTACT PERSON Debbie

DATE OF PROJECT Since 2003

References cont'd

(Please Print or Type)

ORGANIZATION District 210 Lincolnway High Schools (4 High Schools)
 ADDRESS 1801 East Lincoln Highway
 CITY, STATE, ZIP New Lenox, Illinois
 PHONE NUMBER 815-378-3986
 CONTACT PERSON Ron Sawin
 DATE OF PROJECT Since 2006

ORGANIZATION District 218 High Schools (5 High Schools)
 ADDRESS 10701 S. Kilpatrick
 CITY, STATE, ZIP Oak Lawn, Illinois 60453
 PHONE NUMBER 708-912-1947
 CONTACT PERSON Joe Daley
 DATE OF PROJECT Since 1999

ORGANIZATION Executive Mailing Services
 ADDRESS 7855 West 111th Street
 CITY, STATE, ZIP Palos Hills, Illinois 60465
 PHONE NUMBER 708-974-0100
 CONTACT PERSON Dave Deuser
 DATE OF PROJECT Since 2010

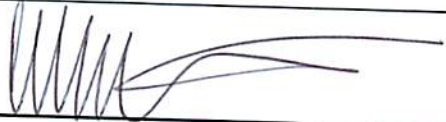
Personal Reference:
 Keloryn Putnam, Orland Park Area Chamber of Commerce
 708-224-1350

References cont'd



(Please Print or Type)

ORGANIZATION Allied Tube and Conduit
ADDRESS 16100 S. Lathrop
CITY, STATE, ZIP Harvey, Illinois 60426
PHONE NUMBER 708-225-2454
CONTACT PERSON Georgeann Rodgers
DATE OF PROJECT Since 2010

Signature of Authorized Signee: 

Title: Colin Walsh, Marketing Manager

Date: 11/8/13

SCHEDULE C
SNACK VENDING QUESTIONNAIRE

Please provide a list of the brands of snacks that your company can supply. Please use the price sheet below to list prices.

We carry only the best selling brand name items on our menu Frito Lay, Hersheys, Nestles, Mars, Hostess, Dolly Madison, Quaker Oats, Nabisco, Snyders, Jays, and many more.

Does your company offer healthy snack options? Please explain and/or include a list of options.
Hometown is the leader in Healthy alternative Snacking. Our "Good 4 You" Healthy Snack program has been in the Illinois Market for over 15 years and featured in national media. "Good 4 You" provides the latest in healthy alternatives as well as a complete program that can be customized for VOP

How often does your company refill snack machines?
Snack machines are filled based on volume, but we anticipate daily service.

Do your snack machines have bill changers?
Yes, we will provide Dollar Changers as well as Credit Card acceptance on high volume locations

How soon could your service be implemented?
We would like a 30 day lead time based on our growth in the market

Does your company impose a fuel surcharge for delivery? If so, how much? No

Please provide any additional information which you feel would help to clarify any of the above information or that you feel would help us to make an informed decision (additional sheets may be attached, if necessary):

We have attached additional information regarding our Company and services _____



**Schedule D
Snack Vending Pricing**

**21% Profit Sharing Paid
Monthly on Gross Sales**

Product	Vending Machine Pricing
1. Chips	1 oz Sm .75/ 2 oz LSS 1.00
2. Gum	.75
3. Lifesavers	.75
4. Cookies	.90
5. Candy Bars	1.00
6. Healthy Snacks	1.00
7. Popcorn	1.00
8. Fresh Pastry	1.25
9.	
10.	
11.	
12.	
13.	
14.	
15.	
16.	
17.	
18.	
19.	
20.	

(+) Brands and package formats subject to availability and change during the Term.

(*) Please identify any rebates or discounts

DATE: December 16,
2013

REQUEST FOR ACTION REPORT

File Number:	2013-0746
Orig. Department:	Recreation Department
File Name:	Theatre Troupe Spring Musical "Peter Pan" License

BACKGROUND:

The Orland Park Theatre Troupe presents a musical production each spring held at the Carl Sandburg Performing Arts Center. The musical chosen for the 2014 spring production is "Peter Pan," licensed through MTI Production. The musical is scheduled for April 24, 25, 26, and 27, 2014.

Licensing fees for the performances are \$4,595.00 for three regular performances and the sneak preview. There are additional fees for materials, rental, and security that will be approximately \$1,400.00. Projected revenue is \$27,600, based on an average ticket price of \$16.00 if 575 seats are sold per performance.

In order to promote the audition dates held in mid-January for the this production, the contract requires approval in December to proceed in a timely manner. Unfortunately, despite our best efforts, we were not able to secure the approval by the license holder until this past week.

This agenda item is being considered by the Parks & Recreation Committee and the Village Board of Trustees on the same night.

BUDGET IMPACT:

The funds are available in FY14 account 283-4002-490470 in the amount of \$5,700.00 for rights and royalties.

REQUESTED ACTION:

I move to recommend to the Village Board to approve the contract with MTI Production and to approve fees not to exceed \$5,995.00 for the production of "Peter Pan."

DATE: December 16,
2013

REQUEST FOR ACTION REPORT

File Number: **2013-0722**
Orig. Department: **Recreation Department**
File Name: **Sportsplex Soccer Scoreboards**

BACKGROUND:

The fiscal year 2014 budget includes funds for replacement of the soccer scoreboards at the Sportsplex. These are the remaining original scoreboards in this facility and are nearly twelve years old. Like the former scoreboards in the gymnasium, the soccer scoreboards have undergone multiple repairs with parts now unavailable for purchase.

Attached, please find three quotes for Daktronics soccer scoreboards H-2111-13. Staff recommends accepting the lowest quote from Sievert Electric at an installed cost of \$9,960. The purchase includes border striping, wireless controller, shipping and installation by union electricians.

Staff continues to offer the scoreboards to business sponsors as was done in the gymnasium courts.

BUDGET IMPACT:

The funds are available in the FY14 account 283-4007-460180 in the amount of \$9,960.00.

REQUESTED ACTION:

I move to recommend to the Village Board to approve accepting the quote from Sievert Electric for the purchase and installation of two Daktronics scoreboards at a cost not to exceed \$9,960.00.

PROPOSAL

C. JOHNSON SIGN CO.

DESIGNERS AND MANUFACTURERS Since 1933
9615 WAVELAND AVE.
FRANKLIN PARK, ILLINOIS 60131-1792
(847) 678-2092 FAX (847) 671-1599
john@cjohnsonsignco.com
www.cjohnsonsignco.com

Village of Orland Park
14700 Ravinia Ave.
Orland Park, IL 60462

DATE: November 18, 2013
PHONE: 708-405-5159
FAX: 708-405-5179
LOCATION: Sportsplex
11351 W. 159th Street
Orland Pk., IL 60467

Attn: Kurt Heinlen

Daktronics Indoor Soccer Scoreboards

(2) H-2111-13 w/controller Wireless with border striping With freight	\$ 9,000.00
Installation	<u>\$ 2,800.00</u>
	\$11,800.00
5-Year warranty coverage	

**We propose hereby to furnish material and labor-complete in accordance
with above specifications, for the sum of:.....\$11,800.00**

PAYMENT TO BE MADE AS FOLLOWS:.....50% Down....Balance upon completion.

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance.

Authorized Signature John C. Johnson _____

Acceptance of Proposal _____

Date of Acceptance: _____

DAKTRONICS

Quote # 503939-1 Rev 2

Village of Orland Park
 Kurt Heinlen
 14700 Ravina Ave
 Orland Park, IL USA 60462
 Phone: (708) 403-6184
 Fax:
 Email: KHeinlen@orland-park.il.us

14/Nov/2013
 Quote valid for: 90 days
 Terms: To Be Determined - based on
 credit review
 FOB: DAKTRONICS
 Delivery: call for production time

Reference: Soccer

Item No.	Model	Description	Qty	Price
1	H-2111-AR-PV-120	Tuff Sport® Hockey Scoreboard; All Sport 5010 Controller; Scoreboard Color: _____ Caption Color: _____ Digit Type: PANAVIEW Weight: Unpackaged 120 lbs per display; Packaged 162 lbs per display	2	\$5,990.00
2	Radio Transmitter	Frequency of 2.4 GHz	2	\$850.00
3	Radio Receiver	Frequency of 2.4 GHz	2	\$850.00
4	Stripe; Indoor	Indoor Scoreboard Border Stripe; Color: _____	2	\$150.00
5	FREIGHT	Shipping to site	1	\$550.00
6	Physical Installation	See attachment A.	1	\$2,500.00
Services				
7	G5C5-W	Five Year Warranty - Parts Coverage - G5G5	1	

Total Price Excluding Sales Tax: \$10,890.00

Please reference listed sales literature: DD1628383 for G5C5-W, DD2541518 for H-2111-AR-PV-120, SL-04370 for Radio Receiver, SL-04370 for Radio Transmitter

Quote # 503939-1 Rev 2

Exclusions:

- | | |
|--|------------------------------------|
| - Electrical Installation | - Physical/Mechanical Installation |
| - Structure | - Foundation |
| - Power | - Hoist |
| - Technical Support/Installation Support | - Engineering Certification |
| - Signal Conduit | - Labor to Pull Signal Cable |
| - Applicable Permits | - Taxes |
| - Electrical Switch Gear or Distribution Equipment | - Front End Equipment |

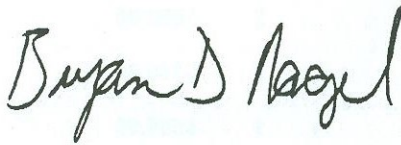
Unless expressly stated otherwise in this Quote # 503939-1 Rev 2 or the attachments, if Daktronics performs installation of the Equipment, the price quoted does not include the following services pertaining to physical installations: digging of footings (including dirt removal), any materials fabrication, installation of steel cages, rebar, or bolt attachments, or pouring and finishing of concrete footings. Those service may be provided for an additional cost beyond the quoted price. Purchaser shall be fully responsible for any and all additional costs plus overhead in the event anything unexpected of any nature whatsoever is found while digging the footings including but are not limited to rock, water, utility lines, pipes or any other unforeseen circumstance. The Purchaser acknowledges and agrees that it is fully responsible for all site conditions.

Installation Responsibilities:

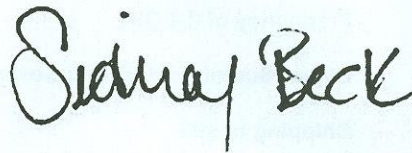
If applicable please reference Attachment A for Installation Responsibilities.

Ad/ID Copy Approval Process

Daktronics will process your proofs on orders that include advertising and identification panels. Your digital files and copy layouts should conform to graphic file standards document, SL-04116. The digital data files and copy layouts must be submitted at the time of your order and our proofs need to be approved two weeks prior to your initial anticipated ship date. Advertising and identification panels not receiving proof approvals in time will be shipped without copy in our standard finish.



Bryan Nagel
 PHONE: 314-265-5943
 FAX: 605-697-4746
 EMAIL: Bryan.Nagel@daktronics.com



Sidney Beck
 PHONE: 605-692-0200
 FAX: 605-697-4746
 EMAIL: Sidney.Beck@daktronics.com

Terms And Conditions:

The Terms and Conditions which apply to this order available on request.

- | | |
|---|--|
| SL-02375 Standard Terms and Conditions of Sale | (www.daktronics.com/terms_conditions/SL-02375.pdf) |
| SL-02374 Standard Warranty and Limitation of Seller's Liability | (www.daktronics.com/terms_conditions/SL-02374.pdf) |
| SL-07862 Software License Agreement | (www.daktronics.com/terms_conditions/SL-07862.pdf) |
| SL-04116 Graphic File Standards | (www.daktronics.com/terms_conditions/SL-04116.pdf) |

Acceptance:

The Undersigned has actual authority to execute this document and Daktronics, Inc is relying upon such authority.

The parties hereby acknowledge and agree that the terms and conditions contained within this Quote along with the terms and conditions of the Daktronics Standard Terms and Conditions, the Standard Warranty and Limitations of Liability, and/or the Software License Agreement (together, the "Terms and Conditions") constitute the full and final understanding of the parties regarding the sale of equipment and/or the provision of services and entirely replace and supersede any previous understanding or agreement between the parties. By executing this agreement, Purchaser acknowledges that it has had opportunity and means to review the Terms and Conditions as provided in the website addresses above. In the alternative, hardcopy of these Terms and Conditions will be provided upon request. Further it is acknowledged and agreed that the price of the equipment and/or the provision of services contained within this agreement are expressly conditioned upon Purchaser's acceptance of the Terms and Conditions without change. Any modification of the Terms and Conditions may require a corresponding change in price. Accordingly, the Purchaser acknowledges and agrees to these Terms and Conditions as evidenced by its attestation below.

 Customer Signature

 Date

 Print Name

 Title



Specialists in hoists, cranes, and electrical service since 1913
 1230 South Hannah Avenue
 Forest Park IL 60130
 708-405-5159
 Fax 708-405-5179
 www.sievertelectric.com

Proposal # 28504
 Date of Proposal 06/20/2013
REVISION 1
 Department 2 Scoreboards

TO:

Attention: Kurt Heinlen
 VILLAGE OF ORLAND PARK
 14700 RAVINIA AVE
 ORLAND PARK IL 604623167

LOCATION:

VILLAGE OF ORLAND PARK
 INDOOR SOCCER SCOREBOARDS
 SPORTSPLEX
 11351 W. 159TH ST
 ORLAND PARK IL 60467

Phone: 708-403-6184

Re: Daktronics Scoreboards

Per your request, we are pleased to quote pricing on the following Daktronics scoreboards and installation.

SOCCKER; H-2111-13 w/controller	2	at	\$2,995.00	=	\$5,990.00
Wireless control options	2	at	\$850.00	=	\$1,700.00
border striping	2	at	\$75.00	=	\$150.00
FREIGHT	1	at	\$320.00	=	\$320.00
INSTALLATION	1	at	\$1,800.00	=	\$1,800.00

Net Amount **\$9,960.00**
 Above Proposal subject to Terms & Conditions as follows: *Amount is in U.S. dollars.

QUALIFICATIONS

1. Installation includes the following:
 - A. Receive and unload display.
 - B. Remove existing scoreboards.
 - C. Mount new scoreboards in existing scoreboard location.
 - D. Terminate electrical connections using existing power.
 - E. Furnish , install & program wireless receivers and transmitters.
 - F. Testing, demonstration and operator training at time of installation.
- * Installation quote is based on Sievert Electric using a scissor lift.
2. Scoreboard color comes standard black with white captions. Custom colors for both scoreboard and captions available at no additional cost.
3. Above pricing is valid for sixty (60) days
4. Terms: Net ten (10) days as billed with a purchase order
5. A 50% restocking charge applies to all canceled or returned orders.
6. Scoreboard include a five year 100% warranty coverage .



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1230 South Hannah Avenue
Forest Park IL 60130
708-405-5159
Fax 708-405-5179
www.sievertelectric.com

Proposal # 28504
Date of Proposal 06/20/2013
REVISION 1
Department 2 Scoreboards

Terms & Conditions

1. Applicant agrees to comply with all terms and conditions of credit established by Sievert Electric Service & Sales Company and its subsidiaries ("Creditor") set forth herein. Creditor may amend the terms and conditions of credit by written notice at any time.
2. Applicant agrees to pay Creditor all fees, costs, and expenses, including but not limited to, attorney fees, expert witness fees, and deposition expenses, incurred by Creditor to collect all amounts due from Applicant to Creditor.
3. No credit will be allowed for goods returned without prior consent. Factory acceptance and terms will govern amount of credit on non-stock material.
4. Applicant agrees to pay Creditor any service charge(s) incurred for all returned checks.
5. Applicant agrees to notify the Credit Department by certified mail of any change in ownership and agrees to continue to be liable for all purchases after said change should the undersigned fail to comply with said notification.
6. Applicant agrees if any portion of a balance owed to Creditor shall become delinquent, at the sole discretion of Creditor, all invoices on the account may become immediately due and payable without notice.
7. Applicant understands and agrees that the granting of any credit hereunder and the amount or the term of such credit is the sole and exclusive decision of Creditor.
8. To avoid being charged sales tax, a bona fide copy of Applicant's resale or exemption certificate must accompany credit application.
9. Applicant authorizes Creditor to contact bank and business references provided and to investigate Applicant's credit history, including allowing creditor to request credit bureau reports regarding Applicant.
10. Creditor reserves the right to charge a service fee of 18% per annum or the maximum allowed by law, on all balances that become delinquent.
11. Applicant agrees to accept and honor for payment electronic reproductions of all invoices and authorizing signatures of Applicant's employees thereon.
12. Applicant certifies that all goods to be purchased by it from Creditor are not primarily for personal, family or household use.
13. Applicant agrees that the law of Illinois is applicable to all transactions, sales and disputes between Applicant and Creditor.
14. Applicant agrees that any action commenced by Creditor against it, including but not limited to any action to collect any amounts due to creditor, may be brought in any court of competent jurisdiction in the State of Illinois, and consents to the jurisdiction of said courts.
15. Applicant's signature attests financial responsibility, ability and willingness to pay our invoices in accordance with the credit terms set forth herein.
16. The undersigned hereby certifies that all information contained herein is true and correct.
17. This account will be considered in default if payment in full has not been received by Creditor within thirty (30) days of invoice date.
18. This account relationship may be terminated by Creditor at any time for any reason upon written notice to you.
19. Applicant represents that all sales are for commercial purposes and not intended for retail or residential use.

If you have any questions, please feel free to call me at 708-405-5159 or email me at Tom@SievertElectric.com
To accept this proposal, please fill out the information below, sign, and return via fax at 708-405-5179 or email at Tom@SievertElectric.com

Sincerely,

THOMAS MALONEY

Signature _____ Date Accepted _____

Printed Name & Title _____ Purchase Order # _____



Daktronics Scoreboard and Timing Systems

DATE: December 16,
2013

REQUEST FOR ACTION REPORT

File Number: **2013-0723**
Orig. Department: **Recreation Department**
File Name: **Sportsplex Gymnasium Scoreboard**

BACKGROUND:

The Gymnasium # 1 scoreboard at the Sportsplex is in need of replacement. The scoreboard is nearly 12 years old and has undergone multiple repairs with mixed success. Scoreboards in Gym #2 and #3 have already been replaced in recent years.

Staff has secured one \$5,000 scoreboard sponsorship from Boombah Retail Store in Orland Park to go towards replacing the scoreboard in Gym # 1. With this donation, Boombah will hold a five year sponsorship which will include an 18" x 8' sponsor panel that will be affixed to the scoreboard. This is the second sponsorship secured for scoreboard replacements and staff continues to work with local businesses to encourage future sponsorship opportunities.

Attached, please find three quotes for Daktronics BB-2101-13 scoreboard. Staff recommends accepting the lowest quote from Sievert Electric at an installed cost of \$6,615.00. The purchase includes (1) sponsor panel, (2) corner logo panels, border striping, wireless controller, shipping and installation by union electricians.

BUDGET IMPACT:

The funds are available from the FY14 account 283-4007-460180 in the amount of \$6,615.00. Revenue from the sponsorship will offset \$5,000.

REQUESTED ACTION:

I move to recommend to the Village Board to approve accepting the quote from Sievert Electric of Forest Park, IL for the purchase and installation of a Daktronics Scoreboard at a cost not to exceed \$6,615.00.

Quote # 503814-1 Rev 0

Village of Orland Park
 Kurt Heinlen
 14700 Ravina Ave
 Orland Park, IL USA 60462
 Phone: (708) 403-6184
 Fax:
 Email: KHeinlen@orland-park.il.us

14/Nov/2013
 Quote valid for: 90 days
 Terms: To Be Determined - based on credit review
 FOB: DAKTRONICS
 Delivery: call for production time

Reference: Basketball

Item No.	Model	Description	Qty	Price
1	BB-2101-AR-PV-120-F	Tuff Sport® Basketball Scoreboard; All Sport 5010 Controller; Scoreboard Color: _____ Caption Color: _____ Cabinet Dimensions: 4' 0" H X 8' 0" W X 0' 6" D (Approx. Dimensions) Digit Type: PANAVIEW Max Power: 200 watts/display Weight: Unpackaged 124 lbs per display; Packaged 140 lbs per display	1	\$2,885.00
2	Radio Transmitter	Frequency of 2.4 GHz	1	\$425.00
3	Radio Receiver	Frequency of 2.4 GHz	1	\$425.00
4	Stripe; Indoor	Indoor Scoreboard Border Stripe; Color: _____	1	\$75.00
5	ID_C_TS_8_I	Corner Panel, 8' Scoreboard, 17x21 Decorated	2	\$170.00
6	ID_18x96_I	18in x 8ft non-backlit sponsor/identification panel Weight: Packaged 30 lbs per display	1	\$525.00
7	FREIGHT	Shipping to site	1	\$358.00
8	Physical Installation	See attachment A.	1	\$2,500.00
Services				
9	G5C5-W	Five Year Warranty - Parts Coverage - G5G5	1	

Total Price Excluding Sales Tax: \$7,363.00

Please reference listed sales literature: DD1628383 for G5C5-W, DD2481847 for BB-2101-AR-PV-120-F, SL-04370 for Radio Receiver, SL-04370 for Radio Transmitter



Exclusions:

- Electrical Installation
- Structure
- Power
- Technical Support/Installation Support
- Signal Conduit
- Applicable Permits
- Electrical Switch Gear or Distribution Equipment
- Physical/Mechanical Installation
- Foundation
- Hoist
- Engineering Certification
- Labor to Pull Signal Cable
- Taxes
- Front End Equipment

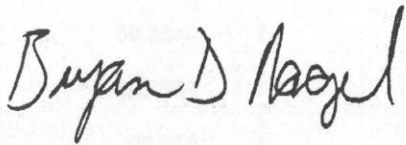
Unless expressly stated otherwise in this Quote # 503814-1 Rev 0 or the attachments, if Daktronics performs installation of the Equipment, the price quoted does not include the following services pertaining to physical installations: digging of footings (including dirt removal), any materials fabrication, installation of steel cages, rebar, or bolt attachments, or pouring and finishing of concrete footings. Those service may be provided for an additional cost beyond the quoted price. Purchaser shall be fully responsible for any and all additional costs plus overhead in the event anything unexpected of any nature whatsoever is found while digging the footings including but are not limited to rock, water, utility lines, pipes or any other unforeseen circumstance. The Purchaser acknowledges and agrees that it is fully responsible for all site conditions.

Installation Responsibilities:

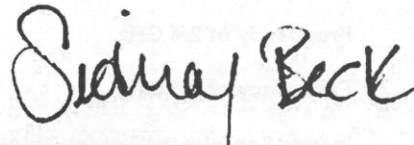
If applicable please reference Attachment A for Installation Responsibilities.

Ad/ID Copy Approval Process

Daktronics will process your proofs on orders that include advertising and identification panels. Your digital files and copy layouts should conform to graphic file standards document, SL-04116. The digital data files and copy layouts must be submitted at the time of your order and our proofs need to be approved two weeks prior to your initial anticipated ship date. Advertising and identification panels not receiving proof approvals in time will be shipped without copy in our standard finish.



Bryan Nagel
 PHONE: 314-265-5943
 FAX: 605-697-4746
 EMAIL: Bryan.Nagel@daktronics.com



Sidney Beck
 PHONE: 605-692-0200
 FAX: 605-697-4746
 EMAIL: Sidney.Beck@daktronics.com

Terms And Conditions:

The Terms and Conditions which apply to this order available on request.

- | | |
|---|--|
| SL-02375 Standard Terms and Conditions of Sale | (www.daktronics.com/terms_conditions/SL-02375.pdf) |
| SL-02374 Standard Warranty and Limitation of Seller's Liability | (www.daktronics.com/terms_conditions/SL-02374.pdf) |
| SL-07862 Software License Agreement | (www.daktronics.com/terms_conditions/SL-07862.pdf) |
| SL-04116 Graphic File Standards | (www.daktronics.com/terms_conditions/SL-04116.pdf) |

Acceptance:

The Undersigned has actual authority to execute this document and Daktronics, Inc is relying upon such authority.

The parties hereby acknowledge and agree that the terms and conditions contained within this Quote along with the terms and conditions of the Daktronics Standard Terms and Conditions, the Standard Warranty and Limitations of Liability, and/or the Software License Agreement (together, the "Terms and Conditions") constitute the full and final understanding of the parties regarding the sale of equipment and/or the provision of services and entirely replace and supersede any previous understanding or agreement between the parties. By executing this agreement, Purchaser acknowledges that it has had opportunity and means to review the Terms and Conditions as provided in the website addresses above. In the alternative, hardcopy of these Terms and Conditions will be provided upon request. Further it is acknowledged and agreed that the price of the equipment and/or the provision of services contained within this agreement are expressly conditioned upon Purchaser's acceptance of the Terms and Conditions without change. Any modification of the Terms and Conditions may require a corresponding change in price. Accordingly, the Purchaser acknowledges and agrees to these Terms and Conditions as evidenced by its attestation below.

Customer Signature

Date

Print Name

Title



PROPOSAL

C. JOHNSON SIGN CO.

DESIGNERS AND MANUFACTURERS Since 1933
9615 WAVELAND AVE.
FRANKLIN PARK, ILLINOIS 60131-1792
(847) 678-2092 FAX (847) 671-1599
john@cjohnsonsignco.com
www.cjohnsonsignco.com

Village of Orland Park
14700 Ravinia Ave.
Orland Park, IL 60462

DATE: November 18, 2013
PHONE: 708-405-5159
FAX: 708-405-5179
LOCATION: Sportsplex
11351 W. 159th Street
Orland Pk., IL 60467

Attn: Kurt Heinlen

Daktronics Scoreboard
Basketball Scoreboard

(1) BB-2101-13 w/controller Wireless - Single Face With border striping 17" x 21" Corner logo's with ad copy 18" High x 8' wide non-backlit Indoor sponsor panel with freight	\$5,000.00
Installation	\$2,500.00
5-Year warranty coverage	\$7,500.00

We propose hereby to furnish material and labor-complete in accordance with above specifications, for the sum of:.....\$7,500.00

PAYMENT TO BE MADE AS FOLLOWS:.....50% Down....Balance upon completion.

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance.

Authorized Signature **John C. Johnson** _____

Acceptance of Proposal _____

Date of Acceptance: _____



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 1230 South Hannah Avenue
 Forest Park IL 60130
 708-405-5159
 Fax 708-405-5179
 www.sievertelectric.com

Proposal # 30844
 Date of Proposal 11/05/2013

Department 2 Scoreboards

TO:
 Attention: Kurt Heinlen
 VILLAGE OF ORLAND PARK
 14700 RAVINIA AVE
 ORLAND PARK IL 604623167

LOCATION:
 VILLAGE OF ORLAND PARK
 BASKETBALL SCOREBOARD
 SPORTSPLEX
 11351 W. 159TH ST
 ORLAND PARK IL 60467

Phone: 708-403-6184

Re: Daktronics Scoreboard

Per your request, we are pleased to quote pricing on the following Daktronics scoreboards and installation.

BB-2101-13 w/controller	1	at	\$2,885.00	=	\$2,885.00
Wireless control option	1	at	\$850.00	=	\$850.00
border striping	1	at	\$75.00	=	\$75.00
17" x 21" corner logo's w/ ad copy	2	at	\$85.00	=	\$170.00
18" H X 8' W non-backlit indoor sponsor panel	1	at	\$525.00	=	\$525.00
FREIGHT	1	at	\$310.00	=	\$310.00
INSTALLATION	1	at	\$1,800.00	=	\$1,800.00

Net Amount **\$6,615.00**
 Above Proposal subject to Terms & Conditions as follows: *Amount is in U.S. dollars.

QUALIFICATIONS

1. Installation includes the following:
 - A. Receive and unload display.
 - B. Remove existing scoreboard.
 - C. Mount new scoreboard and sponsor panel in existing scoreboard location.
 - D. Terminate electrical connections using existing power.
 - E. Furnish , install & program wireless receivers and transmitters.
 - F. Testing, demonstration and operator training at time of installation.

* Installation quote is based on Sievert Electric using a scissor lift.

2. Scoreboard color comes standard black with white captions. Custom colors for both scoreboard and captions available at no additional cost.
3. Above pricing is valid for sixty (60) days
4. Terms: Net ten (10) days as billed with a purchase order
5. A 50% restocking charge applies to all canceled or returned orders.
6. Scoreboard include a five year 100% warranty coverage .



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708-405-5159

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www.sievertelectric.com

Proposal # 30844

Date of Proposal 11/05/2013

Department 2 Scoreboards

Terms & Conditions

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2. Applicant agrees to pay Creditor all fees, costs, and expenses, including but not limited to, attorney fees, expert witness fees, and deposition expenses, incurred by Creditor to collect all amounts due from Applicant to Creditor.
3. No credit will be allowed for goods returned without prior consent. Factory acceptance and terms will govern amount of credit on non-stock material.
4. Applicant agrees to pay Creditor any service charge(s) incurred for all returned checks.
5. Applicant agrees to notify the Credit Department by certified mail of any change in ownership and agrees to continue to be liable for all purchases after said change should the undersigned fail to comply with said notification.
6. Applicant agrees if any portion of a balance owed to Creditor shall become delinquent, at the sole discretion of Creditor, all invoices on the account may become immediately due and payable without notice.
7. Applicant understands and agrees that the granting of any credit hereunder and the amount or the term of such credit is the sole and exclusive decision of Creditor.
8. To avoid being charged sales tax, a bona fide copy of Applicant's resale or exemption certificate must accompany credit application.
9. Applicant authorizes Creditor to contact bank and business references provided and to investigate Applicant's credit history, including allowing creditor to request credit bureau reports regarding Applicant.
10. Creditor reserves the right to charge a service fee of 18% per annum or the maximum allowed by law, on all balances that become delinquent.
11. Applicant agrees to accept and honor for payment electronic reproductions of all invoices and authorizing signatures of Applicant's employees thereon.
12. Applicant certifies that all goods to be purchased by it from Creditor are not primarily for personal, family or household use.
13. Applicant agrees that the law of Illinois is applicable to all transactions, sales and disputes between Applicant and Creditor.
14. Applicant agrees that any action commenced by Creditor against it, including but not limited to any action to collect any amounts due to creditor, may be brought in any court of competent jurisdiction in the State of Illinois, and consents to the jurisdiction of said courts.
15. Applicant's signature attests financial responsibility, ability and willingness to pay our invoices in accordance with the credit terms set forth herein.
16. The undersigned hereby certifies that all information contained herein is true and correct.
17. This account will be considered in default if payment in full has not been received by Creditor within thirty (30) days of invoice date.
18. This account relationship may be terminated by Creditor at any time for any reason upon written notice to you.
19. Applicant represents that all sales are for commercial purposes and not intended for retail or residential use.

If you have any questions, please feel free to call me at 708-405-5159 or email me at Tom@SievertElectric.com

To accept this proposal, please fill out the information below, sign, and return via fax at 708-405-5179 or email at Tom@SievertElectric.com

Sincerely,

THOMAS MALONEY

Signature _____ Date Accepted _____

Printed Name & Title _____ Purchase Order # _____



Daktronics Scoreboard and Timing Systems

DATE: December 16,
2013

REQUEST FOR ACTION REPORT

File Number:	2013-0721
Orig. Department:	Recreation Department
File Name:	Winter/Spring 2014 Program Brochure - Distribution

BACKGROUND:

The Village has budgeted for the distribution of the Winter/Spring 2014 Program Brochure in the Orland Park Prairie (22nd Century Media, LLC). The final cost to mail 23,750 brochures to residents through 22nd Century Media, LLC (Orland Park Prairie) is \$7,380.00. The remaining 1,250 brochures will be distributed to the public at Village facilities.

The brochure weight of 8.2oz. has increased due to the combination of the winter & spring programs into the Winter/Spring Program Guide.

BUDGET IMPACT:

This item is included in the Fiscal Year 2013 budget account 283-4001-441600.

REQUESTED ACTION:

I move to recommend to the Village Board to approve payment to 22nd Century Media, LLC in the amount of \$7,380.00 for the distribution of the Winter/Spring 2014 Program Brochure.
