

VILLAGE OF ORLAND PARK

14700 Ravinia Avenue
Orland Park, IL 60462
www.orlandpark.org



Meeting Minutes

Monday, December 3, 2018

6:00 PM

Village Hall

Parks and Recreation Committee

*Chairman Daniel T. Calandriello
Trustees Patricia A. Gira and Michael F. Carroll
Village Clerk John C. Mehalek*

CALL TO ORDER/ROLL CALL

The meeting was called to order at 6:06 P.M.

Present: 3 - Chairman Calandriello; Trustee Gira and Trustee Carroll

APPROVAL OF MINUTES

2018-0820 Approval of the November 5, 2018 Parks and Recreation Minutes

I move to approve the Minutes of the Regular Meeting of the Parks and Recreation Committee of November 5, 2018.

A motion was made by Trustee Carroll, seconded by Trustee Gira, that this matter be APPROVED. The motion carried by the following vote:

Aye: 3 - Chairman Calandriello, Trustee Gira, and Trustee Carroll

Nay: 0

ITEMS FOR SEPARATE ACTION

2018-0803 Ice Fishing on Lake Sedgewick- School District 230

Director of Parks Gary Couch reported that School District 230's Head Bass Fishing Coach, Mr. John Barten is requesting permission for a two or three day (2 or 3) ice fishing event on a weekend in late December 2018, January or February of 2019, weather permitting. Safety is a top priority and this event would only be held if the ice is 8 inches or thicker. This is a school event, so insurance is covered by School District 230. The Village has partnered with D230 several times in the past for the betterment of the students as well as the Lake.

Ordinance 4939 was passed on November 3, 2014 allowing ice fishing events on Lake Sedgewick. Section 2 "3-1-5 Number 3" requires Board approval for any ice fishing events other than supervised programs of the Recreation and Parks Department.

Staff is requesting approval for School District 230's ice fishing event to be held on Lake Sedgewick on two or three (2 or 3) weekend days in late December 2018, January or February 2019 as conditions of the ice permits.

Trustee Gira had comments and questions. (refer to audio file)

Director Couch responded to Trustee Gira's comments and questions. (refer to audio file)

Trustee Carroll had a question. (refer to audio file)

Director Couch responded to Trustee Carroll. (refer to audio file)

I move to recommend to the Village Board to allow Consolidated School District 230 Bass Fishing team to utilize Lake Sedgewick for their two or three (2 or 3) day ice fishing event on weekend days in late December 2018, January or February, 2019 as ice conditions permit.

A motion was made by Trustee Carroll, seconded by Trustee Gira, that this matter be RECOMMENDED FOR APPROVAL to the Board of Trustees. The motion carried by the following vote:

Aye: 3 - Chairman Calandriello, Trustee Gira, and Trustee Carroll

Nay: 0

2018-0802 LaGrange Road Irrigation system Start Up/Shut Down and Maintenance Bid Award #18-046

Director of Parks Gary Couch reported that an invitation to bid was issued on October 19th, 2018 for LaGrange Rd Irrigation System Start Up/Shutdown/Maintenance by the Parks & Grounds Department. This bid is for the Startup and Shut Down of the irrigation systems on the Lagrange Road medians. Maintenance and Repair is quoted at a time and materials rate. The bid was opened on November 9th, 2018 with one (1) company submitting a bid. The lowest qualified bidder was Halloran & Yauch, Inc., of Lake Forest IL. Halloran & Yauch have extensive, long term municipal and park district experience. Staff spoke to Halloran & Yauch's references, all of which stated that Halloran & Yauch is a reputable company to do business with. Pricing for specified work in 2019 was bid at \$39,800, \$41,000 for 2020, and \$42,200 for 2021. Additional repairs or service calls have been quoted at a time and material rate.

Staff recommends awarding bid #18-046 LaGrange Road Irrigation Startup and Shutdown to the low bidder Halloran & Yauch, Inc. of Lake Forest, IL for the years 2019, 2020 and 2021 for a total cost not to exceed \$123,000.00.

Chairman Calandriello, Trustee Carroll, and Trustee Gira had questions. (refer to audio file)

Director Couch responded to their questions. (refer to audio file)

I move to recommend to the Village Board to approve bid #18-046 Lagrange Road Irrigation System Startup and Shut Down/ Maintenance to Halloran & Yauch, Inc. of Lake Forest, IL in an amount not to exceed, \$39,800 for 2019, \$41,000 for 2020 and \$42,200 for 2021.

RECOMMENDED FOR APPROVAL to the Board of Trustees

2018-0809 Landscape Maintenance Contract Site Additions

Director of Parks Gary Couch reported that Parks Staff solicited a quote from current landscape contractor Christy Webber Landscapes, to add the Village Buildings to the current landscape contract. Christy Webber has done a great job with the Median/ ROW and Metra landscaping by providing a high-quality product. It is this high quality that Christy Webber will bring to the Village Buildings. Christy Webber submitted a price of \$62,385.00 for the landscape maintenance of the Cultural Arts Center, Veterans Center, Police Department, Village Hall Complex (which includes FLC and Rec Admin), Orland Park Health and Fitness Club, Sportsplex and the Centennial Park Pool. The hiring of Christy Webber Landscapes to perform the landscape maintenance at the village buildings will be efficient for parks staff as it will allow them to focus on more enhancement projects and core functions instead of time-consuming tasks such as weed pulling. With the hiring of Christy Webber, Parks staff was able to supplement the additional cost of the new sites by reducing the purchase of materials and a reduction in part-time and seasonal labor.

Chairman Calandriello, Trustee Gira, and Trustee Carroll had comments and questions.

Director Couch responded to their comments and questions.

I move to recommend to the Village Board to approve the site addition of the Village buildings landscape maintenance to our current landscaping vendor Christy Webber Landscapes in an amount not to exceed \$62,385.00 pending approval of the FY2019 Budget.

A motion was made by Trustee Carroll, seconded by Trustee Gira, that this matter be RECOMMENDED FOR APPROVAL to the Board of Trustees. The motion carried by the following vote:

Aye: 3 - Chairman Calandriello, Trustee Gira, and Trustee Carroll

Nay: 0

2018-0808 Day Camp Field Trip Bussing - Approval

Director of Recreation Nancy Flores reported that on October 31, 2018, requests for proposals were sent out for bussing needs for camp participants during the day camp season. Transportation is used for all camp groups (Buddies, Voyagers, Adventurers, and Summer Pals) for field trips and pool shuttles. All bus rental field trips, with few exceptions, are 3+ hours in length.

Four bus companies submitted proposals (First Student, American School Bus, Positive Connections, Inc., and Sunrise Southwest, LLC.). After review of the proposals, staff determined that First Student met all the required needs of the program and provided the lowest price per hour over all three years including the

fourth optional year.

Staff is requesting approval to accept the proposal and award the contract to First Student for summer 2019 and 2020, and 2021, with the option to renew for summer 2022 season. The total budget cost for the 2019 day camp transportation is \$19,650.

I move to recommend to the Board of Trustees to approve accepting the proposal and awarding the contract for day camp bus service to First Student Bus Company, in the amount of \$19,650 for summer 2019 and budgeted amounts for summer 2020 and 2021, with an option to renew in summer 2022 for budgeted amounts.

A motion was made by Trustee Gira, seconded by Trustee Carroll, that this matter be RECOMMENDED FOR APPROVAL to the Board of Trustees. The motion carried by the following vote:

Aye: 3 - Chairman Calandriello, Trustee Gira, and Trustee Carroll

Nay: 0

ADJOURNMENT: 6:16 P.M.

A motion was made by Trustee Carroll, seconded by Trustee Gira, that this matter be ADJOURNED. The motion carried by the following vote:

Aye: 3 - Chairman Calandriello, Trustee Gira, and Trustee Carroll

Nay: 0

2019-0010 Audio Recording for the December 3, 2018 Committee Meetings - Finance, Park and Recreation, & Public Safety

NO ACTION

/AS

Respectfully Submitted,

John C. Mehalek, Village Clerk