

VILLAGE OF ORLAND PARK

14700 Ravinia Avenue
Orland Park, IL 60462
www.orlandpark.org



Meeting Minutes

Monday, October 3, 2022

7:00 PM

Village Hall

Board of Trustees

*Village President Keith Pekau
Village Clerk Patrick R. O'Sullivan
Trustees, William R. Healy, Cynthia Nelson Katsenes, Michael R. Milani,
Sean Kampas, Brian Riordan and Joni Radaszewski*

CALL TO ORDER/ROLL CALL

The meeting was called to order at 7:00 P.M.

Present: 7 - Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, Trustee Kampas, Trustee Riordan, Trustee Radaszewski and Village President Pekau

VILLAGE CLERK'S OFFICE**2022-0758 Approval of the September 19, 2022, Regular Meeting Minutes**

The Minutes of the Regular Meeting of September 12, 2022, were previously distributed to the members of the Board of Trustees. President Pekau asked if there were any corrections or additions to be made to said Minutes. There being no corrections or additions,

I move to approve the minutes of the Board of Trustees Meeting of September 19, 2022.

A motion was made by Trustee Nelson Katsenes, seconded by Trustee Kampas, that this matter be APPROVED. The motion carried by the following vote:

Aye: 7 - Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, Trustee Kampas, Trustee Riordan, Trustee Radaszewski, and Village President Pekau

Nay: 0

ACCOUNTS PAYABLE**2022-0755 Accounts Payable - Approval**

The lists of Accounts Payable having been submitted to the Board of Trustees for approval and the lists having been determined by the Board of Trustees to be in order and having been approved by the various Department Heads,

I move to approve the Accounts Payable from September 20, 2022 through October 3, 2022 in the amount of \$4,639,450.20.

A motion was made by Trustee Healy, seconded by Trustee Riordan, that this matter be APPROVED. The motion carried by the following vote:

Aye: 7 - Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, Trustee Kampas, Trustee Riordan, Trustee Radaszewski, and Village President Pekau

Nay: 0

CONSENT AGENDA

Item E. Employee Health Insurance Renewal was removed from the Consent Agenda for a separate vote.

Passed the Consent Agenda

A motion was made by Trustee Kampas, seconded by Trustee Nelson Katsenes, to PASS THE CONSENT AGENDA, including all the following items marked as having been adopted on the Consent Agenda. The motion carried by the following vote:

Aye: 7 - Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, Trustee Kampas, Trustee Riordan, Trustee Radaszewski, and Village President Pekau

Nay: 0

2022-0756 Payroll - Approval

The lists of Payroll having been submitted to the Board of Trustees for approval and the lists having been determined by the Board of Trustees to be in order and having been approved by the various Department Heads,

I move to approve the Bi-Weekly Payroll for September 16, 2022 in the amount of \$1,350,758.84.

2022-0744 Disposal of Village Equipment (Online Auction) - Public Works Department - Ordinance

The Village's Public Works Department is requesting that the Village declare the following equipment described below and in the attached ordinance as surplus property and dispose of through PublicSurplus.com (online auction). These items are no longer necessary or useful for the Village of Orland Park.

One (1) 2007 Chevrolet Express, VIN: 1GCGG25V571253345, with 130,000 miles

One (1) Yamaha Model CD-S300 Y4563280Q

One (1) Marantz Model PMD510U MZ030138050135

One (1) Cybex Stationary Bicycle Serial B04-13530R9004BN049

In order to legally dispose of municipal property, the Village must adopt an ordinance that describes the items to be sold.

In the event that two (2) attempts have been made to sell said property, and that no bids have been received equal to the minimum price, the property shall be either donated or scrapped as determined by the Village Manager.

I move to adopt Ordinance 5744, entitled: AN ORDINANCE AUTHORIZING DISPOSAL BY PUBLIC AUCTION OF PERSONAL PROPERTY OWNED BY THE VILLAGE OF ORLAND PARK, ILLINOIS.

This matter was APPROVED on the Consent Agenda.

2022-0745 Disposal of Village Equipment - Public Works Department - Ordinance

The Village's Public Works Department is requesting that the Village declare the following equipment described below and in the attached ordinance as surplus property and dispose of. These items are no longer necessary or useful for the Village of Orland Park.

One (1) Laminator Model PL12A, Serial 32394, with VOP Property Control Tag 06966.

In order to legally dispose of municipal property, the Village must adopt an ordinance that describes the items to be sold.

I move to adopt Ordinance 5745, entitled: AN ORDINANCE AUTHORIZING DISPOSAL BY PUBLIC AUCTION OF PERSONAL PROPERTY OWNED BY THE VILLAGE OF ORLAND PARK, ILLINOIS.

This matter was APPROVED on the Consent Agenda.

2022-0746 14249 Wolf Road, Orland Park IL 60467

The Board approved the purchase of 14249 Wolf Road in Executive Session on September 20, 2021. The Village was able to close on the property on September 23, 2022, and is in possession of the keys and has secured the building. The Board will need to approve and ratify the purchase.

I move to approve and ratify the purchase by the Village of Orland Park of the property located at 14249 Wolf Road, Orland Park IL effective September 23, 2022, and all of the actions taken by the Village staff and others for the Village to acquire the property on said date.

This matter was APPROVED on the Consent Agenda.

2022-0763 Axon Enterprises, Inc. Redaction Assistant Add-On Software Quote Agreement

The Village Board approved and budgeted for Axon Enterprises Body Worn Cameras (BWC) and Fleet 3 in car camera systems in the FY2022 budget. Included in that purchase was the basic redaction software which has proven to not be adequate for the redaction needs of the department due to the amount and length of the recorded videos. The basic redaction requires manual redaction by the operator of all faces, license plates, MDTs, etc. The updated redaction program eliminates redaction time for the employee by up to 50 percent by automating these functions.

I move to approve the purchase of the Axon Enterprises Redaction Assistant Add-On Software;

AND

To authorize the Village Manager to execute all related contracts, subject to the Village Attorney review.

This matter was APPROVED on the Consent Agenda.

2022-0739 ITB 22-050 - Rec Admin Entry Ramp and ADA Access Improvement Project - Rejection

On September 6, 2022, the Public Works Department issued Invitation to Bid (ITB) 22-050 - Rec Admin Entry Ramp and ADA Access Improvement Project. The intention of the bid was to obtain the services of a qualified contractor for exterior remodeling of an existing accessible route to the main entrance of the Rec Admin Building.

During the two (2) weeks that the bid was open for review, nineteen (19) firms downloaded either partial or complete bid packages. ITB 22-050 was opened two (2) weeks later on September 21, 2022, at which point only one (1) firm submitted a bid.

Due to an insufficient number of bid submittals, staff recommends rejecting the only submitted bid. After the bid opening, Public Works staff reached out to a number of contractors and were informed that the ITB did not provide enough time to provide an accurate bid. As such, Public Works staff will re-issue this bid in October and provide three (3) weeks between bid issuance and closing.

I move to reject the sole bid received for ITB 22-050 - Rec Admin Entry Ramp and ADA Access Improvement Project.

This matter was APPROVED on the Consent Agenda.

2022-0766 AN ORDINANCE AMENDING TITLE 5 (BUILDING) BY AMENDING CHAPTER 8 (RENTAL HOUSING) OF THE ORLAND PARK VILLAGE CODE

The Orland Park Fire Protection District brought to staff's attention that there are many multifamily buildings in the Village that were constructed in the past without a Knox Box, which is a secure place to store keys to a building in case emergency access is required. Having this access would greatly reduce the need for first responders to move forcibly through doorways and prevent damage and possible harm to others. Since many multifamily buildings contain at least one rental unit, Staff is requesting that the Village amend the Rental Housing chapter of the Village Code so that as rental registrations renew, landlords will be notified that each has one additional renewal period to install the Knox Box. Currently, rental license renewals occur every three years.

I move to adopt Ordinance 5746, entitled: AN ORDINANCE AMENDING TITLE 5 (BUILDING) BY AMENDING CHAPTER 8 (RENTAL HOUSING) OF THE ORLAND PARK VILLAGE CODE.

This matter was APPROVED on the Consent Agenda.

2022-0754 FY2022 Budget Amendment #8 - Approval

A detailed spreadsheet (by fund) reflecting budget adjustments is attached.

Finance Department Staffing - GovTempsUSA

With the resignation of the Assistant Finance Director, the Village received a proposal from GovTempsUSA to provide interim staffing services. GovTempsUSA was able to provide an interim Finance Manager, who is responsible to oversee completion of the annual audit. We have need for this position to be extended to the end of 2022 to see the audit to completion, assist in refining configuration of new Munis processes and developing financial policies. The total projected increase for 2022 is \$68,000.

Village Manager's Office - Spark Productivity

The Village contracted with Spark Productivity for leadership training. This was not included in the budget and the net budget impact for 2022 is not to exceed \$33,500.

Village Manager's Office - Training & Education

The Village contracted with One Positive Place to purchase leadership development training for \$52,500. As part of the approved Orland Park Leadership Development Program, additional development resources were approved for \$25,000 and \$15,000 for Carrol-Keller Group quarterly training for a total amount of \$80,086 budgeted in Human Resources moving to the Village Manager's Office. This amendment moves the training & education expense accordingly.

Public Works - Utility - Annual SAAS Fees

Public Works contracted with Core & Main to purchase Sensus Annual RNI SAAS Fee with Software for water meters. The net budget impact for 2022 is \$35,465.

IT Department Staffing

The IT Department is upgrading the part-time Office Coordinator position to a full-time Executive Assistant position. There is adequate funding for the new full-time Executive Assistant position due to the part-time IT Systems Analyst and the part-time IT Office Coordinator positions has being vacant for most of 2022.

Development Service Department Staffing

The Development Service Department is replacing one part-time Development Service Assistant and one part-time Management Analyst position with one

full-time Development Service Representative position. There is adequate funding due to two part-time positions being vacant.

Debt Service Payments

Bonds issued in 2022 were not included in the original budget as the amounts were not known. This amendment includes principal and interest payments due in 2022 in the Debt Service Fund (for the general governmental portion of the bonds) and the Water & Sewer Fund.

Data Conversion Corrections

Munis handles outstanding contracts and encumbrances differently than Innoprise. As a result, outstanding purchase orders for IDOT projects and Catalina work that is planned for future years have usurped current year budget dollars due to the longer term nature of these planned expenses. These funds are still anticipated to spent in future years. In addition, vehicles in the Water & Sewer Fund were budgeted in a depreciation account. Starting in 2023, we will no longer budget for depreciation as it is not necessary and causes confusion.

I move to approve an increase in the General Fund expenditure budget in the amount of \$101,500, in increase in the revenue budget and expenditure budget of the Debt Service Fund in the amount of \$969,406, an increase in the Water & Server Fund expenditure budget in the amount of \$2,085,990 as detailed in FY2022 - Amendment #8.

This matter was APPROVED on the Consent Agenda.

2022-0750 Employee Health Insurance Renewal FY2023

The Horton Group (Horton) conducted a market analysis for health insurance and all benefit lines of coverage for the Village of Orland Park's 2023 plan year.

Starting with a historical view and comparing PWC trend to how the Village of Orland Park health plan performed cumulatively from 2012 through July of 2022, the plan's actual per capita cost outperformed the market at a negative 9.55%, equivalent to a minus 1% per year. For the same time, the PWC trend study showed the market performed at 84.88% cumulatively or 6.34% per year. This was achieved through continuous plan management, including consumerism in plan designs, network adjustment (HMO Blue Advantage vs. HMOI) Rx performance models, positive demographic changes (see Generational Study), and aggressive negotiations.

The VOP plan year data through July 2022 showed health plan claims ran 4.3% lower than expected (95.7%). The plan performed consistently throughout its history up to the last two (2) years when claims activity was disrupted due to the pandemic with members prevented from having elective care when desired. As a result, the 2020 plan year ran lower than expected at 96.4%. 2021 ran higher than expected as a result of what is called a rebound year with claims running at 118%

of expected, and 2022 was more on target, running at 95.7% of expected (16% lower than 2021 YTD).

Horton anticipates claims to moderate for 2023. The plan has eleven (11) members with claims over \$50k YTD vs. fifteen (15) last year. One member has claims over \$100k (the Village's Stop Loss target) vs. two (2) last year.

The Horton mid-year health insurance renewal forecast was +8.3%. However, the Blue Cross initial renewal came in high with fixed costs increasing \$216,002 or 24.63% (heavily driven by lower Rx rebates; stop loss reinsurance was flat) and claims factors increasing 12.93% (anticipating another rebound year) for an overall bottom line increase of 14.46%. The competition rates came in similar with 21.76% and 22.99% increases on fixed costs. Claim factor projections were lower, with one (1) being suspect.

Horton presented a strong argument to negotiate more favorable rates based on historical data, demographic shift, competition and bundling of ancillary lines, to receive a Best and Final offer of -\$1,026 or -.12% on fixed costs and a bottom line of 6.03% or a potential increase based on expected claims of \$304,408.

Desired Action:

Being a competitive year for retention of talent, the Administration would like to hold current plan designs as is and look to use funds from the Reserves/Premium Stabilization funds to hold the bottom-line increase to 0%, absorbing the \$304,408 projected claims difference.

All existing carriers and plan designs remain the recommended programs of choice including:

- Medical and Rx
- Dental Administration
- Vision
- Life and AD&D/Voluntary Life and AD&D
- Short Term Disability Administration
- Flexible Spending Account (FSA)
- Employee Assistance Program (EAP)
- CHC Biometric Screenings (Wellness Initiatives)

The summary of results are as follows:

- I. Medical Market Analysis & Recommendations
 - i. Approached five (5) alternative carrier markets (three (3) quoted, and two (2) declined). Horton recommends remaining with Blue Cross based on favorable fixed cost, long historical consistency, and least disruption.
 - ii. Based on group size and being 87% credible, higher stop loss options are not recommended. Blue Cross and Horton underwriters recommend keeping stop loss at \$100k.

iii. Alternate Blue Cross networks were researched to see if lower price points could be achieved. Lower costs could be achieved. However, the disruption analysis showed impacts which require greater research. This will be reviewed further for stronger consideration next year, at least as an option. Horton recommends keeping current plan designs for 2023.

2. Ancillary Market Analysis & Recommendations

i. Approached three (3) alternative dental markets (two (2) quoted, one (1) declined). Only two (2) options were self-funded.

The bottom line, although high, was consistent amongst all carriers. This year has been the rebound year for dental claims due to the pandemic. Prices, due to claims, should slow in 2024. Horton recommends remaining with BCBS to maintain bundled discount.

ii. Approached four (4) alternative vision markets (one (1) declined). Horton recommends remaining with BCBS to maintain bundled discount.

iii. Approached five (5) alternative life markets (two (2) declined, two (2) did not respond, and one (1) quoted). Horton recommends remaining with BCBS to maintain bundled discount.

iv. Approached two (2) alternative disability markets (one (1) quoted, and four (4) declined). Horton recommends remaining with BCBS to maintain bundled discounts.

I move to approve employee health insurance renewal agreements with the recommended carriers/vendors and associated expenses effective January 1, 2023;

AND

Authorize the Village Manager to execute said agreements, subject to Village attorney review.

A motion was made by Trustee Kampas, seconded by Trustee Healy, that this matter be APPROVED. The motion carried by the following vote:

Aye: 5 - Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, Trustee Kampas, and Trustee Radaszewski

Nay: 0

Abstain: 2 - Trustee Riordan, and Village President Pekau

PUBLIC WORKS

2022-0743 Envirosight Wastewater Inspection Ford T250 Transit Van - Purchase

The Village currently owns a 2011 Ford E250 van, and utilizes it for wastewater video inspection. The video van assists with televising sanitary and storm sewer pipes throughout the Village. Locating issues using the video inspection equipment provides a less invasive procedure, and lessens the need for exploratory digs.

The camera equipment in the current televising van was updated in 2021. Upgrading to a more-refined van design will complement the new camera equipment, and the Utilities staff will be able to perform inspections more efficiently. With the provided working space inside of the van, staff will be able to stay in the field longer due to the updated electronics and amenities, while also having the capabilities to process and retrieve video immediately, on a larger screen. This will eliminate the need to return to the Public Works facility, and will allow Utilities staff to review footage with residents and the Village management team onsite to better advise the next steps of the operation or repair, thus improving communication with affected local stakeholders.

Due to supply chain issues in the auto industry, 2022 Transit vans are mostly unavailable. Available Transit vans have market adjusted pricing above the manufacturer's suggested retail price. The minimal market adjustment for the 2023 Transit chassis will mostly be offset by retail pricing increases for the 2024 model year. The Envirosight sewer inspection vans are available as part of Sourcewell contract #120721-EVS.

The current 2011 camera van with 37,000 miles will be repurposed and remain in the fleet as a utility van, replacing a vehicle that currently has a planned FY2024 replacement. Repurposing the van will invalidate the replacement of one of the FY2024 vehicle purchases.

Due to timing and availability, staff would like to proceed with the purchase of one (1) FY 2023 Envirosight Wastewater Inspection Ford T250 Transit van at this time.

I move to approve the use of Sourcewell contract #120721-EVS for the purchase of one (1) Envirosight up-fitted 2023 Ford T250 Transit camera van for an amount not to exceed \$120,156.84 per quote from Standard Equipment dated September 21, 2022;

AND

To authorize the Village Manager to execute all related contracts, subject to the Village Attorney review.

A motion was made by Trustee Milani, seconded by Trustee Kampas, that this matter be APPROVED. The motion carried by the following vote:

Aye: 7 - Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, Trustee Kampas, Trustee Riordan, Trustee Radaszewski, and Village President Pekau

Nay: 0

2022-0740 Parkway Tree Plantings - Fall 2022

RFQ #21-007 "Tree Services 2021-2023" was issued by the Public Works Department on January 25, 2021, to establish a list of qualified contractors from which to solicit proposals for various Village tree-related projects, including tree installation, removal, trimming, stump removal, and emergency storm services. On March 1, 2021, six (6) tree contractors were approved by the Village Board, and master agreements were established with each.

Additionally, to increase the number of pre-qualified contractor who could bid on Village tree planting projects, RFP 21-001 for Landscape Maintenance and Management included a provision for the planting of trees. The contract for this service was awarded and is currently held by Christy Webber and Company.

On September 7, 2022, all pre-qualified contractors, as well as one (1) additional tree contractor (Kramer Tree Specialists) that the Village has worked with in the past, were issued "Fall, 2022 Tree Parkway Planting List". This list detailed the quantity, preferred species, size (caliper), and location within the Village where one-hundred and sixty-nine (169) new trees are to be planted. The list also included general notes and specifications detailing requirements for the planting of the parkway trees.

The planting list was compiled by the Village Forester in collaboration with the recently completed Village Parkway Tree Inventory and feedback from Village residents. The majority (90%) of these new plantings are replacements for parkway trees that were removed by the Village due to senescence (old age), disease, or vehicular damage.

The tree planting specification for this project, which reflect specifications outlined in the Village's Urban Forestry Management Plan as well as those created by the International Society of Arborists (ISA), Morton Arboretum, Arbor Day Foundation, Illinois Department of Natural Resources (IDNR), and U.S. Forest Service all state the following (or similar) regarding proper tree planting:

All twine, treated burlap, and wire baskets from around the upper part of the root ball must be removed.

A tree's root system is its lifeline and is the only way a tree can take up water and

nutrients from the soil. Any barrier, including burlap and metal cages, which slows down root development and root exploration will slow down a tree's growth and vigor. Not removing burlap, twine and cages often results in the slow establishment of the tree after transplanting, undersized anchoring roots (making the tree less stable), roots that can't grow deep into the soil to find water and avoid drought stress and girdling roots that can strangle the tree.

It should be noted that one of the Village's pre-qualified tree contractors (Mid-America Tree and Landscape) has refused to comply with the requirement to remove burlap, twine and cages in the past, believing that removing them would negatively affect the survival of the tree.

By the close of the proposal period on September 21, 2022, four (4) contractors had submitted proposals. All four (4) proposals are attached for reference. A summary of the proposal prices is provided below:

Mid-America Tree and Landscape, Inc.: \$66,815.00
Christy Webber and Company: \$95,485.00
Davey Tree Expert Company: \$143,880.00
Kramer Tree Specialists: \$144,750.00

As mentioned above, Mid-America Landscape, while the low-bidder, has stated that they will not comply with the specifications related to the removal of twine, burlap and wire baskets. This refusal is clearly stated on their proposal. The Village's Public Works Department (Natural Resources and Facilities Division) believes strongly that this specification should be respected and their proposal should not be accepted.

As such, based on proposal pricing and adherence to the proposal specifications, staff recommends accepting the proposal from Christy Webber and Company for \$95,485.00, plus a 5% (\$4,774.25) contingency, for a total project cost of \$100,259.25.

President Pekau had comments. (refer to audio)

Trustee Riordan had a question. (refer to audio)

Public Works Director Joel Van Essen responded to Trustee Riordan. (refer to audio)

President Pekau had additional comments. (refer to audio)

I move to approve the proposal for Fall, 2022 Parkway Tree Plantings to from Christy Webber and Company for \$95,485.00, plus a 5% (\$4,774.25 contingency), for a total project cost of \$100,259.25;

AND

To authorize the Village Manager to execute all related contracts, subject to Village Attorney review;

AND

Authorize the Village Manager to approve change orders not to exceed the contingency amount.

A motion was made by Trustee Riordan, seconded by Trustee Healy, that this matter be APPROVED. The motion carried by the following vote:

Aye: 7 - Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, Trustee Kampas, Trustee Riordan, Trustee Radaszewski, and Village President Pekau

Nay: 0

2022-0741 Phase III Construction Engineering Services - 94th Avenue - Award

The Southwest Conference of Mayors oversees a Surface Transportation Program Urban (STP-U) which funds local road projects using 80% federal funds and 20% local funds. Project applications go through a selection process and are evaluated based on the following criteria: project readiness, multiple jurisdiction participation, traffic volumes, safety, pavement condition rating, small community bonus, and planning factors such as freight movement and green infrastructure. Resurfacing of 94th Avenue from 151st Street to 159th Street was previously submitted, and has been selected to receive funds in fiscal year 2023. The project will consist of, but not be limited to, hot mix asphalt surface removal, hot mix asphalt surface course, hot mix asphalt binder course, Class D patches, concrete curb and gutter removal and replacement, thermoplastic pavement markings, and all incidental and collateral work necessary to complete the project.

The project has two (2) components, a construction portion and Phase III Engineering services provided by a consultant. The Illinois Department of Transportation (IDOT) is funding the construction portion of the project which is on the November 11, 2022 letting, and will invoice the Village for the 20% of the construction cost, which is the local matching portion. The Village will fund the Phase III Engineering services portion, and invoice IDOT upon completion for the 80% federal portion. Since federal funds are being used for the project, IDOT mandated the Federal Quality Based Selection (QBS) process be followed for the Phase III Engineering consultant, which required the Village to advertise as a Request for Qualification (RFQ) on our website for a minimum of fourteen (14) days. The Village also advertised as usual on the BidNet Direct website.

RFQ 22-053 Phase III Construction Engineering Services-94th Avenue was published on BidNet Direct from August 17th to August 31st, and proposals were

received from three (3) qualified contractors. Via the proposal evaluation scoring process, HR Green of New Lenox, Illinois is identified as the successful proposer for the project, and a total negotiated price of \$115,053.00. HR Green was also responsible for the designing this project and obtaining IDOT approval. The two (2) other firms who submitted proposals were Christopher B. Burke Engineering and Clark Dietz.

HR Green, Inc. ("HRG") is identified as the most qualified proposer, and is a firm that has established a proficient and professional relationship with the Village for several years. HRG has provided excellent construction management services in previous years to augment Public Works management of infrastructure improvements and inspection. HRG has performed bridge inspection services and bridge repair guidance for the Village since 2016.

Within the last ten (10) years, HRG served as the construction inspection firm for the following:

2012 through 2013 construction of the 156th Street road extension from Ravinia Avenue to LaGrange Road. This was a challenging road construction project due to the very poor soils in the region.

2016 reconstruction of road crossing culverts beneath Orlan Brook Drive serving Park Hill and Orlan Brook condo subdivisions

2017 replacement of the Wheeler Drive bridge deck over Tinley Creek, adjacent to the Tee Brook Villa neighborhood.

2019 waterproofing membrane replacement guidance for the Teebrook Drive bridge deck over Tinley Creek.

2022 construction management for the Neighborhood Road Improvement Program.

HRG has provided construction oversight and inspection for numerous Village projects and other municipalities' road improvement projects of similar nature. Most recently, HRG provided similar road improvement construction management for the 2021 Aurora, Illinois road resurfacing project (\$1.9M) and 2021 Oswego, Illinois road resurfacing project (\$5.5M).

President Pekau had questions. (refer to audio)

Public Works Director Joel Van Essen and Village Manager Koczwara responded to President Pekau. (refer to audio)

I move to accept the proposal from HR Green, Inc. of New Lenox, Illinois for the Phase III Construction Engineering Services - 94th Avenue construction

management, for an amount not to exceed \$115,053.00;

AND

Authorize the Village Manager to execute all related contracts, subject to Village Attorney review.

A motion was made by Trustee Kampas, seconded by Trustee Milani, that this matter be APPROVED. The motion carried by the following vote:

Aye: 7 - Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, Trustee Kampas, Trustee Riordan, Trustee Radaszewski, and Village President Pekau

Nay: 0

2022-0742 RESOLUTION APPROVING AN INTERGOVERNMENTAL AGREEMENT WITH THE STATE OF ILLINOIS AND THE VILLAGE OF ORLAND PARK APPROPRIATING FUNDS FOR THE 94th AVENUE RESURFACING PROJECT

The Village applied for and received Surface Transportation Program Urban (STP-U) federal funding for the resurfacing, concrete repairs of curb and gutter, and pavement markings on 94th Avenue, from 159th Street to 151st Street.

The Illinois Department of Transportation (IDOT) is funding the construction portion of the project, which is on the November 11, 2022 letting as State Job Number C-91-170-21. Upon completion of the project, IDOT will invoice the Village for the 20% of the construction cost, which is the local matching portion. The Village will fund the Phase III Engineering services portion, and upon completion of the project will invoice IDOT for the 80% federal portion.

I move to adopt Resolution 2219, entitled: RESOLUTION APPROVING AN INTERGOVERNMENTAL AGREEMENT WITH THE STATE OF ILLINOIS AND THE VILLAGE OF ORLAND PARK APPROPRIATING FUNDS FOR THE 94th AVENUE RESURFACING PROJECT.

A motion was made by Trustee Milani, seconded by Trustee Kampas, that this matter be PASSED. The motion carried by the following vote:

Aye: 7 - Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, Trustee Kampas, Trustee Riordan, Trustee Radaszewski, and Village President Pekau

Nay: 0

FINANCE

2022-0707 Accept 2023-2027 Utility Rate Study and Adopt an Ordinance Amending Title 4, Chapter 3 of The Orland Park Village Code To Establish Water And Sewer Rates For Fiscal Years 2023 Through 2027

At the September 6, 2022, Committee of the Whole, Finance Director Kevin Wachtel, along with Eric Callocchia and Tia Carnes from NewGen Strategies & Solutions, presented an overview of the Utility Rate Study. Over the past several months, Finance and Public Works staff has met with NewGen staff and PMA, the Village's financial advisor, to prepare a utility rate study. This study provides utility rates for 2023 through 2027, and provides different rates for customers in the Village, unincorporated customers, and Orland Ridge customers.

In brief, this study recommends that the Village's rate separate the component that is used to pay the Village of Oak Lawn for water security, which is approximately 50% of the water service and usage (volumetric) charges. In total, the required annual water rate is \$8.21 (per 1,000 gallons) for the first 7,000 gallons, and then \$10.26 for the next 5,000 gallons. These tiers are our most common tiers for residential customers. The study recommends a \$1.01 increase in the bi-monthly service charge for all customers. No change is recommended for sewer conveyance. A one-time bump in the stormwater rate of \$0.89 followed by annual \$0.10 increases is recommended.

The rate study included existing debt and planned borrowing as well as cash funded capital projects over the next five years, including Residential Meter Conversion, Water Main Replacement on 143rd Street, pond maintenance, and Stormwater Projects at Schussler Park and Centennial West.

Key recommendations and changes included in the attached ordinance include the following items.

- Updated the utility rates for all customer classes for 2023 through 2027 are detailed, including breaking down the volumetric rate into two categories: Village System Rate and Water Security Rate.
- A clear definition of "unit" has been included in section 4-3-1-4. As an example, a multi-family building with one metered account and four (4) dwelling units will now be charged the equivalent of four (4) times the service charge. Currently, only one (1) service charge would be billed, but the property would receive the benefit of four (4) units, or 28 kGals, at the lowest volumetric rate.
- The Village currently has about 200 lawn sprinkler accounts, mostly for multi-family residential and commercial, but no residential lawn sprinkler accounts for single family homes. We have limited residential lawn sprinklers to multi-family homes, specifically relating to bimonthly service charges and not requiring sewer and stormwater fees for lawn sprinkler meters.
- Updated language in the 4-3-1-1, E. Sewer Charges and Rates (Will County

Areas) to reflect current billing practices and removing references to quarterly billing.

- The effective date of new rates will change from dates of water usage to dates that bills are rendered. Utility billing staff fields many calls each year relating to pro-rating, and this change will simplify billing going forward.

All rates and changes will be effective January 1, 2023.

President Pekau and Trustee Riordan had comments. (refer to audio)

Village Manager Koczwara responded to their comments. (refer to audio)

President Pekau and Trustee Riordan had additional comments. (refer to audio)

I move to accept the Water, Sewer, and Stormwater Cost of Service and Rate Study prepared by NewGen Strategies & Solutions dated August 30, 2022;

AND

Move to adopt Ordinance 5747, entitled: Amending Title 4, Chapter 3 Of The Orland Park Village Code To Establish Water And Sewer Rates For Fiscal Years 2023 Through 2027.

A motion was made by Trustee Healy, seconded by Trustee Nelson Katsenes, that this matter be APPROVED. The motion carried by the following vote:

Aye: 7 - Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, Trustee Kampas, Trustee Riordan, Trustee Radaszewski, and Village President Pekau

Nay: 0

MAYOR'S REPORT

President Pekau had comments regarding the impact of inflation currently being experienced. (refer to audio)

BOARD COMMENTS

Trustees Radaszewski, Healy, Riordan, Milani, Katsenes and President Pekau had Board comments. (refer to audio)

ADJOURNMENT: 7:26 P.M.

A motion was made by Trustee Kampas, seconded by Trustee Milani, that this matter be ADJOURNED. The motion carried by the following vote:

Aye: 7 - Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, Trustee Kampas, Trustee Riordan, Trustee Radaszewski, and Village President Pekau

Nay: 0

2022-0818 Audio Recording for October 3, 2022, Board of Trustees Meeting

NO ACTION

/AS

Approved:

Respectfully Submitted,

Patrick R. O'Sullivan, Village Clerk