

From: [Grigas, Marc A.](#)
To: [Kevin Lehmann](#)
Cc: [Pellegrini, Adam](#)
Subject: Strand Associates Fee for Orland Park 2021 Road Improvement Program- Phase III Engineering RFP
Date: Friday, April 2, 2021 8:54:09 AM
Attachments: [image001.png](#)
[Strand Associates Proposal Fee Orland Park-2021 Road Improvements Phase III \(P210.341\).pdf](#)
Importance: High

[External Mail] Use caution with links and attachments.

Hi Kevin,

Thank you for the opportunity to submit a proposal for this work. I have prepared a fee and manhour breakdown based upon the Request For Proposal documents and my conversation with you for a construction schedule of May 1, 2021 to November 15, 2021 with punchlist items addressed in Spring 2022. Given the size of the resurfacing project, aggressive schedule, and need to coordinate with many residents, I had to make some assumption on extra assistance in the field but hopefully this doesn't put my fee too high. I wanted to make sure the Village and Strand has the project appropriately staffed for excellent services.

My attached manhour summary includes 2,485 manhours at a fee of \$337,900.

I trust we can use our master services agreement should you select Strand. If you find the fee acceptable, I will prepare the task order for the Village. Let me know if you have any questions or comments and thanks again!

[Strand 75th Logo](#)



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P.E. (IL)

Client: VILLAGE OF ORLAND PARK
Project: 2021 NEIGHBORHOOD ROAD IMPROVEMENT PROGRAM ("2021 RIP")



Job No.: P210.341
Date: 2-Apr-2021

Task	PRINCIPAL	PROJ. MANAGER	LEAD RPR	ASSISTANT RPR	OFFICE PROD.	IT	Quality Control	Hours
PROJECT COORDINATION & Administration								
Administration (4 hrs x 8 months)	4.00	16.00			12.00			32.00
Pre-Construction Meeting and Minutes		3.00	6.00	3.00	1.00			13.00
Review Construction Schedule		2.00	4.00					6.00
Prepare Emergency Communication Plan		1.00	4.00					5.00
Review Contract Documents			8.00	6.00				14.00
Change Order Review and Preparation - 6 hrs/ea * 2 total = 12 hrs			12.00		2.00			14.00
Monthly Pay Requests (7 total x 12 hrs) and Change Orders			84.00		7.00			91.00
Review and Respond to RFIs		4.00	12.00					16.00
Shop Drawing Review		2.00	12.00					14.00
Bi-Weekly Progress Meetings = (12 meetings, 3 hrs/ea) & Minutes		36.00		48.00	6.00		14.00	104.00
PROJECT COORDINATION SUBTOTAL	4.00	64.00	142.00	57.00	28.00	0.00	14.00	309.00
CONSTRUCTION LAYOUT								
Preparation and Maintenance of Tracking Software						24.00		24.00
Initial Review of Sites for Quantities (12 sites x 8 hours/site)				96.00				96.00
Discuss Findings with Village		6.00		40.00				46.00
Final Layout of Construction Limits (12 sites x 8 hours/site)				96.00				96.00
CONSTRUCTION LAYOUT SUBTOTAL	0.00	6.00	0.00	232.00	0.00	24.00	0.00	262.00
CONSTRUCTION OBSERVATION								
130 days of observation x 9 hours a day = 1170 hours (20% of days 2 staff)			1170.00	234.00				1404.00
12 days of observation x 8 hours a day = 96 hours (2 Saturdays a month)			96.00					96.00
Daily Observation Reports (138 days x 1 hours) with QC		24.00	138.00	16.00			16.00	194.00
Track Residential Concerns and Complaints		12.00		60.00		12.00		84.00
MFT Documentation for 3 Sites			40.00					40.00
Regular Punchlist Updates (2 hours/month x 6 month)			12.00					12.00
CONSTRUCTION OBSERVATION SUBTOTAL	0.00	36.00	1456.00	310.00	0.00	12.00	16.00	1830.00
PROJECT CLOSEOUT								
Punchlist Walkthrough (~2000' per Site)			24.00					24.00
Finalize Punchlist			8.00					8.00
Punchlist Observation			40.00					40.00
Job Box Copies / Archiving			12.00					12.00
PROJECT CLOSEOUT SUBTOTAL	0.00	0.00	84.00	0.00	0.00	0.00	0.00	84.00
Totals	4.00	106.00	1682.00	599.00	28.00	36.00	30.00	2485.00