

CLERK'S CONTRACT and AGREEMENT COVER PAGE

Legistar File ID#: 2014-0702

Innoprise Contract #: C14-0118

Year: 2015

Amount: \$9,890.00

Department: MIS - Norm Johnson

Contract Type: vendor agreement

Contractors Name: HBK Engineering LLC

Contract Description: Village Wide Fiber Optic Infrastructure

Letter of Transmittal



Date: March 24, 2015

To: Mr. Joseph Koziol, P.E.
HBKEngineering, LLC
921 W. Van Buren St., Ste 100
Chicago, Illinois 60607
312-432-0076 x2413
708-363-9611 (cell)
jkoziol@hbkengineering.com

From: Denise Domalewski, Contract Administrator
Village of Orland Park
14700 S. Ravinia Ave.
Orland Park, IL 60462
708-403-6173
708-403-9212 (fax)
ddomalewski@orlandpark.org

Dear Mr. Koziol,

Enclosed is a fully executed agreement for the Village Wide Fiber Optic Infrastructure for your files. Your contact for this project is Norm Johnson at 708-403-6210.

Sincerely,

Denise Domalewski

Encl:

cc: Norm Johnson

PROFESSIONAL SERVICES AGREEMENT

This Agreement is made and entered into this 14th day of November, 2014, by and between the Village of Orland Park ("Client") and HBK Engineering, LLC., 921 West Van Buren, Suite 100, Chicago, IL 60607 ("Engineer")

Recitals

Client proposes to engage Engineer to:

- [1] perform engineering consulting services in connection with
- [2] the planning of Village Wide Fiber Optic Infrastructure (together hereinafter referred to as the "Project")
- [3] for The Village of Orland Park ("Owner");

Engineer shall perform the services as requested by the Client and as agreed hereunder.

Agreement

Now Therefore: in consideration of the mutual promises and covenants set forth below, the sufficiency of which are hereby acknowledged, Client and Engineer, agree to the following.

1. Recitals.
Recitals are incorporated into this Agreement as a material part hereof.
2. Entire Agreement.
This signature page, together with *Part I – Scope of Services (Attached)*, *Part II – Project Description/Project Limits/Payment for Services (Attached)*, the *Engineering Services Agreement by and between HBK Engineering, LLC & The Village of Orland Park.*, and *Exhibit A (Attached)*, comprise the entire Agreement between Client and Engineer relating to the Project.

In witness whereof the parties hereto have made and executed this Agreement:

Client: Village of Orland Park

By: 

Paul G. Grimes

Title: Village Manager

Date: 3/12/15

Engineer: HBK Engineering, LLC

By: 

Title: Project Manager

Date: November 14, 2014

Part I: SCOPE OF SERVICE

Engineer shall perform Services as hereinafter stated.

1. MEETINGS & COORDINATION

Consultation and meetings with the Client/Owner to discuss specific plans and requirements and overall project planning phase status.

2. RECORDS ACQUISITION AND REVIEW

Obtain and review existing system atlases and record documents to obtain a cursory understanding of the conditions of the existing facilities within the project area. Records may pertain to existing civil infrastructure (Conduit / manholes / handholes / overhead attachments) as relates to planned use within the VOP Infrastructure Program or as relates to utility infrastructure that needs to be accounted for during the installation of new facilities. Records may also pertain to drawings of planned connection sites such as the Main Pumping Station and Water Tower sites. Records will also pertain to existing communications infrastructure within the VOP such as NetPop diagrams, fiber splice trees and diagrams, fiber allocation tables and termination panel diagrams.

Records may include hardcopy drawings, cad files, pdfs and image files and GIS shapefiles.

The Engineer will conduct the research that in its professional opinion is necessary to develop a plan for the budgeting and phasing of the VOP Village Wide Fiber Infrastructure Program. Such services will be performed in a manner consistent with the ordinary standard of professional care. The Client must recognize, however, that such research may not identify all facilities and that the information upon which the Engineer reasonably relies may contain errors or may be incomplete. Review all collected records for duplicate information, credibility of duplicate information, and need for clarification by infrastructure owners.

3. NEW CONSTRUCTION ROUTE PLANNING

Develop route options for new conduit installation where necessary and propose recommended routes based on shortest path in VOP right of way from the designated origination point to the designated demarcations. The route recommendations will include high level drawings including basic positions of existing VOP plant relating to the planned communications system, and proposed underground conduit locations. The final route recommendation will be provided in plan form in GIS and hardcopy at owner's request.

4. FIBER OPTIC SPLICE DIAGRAM DESIGN

Utilizing existing fiber splice diagrams, fiber allocation tables and fiber termination panel documentation, Engineer will develop a preliminary fiber splice tree and diagram for proposed system and site connections based on VOP's requirements and planned system specifications.

5. GIS MAP AND PLAN DEVELOPMENT

Consultant shall provide a map of proposed routes and fiber tree in a GIS shapefile.

6. PROJECT PHASE PLAN (1YR/5YR/10YR)

Engineer will provide an itemized list with quantities for new conduit construction segments, new fiber installation segments and proposed splices for the purpose of sequencing and developing a phased construction plan over time based on cost thresholds at intervals determined by the VOP Department of Public Works.

7. PROJECT STUDY REPORT

Engineer's proposed network plan, including routes and fiber diagrams will be compiled with the proposed Project Phase Plan into a Project Study Report to accompany the GIS map deliverable.

End Part I

Part II – PROJECT DESCRIPTION/PROJECT LIMITS/PAYMENT FOR SERVICES

Project Description

Perform engineering consulting services in connection with the planning of Village Wide Fiber Optic Infrastructure for the Village of Orland Park, Orland Park, IL

Project Limits

The Project Limits are the municipal limits of the Village of Orland Park, IL

Payment for Services

The Engineer will perform the services, enumerated in Part 1 – Scope of Services, at standard hourly rates for the estimated fee of \$ 9,890.00.

See the following project pricing sheet for a detailed breakdown of estimated hours and rates.

Progress billings will be made monthly. Client agrees to pay each billing within 60 days of receipt. If Engineer does not receive any payment within 60 days of the invoice date, Engineer may, at Engineer's sole option, cease all Project work until Engineer receives payment in full for all unpaid balances due.

In the event Client or Owner requests Engineer perform additional services not included in the Scope of Services and/or the estimate contained in this agreement, unless otherwise agreed in writing, by and between Engineer and Client, such services shall be performed at the Standard Hourly Rates with authorization limits to be set at the time such services are requested.

Standard Hourly Rates -- Effective January 1, 2014

Principal	\$160.00
Program Manager.....	\$140.00
Structural Engineer.....	\$140.00
Senior Engineer.....	\$125.00
Associate 3	\$105.00
Associate 2	\$100.00
Associate 1	\$95.00
Senior Project Manager.....	\$125.00
Project Manager	\$110.00
Project Coordinator	\$95.00
Permitting Coordinator.....	\$95.00
Analyst	\$95.00
Designer 3 (Sr. Project Designer)	\$100.00
Designer 2 (Project Designer).....	\$95.00
Designer 1 (Designer)	\$85.00
Designer	\$80.00
Professional Land Surveyor	\$125.00
Field Lead	\$100.00
Field Technician.....	\$70.00
Construction Specialist.....	\$125.00
Administrative.....	\$60.00

End of Part II

Part III: GENERAL TERMS AND CONDITIONS

Insurance: The Engineer will maintain in force during the period that services are performed Worker's Compensation and Employer's Liability Insurance in accordance with the laws of the State of Illinois, Commercial General Liability Insurance and Automobile Liability Insurance and Professional Liability Insurance and shall furnish Client with Certificates for same. Where applicable the policies shall name the Client and Owner additional insured.

Permits: The Client will furnish approvals and permits from all governmental agencies or authorities having jurisdiction over the Project and such approvals and consents from others as may be necessary for completion of the Project. The Engineer will furnish to Client such documents and design data as may be required for, and will assist in the application of the applicable permits. It is mutually understood that the Client or his/her agent will pay the cost of all fees, permits, permit review fees, bonding and insurance premiums, title company charges, blueprints and reproductions, and all other charges associated with the proposed construction and permit applications for the project, not specifically covered by the terms of this Agreement, and that these additional fees are not included in the Engineer's fees for professional services.

Standard of Care: Services provided by the Engineer under this Agreement will be performed in a manner consistent with that degree of care and skill ordinarily exercised by members of the same profession currently practicing under similar circumstances. Upon written notice to the Engineer within one (1) year following such time the services were rendered, and by mutual agreement between the parties, the Engineer will correct those services within the original scope of services not meeting such a standard, without additional compensation.

Indemnification: The Engineer agrees, to the fullest extent permitted by law, to indemnify and hold the Client harmless from any damage, liability or cost (including reasonable attorney's fees and costs of defense) to the extent caused by the Engineer's negligent acts, errors or omissions in the performance of professional services under this Agreement.

The Client agrees, to the fullest extent permitted by law, to indemnify and hold the Engineer harmless from any damage, liability or cost (including reasonable attorney's fees and costs of defense) to the extent caused by the Client's negligent acts, errors or omissions arising from the project that is the subject of this Agreement.

The Engineer is not obligated to indemnify the Client in any manner whatsoever for either Client's or Owner's own negligence.

Information Provided by Others: The Client shall assist Engineer by placing at his disposal all available information pertinent to the basic service being provided by Engineer. The Client shall provide to the Engineer such information as is available to the Client and the Client's consultants and contractors, and the Engineer shall be entitled to rely upon the accuracy and completeness thereof. The Client recognizes that it is impossible for the Engineer to assure the accuracy, completeness and sufficiency of such information, either because it is impossible to verify, or because of errors or omissions that may have occurred in assembling the information provided by others. Accordingly, the Client agrees, to the fullest extent permitted by law, to indemnify and hold the Engineer harmless from any claim, liability or cost (including reasonable attorney's fees and costs of defense) for injury or loss arising or allegedly arising from errors, omissions or inaccuracies in documents or other information provided the by Client or obtained from others, which the Engineer will rely upon while providing the scope of services contained in this Agreement.

Jobsite Safety: The Engineer will not be responsible, nor assume any liability, for negligent acts or errors or omissions of Client, Owner, any contractor, any sub-contractor, or any of the Client's, Owner's, contractor's or sub-contractors' agents or employees or any other persons (except Engineer's own employees) at the Project site or otherwise performing any of the work of the Project.

Neither the professional activities of the Engineer, nor the presence of the Engineer or his or her employees and, if any, subconsultants at the construction site, shall relieve Client, Owner or any contractor of his or her obligations, duties and responsibilities including, but not limited to, construction means, methods, sequence, techniques or procedures necessary for performing, superintending or coordinating all portions of the Work of construction in accordance with the contract documents and any health or safety precautions required by any regulatory agencies. The Engineer and his or her personnel have no authority to exercise any control over any construction contractor or other entity or their employees in connection with their work or any health or safety programs or procedures. The Client agrees that such contractor shall be solely responsible for jobsite safety, and warrants that this intent shall be carried out in the Client's contract with the contractor. The Client also agrees that the Client, the Engineer and the Engineer's subconsultants, if any, shall be indemnified by such contractor and shall be made an additional insured under the contractor's policies of general liability insurance.

Additional Services: The Client agrees to pay Engineer as compensation for all authorized extra or additional services not specifically covered in the above Scope of Services. Services resulting from significant changes in general scope of the project or its design, including but not limited to, changes in size, complexity, Client's schedule, or character of construction; and revising previously accepted studies, reports, design documents or contract documents when such revisions are due to causes beyond Engineer's control, shall be considered permitted, additional work. In the event additional services are requested for the successful completion of the project that are not included in the Scope of Services and/or itemized estimates contained in Exhibit A, unless otherwise agreed in writing, by and between Engineer and Client, such services shall be performed at our Standard Hourly Rates with authorization limits to be set in writing at the time such services are requested.

Services involved in the design of improvements lying outside of the Project Limits are specifically *excluded* from the Scope of Services. Engineer shall perform such additional services only upon written request and agreement. Absent agreement otherwise, such services then shall be performed at the Standard Hourly Rates set forth in this agreement.

Limitation of Liability: The Client agrees to limit the Engineer's liability for Engineer's negligent acts, errors or omissions, and due to the Client, to the Owner, and to all construction contractors and sub-contractors on the Project, such that the total aggregate liability of the Engineer to all those named shall not exceed Twenty-five Thousand Dollars (\$25,000.00).

Ownership of Data and Documents: The Client acknowledges the Engineer's data and construction documents as Engineer's data and instruments of professional service. Nevertheless, the Project Plans and Specifications prepared under this Agreement shall become the property of the Client upon completion of the work and payment in full of all money due to the Engineer. The Client shall not reuse or make any modifications to the Project Plans and Specifications without the prior written authorization of the Engineer. The Client agrees, to the fullest extent permitted by law, to indemnify and hold the Engineer harmless from any claim, liability or cost (including reasonable attorney's fees and defense costs) arising or allegedly arising out of any unauthorized reuse or modification of the construction documents by the Owner or Client or any person or entity that acquires or obtains the plans and specifications from or through the Client without the written authorization of the Engineer.

Termination: The Client or Engineer may, with or without cause, terminate the Agreement at any time upon thirty (30) working day's written notice to the other party. In the event all or any portion of the work prepared or partially prepared by the Engineer be suspended, canceled or abandoned, the Client shall pay the Engineer for the work completed to date together with any expenses resulting from such termination. The Engineer shall forward specifications, drawings and documents relating to the services provided in this Agreement to the Client. If the Engineer for any reason does not complete all of the services contemplated by this Agreement, the Engineer cannot be responsible for the accuracy, completeness or workability of the contract documents prepared by the Engineer if used, changed or completed by the Owner, Client or by another party. Accordingly, the Client agrees, to the fullest extent permitted by law, to indemnify and hold the Engineer harmless from any claim, liability or cost (including reasonable attorney's fees and defense costs) for injury or loss arising or allegedly arising from such use, completion or any unauthorized changes made by any party to any contract documents prepared by the Engineer.

Solicitation of Employment: Neither party shall, during the term of this Agreement or for a period of one hundred eighty (180) days thereafter, directly or indirectly for itself or on behalf of, or in conjunction with, any other person, partnership, corporation, business or organization, solicit, hire, contract with or engage the employment of an employee or any other with whom that party or its personnel have had contact during the course of providing the Services under this Agreement, unless that party has obtained the written consent of the other to such hiring and that party pays to the other a fee to be mutually agreed upon.

Force Majeure: Any delays in or failure of performance by the Engineer shall not constitute a default hereunder if such delays or failures of performance are caused by occurrences beyond the reasonable control of the Engineer, including but not limited to: Acts of God or the public enemy; expropriation or confiscation; compliance with any order of any governmental authority; changes in law; act of war, rebellion or sabotage or damage resulting there from; fires, floods, explosion, accidents, riots, strikes or other concerted acts of workmen, whether direct or indirect; delays in permitting; or any other causes, whether similar or dissimilar, which are beyond the reasonable control of the Engineer.

Interpretation: The parties acknowledge and agree the terms and conditions of this Agreement, including but not limited to those relating to allocation of, releases from, exclusions against and limitation of liability, have been freely and fairly negotiated. Each party acknowledges that in executing this Agreement they have relied solely on their own judgment, belief, and knowledge, and such advice as they may have received from their own counsel, and they have not been influenced by any representation or statement made by any other party or its counsel. No provision in this Agreement is to be interpreted for or against any party because that party or its counsel drafted such provision. In the event that any portion or all of this agreement is held to be void or unenforceable, the parties agree to negotiate in good faith to amend the commercial and other terms of the Agreement in order to effect the intent of the parties as set forth in this Agreement. The parties agree to look solely to each other with respect to performance of this Agreement. This Agreement shall be governed the laws of the State of Illinois, exclusive of any provisions thereof which reference the laws of other states or jurisdictions, The provisions of this agreement which by their nature are intended to survive the termination, cancellation, completion or expiration of the Agreement, including but not limited to any expressed limitation of or released from liability, shall continue as valid and enforceable obligations of the parties notwithstanding any such termination, cancellation, completion or expiration.

Headings and Captions: Section headings and captions in Parts I, II and III are descriptive only, intended solely for the convenience of the parties and not an aid in the interpretation of this Agreement.

Entire Agreement: This Agreement and the attached Exhibits constitute the complete basis for the agreement. In the event of conflict and/or ambiguity between any provision of this Agreement and that of another Project document, this Agreement shall prevail in enforcement and or clarification. No other representations of any kind, oral or otherwise, have been made. Client and Engineer each binds himself and his partners, successors, executors, administrators and assigns to the other party of this Agreement and to the partners, successors, executors, administrators and assigns of such other part, in respect to all covenants of this Agreement; except as above, neither Client nor Engineer shall assign, sublet or transfer his interest in this Agreement without the written consent of the other. Nothing herein shall be construed as creating any personal liability on the part of any owner, officer or agent of Engineer, Client or any public body, which may be a part hereto, nor shall it be construed as giving any rights or benefits hereunder to anyone other than Client or Engineer.

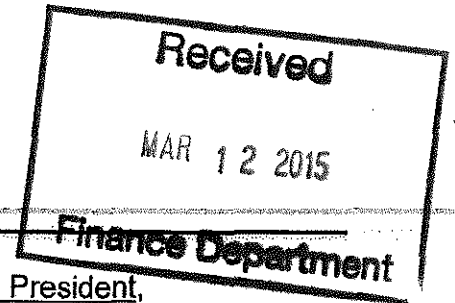
End Part III

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Exhibit - A
VOP - Project No. 14-5307
Village Wide Fiber Infrastructure Planning, Orland Park IL

Scope Item	Description	Personnel	Estimated Hours	Standard Hourly Rates	Estimated Fee
1	MEETING/COORDINATION	SPM	4	\$ 125.00	\$ 500.00
		PE/PM	8	\$ 110.00	\$ 880.00
2	DESIGN REVIEW, RECORDS AND INFORMATION RETRIEVAL	PE/PM	4	\$ 110.00	\$ 440.00
		A1	8	\$ 85.00	\$ 680.00
3	NEW CONNECTION ROUTE PLANNING	PE/PM	10	\$ 110.00	\$ 1,100.00
		A1	10	\$ 85.00	\$ 850.00
4	FIBER OPTIC SPLICE DIAGRAM DESIGN	PE/PM	4	\$ 110.00	\$ 440.00
		A1	16	\$ 85.00	\$ 1,360.00
5	GIS MAP AND PLAN DEVELOPMENT	D1	24	\$ 85.00	\$ 2,040.00
6	PROJECT PHASE PLAN (1YR / 5YR / 10YR)	SPM	2	\$ 125.00	\$ 250.00
		PE/PM	4	\$ 110.00	\$ 440.00
7	PROJECT STUDY REPORT	SPM	2	\$ 125.00	\$ 250.00
		PE/PM	6	\$ 110.00	\$ 660.00
Estimated Hours and Lump Sum Fee			102		\$ 9,890.00
Notes/Comments:					
HBK Personnel Initials					
Principal: PR					
Program Manager: PGM					
Structural Engineer: SE					
Senior Engineer: SRE					
Associate 3: A3					
Associate 2: A2					
Associate 1: A1					
Senior Project Manager: SPM					
Project Manager: PM					
Project Coordinator: PC					
Permitting Coordinator: PMT					
Analyst: AY					
Designer 3 (Sr. Project Designer): D3					
Designer 2 (Project Designer): D2					
Designer 1 (Designer): D1					
Project Limits:					
Limits of the Village of Orland Park, Orland Park, IL					

AFFIDAVIT OF COMPLIANCE



The undersigned, Eric Bergstrom, as Sr. Vice President,
(Enter Name of Person Making Affidavit) (Enter Title of Person Making Affidavit)

and on behalf of HBK Engineering, LLC, certifies that:
(Enter Name of Business Organization)

1) BUSINESS ORGANIZATION:

The Proposer is authorized to do business in Illinois: Yes [X] No []

Federal Employer I.D. #: 36-4304016
(or Social Security # if a sole proprietor or individual)

The form of business organization of the Proposer is (check one):

- ☐ Sole Proprietor
☐ Independent Contractor (Individual)
☐ Partnership
☒ LLC (single-member LLC)
☐ Corporation _____
(State of Incorporation) (Date of Incorporation)

2) ELIGIBILITY TO ENTER INTO PUBLIC CONTRACTS: Yes [X] No []

The Proposer is eligible to enter into public contracts, and is not barred from contracting with any unit of state or local government as a result of a violation of either Section 33E-3, or 33E-4 of the Illinois Criminal Code, or of any similar offense of "Bid-rigging" or "Bid-rotating" of any state or of the United States.

3) SEXUAL HARRASSMENT POLICY: Yes [X] No []

Please be advised that Public Act 87-1257, effective July 1, 1993, 775 ILCS 5/2-105 (A) has been amended to provide that every party to a public contract must have a written sexual harassment policy in place in full compliance with 775 ILCS 5/2-105 (A) (4) and includes, at a minimum, the following information: (I) the illegality of sexual harassment; (II) the definition of sexual harassment under State law; (III) a description of sexual harassment, utilizing examples; (IV) the vendor's internal complaint process including penalties; (V) the legal recourse, investigative and complaint process available through the Department of Human Rights (the "Department") and the Human Rights Commission (the "Commission"); (VI) directions on how to contact the Department and Commission; and (VII) protection against retaliation as provided by Section 6-101 of the Act. (Illinois Human Rights Act). (emphasis added). Pursuant to 775 ILCS 5/1-103 (M) (2002), a "public contract" includes "...every contract to which the State, any of its political subdivisions or any municipal corporation is a party."

4) **EQUAL EMPLOYMENT OPPORTUNITY COMPLIANCE:** Yes [X] No []

During the performance of this Project, Proposer agrees to comply with the "Illinois Human Rights Act," 775 ILCS Title 5 and the Rules and Regulations of the Illinois Department of Human Rights published at 44 Illinois Administrative Code Section 750, et seq. The

Proposer shall: (I) not discriminate against any employee or applicant for employment because of race, color, religion, sex, marital status, national origin or ancestry, age, or physical or mental handicap unrelated to ability, or an unfavorable discharge from military service; (II) examine all job classifications to determine if minority persons or women are underutilized and will take appropriate affirmative action to rectify any such underutilization; (III) ensure all solicitations or advertisements for employees placed by it or on its behalf, it will state that all applicants will be afforded equal opportunity without discrimination because of race, color, religion, sex, marital status, national origin or ancestry, age, or physical or mental handicap unrelated to ability, or an unfavorable discharge from military service; (IV) send to each labor organization or representative of workers with which it has or is bound by a collective bargaining or other agreement or understanding, a notice advising such labor organization or representative of the Vendor's obligations under the Illinois Human Rights Act and Department's Rules and Regulations for Public Contract; (V) submit reports as required by the Department's Rules and Regulations for Public Contracts, furnish all relevant information as may from time to time be requested by the Department or the contracting agency, and in all respects comply with the Illinois Human Rights Act and Department's Rules and Regulations for Public Contracts; (VI) permit access to all relevant books, records, accounts and work sites by personnel of the contracting agency and Department for purposes of investigation to ascertain compliance with the Illinois Human Rights Act and Department's Rules and Regulations for Public Contracts; and (VII) include verbatim or by reference the provisions of this Equal Employment Opportunity Clause in every subcontract it awards under which any portion of this Agreement obligations are undertaken or assumed, so that such provisions will be binding upon such subcontractor. In the same manner as the other provisions of this Agreement, the Proposer will be liable for compliance with applicable provisions of this clause by such subcontractors; and further it will promptly notify the contracting agency and the Department in the event any subcontractor fails or refuses to comply therewith. In addition, the Proposer will not utilize any subcontractor declared by the Illinois Human Rights Department to be ineligible for contracts or subcontracts with the State of Illinois or any of its political subdivisions or municipal corporations. Subcontract" means any agreement, arrangement or understanding, written or otherwise, between the Proposer and any person under which any portion of the Proposer's obligations under one or more public contracts is performed, undertaken or assumed; the term "subcontract", however, shall not include any agreement, arrangement or understanding in which the parties stand in the relationship of an employer and an employee, or between a Proposer or other organization and its customers. In the event of the Proposer's noncompliance with any provision of this Equal Employment Opportunity Clause, the Illinois Human Right Act, or the Rules and Regulations for Public Contracts of the Department of Human Rights the Proposer may be declared non-responsible and therefore ineligible for future contracts or subcontracts with the State of Illinois or any of its political subdivisions or municipal corporations, and this agreement may be canceled or avoided in whole or in part, and such other sanctions or penalties may be imposed or remedies involved as provided by statute or regulation.

5) **TAX CERTIFICATION:** Yes [X] No []

Proposer is not delinquent in the payment of any tax administered by the Illinois Department of Revenue, or if it is: (a) it is contesting its liability for the tax or the amount of tax in accordance with procedures established by the appropriate Revenue Act; or (b) it has entered into an agreement with the Department of Revenue for payment of all taxes due and is currently in compliance with that agreement.

6) **AUTHORIZATION & SIGNATURE:**

I certify that I am authorized to execute this Affidavit of Compliance on behalf of the Proposer set forth on the Proposal Summary Sheet, that I have personal knowledge of all the information set forth herein and that all statements, representations, that the Proposal is genuine and not collusive, and information provided in or with this Affidavit are true and accurate. The undersigned, having become familiar with the Project specified, proposes to provide and furnish all of the labor, materials, necessary tools, expendable equipment and all utility and transportation services necessary to perform and complete in a workmanlike manner all of the work required for the Project.

ACKNOWLEDGED AND AGREED TO:



Signature of Authorized Officer

Eric Bergstrom

Name of Authorized Officer

Sr. Vice President

Title

March 11, 2015

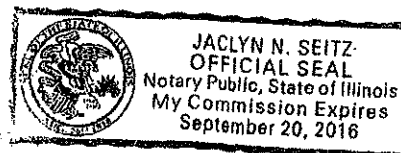
Date

Subscribed and Sworn To
Before Me This 11 Day
of MARCH, 2015.



Notary Public Signature

(NOTARY SEAL)





CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
3/11/2015

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Willis of Illinois, Inc. 233 S. Wacker Drive Suite 2000 Chicago IL 60606	CONTACT NAME: Willis A&E Group PHONE (A/C, No, Ext): 312-288-7700 FAX (A/C, No): 312-234-0643 E-MAIL ADDRESS: INSURER(S) AFFORDING COVERAGE INSURER A: ALLMERICA FIN ALLIANCE INS CO 10212 INSURER B: Massachusetts Bay Insurance Compan 22306 INSURER C: Citizens Ins. Co. of America 31534 INSURER D: Hanover Insurance 22292 INSURER E: INSURER F:
INSURED HBK Engineering, LLC 921 W. Van Buren St., Suite 100 Chicago IL 60607	NAIC #

COVERAGES

CERTIFICATE NUMBER: 1536018175

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
C	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input type="checkbox"/> LOC	Y Y	ZDC-A513314	12/31/2014	12/31/2015	EACH OCCURRENCE \$2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$1,000,000 MED EXP (Any one person) \$10,000 PERSONAL & ADV INJURY \$2,000,000 GENERAL AGGREGATE \$4,000,000 PRODUCTS - COMP/OP AGG \$4,000,000 \$
A	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS	Y Y	AHC-9766187	12/31/2014	12/31/2015	COMBINED SINGLE LIMIT (Ea accident) \$1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
C	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$	Y Y	UHC-A513411	12/31/2014	12/31/2015	EACH OCCURRENCE \$5,000,000 AGGREGATE \$5,000,000 \$
B B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) if yes, describe under DESCRIPTION OF OPERATIONS below	Y N/A	W2CA498130 W2C9766230	12/31/2014 12/31/2014	12/31/2015 12/31/2015	<input checked="" type="checkbox"/> WC STATUTORY LIMITS <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$1,000,000 E.L. DISEASE - EA EMPLOYEE \$1,000,000 E.L. DISEASE - POLICY LIMIT \$1,000,000
D	PROFESSIONAL LIABILITY		LHC976402304	12/31/2014	12/31/2015	Per Claim \$5,000,000 Aggregate \$5,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

Additional Insured-General Liability & Automobile Liability as required by written contract.
Additional Insured - Automobile Liability, Umbrella Liability & General Liability (primary/non-contributory): Village of Orland Park, and their respective officers, trustees, directors, employees and agents
Policies include a Waiver of Subrogation in favor of the Village of Orland Park.
Umbrella Liability coverage is follow-form excess over the General Liability, Automobile Liability & Workers Compensation policies.

CERTIFICATE HOLDER

CANCELLATION

Village of Orland Park
Attn: Denise Domalewski - Contract Administrator
14700 S. Ravinia Avenue
Orland Park IL 60462

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE