

VILLAGE OF ORLAND PARK

14700 Ravinia Avenue
Orland Park, IL 60462
www.orland-park.il.us



Meeting Minutes

Tuesday, September 6, 2011

6:00 PM

Village Hall

Parks and Recreation Committee

*Chairman Patricia A. Gira
Trustees Brad S. O'Halloran and James V. Dodge
Village Clerk David P. Maher*

CALL TO ORDER/ROLL CALL

This meeting was called to order at 6:04 PM.

Present: 3 - Chairman Gira; Trustee O'Halloran and Trustee Dodge

APPROVAL OF MINUTES**2011-0556 Approval of the August 1 2011 Parks and Recreation Minutes**

I move to approve the Minutes of the Regular Meeting of the Parks and Recreation Committee of August 1, 2011.

A motion was made by Trustee Brad O'Halloran, seconded by Trustee James Dodge, that this matter be APPROVED. The motion CARRIED by the following vote:

Aye: 3 - Chairman Gira, Trustee O'Halloran, and Trustee Dodge

Nay: 0

ITEMS FOR SEPARATE ACTION**2011-0539 Orland Park Theatre Troupe Dinner Show - Payment Approval**

Recreation Division Director Nancy Flores reported that the Orland Park Theatre Troupe Dinner Show was held on July 24, 2011 and July 31, 2011 at Orland Chateau. This is the third event of this kind for the department and as in the past, it was very successful. July 24 attendance was 124 and July 31 was 142, totaling 266 attendees.

The Orland Chateau expense for this event was \$6,650. The ticket price was \$40, \$25 covers the dinner. Total revenue collected in ticket sales was \$8,600. No deposit was required by Orland Chateau. Invoice was received after the final performance.

I move to recommend to the Board of Trustees to approve payment to Orland Chateau for the Orland Park Theatre Troupe Dinner Show in the amount of \$6,650

A motion was made by Trustee Brad O'Halloran, seconded by Trustee James Dodge, that this matter be RECOMMENDED FOR APPROVAL to the Board of Trustees. The motion CARRIED by the following vote:

Aye: 3 - Chairman Gira, Trustee O'Halloran, and Trustee Dodge

Nay: 0

2011-0550 Recreation Department Program Brochure - Winter 2012 Programs

Director Nancy Flores reported on the recommended programs to be offered in the Recreation Department 2012 Winter Brochure. Included in the lists are contractual costs (over \$5,000) that would need Board approval associated with

the winter session. These costs are covered by revenue generated through registration fees and actual costs are dependent on the number of participants registered.

Staff is requesting approval of the recommended programs as submitted by staff, and payment to the contractual instructors at time of invoicing.

Chairman Gira stated that she notices several new programs to name one, the Chicago Bulls/White Sox Academy.

Director Flores stated that the Recreation Department continues to update programs to keep up-to-date with the various programs.

The Village has entered into a partnership with the Chicago Bulls/White Sox Academy. They will be utilizing the Sportsplex gym one day a week for a variety of basketball programs and the Soccer field for baseball. There will be a grand opening once the gym is completed the first week of October.

I move to recommend to the Village Board to approve accepting the 2012 winter programs as presented by staff; and approve payment to contractual instructors at time of invoicing.

A motion was made by Trustee James Dodge, seconded by Trustee Brad O'Halloran that this matter be RECOMMENDED FOR APPROVAL to the Board of Trustees. The motion CARRIED by the following vote:

Aye: 3 - Chairman Gira, Trustee O'Halloran, and Trustee Dodge

Nay: 0

2011-0533 Carpet Water Damage at Cultural Center

Park's Division Director Frank Stec reported that during the flooding of Doogan Park on August 6, 2011, the water came into the Cultural Center causing damage to the carpet in the offices and entrance of the building as well as damage to the dance floor. Carpet was cleaned twice; but due to the odor it was recommended that it be removed and replaced. Both Public Works and Building Maintenance are looking into installing a gate valve to prevent this problem from recurring. Integral Flooring Systems, Inc. is the original installer of the carpet and submitted the low bid for Cultural Center and Sportsplex at the time of original installation. They were also able to match existing carpet.

I move to recommend to the Village Board to approve Integral Flooring Systems, Inc. for a cost of \$6,045.00 for carpet replacement.

A motion was made by Trustee Brad O'Halloran, seconded by Trustee James Dodge, that this matter be RECOMMENDED FOR APPROVAL to the Board of Trustees. The motion CARRIED by the following vote:

Aye: 3 - Chairman Gira, Trustee O'Halloran, and Trustee Dodge

Nay: 0

2011-0541 Tennis Court Resurfacing/Repairs Bid

Director Stec reported that bids were received on August 10, 2011 at 11:00 AM for the parks tennis court, basketball court and in-line skating repair. Two bids were received. Bid results are as follows:

| | |
|-------------------------------|--------------|
| Accu-Paving Co. | \$148,420.00 |
| Crowley-Sheppard Asphalt Inc. | \$147,200.00 |

The amount budgeted for 2011 is \$125,000.00 for this work. Staff reduced the number of courts as stated in the bid documentation to remain within budget. Upon calculating the selected areas the low bid was from Crowley-Sheppard Asphalt Inc. at a cost of \$120,300.00.

I move to recommend to the Village Board to approve the bid from Crowley-Sheppard Asphalt Inc for a cost of \$120,300.00.

And

Authorize the Village Manager execute a contract

A motion was made by Trustee James Dodge, seconded by Trustee Brad O'Halloran that this matter be RECOMMENDED FOR APPROVAL to the Board of Trustees. The motion CARRIED by the following vote:

Aye: 3 - Chairman Gira, Trustee O'Halloran, and Trustee Dodge

Nay: 0

2011-0542 Additional Architectural Services on Clock Tower Brick Repair

Director Stec reported that the Village has received a quote from Robert Juris & Associates, Ltd. for additional Architectural Services on Clock Tower work for the Village Hall at a cost of \$1,880.00 to cover the Construction Phase and to review sample submittals.

On July 18, 2011, the Village Board approved the low bid from Berglund Construction Company out of Chicago at a cost of \$198,523.00. The budgeted amount for this project was \$200,000.00. Robert Juris & Associates Architects, Ltd. fees for construction documents are \$4,500.00 and construction costs are \$198,523.00.

These additional fees amount to a \$4903.00 overage for the project. There are funds in the account for overage as other projects were completed under budget.

I move to recommend to the Village Board to accept the quote from Robert Juris Associates Architects at a cost of \$1,880.00.

And

Authorize the Village Manager to execute the contract.

A motion was made by Trustee Brad O'Halloran, seconded by Trustee James Dodge, that this matter be RECOMMENDED FOR APPROVAL to the Board of Trustees. The motion CARRIED by the following vote:

Aye: 3 - Chairman Gira, Trustee O'Halloran, and Trustee Dodge

Nay: 0

2011-0549 Village Hall & Franklin Loebe Roof Replacement Bid

Director Stec reported that six bids were received for the Village Hall & Franklin Loebe Center roof replacement and low bid was from Elens & Maichin Roofing & Sheet Metal, Inc. for a cost of \$297,360.00, without alternates 1 & 2 (alternate roofing and pavers on Village Hall Roofs). Amount budgeted for this work was \$239,000.00. A budget adjustment will be needed.

I move to recommend to the Village Board to accept the bid amount of \$297,360.00 from Elens & Maichin Roofing & Sheet Metal

And

To have the Village Manager execute the contract.

A motion was made by Trustee Brad O'Halloran, seconded by Trustee James Dodge, that this matter be RECOMMENDED FOR APPROVAL to the Board of Trustees. The motion CARRIED by the following vote:

Aye: 3 - Chairman Gira, Trustee O'Halloran, and Trustee Dodge

Nay: 0

2011-0571 Sportsplex Gymnasium Flooring Change Order

Director Stec reported that upon removal of the existing gym flooring it was discovered that the concrete floor is not level in the northeast corner of the building. The Village has received an estimate from Floors Incorporated, the contractor currently reconstructing the floor, in the amount of \$4700 to perform the work to correct this.

I move to recommend to the Village Board to approve a change order to Floors Incorporated \$4,700.00 for the leveling of the gymnasium concrete sub-floor.

A motion was made by Trustee James Dodge, seconded by Trustee Brad O'Halloran that this matter be RECOMMENDED FOR APPROVAL to the Board of Trustees. The motion CARRIED by the following vote:

Aye: 3 - Chairman Gira, Trustee O'Halloran, and Trustee Dodge

Nay: 0

2011-0572 Sportsplex Gymnasium - Badminton & Volleyball Court Change Order

Director Stec reported that in order to meet the demand for multi-court play, the Sportsplex gymnasium is in need of additional badminton and volleyball court configurations. The optimal time to install the extra sleeves and floor plates is during installation of the floor, however, this cost was not listed in the original bid specifications for the re-construction project currently underway. Floors Incorporated, the contractor working on the floors, supplied us with a quote for one set of badminton sleeves and covers and four sets of volleyball sleeves and covers for a cost of \$7,130.00.

I move to recommend to the Village Board to approve the Floors Incorporated change order in the amount of \$7,130.00 for installing additional sleeves and floor plates.

A motion was made by Trustee Brad O'Halloran, seconded by Trustee James Dodge, that this matter be RECOMMENDED FOR APPROVAL to the Board of Trustees. The motion CARRIED by the following vote:

Aye: 3 - Chairman Gira, Trustee O'Halloran, and Trustee Dodge

Nay: 0

NON-SCHEDULED CITIZENS & VISITORS

Orland Park Resident Teresa Shinnick of 15541 Julies Way in the community of Colette Highlands. She is asking that the Village seriously consider budgeting a park for their community in the 2011-2012 budget. Mrs. Shinnick submitted signatures from residents on her block, which totaled 19 houses. From the 19 houses, there are a total of 47 children under the age of 18. Residents have waited patiently for over 5 years to have a park built in their subdivision.

Assistant Village Manager Ellen Baer stated that When Colette Highlands was developed the Park Station Blvd. was intended to be further to the west, but somewhere in the planning process the Boulevard was moved to the east and that inadvertently created lot #402. As the committee may recall, last year the Village partnered with the developer of the townhomes as well as the single family homes to clean up that site and split the costs 3 ways and the site is clear of debris.

Since then the Village's planning staff has come up with a plan for a tot lot. There is a plan set but has not been presented to the board.

Mrs. Shinnick questioned if there was a possibility of getting a park.

Assistant Village Manager Baer stated that the space has been looked by the Villages planning staff to plan for a tot lot for that site.

What is generally done during the budget processes is staff presents the board

with a number of projects and determines what projects meet the budget priorities.

Trustee O'Halloran stated if staff will have the numbers by the budget processes.

Assistant Village Manager Baer stated that staff can present the board with preliminary numbers.

Trustee O'Halloran stated that once the board receives the numbers and reviews the information it can be processed through the budget processes.

ADJOURNMENT - 6:24 PM

A motion was made by Trustee James Dodge, seconded by Trustee Brad O'Halloran that this matter be ADJOURNED. The motion CARRIED by the following vote:

Aye: 3 - Chairman Gira, Trustee O'Halloran, and Trustee Dodge

Nay: 0

/mp

APPROVED: October 3, 2011

Respectfully Submitted,

/s/ David P. Maher

David P. Maher, Village Clerk