

# VILLAGE OF ORLAND PARK

14700 Ravinia Avenue  
Orland Park, IL 60462  
[www.orlandpark.org](http://www.orlandpark.org)



## Meeting Minutes

Monday, May 7, 2018

6:00 PM

Village Hall

## Parks and Recreation Committee

*Chairman Daniel T. Calandriello  
Trustees Patricia A. Gira and Michael F. Carroll  
Village Clerk John C. Mehalek*

**CALL TO ORDER/ROLL CALL**

The meeting was called to order at 6:09 P.M.

**Present:** 3 - Chairman Calandriello; Trustee Gira and Trustee Carroll

**APPROVAL OF MINUTES****2018-0312 Approval of the April 2, 2018 Parks and Recreation Committee Minutes**

I move to approve the Minutes of the Regular Meeting of the Parks and Recreation Committee of April 2, 2018.

**APPROVED**

**ITEMS FOR SEPARATE ACTION****2018-0299 Centennial Park Aquatic Center Stair and Tower Surface Restoration Bid Award #18-017**

Director of Parks & Grounds Gary Couch reported that an invitation to bid was issued on April 10, 2018 for Centennial Park Aquatic Center Stair and Tower Surface Restoration by the Parks & Grounds Department. This bid is for the removal and replacement of the non-slip surface on the zero depth pool tower staircase and landings at the Aquatic Center. The bid was opened on April 24, 2018 with one (1) company submitting a bid. The lowest qualified bidder was Crossroads Construction of Lombard, IL. Crossroads has in the past and currently are performing work at the Aquatic Center. They have always delivered a quality product.

Staff recommends awarding bid #18-017, Centennial Park Aquatic Center Stair and Tower Surface Restoration to the low bidder Crossroads Construction of Lombard, IL for a total bid price not to exceed of \$66,922.00.

Chairman Calandriello asked when this project would be completed. (refer to audio file)

Director of Parks & Grounds Couch responded to Chairman Calandriello's question. (refer to audio file)

I move recommend to the Village Board to award bid #18-017, Centennial Park Aquatic Center Stair and Tower Surface Restoration in an amount not to exceed \$66,922.00 to Crossroads Construction of Lombard, IL.

**A motion was made by Trustee Carroll, seconded by Trustee Gira, that this matter be RECOMMENDED FOR APPROVAL to the Board of Trustees. The motion carried by the following vote:**

**Aye:** 3 - Chairman Calandriello, Trustee Gira, and Trustee Carroll

Nay: 0

### **2018-0300 Park Hill Pond 1 (north side) Shoreline Restoration and Stabilization Phase III**

Director of Parks & Grounds Gary Couch reported that in 2011, the Village established the Basin and Best Practices Management report. The report contains bids and evaluations on Village ponds and areas that require stewardship to ensure proper functionality and aesthetics of said areas. Since the completion of the report, the Village has worked with contractors to perform the required services. The selected companies were chosen based on price and expertise in the area of ecological restoration. V3 is one of the companies that were awarded basin and restoration work. V3 has proven to be extremely knowledgeable in this area of work and have provided exemplary service to the Village on high profile pond and natural area projects. Due to erosion and shoreline instability staff reached out to several companies for proposals to repair and prevent further issues. Due to the original costs received staff requested revised proposals to complete the needed work in phases. In 2016 V3 was awarded the work for this project and completed phase I. Phase II of the project was completed in 2017. Phase III of the project will complete the regrading of the pond site and installation of native seedbed/plugs. This native planting approach has been implemented by the board in an effort to reduce shoreline erosion and to aid in the stabilization. The services include an educational component (community meeting for residents in the affected area) as well as informational handouts (printing and distribution) to help increase the understanding of the work and how and why it is being performed and what residents should expect to be accomplished. V3 has additionally included a stewardship of the areas for three years which provides the Village some savings as well. V3 has provided superior expertise and service, greatly improving the functionality and appearance of the natural plantings at multiple Village pond sites.

The scope of the work including the stewardship of the sites are attached to the Committee Packet.

Trustee Gira had questions and comments. (refer to audio file)

Director of Parks & Grounds Couch responded to Trustee Gira's questions. (refer to audio file)

I move to recommend to the Village Board to approve the Shoreline Restoration and Stabilization of Park Hill Pond 1 (north side 1080 LF) Phase III, which includes a 3 year stewardship (2018, 2019 and 2020) for the site to V3 Construction Group LTD. at a total cost not to exceed \$191,406.50.

**A motion was made by Chairman Calandriello, seconded by Trustee Carroll, that this matter be RECOMMENDED FOR APPROVAL to the Board of Trustees. The motion carried by the following vote:**

**Aye:** 3 - Chairman Calandriello, Trustee Gira, and Trustee Carroll

**Nay:** 0

**2018-0310 Tree Purchase and Planting 2018-2020 RFP Award #18-018**

Director of Parks & Grounds Gary Couch reported that a Request for Proposals was issued on March 21, 2018, for Tree Purchase and Planting for 2018-2020 by the Parks & Grounds Department. The RFP was opened on April 6, 2018, with three (3) companies submitting proposals. Staff is recommending awarding RFP #18-018, Tree Purchase and Planting for 2018-2020 to Acres Group of Plainfield, IL, and Mid America Tree & Landscaping of Mokena, IL. Both companies were interviewed by a team comprised of Parks and Grounds and Public Works representatives. Areas that were stressed were providing accurate time frames so that residents could be updated as well as responsiveness to requests. Being limited to a single vendor for the purchase and planting of trees has posed challenges in the past. In an effort to ensure that the required work can be accomplished in an efficient manner staff is requesting to utilize the two best proposals. Cost not to exceed the scope of work listed in the RFP.

I move to recommend to the Village Board to award Acres Group of Plainfield, IL and Mid America Tree and Landscape of Mokena, IL RFP #18-018, Tree Purchase and Planting in an amount not to exceed the board approved budgeted amount.

**A motion was made by Trustee Carroll, seconded by Trustee Gira, that this matter be RECOMMENDED FOR APPROVAL to the Board of Trustees. The motion carried by the following vote:**

**Aye:** 3 - Chairman Calandriello, Trustee Gira, and Trustee Carroll

**Nay:** 0

**2018-0259 Centennial Park Aquatic Center VGBA Grating Improvements Bid Award #18-016**

Director of Parks & Grounds Gary Couch reported that an invitation to bid was issued on March 21, 2018, for Centennial Park Aquatic Center VGBA Grating Improvements by the Parks & Grounds Department. This bid is for the removal and installation of drain grates at the Aquatic Center. The bid was opened on April 5, 2018, with two (2) companies submitting bids. The lowest qualified bidder was Crossroad Construction, Inc., of Lombard IL., with a bid of \$55,432.00 for the requested services. Crossroads has performed work for the Village in the past and has provided a quality product and good service.

Staff recommends awarding bid #18-016 Centennial Park Aquatic Center VGBA Grating Improvements to the low bidder Crossroads Construction Inc., of Lombard, IL for a total price not to exceed \$55,432.00

Chairman Calandriello, Director of Parks & Grounds Couch, Trustee Carroll and Recreation Director Nancy Flores had questions and comments. (refer to audio file)

I move to recommend to the Village Board to award bid # 18-016 Centennial Park Aquatic Center VGBA Grating Improvements in an amount not to exceed \$55,432.00 to Crossroads Construction Inc., of Lombard, IL.

**A motion was made by Trustee Gira, seconded by Trustee Carroll, that this matter be RECOMMENDED FOR APPROVAL to the Board of Trustees. The motion carried by the following vote:**

**Aye:** 3 - Chairman Calandriello, Trustee Gira, and Trustee Carroll

**Nay:** 0

### **2018-0302 Recreation Department Program Guide - 2018 Fall Program List Approval**

Recreation Director Nancy Flores reported that the lists of recommended programs to be offered in the Recreation Department 2018 Autumn Program Guide are attached. Included in the lists are contractual costs (over \$20,000) that would need Board approval associated with the summer sessions. These costs are covered by revenue generated through registration fees, and actual costs are dependent on the number of participants registered.

Staff is requesting approval of the recommended programs and payment to the contractual instructors at time of invoicing.

Chairman Calandriello, Trustee Carroll and Recreation Director Flores had questions and comments. (refer to audio file)

I move to recommend to the Village Board to approve the recommended programs and payment to the contractual instructors at time of invoicing.

**A motion was made by Trustee Carroll, seconded by Trustee Gira, that this matter be RECOMMENDED FOR APPROVAL to the Board of Trustees. The motion carried by the following vote:**

**Aye:** 3 - Chairman Calandriello, Trustee Gira, and Trustee Carroll

**Nay:** 0

**ADJOURNMENT: 6:22 P.M.**

**A motion was made by Trustee Gira, seconded by Trustee Carroll, that this matter be ADJOURNED. The motion carried by the following vote:**

**Aye:** 3 - Chairman Calandriello, Trustee Gira, and Trustee Carroll

**Nay:** 0

**2018-0357 Audio Recording for the May 7, 2018 Committee Meetings - Public Safety, Parks & Recreation, and Finance**

**NO ACTION**

**/AS**

APPROVED: June 4, 2018

Respectfully Submitted,

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**John C. Mehalek, Village Clerk**

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**Casey Griffin, Deputy Village Clerk**