

VILLAGE OF ORLAND PARK

14700 Ravinia Avenue
Orland Park, IL 60462
www.orland-park.il.us



Meeting Minutes

Monday, August 17, 2015

6:00 PM

Village Hall

Parks and Recreation Committee

*Chairman Patricia A. Gira
Trustees Kathleen M. Fenton and Daniel T. Calandriello
Village Clerk John C. Mehalek*

CALL TO ORDER/ROLL CALL

The meeting was called to order at 6:07 P.M.

Present: 3 - Chairman Gira; Trustee Fenton and Trustee Calandriello

APPROVAL OF MINUTES**2015-0510 Approval of the July 20, 2015 Parks and Recreation Minutes**

I move to approve the Minutes of the Regular Meeting of the Parks and Recreation Committee of July 20, 2015.

A motion was made by Trustee Fenton, seconded by Trustee Calandriello, that this matter be APPROVED. The motion carried by the following vote:

Aye: 3 - Chairman Gira, Trustee Fenton, and Trustee Calandriello

Nay: 0

ITEMS FOR SEPARATE ACTION**2015-0489 Fall 2015 Program Guide - Distribution**

The Village has budgeted for the distribution of the Fall 2015 Program Guide in the Orland Park Prairie. The final cost to mail 22,250 brochures to residents through 22nd Century Media, LLC (Orland Park Prairie) is \$7,054.00; based on the brochure weight of 7.8 oz. Additional printed program guides will be made available to the public at Village facilities.

I move to recommend to the Village Board to approve payment to 22nd Century Media, LLC in the amount of \$7,054.00.

A motion was made by Trustee Calandriello, seconded by Trustee Fenton, that this matter be RECOMMENDED FOR APPROVAL to the Board of Trustees. The motion carried by the following vote:

Aye: 3 - Chairman Gira, Trustee Fenton, and Trustee Calandriello

Nay: 0

2015-0490 Recreation Department Program Guide - Winter/Spring 2016 Programs

The lists of recommended programs to be offered in the Recreation Department 2016 Winter/Spring Program Guide are attached. Included in the lists are contractual costs (over \$5,000) that would need Board approval associated with the winter/spring sessions. These costs are covered by revenue generated through registration fees and actual costs are dependent on the number of participants registered.

Staff is requesting approval of the recommended programs and payment to the contractual instructors at time of invoicing.

I move to recommend to the Village Board to approve the recommended programs and payment to the contractual instructors at time of invoicing.

A motion was made by Trustee Fenton, seconded by Trustee Calandriello, that this matter be RECOMMENDED FOR APPROVAL to the Board of Trustees. The motion carried by the following vote:

Aye: 3 - Chairman Gira, Trustee Fenton, and Trustee Calandriello

Nay: 0

2015-0425 The Public Arts Commission Piano Purchase Proposal

Recreation Operations Manager Irene Buikema reported that the Public Arts Commission was established in 2001 and has offered many cultural opportunities for Orland Park residents. In recent years, the commission produced one to two large events each year, including the prestigious Dance Chicago. The Commission members are focusing on bringing new cultural opportunities beginning this fall with the "Cultural Series" encompassing two musical performances at the Village of Orland Park Cultural Center. The Public Arts Commission is also researching four cultural opportunities for the Orland Park community to propose for the 2016 budget.

The Public Arts Commission formally requested that staff investigate the purchase of a previously owned baby grand piano that can be utilized for the upcoming Cultural Series and future cultural offerings. (See attached competitive analysis worksheet.) A baby grand piano could also be used for theater musical rehearsals, Orland's Got Talent semi-finals, cultural programming, special events, and rentals to private piano instructors in conjunction with the exhibit hall at the Cultural Center for recitals.

The upcoming Cultural Series concerts, one in October and one in November of 2015, will require the use of a baby grand piano. The Public Arts Commission members recommend investing in the purchase of a baby grand piano for these two concerts and future cultural opportunities rather than renting a piano for each event. Two members of the Public Arts commission have experience in piano purchasing and recommended PianoForte as a reputable source for advice and piano purchase. Mr. Thomas Zoells, President of PianoForte in Chicago, conducted a site visit at the Cultural Center to view the facility and speak with the Public Arts Commission members and staff. Mr. Zoells recommended a previously owned ten-to twenty-year old baby grand C3 model or equivalent which would be acoustically suitable for the events planned at the Cultural Center. Staff researched three options to obtain such a piano. The options are to purchase, lease to own, or rent.

Staff requested quotes for the three options from five (5) piano vendors; three (3) vendors provided pricing information. The Total Cost of Ownership (TCO) is attached to the Committee Packet which lists detailed pricing from each proposal. PianoForte provided the least expensive pricing for all three options. The cost of ownership of a previously owned baby grand piano over ten years including maintenance and insurance, is \$25,660; lease to own over ten years including maintenance and insurance is \$26,860; rentals over ten years would be \$36,000 based on the current rental rate of \$900 per event. See TCO attached to the Committee Packet for details.

Chairman Gira stated that there has been interest of professionals in the past that would be interested in renting the room with the piano.

Recreation Operations Manager Buikema responded saying that it would be a perfect venue. The exhibit hall and the piano could be rented out at the Cultural Center, which would bring in extra income. She also stated that piano lessons could be given and then a recital once finished.

Chairman Gira stated that the Arts Commission has about \$8,000 remaining in their budget that would go towards the down payment of the piano.

Trustee Fenton asked how many years it would be to rent it for \$3600.

Recreation Operation Manager responded saying that the \$3600 would be if there are four concerts in a year.

Trustee Calandriello asked where the money was coming from to purchase the piano.

Recreation Operations Manager Buikema stated if the lease to own option was chosen, the remaining money of this year would be used and the remaining balance would be budgeted in the 2016 Arts Commission funds.

Chairman Gira noted that a lot more programs could be offered if the village owned the piano.

Village Manager Paul Grimes stated that staff wanted to provide the committee with three different options to choose from. He added that the purchase option is the cheapest but the lease option may be attractive in the event the programs are not successful and the piano needs to be returned.

Trustee Fenton stated that an additional \$13,000 dollars would be needed if the piano is purchased this year.

Manager Grimes stated that if the piano was purchased this year, the \$8,000 that the Arts Commission has would be applied and a budget adjustment would be

made to use contingency funds to pay the remaining balance. If the lease to own option is chosen, there would be a down payment and then lease payments over time.

Chairman Gira added that there is the option to pay off the piano in a one year period in a short-term lease. She added that the plan is to make any option self-sustaining.

Trustee Fenton asked where the money would come from if a budget adjustment was made.

Manager Grimes stated that the likely funded source would come from contingency funds of the operating budget.

Trustee Fenton asked what the average budget was for the Arts Commission.

Recreation Operations Manager Buikema responded that she believed 16,000 was budgeted for 2015.

Trustee Fenton asked what would be charged for a concert at the Cultural Arts Center and commented that \$900.00 would have to be coming in at the door if the piano was rented in order to break even.

Recreation Operations Manager Buikema stated the price of tickets would go up to cover part of the fees.

Chairman Gira stated that the piano would not lose value.

Trustee Fenton asked is the cost presented is for a used or new piano.

Recreation Operations Manager Buikema responded that it for a used piano.

Trustee Calandriello stated that it is a great idea and that he would prefer to take it out of this year's funding and not go into funding for future years.

Chairman Gira stated that there is space that could be made to secure the piano in the Cultural Arts Center.

I move to recommend to the Village Board to approve the Public Arts Commission proposal with PianoForte to purchase a baby grand piano in the amount of \$21,500.

A motion was made by Trustee Calandriello, seconded by Trustee Fenton, that this matter be RECOMMENDED FOR APPROVAL to the Board of Trustees. The motion carried by the following vote:

Aye: 3 - Chairman Gira, Trustee Fenton, and Trustee Calandriello

Nay: 0

ADJOURNMENT: 6:20 P.M.

A motion was made by Trustee Fenton, seconded by Trustee Calandriello, that this matter be ADJOURNED. The motion carried by the following vote:

Aye: 3 - Chairman Gira, Trustee Fenton, and Trustee Calandriello

Nay: 0

/AS

Respectfully Submitted,

John C. Mehalek, Village Clerk