

VILLAGE OF ORLAND PARK

14700 Ravinia Avenue
Orland Park, IL 60462
www.orlandpark.org



Meeting Minutes

Monday, March 5, 2018

6:00 PM

Village Hall

Parks and Recreation Committee

*Chairman Daniel T. Calandriello
Trustees Patricia A. Gira and Michael F. Carroll
Village Clerk John C. Mehalek*

CALL TO ORDER/ROLL CALL

The meeting was called to order at 6:15 P.M.

Present: 3 - Chairman Calandriello; Trustee Gira and Trustee Carroll

APPROVAL OF MINUTES**2018-0143 Approval of the February 5, 2018 Parks and Recreation Minutes**

I move to approve the Minutes of the Regular Meeting of the Parks and Recreation Committee of February 5, 2018

A motion was made by Trustee Carroll, seconded by Trustee Gira, that this matter be APPROVED. The motion carried by the following vote:

Aye: 3 - Chairman Calandriello, Trustee Gira, and Trustee Carroll

Nay: 0

ITEMS FOR SEPARATE ACTION**2018-0118 Centennial Park Aquatic Center Slide Renovations RFP Award #18-004**

Director of Parks & Grounds Gary Couch reported that a Request for Proposals was issued on January 16, 2018 for Centennial Park Aquatic Center Slide Renovations by the Parks & Grounds Department. The RFP was opened on January 24, 2018 with four (4) companies submitting proposals. Pricing was requested for the gel coating of eight (8) slide interior riding surfaces, and the exterior painting of eight (8) slides and one (1) water play feature.

Additionally, the proposal includes a maintenance program of the slides and water play feature for the years 2019 and 2020. Staff is recommending awarding RFP #18-004 Centennial Park Aquatic Center Slide Renovations to IPS Water Slides of Sandwich, IL at a cost of \$195,850.00 for the scope of work requested in the RFP. IPS performed a maintenance program for the Village on our slides last season and has been responsive to our needs. References spoke highly of IPS and that they always get the job done with a quality end product.

Trustee Gira had a questions and comments. (refer to audio file)

Director of Parks & Grounds Couch had comments. (refer to audio file)

I move to recommend to the Village Board to award IPS Water Slides Inc. of Sandwich, IL RFP # 18-004 Centennial Park Water Slide renovations in an amount not to exceed \$195,850.00.

A motion was made by Trustee Gira, seconded by Trustee Carroll, that this matter be RECOMMENDED FOR APPROVAL to the Board of Trustees. The motion carried by the following vote:

Aye: 3 - Chairman Calandriello, Trustee Gira, and Trustee Carroll

Nay: 0

2018-0122 Centennial Park Aquatic Center Link Seal Replacement/Repair Bid Award #18-007

Director of Parks & Grounds Gary Couch reported that an invitation to bid was issued on February 2nd, 2018 for Centennial Park Aquatic Center Link Seal Replacement & Repair by the Parks & Grounds Department. An addendum to answer questions was posted on February 9th, 2018 with the bid opening on February 16th, 2018. One (1) company submitted a bid. Pricing was requested for the Replacement & Repair of Link Seals at Centennial Park Aquatic Center. The successful low, responsive bidder was Crossroad Construction Inc., of Addison, IL in the amount of \$35,201.00.

Staff recommends awarding the Centennial Park Aquatic Center Link Seal Replacement & Repair bid #18-007 to the low bidder Crossroad Construction, of Addison, IL for a total bid price of \$35,201.00.

I move to recommend to the Village Board to award bid #18-007 Centennial Park Aquatic Center Link Seal Replacement & Repair in an amount not to exceed \$35,201.00 to Crossroad Construction Inc., of Addison, IL.

A motion was made by Trustee Carroll, seconded by Trustee Gira, that this matter be RECOMMENDED FOR APPROVAL to the Board of Trustees. The motion carried by the following vote:

Aye: 3 - Chairman Calandriello, Trustee Gira, and Trustee Carroll

Nay: 0

2018-0150 Delivery of Rental Equipment

Director of Parks & Grounds Gary Couch reported that currently, the Recreation Department accepts Rental Delivery requests from residents, local businesses, other governmental agencies and non-profits. The deliveries are scheduled on a weekly basis and performed by the Parks & Grounds staff. The service includes the delivery and pick up of several items such as picnic tables, barricades and super cooker grills (includes cleaning after each use). This service requires significant staff resources that negatively impact other core departmental functions. During the busy summer season, it takes at least one full crew of four people all day Friday to make the deliveries and all day the following Monday to pick up the items.

Currently, rates for these rentals are as follows; Picnic tables (\$8), barricades (\$3) and super cookers (\$50). These rates have been static for many years. These rates do not reflect the actual costs of providing these services. The actual costs are as follows; picnic tables (\$27) per table, barricades (\$36.98) and super

cookers (\$90.42). These costs fluctuate up or down depending on the number of staff involved. Staff would recommend to the board to raise the rental rates to reflect the actual costs or to discontinue the service.

Director of Parks and Grounds Couch, Village Manager Joseph LaMargo, Chairman Calandriello, Trustee Gira, Assitant Village Manager Karie Friling, Trustee Carroll and Director of Recreation Nancy Flores had questions and comments regadign this matter. (refer to audio file)

I move to recommend to the Village Board to increase the rental rates for delivered items to the following amounts: Picnic tables (\$27.00) per table with a minimum of ten tables ordered, barricades flat rate of (\$50), and Super Cookers (\$100) per rental.

A motion was made by Trustee Carroll, seconded by Trustee Gira, that this matter be RECOMMENDED FOR APPROVAL to the Board of Trustees. The motion carried by the following vote:

Aye: 3 - Chairman Calandriello, Trustee Gira, and Trustee Carroll

Nay: 0

2018-0154 Centennial Park Aquatic Center Vertical Turbine Pump Replacement Bid Award #18-010

Director of Park & Grounds Gary Couch reported that an invitation to bid was issued on February 12, 2018, for Centennial Park Aquatic Center Vertical Turbine Pump Replacement by the Parks & Grounds Department. The bid was opened on February 26, 2018, with four (4) companies submitting bids. Individual pricing was requested for the purchase and installation of Five (5) replacement pumps. Individual pricing allows us to have accurate budget numbers for any work that exceeds the current budgeted amount. Funding will allow us to replace Filtration pump #1 and Filtration pump #2. The successful low, responsive bidder was Chicagoland Construction, Inc. of Addison, IL in the amount of \$124,600.00.

Staff recommends awarding the Centennial Park Aquatic Center Vertical Turbine Pump Replacement bid #18-010 to the low bidder Chicagoland Construction, Inc. of Addison, IL for a total bid price of \$124,600.00.

Trustee Carroll had a question regarding the pumps. (refer to audio file)

I move to recommend to the Village Board to award bid # 18-010 Centennial Park Aquatic Center Vertical Turbine Pump Replacement in an amount not to exceed \$124,600.00 to Chicagoland Construction, Inc. of Addison, IL.

A motion was made by Trustee Gira, seconded by Trustee Carroll, that this matter be RECOMMENDED FOR APPROVAL to the Board of Trustees. The motion carried by the following vote:

Aye: 3 - Chairman Calandriello, Trustee Gira, and Trustee Carroll

Nay: 0

2018-0157 Park Court Repairs #18-008 Bid Award

Director of Parks & Grounds Gary Couch reported that an invitation to bid was issued on February 13, 2018 for the repair of tennis, basketball and in-line hockey courts at Veterans Park and Treetop Park. The bid was opened on February 27th, 2018 with two companies submitting bids. The only bidding companies were U.S. Tennis Court Construction Company, of Lockport, IL and 10-S Court Solutions of Lake Forest, IL. The Village has worked quite extensively with U.S Tennis in the past and they have always provided a quality product. The Village has never worked with 10-S Court Solutions, however after checking with their references, they have a good reputation of performing quality work and completing jobs in a timely manner. Bids submitted from U.S. Tennis for repairs are as follows; Veterans Park \$280,000.00 and Treetop Park \$87,500.00 (Total \$367,500.00). Bids submitted from 10-S Court Solutions for repairs are as follows; Veterans Park \$75,000.00 and Treetop Park \$50,000.00 Treetop fencing alternative \$12,500 (Total \$137,500).

I move to recommend to the Village Board to award bid Park Court Repairs #18-008 to 10-S Court Solutions from Lake Forest, IL, in an amount not to exceed \$137,500.00 for specified repair work at Veterans and Treetop Parks

A motion was made by Trustee Carroll, seconded by Trustee Gira, that this matter be RECOMMENDED FOR APPROVAL to the Board of Trustees. The motion carried by the following vote:

Aye: 3 - Chairman Calandriello, Trustee Gira, and Trustee Carroll

Nay: 0

2018-0136 Concession Services - Athletic Fields, Centennial Park Aquatic Center, and Village Special Events

Director of Recreation Nancy Flores reported that on January 30, 2018, the Village issued a request for proposals for Village concession services at Centennial Park, John Humphrey Complex, the Centennial Park Aquatic Center and approximately two (2) Village special events with a deadline of February 15, 2018. A pre-proposal meeting was held on February 6, 2018, to allow bidders to view each Village concession facility. Sealed bids were due by 11:00 a.m., February 15, 2018.

Proposals were received from RV Concessions, Robert McCarthy (formerly Big Jims Catering Inc.), the Bennet-Curtis House, and Just a Dash Catering. All except RV Concessions attended the pre-proposal meeting and tour. The attached proposal certification summary sheet and evaluation criteria document provide details on the proposals.

RV Concessions currently operates in 8 Park District Concessions operations.

This includes ball fields, water parks, and the Sportsman's Golf Course in Northbrook. In 2017, RV Concessions operated the ballfield operations for the Village's Centennial Park and John Humphry Complex. In addition, RV Concessions owns and operates Rocco Vino's in Orland Park, and has been a Taste of Orland Park restaurant since 2012. RV Concessions proposes a 5% net commission for ballfield stands and a 10% commission of the Centennial Park Aquatic Center's concession operations. Staff's experience with RV Concessions at the fields in 2017 has been positive. Cleanliness of both the Centennial and JHC stands has been excellent, as have staff's service and responsiveness to village requests.

On February 22, 2018, staff met with the president and vice-president of RV Concessions to review menu options, pricing, service, staffing financial reporting and special events. Staff found RV Concessions to be engaging and open minded to menu additions/alterations, as well as to establishing tournament pricing for local organization tournaments held at Centennial and JHC. Based on years of experience, previous season performance, and commission structure, the interview team recommends awarding the Village concession contract to RV Concessions for three years, 2018-2020, with an option to renew for two additional years.

Trustee Carroll, Recreation Director Flores, and Trustee Gira had comments and questions. (refer to audio file)

I move to recommend to the Village Board to approve awarding the concessions services to RV Concessions for a three year contract, 2018 - 2020, with an option to renew for two additional years at the Village's sole discretion.

A motion was made by Trustee Gira, seconded by Trustee Carroll, that this matter be RECOMMENDED FOR APPROVAL to the Board of Trustees. The motion carried by the following vote:

Aye: 3 - Chairman Calandriello, Trustee Gira, and Trustee Carroll

Nay: 0

2018-0128 Sportsplex Woodway Treadmill Model 4 Front with TV Purchase Approval

Recreation Director Nancy Flores reported that on November 16, 2015, staff presented the Sportsplex Market Segmentation to the Recreation Committee and provided copies of the report to the Board of Trustees. The report included a summary of the community and Sportsplex membership demographics, an overview of the Sportsplex facility amenities, a full inventory of the fitness center equipment including current conditions of each piece, an overview of the feedback gleaned from the past two Sportsplex customer surveys, financial data and Capital projects/purchases, and a recommendation for future improvements and investment based on feedback and analysis.

Staff reviewed the findings of the report with the committee which identified the Sportsplex as a high-quality; mid-tier fitness facility providing a range of equipment options that satisfies the diverse needs of members. While several tiers of equipment are offered, it is prudent to maintain a consistency by type in each tier to provide users with the desired familiarity. In 2016, staff replaced two of the four original Woodway treadmills from the Sportsplex opening 17 years ago. The equipment recommendation that is being considered tonight is aligned with the goal of maintaining the position of Sportsplex in its market segment as described in the report.

See Appendix A attached to the Committee Packet: Sportsplex Equipment pages 34-35 in the Sportsplex Market Segmentation Report for photos of equipment.

Woodway treadmills are unique because they utilize an internationally patented slat-belt system that was designed by specialists from the Institute of Cardiovascular and Sports Medicine in Cologne, Germany. Due to patents held by Woodway USA, Inc., no other company can offer a comparable running surface or system on their treadmills. Woodway USA, Inc. is the only manufacturer and distributor of the Woodway treadmill. No other distributor has access to sell Woodway in the United States without the written consent of Woodway USA, Inc. (See attached Sole Source letter.) These unique treadmills have individual T-slats and ball bearing transportation system, which allows for less stress on the user's joints, muscles, and tendons. These treadmills have a life expectancy of 150,000 running miles.

Sportsplex staff is requesting to purchase two (2) Woodway Model 4 treadmills with 19" HDTV attachment, at a cost of \$10,650.00 each. The Integrated PVS TV kit would be \$1,199.00 each; shipping and installation is \$976.00. Staff will trade in the two old units for \$2,305.20, and receive a discount of 10 percent off the purchase price which comes to \$2,369.80. The proposed purchase would include all the equipment, discount, trade-in, and shipping and installation for a total cost of \$19,999.00. (See quote attached to the Committee Packet.)

Trustee Carroll, Recreation Director Flores and Trustee Gira had comments. (refer to audio file)

I move to recommend to the Village Board to approve waiving the bid process for the purchase of two (2) Woodway treadmills from the manufacturer;

And

I move to recommend to the Village Board to approve the purchase of two (2) Woodway treadmills from the manufacturer, Woodway USA, Inc. as outlined in the amount of \$19,999.00.

A motion was made by Trustee Carroll, seconded by Trustee Gira, that this matter be RECOMMENDED FOR APPROVAL to the Board of Trustees. The motion carried by the following vote:

Aye: 3 - Chairman Calandriello, Trustee Gira, and Trustee Carroll

Nay: 0

2018-0134 Centennial Park West Concert 2018 - Discussion Only

The Village of Orland Park officials and staff met with Mayor Tim Baldermann of New Lenox last fall to discuss bringing higher level performers to Centennial Park West. This included a discussion which centered on partnering with the Village of New Lenox's Triple Play Series.

The New Lenox concert series is held on Saturday nights, one per month, June through August. In this partnership, the Village of Orland Park would contract the same Saturday act to perform at Centennial Park West on one of these Friday nights. Mayor Baldermann felt sure neither Village would experience lower attendance due to the close proximity of the Villages.

Staff developed a proposed budget which details potential revenues and expenses that might be realized through the production of this high level concert. (See attached.) Please note that nearly 80% of the projected revenues are dependent upon the sale of 5,000 tickets at \$30/ticket. Additional revenues totaling nearly 19% would be derived from the sale of alcoholic beverages based on a concert attendance of 5,000.

At this time, the date and acts for the Triple Play Series have not been identified. Staff expects to hear back from New Lenox sometime in March or April.

To produce this concert in 2018, staff will need to begin securing contracts for production items such as the stage, sound, and lighting. To attract a higher level performer, a large stage is required. The SL-320 is 40'x 40' and can be secured through Sound Work Productions. There is only one stage of this size in Illinois. To secure this stage for 2018, a decision to move forward in 2018 should be made as soon as possible.

With consensus from the Board, staff will move forward in conjunction with the Village of New Lenox to produce one concert in 2018.

Trustee Carroll and Chairman Calandriello had comments. (refer to audio file)

I move to recommend postponing discussion on the Centennial Park West Concert 2018 Series to the Board meeting as currently schedule on the Board agenda tonight.

A motion was made by Trustee Carroll, seconded by Trustee Gira, that this matter be **RECOMMENDED FOR APPROVAL** to the Board of Trustees. The motion carried by the following vote:

Aye: 3 - Chairman Calandriello, Trustee Gira, and Trustee Carroll

Nay: 0

ADJOURNMENT: 6:53 P.M.

A motion was made by Trustee Carroll, seconded by Trustee Gira, that this matter be **ADJOURNED**. The motion carried by the following vote:

Aye: 3 - Chairman Calandriello, Trustee Gira, and Trustee Carroll

Nay: 0

2018-0179 Audio Recording for the March 5, 2018 Committee Meetings - Public Safety, Finance, and Parks & Recreation

NO ACTION

/AS

Respectfully Submitted,

John C. Mehalek, Village Clerk