

VILLAGE OF ORLAND PARK

14700 Ravinia Avenue
Orland Park, IL 60462
www.orland-park.il.us



Meeting Minutes

Monday, November 5, 2012

7:00 PM

Village Hall

Board of Trustees

*Village President Daniel J. McLaughlin
Village Clerk David P. Maher
Trustees, Kathleen M. Fenton, Brad S. O'Halloran,
James V. Dodge, Jr., Edward G. Schussler, Patricia Gira and Carole Griffin Ruzich*

CALL TO ORDER/ROLL CALL

The meeting was called to order at 7:01 PM

Present: 5 - Trustee O'Halloran, Trustee Dodge, Trustee Schussler, Trustee Griffin Ruzich and President McLaughlin

Absent: 2 - Trustee Fenton and Trustee Gira

VILLAGE CLERK'S OFFICE

2012-0633 Release of Executive Session Minutes - January 16, 2012 - June 18, 2012

Legal Counsel has reviewed the Executive Session Minutes from January 16, 2012 through June 18, 2012 indicating the minutes or portions thereof that may not be made available for public inspection at this time.

Copies of these minutes were sent to the Board for review and comment at the October 15, 2012 Executive Session and the Board approved placing this item on the Board agenda.

I move to approve releasing for public inspection the January 16, 2012 through June 18, 2012 Executive Session minutes, or portions thereof, that no longer require confidential treatment.

A motion was made by Trustee Schussler, seconded by Trustee O'Halloran, that this matter be APPROVED. The motion carried by the following vote:

Aye: 5 - Trustee O'Halloran, Trustee Dodge, Trustee Schussler, Trustee Griffin Ruzich, and President McLaughlin

Nay: 0

Absent: 2 - Trustee Fenton and Trustee Gira

2012-0628 Approval of the October 15, 2012 Regular Meeting Minutes

The Minutes of the Regular Meeting of October 15, 2012, were previously distributed to the members of the Board of Trustees. President McLaughlin asked if there were any corrections or additions to be made to said Minutes. There being no corrections or additions,

I move to approve the minutes of the Board of Trustees Meeting of October 15, 2012.

A motion was made by Trustee O'Halloran, seconded by Trustee Dodge, that this matter be APPROVED. The motion carried by the following vote:

Aye: 4 - Trustee O'Halloran, Trustee Dodge, Trustee Schussler, and President McLaughlin

Nay: 0

Abstain: 1 - Trustee Griffin Ruzich

Absent: 2 - Trustee Fenton and Trustee Gira

2012-0647 Approval of the October 22, 2012 Special Meeting Minutes

The Minutes of the Special Meeting of October 22, 2012, were previously distributed to the members of the Board of Trustees. President McLaughlin asked if there were any corrections or additions to be made to said Minutes. There being no corrections or additions,

I move to approve the minutes of the Board of Trustees Special Meeting of October 22, 2012.

A motion was made by Trustee Schussler, seconded by Trustee Dodge, that this matter be APPROVED. The motion carried by the following vote:

Aye: 5 - Trustee O'Halloran, Trustee Dodge, Trustee Schussler, Trustee Griffin Ruzich, and President McLaughlin

Nay: 0

Absent: 2 - Trustee Fenton and Trustee Gira

PROCLAMATIONS/APPOINTMENTS/PRESENTATIONS

2012-0645 Community Pride Awards - Spelling Bee - Presentations

Spelling Master Bill Smith gave an update on the 34th Orland Spelling Bee that took place on Sunday, October 21, 2012 at the Presbyterian Church in Orland Park. He stated this year's spelling bee's preregistration was the best out of the past 15 years thanks to the press. There were 103 participants. The top three spellers are from Orland Park, which has never happened before.

President McLaughlin presented the Community Pride Awards to the winners of the 34th Annual Open Spelling Bee.

First Place: Tom Doyle
Second Place: Jill Olsen
Third Place: Brian Sullivan

President McLaughlin announced that next year's 35th Annual Spelling Bee will be held at the Orland Park Civic Center on Sunday, October 20, 2013.

CONSENT AGENDA

Trustee O'Halloran requested that Item N. Employee Insurance Renewal FY2013 be removed from the Consent Agenda for a separate vote.

Passed the Consent Agenda

A motion was made by Trustee O'Halloran, seconded by Trustee Griffin Ruzich, to **PASS THE CONSENT AGENDA**, including all the following items marked as having been adopted on the Consent Agenda. The motion carried by the following vote:

Aye: 5 - Trustee O'Halloran, Trustee Dodge, Trustee Schussler, Trustee Griffin Ruzich, and President McLaughlin

Nay: 0

Absent: 2 - Trustee Fenton and Trustee Gira

2012-0639 Payroll - Approval

The lists of Payroll having been submitted to the Board of Trustees for approval and the lists having been determined by the Board of Trustees to be in order and having been approved by the various Department Heads,

I move to approve the Bi-Weekly Payroll for October 12, 2012 in the amount of \$898,348.90 and the Monthly Hourly Payroll for October 12, 2012 in the amount of \$30,176.48.

This matter was APPROVED on the Consent Agenda.

2012-0638 Accounts Payable - Approval

The lists of Accounts Payable having been submitted to the Board of Trustees for approval and the lists having been determined by the Board of Trustees to be in order and having been approved by the various Department Heads,

I move to approve the Accounts Payable from October 16, 2012 through November 5, 2012 in the amount of \$5,088,462.31.

This matter was APPROVED on the Consent Agenda.

2012-0640 159th & LaGrange Road Various Invoices - Approval

Invoices were part of the Board packet that were requiring payment due to the 159th & LaGrange Road intersection improvement

I move to approve payment of invoices for the 159th Street and LaGrange Road intersection improvements in the amount of \$5,752.50.

This matter was APPROVED on the Consent Agenda.

2012-0617 Holiday Pole Decorations and Banners

Folgers Flag & Decorating, Inc. has been providing holiday street pole banners and unlit pole decorations on rental basis. They provide 124 unlit pole decorations (Toy Soldiers and Fantasy trees with pole trim garland) and 30 holiday banners,

installation, and removal. The decorations are installed in Old Orland, 159th Street, 151st Street, 94th Avenue, and Ravinia Avenue. The 30 banners currently used are installed on the north side of 159th Street.

Staff looked into the possibility of going to bid for the services that Folgers Flag has been providing; however, no other companies can compete with the pricing of Folgers Flag because they already have the decorations constructed. Any new bidders would have to include the cost of construction new decorations in their bid.

In addition to the ability to display unlit pole decorations, there are now 210 light poles in the village that are equipped with outlets that are capable of displaying lighted LED holiday decorations. These poles are located on LaGrange Rd. from 141st St. to 167th St.; 159th St. from west of Ravinia Avenue to 94th Ave.; 151st St. from LaGrange Rd. to Lakeview Dr.; 94th Ave. from 151st St. to 159th St.; 143rd St. from the Metra tracks to John Humphrey Dr., and the street poles in the Main Street area are equipped with outlets. New LED displays would cost approximately \$500 per pole display.

The addition of LED holiday street pole decorations in the defined area above would be considered for the 2013 budget to prepare for the 2013 holiday season. The 143rd Street and LaGrange Rd. intersection includes 32 street poles that are equipped with electrical outlets; Main St., 142nd St., and Crescent Cir. Includes 31 poles with outlets. Many of these poles in the interim will be fitted with unlit decorations for this 2012 holiday season.

I move to approve a one year lease contract extension with Folgers Flag & Decorating Company for holiday pole decorations for the 2012 holiday season at a cost not to exceed \$9,024.00.

This matter was APPROVED on the Consent Agenda.

2012-0618 Village-Owned Holiday Decorations 2012

Bright Ideas has provided the installation, maintenance, takedown and storage of all village-owned holiday displays at the Village Hall, along Ravinia Avenue, and at Centennial Park since 2001. In addition, Bright Ideas provides the animated lights and music on the trees along Fun Drive at no cost to the village. In 2009, Bright Ideas replaced all of the lighted snowflakes along LaGrange Road at no cost to the village. Bright Ideas staff members are on-site for the Mayor's Annual Tree Lighting to work with Village staff to make sure all displays are turned on and in working order. All of the decorations are stored at Bright Ideas.

The services that Bright Ideas provides are only for village-owned holiday displays, which include all of the ground displays that are located in Centennial Park and along Ravinia Drive. The street pole holiday banners and decorations (Toy Soldiers and Fantasy trees with pole trim garland) are rented from Folgers Flag.

Staff has been researching other companies in anticipation of a new bid for the installation, maintenance, storage, set up and removal services for the decorations the Village owns, but was unable to find any local companies that will take-on products that they did not sell to the customer. Several other companies that were contacted only sell products, but do not provide any other services. Such as maintenance or storage, which are currently provided by Bright Ideas.

Due to the lack of other local companies willing to offer the needed services, staff recommends waiving the bids and accepting a proposal from Bright Ideas for the 2012/13 holiday season. In the future, if the Village wishes to purchase new decorations, the expense would need to be planned for in the budget process.

I move to approve to waive the bid process

And

To accept the proposal from Bright Ideas Inc. for the installation, maintenance, takedown and storage of holiday displays along Ravinia Avenue and at Centennial Park for the 2012/2013 holiday season at a cost not to exceed \$22,941.00.

This matter was APPROVED on the Consent Agenda.

2012-0601 IDOT Right-of-Way Maintenance Resolution - Resolution

Chapter 121 of the Illinois Revised Statutes requires that any municipality performing maintenance work in the State Right-of-Way pass a resolution in lieu of a surety bond.

This resolution does not relieve contractors hired by the municipality from conforming with the normal bonding requirements nor from obtaining permits. The resolution has been previously reviewed and approved by the Village Attorney. This resolution will remain in effect for a period of two years (2013-2014).

I move to pass Resolution Number 1207 entitled: IDOT MAINTENANCE RESOLUTION

This matter was PASSED on the Consent Agenda.

2012-0603 Elevated Water Tower #7 and Tower #10 Exterior Cleaning - Proposal

The 2012 Fiscal Year Budget has a Board approved line item in the amount of \$12,000 for the cleaning of our water towers. Elevated Water Tower #7 located at 13600 Cherry Lane was constructed in 1977 and was last painted in 2000. Tower #10 located at 15800 South 88th Avenue was constructed in 1979 and was painted in 2001. In order to extend the life of the exterior coating system, periodic removal of mildew stains and dirt buildup is required. Proposals were requested from three contractors for spray cleaning and fungicide coating application.

Proposals were received from:

Pittsburg Tank & Tower Maintenance Co., Inc. of Henderson, Kentucky.....\$17,000
Midwest Mobile Washers LLC of Morrison, Illinois.....\$ 8,550
H2O Towers LLC of Saline, Michigan.....\$ 6,800*

*H2O Towers LLC has proposed to clean both towers for \$6,800 if both are cleaned together (proposal attached). We have used H2O Towers LLC before and we have been very satisfied with their work.

Therefore, it is recommended that the proposal from H2O Towers LLC of Saline, Michigan, for the cleaning of both towers be accepted.

I move to approve accepting the proposal from H2O Towers LLC of Saline, Michigan, for the cleaning of Elevated Water Tower #7 and Elevated Water Tower #10 for an amount not to exceed \$6,800.

This matter was APPROVED on the Consent Agenda.

2012-0604 Gasoline and Diesel Fuel Purchase - Contract Extension

In October of 2010, the Village of Orland Park published a legal notice and advertised for bids to supply gasoline and diesel fuel to the Village. In 2010, the Village entered into a contract with Avalon Petroleum Company of Kankakee, Illinois. Under the terms of the specifications, the contract can be renewed annually if mutually agreeable with both parties for up to five (5) additional years. The end of the second year of the contract will be December 31, 2012.

Avalon Petroleum Company has been the Village's supplier of fuel for the past eighteen years and has an excellent record for responding to the Village's needs, promptness in delivery, billing and quality of fuel. Therefore, staff would like to renew the contract for the delivery of gasoline and diesel fuel for Fiscal Year 2013.

I move to approve renewing the contract for gasoline and diesel fuel with Avalon Petroleum Company of Kankakee, Illinois, for Fiscal Year 2013 for an amount not to exceed the Board approved budget amount.

This matter was APPROVED on the Consent Agenda.

2012-0605 Public Works Automatic Vehicle Locator System - Purchase

The Public Works Utility and PACE Divisions have Board approved line items budgeted for the purchase, installation and software support of Automatic Vehicle Locators (AVL) in twenty-two of their vehicles (20 Utility Division, 2 PACE buses). The installation of AVLs will provide our staff with real time vehicle status and vehicle history, including automated reports such as routes traveled, geofencing and zone reporting (vehicle exits user defined boundaries), position, speed, idle time, heading, distances traveled and driver recognition utilizing a chip key encoded with the employee name. Reports will also be generated, saving staff

time, for snowplow trucks (e.g. salt and liquid deicing usage, pavement and air temperature, and miles driven) that have the compatible salt controller. These reports will provide a more accurate and consistent tracking and evaluation of each snow event than the current reports completed by each driver. The use of AVLs will result in improved snow route management, which reduces miles driven, fuel consumption and vehicle maintenance. AVL will also improve communication between workers, clerical and supervisory staff by providing a clear understanding of vehicle location for response to resident requests and emergencies.

In 2011, staff began research for an AVL system that best suits Village wide needs and specifically the Public Works snowplow fleet. Four vendors were selected to install their respective systems in our vehicles for a thirty-day trial. Of the four vendors, staff determined that the system provided by Precise MRM, LLC. of Burnsville, Minnesota, was most effective. For further evaluation, Precise MRM installed their AVL system in two of Public Works snowplow vehicles for use during the December 2011 snow season. Based on this trial, staff purchased the two AVLs for extended use to ensure they fully met the needs of the Village. This AVL system is internet based allowing review from any internet connection, including smart phones.

Staff received a quote from Precise MRM, LLC. for the necessary hardware, installation and service fees for installation of AVL devices in twenty-two vehicles. Also included is the prorated annual fee for service through June 30, 2013. Monthly airtime fees will also apply depending on vehicle use. Ongoing evaluation has shown the monthly fees to average less than \$15.00 per month.

I move to approve the purchase, installation and prorated annual support fees of twenty-two Automated Vehicle Locator devices and related hardware from Precise MRM, LLC. of Burnsville, Minnesota, in an amount not to exceed \$17,618.26;

And

Approve the estimated airtime fee of \$15 per month per vehicle through June 30, 2013.

This matter was APPROVED on the Consent Agenda.

2012-0613 Tree Trimming, Removal, Stumping and Restoration Services - Proposal

A request for proposals was issued for tree removal, tree stumping and restoration services. In addition, proposals were requested for standard municipal parkway tree trimming services. The majority of trees that the Village will need removed will be those infested and damaged by the Emerald Ash Borer (EAB). There are 6,548 ash trees in the parkways throughout the Village.

The legal notice for the tree services RFP ran in the SouthtownStar Newspaper on

Monday, September 10, 2012. In addition, the RFP was available online. In return, four proposals were received (Proposal Summary Sheet attached).

The primary purpose of this RFP was for tree removal, stumping and restoration services in preparation for dealing with the Village's EAB infestation. When the inventory was conducted in early 2011, there were less than 100 trees rated as poor or dying. Since that initial inventory, through field observation and resident concerns, the number has risen significantly where now it is closer to 250-300 ash trees in poor-to-dying condition. Of these, in-house arborist staff evaluates each concern and removes any ash trees that may pose an immediate threat. Since the inventory, we now conservatively estimate that we still have approximately 3,700 trees that are in fair condition and roughly 2,000 to 2,300 that are still in a relatively healthy state. A follow-up inventory will be conducted to obtain current conditions and identify areas of immediate concern.

The vendors provided tree removal proposals and submitted pricing based upon tree diameter ranges and the quantity and diameters of the Village's parkway ash trees. GroundsKeeper Landscape Care, L.L.C. of Orland Park, Illinois, submitted the low proposal for the work outlined. The Public Works Department has had good experiences working with this company in the past. The Parks and Building Maintenance Department will also be able to take advantage of these services for trees in medians, near ponds and in our parks. As trees are removed, they will be replaced with new trees via our contract with Mid America Tree and Landscape, Inc. of Mokena, IL.

The secondary purpose of the RFP was to solicit pricing for residential parkway tree trimming. We requested pricing for trimming trees at the request of the Village as well as pricing for trimming at the request of residents. GroundsKeeper provided the lowest pricing for the municipal tree trimming program and very competitive pricing for the resident parkway trimming program. The purpose of the resident parkway trimming program is to provide residents with a set price if they want their parkway tree trimmed but it is not an emergency or due to storm damage. This is a voluntary program, residents will still have the option to solicit competitive price quotes at their discretion.

I move to approve authorizing the Village Manager to enter into a three-year agreement with GroundsKeeper Landscape Care, L.L.C. of Orland Park, Illinois, to provide tree trimming, removal, stumping and restoration services for an amount not to exceed the Board approved annual budget amount.

This matter was APPROVED on the Consent Agenda.

2012-0483 2012 Land Development Code Amendments II - LDCA

The purpose of these amendments is to revise and update the Land Development Code in multiple sections.

Project Attributes

Section 5-101 General Procedures, Requirements and Regulations

Section 6-207 BIZ General Business District

Section 6-208 MFG Manufacturing District

Section 6-210 COR Mixed Use District

Section 6-211 ORI Mixed Use District

Section 6-212 VC Village Center District

Section 6-305 Landscaping and Bufferyards

Section 6-307 Signs

Section 6-310 Fences

Section 6-407.1 Commercial Lighting

The second round of 2012 Land Development Code amendments include both clarification and substantive amendments. Below is a summary list of the amendments. A more detailed discussion of each amendment can be found in the attached Plan Commission report.

Substantive Amendments (in order of magnitude)

- Enabling auto-dealerships to have secondary wall signs similar to other commercial establishments along 159th Street. Also, reducing the total square footage threshold for secondary wall signs from 25,000 square feet to 15,000 square feet for both commercial buildings (sign district 2) and auto dealers (sign district 4)
- Consolidating ORI setbacks and eliminating land use and geographic distinctions that established different setbacks in various areas. Wolf Road setback is 35 feet (like La Grange Road) and all other streets 25 feet. The table is removed. Side and rear setbacks are consolidated and remain the same. This creates no new non-conformities and reduces the frequency of setback variances and the intensity of existing variances (in some cases up to 75%)
- Making self-storage facilities in MFG and ORI special uses due to size, impact on the surrounding area, impact on urban design goals, and generation of relatively few jobs
- Reducing the minimum height of fencing that is used to supplement landscape bufferyards to 4 feet. Depending on a particular location (e.g. Sheffield Square along 153rd Street) shorter fencing may be more appropriate for perimeter bufferyard supplementation.
- Making ornamental and wrought iron fences permitted fence types that can be used for supplementing landscaping and aesthetic improvements.
- Closing a loop hole related to fence maintenance: requiring fences to be in good and sound condition and maintained as it was originally designed and installed and as depicted and approved on a fence permit
- Enabling ornamental fences in residential front yards and removing split rail fences
- Allowing via permit perimeter fences around multi-family buildings, including front yards when abutting arterials and collectors as long as the fence is uniform around the development

- Removing a 6-inch fence setback requirement and replacing with language calling for the fence to be installed “entirely within the property where the permit is issued” to avoid any measuring ambiguity
- Ornamental lighting is added as a standard lighting type for VCD to create a uniform district appearance across sites (new pictures are added as well)
- Updating the whole Commercial Lighting section of the code to update it with relevant terms, department names etc. and cleaning up confusion between special use and variance requirements and procedures to reflect current practice

Clarification Amendments

- Consistency between 5-101 and 5-105 for Board Approval expirations: Expire after 3 years for site plans and special use permits alike
- Reducing minimum fence height for restaurant outdoor seating areas from 3.5 feet to 3 feet in BIZ and COR
- Adding a provision in VCD to allow retail uses over 50,000 square feet as a special use (currently missing from the Code and following BIZ’s example)
- Removing “Sign Review Committee” from Code in relation to secondary wall signage reviews and making that review administrative

I move to approve the Land Development Code amendments titled “Part Three: Attachments”, prepared by the Development Services Department and dated October 10, 2012 for Sections 5-101, 6-207, 6-208, 6-210, 6-211, 6-212, 6-305, 6-307, 6-310, and 6-407.1 as recommended at the October 15, 2012 Development Services and Planning Committee meeting.

This matter was APPROVED on the Consent Agenda.

2012-0207 Request For Economic Assistance/Sales Tax Abatement from Mercedes-Benz of Orland Park

The Village of Orland Park has received an economic assistance request from Mercedes-Benz of Orland Park for the former BMW facility located at 8470 W. 159th Street. Both the BMW and Mercedes-Benz properties are owned/controlled by the same business entity. Mercedes-Benz dealership will be expanding and renovating to include two new additional franchises (Smart Car & Mercedes-Benz Commercial Van) in the former-BMW facility. The proposed renovation project includes both exterior and interior renovations of the existing building. The renovation cost of the facility is estimated to be around \$1 million. Job projections total 16 additional employees, with an estimated average payroll of approximately \$700,000.

Village Staff Recommendation

- \$453,690 total maximum incentive - 50% of estimated construction cost of project
- 50/50 share of new incremental sales taxes above the base amount
- 5-year agreement w/ additional 5-year renewal option if full incentive has still not been reached.

- Renewal must be approved by the Village Board.
- Sales Tax Base - Average of previous three years - \$264,532
- Occupancy by April 2013 by both franchises
- Verification of actual renovation costs required
- If dealership closes during the term of the agreement, all public funds must be repaid.
- All other Village approvals for any site plan, elevations, signage and building permits must be obtained.

I move to approve a Sales Tax Sharing Agreement with Mercedes Benz of Orland Park for the renovation and franchise expansions, as outlined above and authorize the Village President to execute the necessary legal agreement.

This matter was APPROVED on the Consent Agenda.

2012-0473 17151 Wolf Road Land Donation

The land owner of this property has approached the Village with an interest in donating land held by a family trust. The three acre unincorporated parcel is located on the east side of Wolf Road just north of the former El Cortez Restaurant. It is undeveloped and located almost entirely in the flood plain and/or wetland. K Fence, who owns the property to the north, currently informally leases the front portion of the property to display their fences for \$1,400 per year. Additionally, Clear Channel Outdoor currently leases a billboard space on the site for \$1,200 per year. The parcel is located in the Marley Creek floodplain, which has been identified in the draft Comprehensive Plan's Open Space Chapter as a proposed greenway. Two other Open Lands holdings, Marley Creek and Marley Creek West, are located less than one half mile downstream in the same floodplain.

Much of the development in this unincorporated area along Wolf Road has not been up to standards of the surrounding Orland Park residential areas. Due to physical constraints on land in this area, land owners struggle to find a financially viable way to utilize their property, possibly resulting in undesirable or sub-standard unincorporated development, such as billboards, cell towers, or other difficult-to-locate development.

This proposal was taken to the Open Lands Commission meeting on July 10, 2012 for consideration. There were questions regarding costs related to acceptance of the land, such as inspection and legal fees, and who would be responsible for them. Ms. Gerhardstein does not wish to cover any costs associated with the transfer of the land. There was also a concern with possible environmental contamination that might exist on the site. The Commission discussed the acceptance of the land as an Open Lands holding, and supported the acceptance in conjunction with a broader effort to target and protect the Marley Creek Watershed, with the hope that additional land along the Marley

Creek floodplain could be aggregated into a protected greenway.

After donation, the parcel would need to be annexed into the Village and rezoned into the Open Lands Zoning District.

Other than typical legal and closing costs, staff does not anticipate any immediate financial obligations for this property. This property is considered an opportunity acquisition that would be a part of a larger Marley Creek greenway project, identified in the draft Comprehensive Plan update and supported by the Open Land Commission. Restoration of this specific site would be a part of a larger greenway initiative in the future, as identified and financially supported by the Open Lands Commission.

I move to accept the land donation of a 3 acre parcel located at 17151 Wolf Road as recommended at the August 20, 2012 Development Services Committee Meeting and as fully referenced below.

THIS SECTION FOR REFERENCE ONLY (NOT NECESSARY TO BE READ)

I move to accept the land donation of a 3 acre parcel located at 17151 Wolf subject to the following conditions:

1. The closing costs including legal fees will be paid for by the Village out of the General Fund after a source is identified that is approved by the Board; otherwise the Open Lands Commission must consent to cover the legal fees and closing costs.
2. The land owner must terminate the lease for the billboard on the property, and the Village must receive written legal confirmation of that termination, prior to the Village's acceptance of the land.

This matter was APPROVED on the Consent Agenda.

2012-0657 Employee Insurance Renewal FY2013 - Approval

The Horton Group completed a market analysis on behalf of the Village of Orland Park and has provided final recommendations for the January 1, 2013 renewal of the following benefit programs:

- Medical/RX
- Dental
- Vision
- Life and AD&D
- STD - ASO
- Flexible Spending Account (FSA)
- Employee Assistance Program (EAP)
- Crisis Response Program (Community)
- Virgin Health Miles (Wellness Initiative)
- CHC Biometric Screenings (Wellness Initiative)

A summary of these recommended options is attached to this agenda packet for reference.

Based on the final analysis provided by The Horton Group, the following carriers/vendors associated with each benefit offering effective January 1, 2013 are being recommended:

- BlueCross BlueShield of Illinois (Medical/RX) - New Carrier
- Delta Dental of Illinois (Dental)
- EyeMed (Vision)
- Dearborn National (Life/AD&D)
- Guardian (STD - ASO)
- Allied Benefit Systems (Flexible Spending Account Administration)
- Metro Family Services (Employee Assistance Program)
- Metro Family Services (Crisis Response Program - Community)
- Virgin HealthMiles (Pedometer and Rewards Program - Wellness Initiative)
- CHC (Biometric Screenings - Wellness Initiative)
- The Horton Group (Benefit Consultant)

A summary of the projected annual expense for each benefit offering is provided in an attachment to the Board packet.

The Village's Medical/Rx plan is self-funded and is administered by an insurance carrier in order to provide the appropriate medical networks and administrative services. Proposals for the FY2013 Medical/Rx insurance administrator renewal are based on the carriers' estimations of the Village's expected claims for the year, stop loss coverage, and run-in claims. To ensure the best possible pricing, The Horton Group works on behalf of the Village to negotiate with carriers to obtain best and final offers.

The proposal provided by Aetna the incumbent carrier represented a 9.9% increase over FY2012. BlueCross BlueShield of Illinois (BCBS) presented the most competitive proposal resulting in a flat renewal. The BCBS proposal accounts for expected claims, stop loss coverage, run-out claims liability, run-out claims administration and large claim liability that will present in the new plan year. The proposal includes maintaining our current HDHP/HSA, Silver, Gold and HMO plan designs. The BCBS renewal provides for a \$5,307,285 renewal, which as previously stated is significantly less than the proposal offered by the Village's current carrier. As a result, it is recommended that the Village contract with BlueCross BlueShield of Illinois to provide the administration of the medical/RX program.

Effective January 1, 2013, non-union and IBEW employee premium contributions will continue to be based on a percentage of the overall premium cost and participation by the employee and their enrolled spouse in the biometric screenings. A healthcare equalizer for non-union and IBEW employees has been

included in the initial draft of the FY2013 budget to help equalize the employee premium expense amongst employee groups. Non-union and IBEW employee contributions are as follows for each medical plan offering:

- HDHP/HSA 3%
- HMO 10%
- Silver Plan 10%.
- Gold Plan - Employees will contribute the difference between the cost to the Village of the PPO (Silver) and the current PPO (Gold) which ranges from 20% for single coverage to 30% for family coverage.

Employees in the Police Supervisors group will make employee contributions based on flat rates which are outlined in the Collective Bargaining Agreement covering the period of May 1, 2011 through April 30, 2015. Other employees covered by labor agreements not specified above will make payments for insurance as outlined in the applicable labor agreements, pending negotiations.

Mr. Michael Wojcik from the Horton Group was present at tonight's meeting to explain the renewal process and answer any questions.

This agenda item is being considered by the Finance Committee and the Village Board of Trustees meeting on the same night. Village Board approval will be contingent upon receiving an approval recommendation at the Finance Committee meeting.

I move to approve the recommended carriers/vendors and associated expenses with each effective January 1, 2013.

And

To retain the Horton Group's services at the recommended rate for FY2013.

A motion was made by Trustee Schussler, seconded by Trustee Dodge, that this matter be APPROVED. The motion carried by the following vote:

Aye: 4 - Trustee Dodge, Trustee Schussler, Trustee Griffin Ruzich, and President McLaughlin

Nay: 0

Abstain: 1 - Trustee O'Halloran

Absent: 2 - Trustee Fenton and Trustee Gira

DEVELOPMENT SERVICES AND PLANNING

2012-0589 GIS Agreement with Cook County - Resolution

Cook County has a GIS data base that is used for Orland Park's GIS program at no cost. Cook County does however require a resolution and agreement prior to

use of this data. These items are attached for your review and approval.

This is a recurring item and has not been to Committee.

This is now before the Village Board for approval of a resolution.

I move to pass Resolution Number 1208 entitled: A RESOLUTION FOR ACCESS TO GEOGRAPHIC INFORMATION SYSTEM.

A motion was made by Trustee Schussler, seconded by Trustee Griffin Ruzich, that this matter be PASSED. The motion carried by the following vote:

Aye: 5 - Trustee O'Halloran, Trustee Dodge, Trustee Schussler, Trustee Griffin Ruzich, and President McLaughlin

Nay: 0

Absent: 2 - Trustee Fenton and Trustee Gira

PARKS AND RECREATION

2012-0630 Sunny Pine Park Play Unit Installation Bid

Two bids were received for the installation of the new Sunny Pine Play Unit and low bidder was Fuertes Systems Landscaping Inc. of Plainfield, IL at a cost of \$15,280.00. This contractor installed the play units at the Kevin Hertz Memorial playground and Grasslands Park. We have been very pleased with their performance. The playground equipment is on order and installation can begin this fall.

To complete the park this season, the agenda item is being considered by the Parks & Recreation Committee and the Village Board of Trustees on the same night.

I move to authorize a budget adjustment of \$43,698.29.

And

Accept the low bid amount for the Sunny Park Play Unit installation from Fuertes Systems Landscaping Inc. at a cost not to exceed \$15,280.00.

A motion was made by Trustee O'Halloran, seconded by Trustee Dodge, that this matter be APPROVED. The motion carried by the following vote:

Aye: 5 - Trustee O'Halloran, Trustee Dodge, Trustee Schussler, Trustee Griffin Ruzich, and President McLaughlin

Nay: 0

Absent: 2 - Trustee Fenton and Trustee Gira

2012-0626 Masonry & Coping Sill Repair & Replacement Bid Award

The architectural firm of Robert Juris and Associates performed a full review of the complex buildings and determined which areas of brickwork are in need of repair and where the copings and sills need repair or replacement. The analysis took some time, but the full scope of work was well defined and was used to determine what was to be included in the bid document. Six (6) bids for the Masonry & Coping/Sill Repair and Replacement at the Village Complex were received on October 15, 2012 at 11:00 AM and the low bidder was ZM Group, Inc. of Chicago at a cost of \$146,750.00.

According to the Illinois Department of Labor there is a case pending regarding the ZM Group at the Attorney General's office. The case was brought in 2010 and has not been resolved yet. The firm has not been banned from State contracts. References provided by this firm were checked and were very positive.

In order to accomplish this work before the winter season, this agenda item is being considered by the Parks & Recreation Committee and the Village Board of Trustees on the same night.

I move to approve the bid from ZM Group, Inc. at a cost not to exceed \$146,750.00 for the Masonry & Coping/Sill repair & replacement on the Village Complex.

A motion was made by Trustee Dodge, seconded by Trustee O'Halloran, that this matter be APPROVED. The motion carried by the following vote:

Aye: 5 - Trustee O'Halloran, Trustee Dodge, Trustee Schussler, Trustee Griffin Ruzich, and President McLaughlin

Nay: 0

Absent: 2 - Trustee Fenton and Trustee Gira

2012-0650 Colette Highlands Park Development Bid Award

Three bids were received for the installation of the Colette Highlands Park Development on October 29, 2012 at 11:00 AM. The low qualified bid was from Hacienda Landscaping Inc. from Plainfield, IL at a cost of \$93,922.00.

The Village has already ordered the play equipment that will be placed in the park and staff would like to install it still this year. This agenda item is being considered both by the Parks & Recreation Committee and the Village Board of Trustees on the same night in order to complete the required work this month.

I move to approve accepting the low bid from Hacienda Landscaping Inc. at a cost not to exceed \$93,922.00 for the Colette Highlands Park Development.

A motion was made by Trustee Dodge, seconded by Trustee Griffin Ruzich, that this matter be APPROVED. The motion carried by the following vote:

Aye: 5 - Trustee O'Halloran, Trustee Dodge, Trustee Schussler, Trustee Griffin Ruzich, and President McLaughlin

Nay: 0

Absent: 2 - Trustee Fenton and Trustee Gira

2012-0655 Turkey Trot 2012 T-Shirt Purchase

In preparation for the 2012 Turkey Trot, staff has received quotes from three vendors for the long sleeve race T-shirts. After review of the quotes, staff recommends the purchase be made through Kee Line Images, who provided the lowest quote for the shirts at a total cost of \$5,583.21.

The quotes are as follows:

Kee Line Images:	\$5,853.21
Halo:	\$6,708.10
Same Day Tees:	\$7,662.00

This agenda item is being considered by the Parks & Recreation Committee and the Village Board of Trustees meeting on the same night. Village Board approval will be contingent upon receiving an approval recommendation at the Parks & Recreation Committee meeting.

I move to approve the purchase of Turkey Trot T-shirts from Kee Line Images for a total cost of \$5,853.21.

A motion was made by Trustee O'Halloran, seconded by Trustee Griffin Ruzich, that this matter be APPROVED. The motion carried by the following vote:

Aye: 5 - Trustee O'Halloran, Trustee Dodge, Trustee Schussler, Trustee Griffin Ruzich, and President McLaughlin

Nay: 0

Absent: 2 - Trustee Fenton and Trustee Gira

MAYOR'S REPORT

2012-0652 Increase Number of Liquor Licenses - Title 7 Chapter 4 - Ordinance

Increase number of Class A liquor licenses from fifty-seven (57) to fifty-eight (58) for the Blissful Banana Cafe, 15447 South 94th Avenue. Increase Class C liquor licenses from eight (8) to nine (9) for Round the Clock restaurant, 16310 South LaGrange Road.

I move to pass Ordinance Number 4762, entitled: AN ORDINANCE AMENDING TITLE 7 CHAPTER 4 OF THE ORLAND PARK MUNICIPAL CODE, REGARDING THE AVAILABLE NUMBER OF CLASS A AND CLASS C LIQUOR LICENSES ISSUED BY THE VILLAGE OF ORLAND PARK, COOK AND WILL COUNTIES,

ILLINOIS

A motion was made by Trustee Schussler, seconded by Trustee Griffin Ruzich, that this matter be PASSED. The motion carried by the following vote:

Aye: 5 - Trustee O'Halloran, Trustee Dodge, Trustee Schussler, Trustee Griffin Ruzich, and President McLaughlin

Nay: 0

Absent: 2 - Trustee Fenton and Trustee Gira

VILLAGE MANAGER'S REPORT**2012-0646 Issuance of RFP for Refuse Hauling and Recycling Services - Resolution**

Assistant Village Manager Ellen Baer reported that the Village's refuse hauling contract with Waste Management is set to expire on October 31, 2013. Staff has drafted a Request for Proposals to seek competitive pricing from qualified refuse hauling firms to provide same services that are currently provided by Waste Management. In addition to requesting pricing for the status quo, we will also request pricing for a bulk parkway leaf collection program if implemented. This collection program would provide residents with an alternative way to dispose of their leaves three times per year. To participate, residents would rake leaves onto their parkway next to the curb in front of the house. Using specialized mechanical equipment, the contractor will collect leaves from the parkway.

The Village is also interested in working with a contractor that currently, or is in the process of, utilizing compressed natural gas (CNG) trucks for solid waste collection. Staff feels as though moving towards CNG would be of mutual benefit both the Village and the Contractor since using natural gas saves the waste hauling contractor money by lowering fuel costs. We will request pricing for waste hauling services to be completed by a fleet comprised of all CNG vehicles.

Another alternative that is requested is pricing for a mandatory 2-cart program. This is a variation on the current refuse and yard waste collection service in that the contractor would provide a leased 96-gallon refuse and a leased 96-gallon yard waste container to each customer. The collection service will continue to be a "take-all" program; however, customers will only be allowed to use totes that are leased from the contractor. Contractors that provide this service would likely use a single-arm collection truck, which allows the refuse to be collected without the employee having to leave the truck. This would improve the efficiency of service throughout the Village.

The Village is also seeking pricing for weekly recycling services. The Village currently receives bi-weekly single sort recycling collection service and is interested in receiving pricing for switching to weekly service. The contractor will be required to supply all single family homes and townhomes in the Village with a

96-gallon roll-away toter for recyclables.

Trustee Dodge complimented Waste Management on the great job they do in the Village.

President McLaughlin stated that this will be a big decision for the Board and the Board appreciates that they have one year for staff to complete research and report back to the Board to avoid any rush decisions.

Mike Morley from Waste Management was present to answer any questions that the Board may have.

President McLaughlin asked Mr. Morley if Waste Management would have any problems, if a video crew followed one of their trucks to film an informational video to run on the Village's cable channel regarding waste and recycling pickup. It will be from start (pickup) to finish (where it goes, how it is sorted, etc.) type video.

Mr. Morley stated there would be no problem. The City of Joliet just completed such a video.

President McLaughlin requested Assistant Village Manager Baer to discuss this with Public Information Officer Joseph La Margo for a potential video that his staff can begin working on.

Trustee O'Halloran asked if any other communities have an exclusive commercial franchise agreement.

Mr. Morley stated that there are a few communities that have this type of agreement; it is the expectation and not the rule. The business community is generally opposed to this type of agreement because they like to select haulers.

Waste Management does respond to those types of RFP's for exclusive commercial franchises and there are currently a few.

Trustee O'Halloran noted that the municipality or entity involved is doing this because they are receiving some type of economic benefit.

Mr. Morley stated that in some cases communities are receiving some type of economic benefits and other cases it was just a matter of ease for the administration. It depends on the community and what their reason was to have this type of agreement.

Trustee O'Halloran asked Mr. Morley if he was speaking from a local standpoint or a national standpoint.

Mr. Morley stated he is speaking from a local only standpoint.

Trustee O'Halloran requested Assistant Village Manager Baer to research this request for an exclusive commercial franchise agreement both nationally and locally and report back to the Board with this information.

Trustee Schussler suggested for Assistant Village Manager Baer to also get input from the Orland Chamber of Commerce on this type of agreement.

Trustee Schussler stated that as the Chairman of the Public Works and Engineering Committee, he echoed the compliments to Waste Management for their exemplary service to the Village.

I move to pass Resolution Number 1209 entitled: RESOLUTION IN SUPPORT OF ISSUANCE OF A REQUEST FOR PROPOSALS FOR REFUSE HAULING & RECYCLING SERVICES

A motion was made by Trustee Schussler, seconded by Trustee Griffin Ruzich, that this matter be PASSED. The motion carried by the following vote:

Aye: 5 - Trustee O'Halloran, Trustee Dodge, Trustee Schussler, Trustee Griffin Ruzich, and President McLaughlin

Nay: 0

Absent: 2 - Trustee Fenton and Trustee Gira

BOARD COMMENTS

TRUSTEE DODGE - Reported that the processing of the Tax Rebate applications are off to a good start. The first week over 1,200 residents brought in their applications along with their paperwork into the Village Hall. The Office of Public Information has been working with the residents and placing their information into the computer for them. Many residents from their home computers have completed and sent in all their correct paperwork themselves. The system is working!

PRESIDENT MCLAUGHLIN - Congratulated Trustee O'Halloran on his new appointment as Chairman to Metra. This is a big job and President McLaughlin along with the Board wish Trustee O'Halloran the best of luck on this new appointment.

EXECUTIVE SESSION

I move to recess to a Closed Executive Session for the purpose of discussion of a) setting a price for sale or lease of village property; and b) pending litigation against, affecting or on behalf of the village or when found by the board that such action is probable or imminent.

A motion was made by Trustee O'Halloran, seconded by Trustee Griffin Ruzich, that this matter be RECESS. The motion carried by the following vote:

Aye: 5 - Trustee O'Halloran, Trustee Dodge, Trustee Schussler, Trustee Griffin Ruzich, and President McLaughlin

Nay: 0

Absent: 2 - Trustee Fenton and Trustee Gira

RECONVENE BOARD MEETING

The roll was called to reconvene the Regular Meeting and Trustees Fenton, O'Halloran, Dodge, Schussler, Gira, Griffin Ruzich, and President McLaughlin were present. Trustees Fenton and Gira were absent.

Purpose of the Executive Session was for the discussion of a) setting a price for sale or lease of village property; and b) pending litigation against, affecting or on behalf of the village or when found by the board that such action is probable or imminent.

ADJOURNMENT 8:20 PM

A motion was made by Trustee O'Halloran, seconded by Trustee Dodge, that this matter be ADJOURNED. The motion carried by the following vote:

Aye: 5 - Trustee O'Halloran, Trustee Dodge, Trustee Schussler, Trustee Griffin Ruzich, and President McLaughlin

Nay: 0

Absent: 2 - Trustee Fenton and Trustee Gira

/nm

APPROVED:

Respectfully Submitted,

David P. Maher, Village Clerk