

# VILLAGE OF ORLAND PARK

14700 Ravinia Avenue  
Orland Park, IL 60462  
[www.orland-park.il.us](http://www.orland-park.il.us)



## Meeting Minutes

Monday, April 20, 2015

7:00 PM

Village Hall

## Board of Trustees

*Village President Daniel J. McLaughlin*

*Village Clerk John C. Mehalek*

*Trustees, Kathleen M. Fenton, James V. Dodge, Jr., Edward G. Schussler,  
Patricia Gira, Carole Griffin Ruzich, and Daniel T. Calandriello*

**CALL TO ORDER/ROLL CALL**

The meeting was called to order at 7:25 PM

**Present:** 7 - Trustee Fenton, Trustee Dodge, Trustee Schussler, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello and President McLaughlin

**VILLAGE CLERK'S OFFICE****2015-0257 Approval of the April 6, 2015 Regular Meeting Minutes**

The Minutes of the Regular Meeting of April 6, 2015, were previously distributed to the members of the Board of Trustees. President McLaughlin asked if there were any corrections or additions to be made to said Minutes. There being no corrections or additions,

I move to approve the minutes of the Board of Trustees Meeting of April 6, 2015.

**A motion was made by Trustee Fenton, seconded by Trustee Calandriello, that this matter be APPROVED. The motion carried by the following vote:**

**Aye:** 7 - Trustee Fenton, Trustee Dodge, Trustee Schussler, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello, and President McLaughlin

**Nay:** 0

**2015-0241 Chicago White Sox Charities Inc.- Raffle License**

The Chicago White Sox Charities, Inc. is requesting a license to sell raffle tickets at the CJ Wilson Mazda car dealership in Orland Park, 8910 West 159th Street from April 21st through August 31, 2015. The purpose of this raffle is to help benefit the many charities that the White Sox Charities support. The drawing will be at 1:00 PM on September 3, 2015 at US Cellular Field.

I move to approve issuing a raffle license to the Chicago White Sox Charities, Inc. to sell raffle tickets at the CJ Wilson Mazda car dealership in Orland Park, 8910 West 159th Street from April 21, 2015 through August 31, 2015.

**A motion was made by Trustee Schussler, seconded by Trustee Fenton, that this matter be APPROVED. The motion carried by the following vote:**

**Aye:** 7 - Trustee Fenton, Trustee Dodge, Trustee Schussler, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello, and President McLaughlin

**Nay:** 0

**PROCLAMATIONS/APPOINTMENTS/PRESENTATIONS****2015-0204 Earth Day - April 22, 2015 and Arbor Day - April 24, 2015**

Mayor McLaughlin proclaimed April 22, 2015, as Earth Day and April 24, 2015,

as Arbor Day in the Village of Orland Park.

In celebration of Earth Day, a Clean the Park and Smart Living Fair/Recycling Event will be held Saturday, April 25, 2015, 11:00 a.m. to 3:00 p.m. beginning at the Recreation Administration building, 14600 Ravinia Ave. (Rain site: Franklin Loebe Center gym, 14650 Ravinia Avenue) The Smart Living Fair will be held from 11:00 a.m. to 2:00 p.m. and includes Police Department drug take back, crayon and shoe recycling, eco-friendly demos, kids crafts, and more. Smart Living Recycling from 11:00 a.m. to 1:00 p.m. includes document shredding and electronics recycling (no TVs). The Clean the Park from 1:00 - 3:00 p.m. at John Humphrey Woods involves cleaning up the entire park and ball fields in addition to the wooded areas around the John Humphrey Complex. Participants will meet at the Civic Center Parking lot, 14750 Ravinia Avenue.

**This was a proclamation, NO ACTION was required.**

#### **2015-0247 ILEAP Tier II Accreditation - Presentation**

The Police Department had recently been awarded the Tier II Accreditation from the Illinois Law Enforcement Accreditation Program, sponsored by the Illinois Association of Chiefs of Police.

Chief Fred Hayes, President of the Illinois Association of Chiefs of Police presented the award to President McLaughlin and Chief McCarthy.

**NO ACTION**

#### **CONSENT AGENDA**

Trustee Schussler requested that Item K. Transfer of 2015 Volume Cap - Ordinance be removed from the Consent Agenda for a separate vote.

#### **Passed the Consent Agenda**

**A motion was made by Trustee Dodge, seconded by Trustee Gira, to PASS THE CONSENT AGENDA, including all the following items marked as having been adopted on the Consent Agenda. The motion carried by the following vote:**

**Aye:** 7 - Trustee Fenton, Trustee Dodge, Trustee Schussler, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello, and President McLaughlin

**Nay:** 0

#### **2015-0264 Payroll - Approval**

The lists of Payroll having been submitted to the Board of Trustees for approval and the lists having been determined by the Board of Trustees to be in order and having been approved by the various Department Heads,

I move to approve the Bi-Weekly Payroll for April 10, 2015 in the amount of

\$984,406.31.

**This matter was APPROVED on the Consent Agenda.**

**2015-0265 Accounts Payable - Approval**

The lists of Accounts Payable having been submitted to the Board of Trustees for approval and the lists having been determined by the Board of Trustees to be in order and having been approved by the various Department Heads,

I move to approve the Accounts Payable from April 7, 2015 through April 20, 2015 in the amount of \$1,804,866.32.

**This matter was APPROVED on the Consent Agenda.**

**2015-0235 Short-Term Disability Administrator**

The Horton Group completed a market and service analysis on behalf of the Village for short-term disability plan carriers and funding platforms. The Guardian currently administers the Village's short-term disability benefit using an "advice to pay" (ATP) funding platform. Cigna, Dearborn National and The Standard provided competitive quotes based on various funding platform arrangements. An on-site meeting was coordinated by The Horton Group with formal presentations from these carriers to our Administrative staff offering a formal interview opportunity inclusive of their corporate claims and service staff. Dearborn National provided the most competitive quote as well as the most detailed service model for both the fully insured or administrative services only (ASO) funding platforms. In addition, Dearborn National is current carrier for the Village's Group Term Life/AD&D insurance.

The current platform is an ATP. Under this arrangement, the carrier reviews the disability claim and its related medical substantiation, and provides the Village "advice" or direction to pay the claim. The Village incurs an administrative fee from the carrier for the medical review; however, pays the disability payment to the employee directly through payroll.

Under an ASO platform, the carrier reviews the claim and its related medical substantiation, approves the claim, provides the employer with claims reports, communicates with the employee regarding status of claim, and pays the claim. The Village incurs a monthly administrative fee and reimburses the carrier for any claim payments. In both of these examples, the Village bears all of the claims exposure.

Under a fully insured platform, the carrier provides the same services as ASO, however the Village pays a monthly premium for full coverage, which is based on an estimated claims exposure (underwritten). The Village pays this premium

regardless of claims utilization levels. The carrier bears the claims exposure risk. However, the Village bears the premium regardless of benefit utilization. The quote from Dearborn National offers a two-year premium guarantee with the knowledge of risk of increased premiums should claims experience and related underwriting determine this upon renewal. For comparative purposes, the fully-insured proposal illustrates an annual premium of \$128,606 versus an average annual short-term disability claims expenses as tracked by the Village of \$167,000 per year from 2012 - February 2, 2015. Some years' claims utilization have been lower than this average and could possibly be lower than the comparative fully-insured annual premium quotation mentioned above.

Staff recommends Dearborn National as the new carrier for the Village's short-term disability benefit utilizing an ASO funding platform effective June 1, 2015. Dearborn National's proposal for the ASO Administrative fee is guaranteed for three years (until June 1, 2018).

I move to approve the administrative services only agreement with Dearborn National to provide third party administration services for the short-term disability benefit effective June 1, 2015.

**This matter was APPROVED on the Consent Agenda.**

#### **2015-0217 Police Vehicle - Purchase**

The 2015 Fiscal Year Budget has a Board approved line item for the purchase and replacement of three (3) unmarked Ford Interceptor sedans for the Police Department. To finalize the replacement of the unmarked police interceptors, staff is requesting approval of the third and final purchase.

In August of 2014, the Village bid the purchase of seven (7) unmarked pursuit sedans. Joe Rizza Ford of Orland Park, Illinois, was the lowest responsive bidder at \$24,538.01 per vehicle. Joe Rizza Ford will honor their bid price of \$ 24,538.01 per sedan for the Village to purchase additional unmarked police sedans. Rizza can deliver the car in Mid-August of 2015.

I move to approve waiving the bid process;

And

Approve the purchase of one (1) 2015 Ford Police Interceptor sedan from Joe Rizza Ford of Orland Park, Illinois, for an amount not to exceed \$24,538.01.

**This matter was APPROVED on the Consent Agenda.**

#### **2015-0221 Quiet Zone Re-Certification - Proposal**

In 2011 the Village successfully established a 24 hour quiet zone designation, per Federal Railroad Administration (FRA) guidelines, along the Metra southwest

service corridor from 86th Avenue in Palos Park to 179th Street. As part of that designation, the safety measures that were implemented are required to be reviewed for compliance every three years.

Robinson Engineering Ltd. of Frankfort, IL performed the initial evaluation and recommended safety measures. Staff contacted Robinson Engineering for an updated proposal on performing the certification review. Additionally, Robinson will provide construction observation relating to the Quiet Zone during the construction at the 179th and Southwest Highway and 159th Street Roadwork projects to ensure continued compliance on existing Quiet Zone requirements. The proposal includes an application to the FRA as it pertains to upgrades at 159th Street crossing. This crossing will be improved by the state's road improvement project along 159th Street. This rail crossing modification requires the preparation and submittal of FRC's formal risk reduction application.

I move to approve accepting the proposal from Robinson Engineering Ltd. of Frankfort, IL for Quiet Zone re-evaluation, construction observation, and preparation of report/forms for submission to the Federal Railroad Administration for a cost not to exceed \$6,800.

**This matter was APPROVED on the Consent Agenda.**

#### **2015-0222 Cargo Van Donation - Ordinance**

On Friday, November 21, 2014, the Mayor's office was included in a general region-wide email request from Commissioner Chalen Tatum of Alexander County (Cairo, Illinois). Commissioner Tatum shared in his email request that Alexander County was experiencing some severe budget shortfalls and was in need of a van for the County Coroner's Office. The Public Works Department (Vehicle & Equipment Division) has decommissioned a 2002 Chevy Cargo Van with an odometer reading of 101,215 miles. The ½-ton van was used by the Parks and Building Maintenance division and has exceeded its useful life and is available to be donated. The Kelley Blue Book value of this van is estimated at \$3,500.

Public Works contacted Commissioner Tatum on March 30, 2015 to verify that Alexander County was still in need of a van. Commissioner Tatum acknowledged that the county was still looking to acquire a van.

In order to legally donate municipal property, the Village must adopt an ordinance that describes the item to be donated. The ordinance identifies the item to be donated to the Alexander County Coroner's Office.

I move to pass Ordinance Number 4980, entitled: ORDINANCE AUTHORIZING THE DONATION OF MUNICIPAL PROPERTY TO ALEXANDER COUNTY, ILLINOIS (2002 CHEVROLET EXPRESS CARGO VAN)

**This matter was PASSED on the Consent Agenda.**

**2015-0223 Kristo Lane Flood Study Phase I - Proposal**

In line with the Village-wide initiative to identify, evaluate and provide recommendations to mitigate flooding issues in neighborhoods throughout the Village, residents along Kristo Lane and Basswood Road have reported extensive storm water flooding in their area. Residents believe that the flooding is caused by existing low-lying and/or depressed ground areas and overland flow issues. The Kristo Lane/Basswood Road Study Area is located in the Tinley Creek Watershed southeast of the intersection of 143rd Street and 82nd Avenue.

To facilitate the processes necessary to evaluate the flooding problems articulated by the residents in the Kristo Lane and Basswood Road area, the Village requested a proposal from Christopher B. Burke Engineering, Ltd. (CBBEL) of Rosemont, Illinois.

The firm will evaluate the flooding problems reported by the residents in the Kristo Lane/Basswood Road Study Area and provide potential alternatives to address those issues. The stormwater evaluation and proposed alternatives will be at the conceptual level and will be accompanied by high level cost estimates to allow the Village to determine a preferred alternative to pursue and move toward Phase II design as needed.

CBBEL has provided a proposal to perform an evaluation of flooding problems in the Kristo Lane/Basswood Road area for a not-to-exceed cost of \$14,100.00.

I move to approve accepting the proposal from Christopher B. Burke Engineering, LTD of Rosemont, Illinois (CBBEL) for the Kristo Lane Flood Study Phase I evaluation for a not-to-exceed cost of \$14,100.00.

**This matter was APPROVED on the Consent Agenda.**

**2015-0224 GIS Mobile Application - Proposal**

On a day-to-day basis, Parks & Building Maintenance and Public Works employees rely on a variety of information systems to plan work and complete tasks in a timely manner. Much of the Village's infrastructure information has been placed into the Village's Global Information System (GIS). The GIS system contains various "layers" of detailed infrastructure information ranging from parks & park amenities, to parkway tree types/sizes, water services and related components, to the location, wattage and height of street lights including the approximate location of the underground conduit that provides power to these lights.

Parks & Building Maintenance spends a healthy amount of time performing daily and weekly park inspections. These inspections are performed using an antiquated method involving pencil and paper. Parks has an opportunity to streamline and make park inspection a digital process by implementing a mobile

GIS application that will allow managers to place geographical fences (Geo-fence) around parks to (1) ensure that park inspections are tracked and performed efficiently and timely, and (2) makes the park inspection process a paperless and digital process.

Public Works will be rolling out more than 8 iPads to key employees in the field as we reduced our reliance on paper documents while providing a more efficient way for employees in the field to access detailed records and infrastructure information as they perform work.

Although pertinent information has been placed into our GIS system and staff will have iPads, there remains one last component to accessing this GIS data in the field. Staff requires an end user mobile GIS application that will provide a bridge to access the GIS information via their iPads or smart phones.

The proposed mobile GIS application provides staff with a user-friendly "viewer" that allows staff to view information contained in the Village's GIS layers. Rather than returning to the office to make copies of maps, staff could simply open the viewer and view pertinent information on location of water mains, sizes of storm sewers, and where an underground street light conduit is located, as a few examples.

With our layered GIS data and the proposed mobile application, staff in the field in both Parks and Public Works can produce faster response times, provide more efficient services, and maintain streamlined paperless workflows, simply by making GIS available in the field to the end user.

Staff evaluated Ruettiger, Tonelli & Associates, Inc., of Shorewood, IL and found their mobile GIS application product to be a compatible fit for our operations.

I move to approve waiving the bid process;

And

Approve accepting the proposal from Ruettiger, Tonelli & Associates, Inc., for the implementation of a Mobile GIS Application for a cost not to exceed \$28,375.

**This matter was APPROVED on the Consent Agenda.**

#### **2015-0232 Maycliff Subdivision Improvements**

The initial scope of the Maycliff Subdivision storm water improvements was to alleviate major flooding in roadways and to mitigate overland flows that negatively impacted homes and properties.

The Village created various forums to communicate and hear from residents in the Maycliff Area. Feedback from the residents has identified another issue



peripheral to the existing stormwater/flooding discussion. Residents have identified various overland flow issues that occur in backyards. While these issues can be grouped as separate and apart from actual flooding issues, they are, in many cases, perceived by residents to be just as disconcerting and impactful as the flooding events in the neighborhood.

In addition to storm water improvements, water main and roads improvements are also contemplated as part of a larger project. A draft Guaranteed Maximum Price (GMP) budget is included.

This item was submitted to the Public Works Committee as a discussion item. On April 6, 2015, the item was discussed by the Public Works Committee. The discussion was needed to evaluate the practicality and feasibility of expanding the scope of the Maycliff Subdivision Improvements to include residential backyard storm water mitigation.

After discussion, a recommendation was made and approved by the committee to include the expanded scope of storm water improvements with the Maycliff Subdivision Improvement Project.

I move to approve to accept staff's recommendation to expand the scope of the Maycliff Subdivision Improvement Project to include residential backyard storm water mitigation.

**This matter was APPROVED on the Consent Agenda.**

#### **2015-0230 Water Main Valve Exercising - Proposal**

In order to maintain the integrity and effectiveness of the potable water system, a Request for Proposal for Watermain Valve Exercising was drafted and advertised in the Daily SouthtownStar Newspaper on Tuesday, March 3, 2015. The proposals solicited respondents to perform water main valve exercising within the Village for a total of approximately four thousand two hundred (4,200) valves over a three (3) year period.

The Request for Proposals' scope of service requires that the technical service firm first attempt to operate each of the valves manually. As manufactured, valves are designed to be operated and as a matter of need are operated by hand. Operation by mechanical means is not available to staff during the normal or emergency course of their work. The hands-on feel obtained by manual operation provides a better feedback regarding the condition of the valves.

Three (3) proposals were received for this work on Tuesday, March 24th.

M.E. Simpson and the Wachs proposals were relatively similar in the first three categories of Personnel

Experience, Operating History and Proposer's Qualifications. Although Wachs submitted the lowest proposal cost, staff is recommending that the M.E. Simpson's proposal be accepted. Utility Service Co. provided the highest cost for the requested work.

As determined by staff, the Rating Summary Sheet places a higher score percentage on the rating category "Responsiveness to the RFP" to ensure that the Village's expectations were clearly understood as it relates to the project. The Wachs proposal did not provide substantial detail in this rating category. Wachs also failed to meet a main criterion for manually operating each of the valves. Wachs exclusively uses mechanical valve exercising tools. M.E. Simpson's proposal provided a clear outline describing in detail their project management approach, quality control implementation and project field approach which includes the manual operation of each valve. The deliverable report provided by M. E. Simpson meets more adequately the needs of Public Works field staff that accesses the data.

Staff therefore recommends that the proposal from M.E. Simpson Co., Inc. of Valparaiso, Indiana be accepted.

I move to approve accepting the proposal for Water Main Valve Exercising from M.E. Simpson Co, Inc., of Valparaiso, Indiana, for an amount not to exceed \$60,200 in 2015 and the Board approved budgeted amounts in 2016 and 2017.

**This matter was APPROVED on the Consent Agenda.**

**2015-0228 Budget Adjustments 1st Quarter 2015 - Approval**

A detail spreadsheet (by fund) of budget adjustments was attached to the Board item and also in Legistar showing an increase in revenues of \$1,000,000 and an increase in expenditures of \$1,000,000.

The increase in both revenues and expenditures is due to changing the interfund transfer budgeted from the Motor Fuel Tax Fund to the Capital Improvement Fund. The funds will instead be transferred to the General Fund and then transferred to the Capital Improvement Fund.

I move to approve increasing the FY2015 revenue budget by \$1,000,000 and increasing the FY2015 expenditure budget by \$1,000,000.

**This matter was APPROVED on the Consent Agenda.**

**2015-0227 Vehicle Sticker Printing 2015-2017 - Approval**

Rydin Decal has quoted a price of \$6,880.01 plus shipping for the printing of the 2015-2017 vehicle stickers. This quoted price includes printing 50,219 vehicle stickers. Rydin Decal has printed the stickers in the past and the Finance Department has experienced excellent customer service and a high quality product.

I move to approve retaining Rydin Decal for the printing of the 2015-2017 vehicle stickers at a cost not to exceed \$6,880.01.

**This matter was APPROVED on the Consent Agenda.**

#### **2015-0212 Transfer of 2015 Volume Cap - Ordinance**

Village Manager Grimes reported that the Village of Orland Park's 2015 Volume Cap allocation amounts to \$100.00 per capita for a total 2015 allocation of \$5.86 million. The "Volume Cap" is defined as a limit on the aggregate amount of tax exempt private activity bonds that can be issued by the State.

The Volume Cap is allocated annually. To date, the Village's 2015 Volume Cap has not been granted or transferred to another party. According to State Statute, the Village Board must pass an ordinance on an annual basis either reserving its volume cap or transferring the volume cap to another party and must notify the State in writing of any Volume Cap granted, transferred or reserved by official action of the Board no later than May 1 of each calendar year.

The Village was recently contacted by Stern Brothers & Co. to request the Village's participation in the 2015 Assist Program. Assist is a pooled bond program that utilizes municipal volume cap allocations, adopted by more than 80 communities throughout the State, including Arlington Heights, Hoffman Estates, Oak Park, Palatine, Streamwood and Schaumburg. Municipalities are able to access these funds through the Assist First-Time Homebuyer Down Payment Assistance Program. To date, there is more than \$200 million of mortgage funding available for this program; this amount will increase as more municipalities join the program.

The Assist First-Time Homebuyer Down Payment Assistance Program offers first-time home buyers a 30-year, fixed rate mortgage and a 3% cash gift at closing that can be used to pay a conventional loan 3% down payment and/or a portion of the closing costs or all of the FHA/VA 2.75% down payment and a portion of the closing costs. The subsidized interest rate, as well as the cash gift, is funded by the issuance of bonds at a premium, passing the premium on to home buyers. This is an incentive for a potential home owner who can't come up with a down payment and closing costs. Through this program, and the participation of local banks, the Village of Orland Park would assist families with the purchase of their first homes in the Orland Park community.

Stern Brothers & Co. will issue the bonds and the outstanding bonds will not be reflected as Village debt nor will it be applied to the Village's annual \$10 million bank qualified debt limitation. The Village has no financial exposure to the program as the interest rate subsidy and cash gift come directly from the program, not the Village. Also, administration of program is handled by lenders and Stern Brothers & Co., not by Village staff. If Board adopts this program for 2015, the Village could anticipate realizing \$2 to \$3 million in first-time homebuyer home

sales, financed by local banks.

To participate in this program, the Village would need to pass an ordinance transferring any unused 2015 Volume Cap to the City of Aurora, which is the lead issuer of the debt.

At the Committee level several questions were asked that answers were not available for at that time. It was requested before this item was Board approved that these questions be answered.

Question: How will banks determine the interest rates on the loans that qualify for the Assist program?

Answer: Participating lenders are notified each morning by e-mail of the mortgage interest rates. They also access rate information by visiting the program's website.

Question: How does a person qualify for the mortgage and the Assist program?

Answer: Applicants qualify for the mortgage just like any other mortgage product, they file an application, get credit checked, etc. Applicants qualify for the Assist program by meeting the requirements of the program.

Question: There is proof/support that home sales will increase within Orland Park?

Answer: Information will be periodically sent to the Village identifying the sales that qualified for this program.

Trustee Dodge stated that pushing mortgage money to homebuyers who may not qualify for a home mortgage was a problem in the past. He would like to see additional data on this program and how this will work once it's underway.

Trustee Schussler stated he has no problem transferring the Volume Cap. In the past he was involved with some of the "gift" programs that money was given to individuals to purchase property. In most cases it was given to people who could not afford to buy property and then they later end up defaulting. He believes this is a bad thing and in the long run individuals will pay a higher rate to get this "gift". He stated that this will encourage Orland Park residents to get involved in something that in the long run they could lose their property.

President McLaughlin stated that the Federal Government has put into place numerous rules and requirements for Banks to give mortgage loans. He does not believe the past will be revisited. He does believe this will help younger buyers that have jobs and can afford the payments, but do not have that down-payment in the bank to purchase a home.

President McLaughlin reminded the Board that is a one year program.

I move to pass Ordinance Number 4981, entitled: AN ORDINANCE APPROVING THE TRANSFER OF VOLUME CAP IN CONNECTION WITH PRIVATE ACTIVITY BOND ISSUES, AND RELATED MATTERS.

**A motion was made by Trustee Griffin Ruzich, seconded by Trustee Calandriello, that this matter be PASSED. The motion carried by the following vote:**

**Aye:** 6 - Trustee Fenton, Trustee Dodge, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello, and President McLaughlin

**Nay:** 1 - Trustee Schussler

## **DEVELOPMENT SERVICES, PLANNING AND ENGINEERING**

### **2015-0261 Hulse Solar Panels - 13520 Howe Drive - Appearance Review**

The petitioner is proposing to install and maintain twenty-four (24) photovoltaic (PV) solar panels as a single array on a south facing gabled rooftop at the rear of a single-family residence located at 13520 Howe Drive. Each Solarworld SW280 solar panel will provide 280 watts of power and will be positioned on a 34 degree pitched gable rooftop. Energy captured by the proposed solar panels will be used for general household purposes, providing an overall general reduction in electricity costs for the homeowner.

The petitioner does not request any variances for this project.

The recommendation motion includes the following conditions:

1. That all building code related items are met;
2. That all building permits are obtained prior to construction;
3. That all utility conduits and systems related to the solar energy system not be visible from the street and from neighboring residential properties.

Overall, the project conforms to the Village's Comprehensive Plan, Land Development Code and policies for this area.

I move to approve an appearance (Environmental Clean Technology) review for a solar energy system located on a single family residence at 13520 Howe Drive, as fully referenced below.

This case is now before the Village Board of Trustees for consideration.

**THIS SECTION FOR REFERENCE ONLY (NOT NECESSARY TO BE READ)**

I move to recommend to the Village Board to approve the appearance (Environmental Clean Technology) review for a roof-mounted solar energy system at 13520 Howe Drive as depicted on the plan set "Hulse Residence 1.0 and 2.0"

prepared by Solar Service Inc., dated 02/16/2015, subject to the following conditions:

1. That all building code related items are met;
2. That all building permits are obtained prior to construction;
3. That all utility conduits and systems related to the solar energy system not be visible from the street and from neighboring residential properties.

**A motion was made by Trustee Fenton, seconded by Trustee Gira, that this matter be APPROVED. The motion carried by the following vote:**

**Aye:** 7 - Trustee Fenton, Trustee Dodge, Trustee Schussler, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello, and President McLaughlin

**Nay:** 0

#### **2015-0262 Mo's Chinese Kitchen Expansion - Approval**

The petitioner is requesting a special use permit amendment to expand an existing restaurant into a 2,449 square foot adjacent vacant tenant space located within Marley Creek Square Shopping Plaza. The expansion would increase Mo's Chinese Kitchen's total area from an existing 1,504 square feet to 3,953 square feet (163% increase), and total seating from 32 seats to 120 seats (275% increase). The petitioner expects to hire nineteen (19) employees as a result of the expansion.

The restaurant's existing address is 18062 Wolf Road; the expansion will occupy the entirety of the adjacent unit, 18064 Wolf Road. The proposed expansion would be created by removing a portion of the existing partition wall located along the east side of the restaurant's existing footprint. The space created by this expansion will include a new dining area, restrooms, utility room, wait station, dishwashing area and a storage area. The existing unit footprint will also be reconfigured to include a new vestibule, take-out area, sushi bar and cocktail bar.

The proposed restaurant expansion will be consistent with the character of the immediate vicinity of the subject property. Marley Creek Square Shopping Plaza contains a number of commercial retail tenants, including a dry cleaner, dentist's office, pizzeria and real estate offices, with which the proposed expansion is compatible.

Contiguous surrounding uses include a bank and retail center to the east, a Jewel to the north and the Preserves of Marley Creek subdivision to the west and south, comprised of single-family residential homes. Ample-sized detention areas to the south and west of Marley Creek Square Shopping Plaza occupy the space between the proposed restaurant expansion and the Preserves of Marley Creek subdivision. The property across Wolf Road to the east is a residential development (Fountain Hills subdivision).

This petitioner has not requested any variances or modifications for this project.

I move to approve a special use permit amendment for Mo's Chinese Kitchen as fully referenced below.

THIS SECTION FOR REFERENCE ONLY (NOT NECESSARY TO BE READ)

The motion includes the following conditions:

1. That a Building permit is submitted to the Building Department;
2. That the Petitioner comply with all Building and Health Code requirements;
3. That all mechanical equipment is screened, either at grade level with landscaping or hidden behind the roofline;
4. That the total number of seats does not exceed the occupancy limit for the restaurant;
5. That any new signage is approved through a separate permitting process;
6. That any remnants of the existing Mo's Kitchen sign are removed and the sign face is restored to its original condition.

**A motion was made by Trustee Fenton, seconded by Trustee Gira, that this matter be APPROVED. The motion carried by the following vote:**

**Aye:** 7 - Trustee Fenton, Trustee Dodge, Trustee Schussler, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello, and President McLaughlin

**Nay:** 0

## **PARKS AND RECREATION**

### **2015-0202 Recreation Administration HVAC Repair Parts**

An emergency repair of the HVAC at the Recreation Administration building was required this past week. Parks and Building Maintenance staff ordered the parts and will install them in order to maintain the proper air flow of the building. Costs for parts are \$5,201.99 from Temperature Equipment Corp.

This agenda item is being considered by the Parks & Recreation Committee and the Village Board of Trustees on the same night due to the urgent nature of the purchase.

I move to approve accepting the quote from Temperature Equipment Corp. at a cost not to exceed \$5,201.99 for new HVAC parts for the Recreation Administration facility.

**A motion was made by Trustee Gira, seconded by Trustee Calandriello, that this matter be APPROVED. The motion carried by the following vote:**

**Aye:** 7 - Trustee Fenton, Trustee Dodge, Trustee Schussler, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello, and President McLaughlin

**Nay:** 0

## MAYOR'S REPORT

### 2015-0249 Taste of Orland Park - Increase Alcohol Vendors

This year the Taste of Orland Park will be held July 31, August 1 & 2. Due to space limitations, up to twenty (20) Orland Park restaurants can participate in the Taste of Orland Park. This event is a huge success, drawing large crowds each year. Currently, eight restaurants are allowed to sell alcohol at this event. The Police Department staff have indicated that there have been no issues. The Village wishes to increase the number of restaurants allowed to sell alcohol from eight (8) restaurants to nine (9) restaurants for the Taste of Orland Park event.

I move to approve allowing one additional alcohol vendor, bringing the number of alcohol vendors to nine at the Taste of Orland Park.

**A motion was made by Trustee Gira, seconded by Trustee Fenton, that this matter be APPROVED. The motion carried by the following vote:**

**Aye:** 7 - Trustee Fenton, Trustee Dodge, Trustee Schussler, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello, and President McLaughlin

**Nay:** 0

### 2015-0246 Amend Title 7 Chapter 4 - Class D Liquor Licenses - Ordinance

Recently, Bed Bath & Beyond has been remodeling stores to include gourmet food and alcoholic beverage departments to complement their existing housewares and beverage accessories. In addition to a wide array of specialty and imported food goods, they would offer craft beers and wines from Europe, South America and the United States. The department would be similar to that of World Market, its subsidiary which had a liquor license to operate in Orland Park prior to the close of that location in 2010.

An increase number of Class D liquor licenses (packaged beer and wine) from one (1) to two (2) is recommended.

I move to pass Ordinance Number 4982, entitled: AN ORDINANCE AMENDING TITLE 7 CHAPTER 4 OF THE ORLAND PARK MUNICIPAL CODE, REGARDING THE AVAILABLE NUMBER OF CLASS D LIQUOR LICENSES ISSUED BY THE VILLAGE OF ORLAND PARK, COOK AND WILL COUNTIES, ILLINOIS

**A motion was made by Trustee Fenton, seconded by Trustee Calandriello, that this matter be PASSED. The motion carried by the following vote:**

**Aye:** 7 - Trustee Fenton, Trustee Dodge, Trustee Schussler, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello, and President McLaughlin

**Nay:** 0



## BOARD COMMENTS

TRUSTEE DODGE – Commented that he has noticed the increase of foot traffic in the Orland Grasslands area since the paths are being constructed. These runners or walkers use to be along 104th Avenue but are now taking advantage of being off the busy street and in the grassland area, which is safer. It is a nice sight to see the increased usage of this area.

## EXECUTIVE SESSION

I move to recess to a Closed Executive Session for the purpose of discussion of a) approval of minutes; b) the appointment, employment, compensation, discipline, performances or dismissal of specific village employees; c) setting a price for sale or lease of village property; and d) pending litigation against, affecting or on behalf of the village or when found by the board that such action is probable or imminent.

**A motion was made by Trustee Fenton, seconded by Trustee Griffin Ruzich, that this matter be RECESS. The motion carried by the following vote:**

**Aye:** 7 - Trustee Fenton, Trustee Dodge, Trustee Schussler, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello, and President McLaughlin

**Nay:** 0

## RECONVENE BOARD MEETING

The roll was called to reconvene the Regular Meeting and Trustees Fenton, Dodge, Schussler, Gira, Ruzich, Calandriello and President McLaughlin were present.

Purpose of the Executive Session was for the discussion of a) approval of minutes; b) the appointment, employment, compensation, discipline, performances or dismissal of specific village employees; c) setting a price for sale or lease of village property; and d) pending litigation against, affecting or on behalf of the village or when found by the board that such action is probable or imminent.

## Report on Executive Session and Action as a Result of, if any.

During Executive Session discussion took place on the percentage that would be agreed upon by the Board for non-union wages. A formal motion and vote will need to be made on the Board floor.

**2015-0270 Non-Union Wages**

I move to approve authorizing a 2.0% cost-of-living wage increase for the full-time non-union (non-executive) personnel effective May 1, 2015 and effective June 1, 2015 for executive staff.

**A motion was made by Trustee Griffin Ruzich, seconded by Trustee Schussler, that this matter be APPROVED. The motion carried by the following vote:**

**Aye:** 7 - Trustee Fenton, Trustee Dodge, Trustee Schussler, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello, and President McLaughlin

**Nay:** 0

**ADJOURNMENT - 9:30 PM**

**A motion was made by Trustee Fenton, seconded by Trustee Gira, that this matter be ADJOURNED. The motion carried by the following vote:**

**Aye:** 7 - Trustee Fenton, Trustee Dodge, Trustee Schussler, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello, and President McLaughlin

**Nay:** 0

/nm

APPROVED:

Respectfully Submitted,

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**John C. Mehalek, Village Clerk**