

# VILLAGE OF ORLAND PARK

14700 Ravinia Avenue  
Orland Park, IL 60462  
[www.orlandpark.org](http://www.orlandpark.org)



## Meeting Minutes

Tuesday, September 4, 2018

7:00 PM

Village Hall

## Board of Trustees

*Village President Keith Pekau  
Village Clerk John C. Mehalek*

*Trustees, Kathleen M. Fenton, James V. Dodge, Jr., Patricia Gira,  
Carole Griffin Ruzich, Daniel T. Calandriello, and Michael F. Carroll*

**CALL TO ORDER/ROLL CALL**

The meeting was called to order at 7:02 PM.

**Present:** 7 - Trustee Fenton, Trustee Dodge, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello, Trustee Carroll and Village President Pekau

**VILLAGE CLERK'S OFFICE****2018-0561 Approval of the August 6, 2018, Regular Meeting Minutes**

The Minutes of the Regular Meeting of August 6, 2018, were previously distributed to the members of the Board of Trustees. President Pekau asked if there were any corrections or additions to be made to said Minutes. There being no corrections or additions,

I move to approve the minutes of the Board of Trustees Meeting of August 6, 2018.

**A motion was made by Trustee Carroll, seconded by Trustee Gira, that this matter be APPROVED. The motion carried by the following vote:**

**Aye:** 7 - Trustee Fenton, Trustee Dodge, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello, Trustee Carroll, and Village President Pekau

**Nay:** 0

**2018-0575 Approval of the August 13, 2018, Special Meeting Minutes**

The Minutes of the Special Meeting of August 13, 2018 FY2019 Budget meeting, were previously distributed to the members of the Board of Trustees. President Pekau asked if there were any corrections or additions to be made to said Minutes. There being no corrections or additions,

I move to approve the minutes of the Board of Trustees Special Meeting of August 13, 2018.

**A motion was made by Trustee Fenton, seconded by Trustee Dodge, that this matter be APPROVED. The motion carried by the following vote:**

**Aye:** 7 - Trustee Fenton, Trustee Dodge, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello, Trustee Carroll, and Village President Pekau

**Nay:** 0

**2018-0590 Approval of the August 20, 2018 Regular Meeting Minutes**

The Minutes of the Regular Meeting of August 20, 2018, were previously distributed to the members of the Board of Trustees. President Pekau asked if there were any corrections or additions to be made to said Minutes. There being no corrections or additions,

I move to approve the minutes of the Board of Trustees Meeting of August 20, 2018.

**A motion was made by Trustee Gira, seconded by Trustee Carroll, that this matter be APPROVED. The motion carried by the following vote:**

**Aye:** 7 - Trustee Fenton, Trustee Dodge, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello, Trustee Carroll, and Village President Pekau

**Nay:** 0

#### **2018-0599 Orland Township Food & Pet Pantry - Raffle License**

The Orland Township Food & Pet Pantry is requesting a license to conduct a raffle at their Pet Palooza on Saturday, September 15, 2018 from 12:00 PM to 3:00 PM at The Orland Township, 14807 South Ravinia Avenue. All funds raised will go to the Orland Township Food & Pet Pantry.

I move to approve issuing a raffle license to the Orland Township Food & Pet Pantry to conduct a raffle at their Pet Palooza event on Saturday, September 15, 2018 at The Orland Township.

**A motion was made by Trustee Carroll, seconded by Trustee Gira, that this matter be APPROVED. The motion carried by the following vote:**

**Aye:** 7 - Trustee Fenton, Trustee Dodge, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello, Trustee Carroll, and Village President Pekau

**Nay:** 0

#### **PROCLAMATIONS/APPOINTMENTS/PRESENTATIONS**

#### **2018-0595 The Museum Development & Advisory Board - Appointment**

President Pekau appointed Robert Siegel to The Museum Development & Advisory Board.

Robert Siegel replaces Dennis Chiappetti who has resigned.

I move to advice and consent the appointment of Robert Siegel to The Museum Development & Advisory Board.

**A motion was made by Trustee Calandriello, seconded by Trustee Fenton, that this matter be APPROVED. The motion carried by the following vote:**

**Aye:** 7 - Trustee Fenton, Trustee Dodge, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello, Trustee Carroll, and Village President Pekau

**Nay:** 0

## CONSENT AGENDA

### Passed the Consent Agenda

**A motion was made by Trustee Carroll, seconded by Trustee Dodge, to PASS THE CONSENT AGENDA, including all the following items marked as having been adopted on the Consent Agenda. The motion carried by the following vote:**

**Aye:** 7 - Trustee Fenton, Trustee Dodge, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello, Trustee Carroll, and Village President Pekau

**Nay:** 0

#### **2018-0600 Payroll for August 24, 2018 - Approval**

The lists of Payroll having been submitted to the Board of Trustees for approval and the lists having been determined by the Board of Trustees to be in order and having been approved by the various Department Heads,

I move to approve the Bi-Weekly Payroll for August 24, 2018 in the amount of \$1,172,693.28.

**This matter was APPROVED on the Consent Agenda.**

#### **2018-0601 Accounts Payable from August 21, 2018 through September 4, 2018 - Approval**

The lists of Accounts Payable having been submitted to the Board of Trustees for approval and the lists having been determined by the Board of Trustees to be in order and having been approved by the various Department Heads,

I move to approve the Accounts Payable from August 21, 2018 through September 4, 2018 in the amount of \$3,294,000.10.

**This matter was APPROVED on the Consent Agenda.**

#### **2018-0572 Well #11 Illinois State Water Survey Ground Water Monitoring - Intergovernmental Agreement**

The Village converted from a well water distribution system to Lake Michigan Water in 1985. All of the water wells have been abandoned with the exception of Well No. 11. Well No. 11, located at 13600 Cherry Lane, has been utilized as a monitoring well for over 35 years. The Illinois State Water Survey (Water Survey) through the University of Illinois has used Well No. 11 for the monitoring of the deep sandstone ground water aquifer in the Chicago region.

The water level information that has been collected from Well #11 has been used by the Water Survey to assess the deep sandstone aquifer system as to its capability to provide groundwater for communities and industries. Over the last 5 years, the University began to establish a network of wells for regular monitoring

through the use of electronic, near real-time data collection. Well No. 11 along with six other deep sandstone wells in the northeast region, will be part of a network that collects hourly water level information to look at trends in water levels related to pumping and climatic conditions.

In the coming decades, many of the communities served by wells will be forced to switch from the sandstone aquifer as their primary source of water due to the declining available supply of water; in fact, alternatives are currently being investigated by the Water Survey. The observed change in groundwater levels at Well No. 11 in the coming years will provide insight into the responsiveness of the aquifer system providing critical information that will improve groundwater flow modeling efforts and overall understanding of groundwater flow through the sandstone. An accurate understanding of regional changes in the deep aquifer system is of interest to both industries (primary water supply) and communities (which may use the sandstone as a back-up water supply). Also, as part of the mission and this project, the information collected by this network will be accessible to anyone via the Water Survey's website for any interested party.

Orland Park will work with the University, solely at the University's cost, expense and liability, to install certain equipment within the well (along with associated control cabinetry next to the well or within the existing nearby well house) for the purpose of monitoring the deep sandstone aquifer.

I move to approve the Intergovernmental Agreement between the Village of Orland Park and University of Illinois entitled: MONITORING WELL/WATER WELL NO. 11 INTERGOVERNMENTAL TERMINABLE LICENSE AGREEMENT

**This matter was APPROVED on the Consent Agenda.**

**2018-0541 Fernway Subdivision Roadway and Ditch Grading Improvements 2018 - Bid and Construction Engineering Services Proposal**

The pavement in Fernway Subdivision was originally constructed in the early 1960's. At that time, the unincorporated roadways were constructed to a rural cross-section, below Village standards. The Village has spent considerable resources maintaining these roadways since annexing the area over 40 years ago. Our Pavement Management Consultant, Applied Research Associates (ARA), has recommended full pavement reconstruction in conjunction with ribbon curbs to support the pavement edge. Due to the scale of work and expected construction cost, the overall project for the entire subdivision is planned to be completed over nine years, depending on funding.

Beginning in 2016, the first two phases have been successfully completed. The work currently planned for completion in 2018 (year 3), includes 170th Street and 170th Place (88th Avenue east to Village limit). Since beginning this multi-year project, the Village Board has approved contracts with Baxter & Woodman to provide required phase II engineering services. Also, the Village previously engaged Christopher B. Burke Engineering (CBBEL) to design and engineer

roadside drainage ditch grading improvements. Both plan sets were incorporated into the Fernway Subdivision Roadway and Ditch Grading Improvements 2018 bid package.

An invitation to bid for the Fernway Subdivision Road and Ditch Improvements project was published on the BidNetDirect website on June 27, 2018. 205 vendors were notified, 23 downloaded the documents, and 5 submitted bids. On Monday July 16, 2018 at 11:00am, the five sealed bids were opened by the Clerk's Office for this project. Bids were received from: Austin Tyler Construction of Elwood, Illinois; D Construction of Coal City, Illinois; Gallagher Asphalt of Thornton, Illinois; Lindahl Brothers, Inc. of Bensenville, Illinois; and PT Ferro Construction Company of Joliet, Illinois.

D Construction of Coal City, Illinois was identified as the lowest responsible bidder for the 2018 Fernway Subdivision Road and Ditch Improvements project with a submitted project cost of \$555,653.34 for roadway reconstruction, and \$388,980.20 for ditch grading for a grand total of \$944,633.54. This cost is below Public Works staff's estimate of \$1,139,749.80 for this project. Therefore, it is staff's recommendation that D Construction of Coal City, Illinois be awarded the project for the 2018 Fernway Subdivision Road and Ditch Improvements project in the amount of \$944,633.54, plus \$30,000.00 contingency for the road improvement work and \$20,000.00 contingency for the ditch grading work for a total cost of \$994,633.54.

Also, to facilitate the construction, staff requested and received a proposal for Phase III Construction Services from Baxter & Woodman. Baxter & Woodman is also overseeing the 2018 Road Improvement Program and have an established proficient and professional relationship with the Village.

Therefore, staff recommends approving the proposal from Baxter & Woodman in an amount not to exceed \$77,984.00 plus \$5,000.00 contingency for the road improvement work and \$5,000.00 contingency for the ditch grading work for a total cost of \$87,984.00. Based on the type of construction, \$51,790.40 (60%) of the cost will be funded by the Road Program; \$36,193.60 (40%) will be funded by the Storm Water Fund in Water and Sewer.

I move to approve accepting the bid from D Construction of Coal City, Illinois for the Fernway Subdivision Roadway and Ditch Grading Improvements 2018 in the amount of \$994,633.54 (\$944,633.54 plus \$50,000.00 contingency);

And

Approve accepting the proposal for Construction Engineering Services for the Fernway Subdivision Roadway and Ditch Grading Improvements 2018 from Baxter & Woodman, Inc. of Mokena, Illinois, in an amount not to exceed \$87,984.00 (\$77,984.00 plus \$10,000.00 contingency).

**This matter was APPROVED on the Consent Agenda.**

**2018-0563 2018 Southwest Conference of Mayors Municipal Auction Disposal of Vehicles and Equipment - Ordinance**

The village is participating in a public municipal auction hosted by the Southwest Conference of Mayors to be conducted at the Village of Orland Park Public Works Facility. The public auction is for disposal of surplus and/or obsolete municipal property.

In order to legally dispose of municipal property, the village must adopt an ordinance that describes the items to be sold.

The ordinance identifies the items to be sold at this year's auction. The auction will be held on Saturday, September 29, 2018.

I move to pass Ordinance Number 5325, entitled: AN ORDINANCE AUTHORIZING DISPOSAL BY PUBLIC AUCTION OF PERSONAL PROPERTY OWNED BY THE VILLAGE OF ORLAND PARK, ILLINOIS.

**This matter was PASSED on the Consent Agenda.**

**2018-0562 Disposal of Village Equipment (Online Auction) - Equipment from Public Works Department and Orland Park Health & Fitness Center - Ordinance**

The Village's Public Works Department is requesting that the Village declare the following equipment described below as surplus property and dispose of through Public Surplus.com (online auction). These items are no longer necessary or useful for the Village of Orland Park.

- 2001 Living Earth Crafts Pro Salon massage table, serial #81778
- 1998 Wacker G5.6 portable generator, serial # 5029352

In order to legally dispose of municipal property, the village must adopt an ordinance that describes the items to be sold.

In the event that two (2) attempts have been made to sell said property, and that no bids have been received equal to the minimum price, the property shall be either donated or scrapped as determined by the Village Manager.

I move to pass Ordinance Number 5326, entitled: AN ORDINANCE AUTHORIZING DISPOSAL BY PUBLIC AUCTION OF PERSONAL PROPERTY OWNED BY THE VILLAGE OF ORLAND PARK, ILLINOIS.

**This matter was PASSED on the Consent Agenda.**

**2018-0539 2018 Land Development Code Amendments II**

The second round of Land Development Code Amendments for 2018 is presented in the attached Amendment Report in Legistar. The Amendment Report, titled

"2018 Land Development Code Amendments II, contains various amendments to the sections identified above.

The Amendment Report contains the full narrative explanation for each amendment followed by the respective Code changes.

I move to approve the 2018 Land Development Code Amendments II, as recommended at the August 20, 2018 Development Services, Planning and Engineering Committee meeting and as fully referenced below:

THIS SECTION FOR REFERENCE ONLY (NOT NECESSARY TO BE READ)  
I move to approve the Land Development Code amendments for Section 2-102, Section 6-311, and Section 6-310, as presented in the Amendment Report titled "2018 Land Development Code Amendments II", prepared by the Development Services Department and dated August 30, 2018.

**This matter was APPROVED on the Consent Agenda.**

**2018-0602 Public Utility Easement Agreement with Eco-Site II, LLC, for utility services for monopole at Public Works Building (15655 Ravinia Avenue) - Ordinance**

During the installation of the monopole at the Public Works Building (15655 S Ravinia Avenue) conflicts were identified that did not allow the needed utilities (ComEd and Wide Open West) to be installed at the proposed plan locations. Eco-Site worked with the Public Works department to determine where these utilities could be installed.

The ComEd and WOW (Wide Open West) services will require two easements. One easement will be located on current Village property and the other on property that is currently held by SWC 156th LLC (LFI Development) that will be conveyed to the Village later this year. Without these easements the equipment on the monopole will not be operational.

I move to pass Ordinance Number 5327, entitled: ORDINANCE AUTHORIZING GRANT OF PERMANENT EASEMENT TO ECO-SITE II, LLC (15655 S. RAVINIA AVENUE)

**This matter was PASSED on the Consent Agenda.**

**2017-0772 Smith Crossing Phase 3 Expansion, 10501 Emilie Lane - Ordinance**

On April 2, 2018, the Village Board approved an amendment to the existing special use permit for congregate elderly care for Smith Crossing (10501 Emilie Lane), in addition to Site Plan, Landscape Plan and Elevation approvals in order to construct and operate Phase III of the Smith Crossing senior living facility, and is subject to conditions as stated in the ordinance.

This is now before the Village Board for consideration of the ordinance.



I move to pass Ordinance Number 5328, entitled: ORDINANCE GRANTING AN AMENDED SPECIAL USE PERMIT WITH MODIFICATIONS AND ASSOCIATED SITE PLAN (SMITH CROSSING - PHASE III - 10501 EMILIE LANE).

**This matter was PASSED on the Consent Agenda.**

**2018-0542 Hey and Associates, Inc. - Plan Review and Landscape Architect Services Contract Adjustment and Extension**

The Village's contract with Hey and Associates, Inc. to perform landscape reviews and inspections in 2018 was approved for an amount not to exceed \$28,000.00. As of August 1, 2018, Hey has invoiced the Village for \$23,848.33 for landscape reviews and inspections. Based on the number of landscape reviews and inspections anticipated for the rest of the year, the Development Services Department projects costs of approximately \$3,200.00 a month or \$16,000.00 total, to cover the remaining five (5) months of landscape review and inspections in 2018. The current balance of the original \$28,000.00 budget is \$4,151.67. As such, an increase of \$12,000.00 to the current contract, bringing to the total amount not to exceed to \$40,000.00, would be enough to cover landscape review and inspection costs until the end of 2018. It should be noted that landscape review fees are collected at the time a petitioner submits a development petition. For the projects currently under review by Hey, the Village has collected \$50,150.00 in landscape review fees.

Furthermore, as Hey is currently on a 1-year contract with the Village, the Development Services Department requests a contract extension of three (3) years for Hey and Associates, Inc. for Plan Review and Landscape Architect Services, for an amount not to exceed \$40,000.00 per year pending annual Village Board of Trustees budget approvals. Since Hey and Associates Inc. was selected as the Village's landscape consultant, the length of plan review times has decreased from on average 2 weeks to 3 days. Their Staff has proved extremely resourceful, talented and willing to go above and beyond to meet the Village's expectations.

If the above requests were approved, the Village would adjust the current 2018 contract with Hey and Associates from an amount not to exceed \$28,000.00 to an amount not to exceed \$40,000.00 and extend their contract for an additional three (3) years at an amount not to exceed \$40,000.00 per year with a start date of January 1, 2019 and end date of December 31, 2021.

I move approve an adjustment to the current contract with Hey and Associates, Inc. for landscape plan review and landscape architect services from \$28,000.00 to an amount not to exceed \$40,000.00 for 2018;

And

Approve a three (3) year contract extension with Hey and Associates, Inc. for

landscape plan review and landscape architect services with a start date of January 1, 2019 and end date of December 31, 2021 for an amount not to exceed \$40,000.00 per year pending annual Village Board of Trustees budget approvals.

**This matter was APPROVED on the Consent Agenda.**

**2018-0294 Verizon Wireless Monopole, 15100 80th Avenue - Special Use Permit with modifications**

The applicant requests authority to construct and maintain a new 75'-0" monopole with an overall height of 90'-0" and a 584 square foot lease area to house Verizon Wireless equipment on the west side of the existing Orland Fire Protection District (OFPD) Station 2 Building with modifications for setback requirements. The proposed monopole will be replacing the existing 40'-0" lattice tower with an overall height of 55'-0". The property is located at 15100 80th Avenue in the R-3 Residential Zoning District, near the intersection of 151st Street and 80th Avenue in Orland Park.

I move to approve the Special Use Permit with modifications, Site Plan and Elevation Drawings for the Verizon Wireless Monopole located at 15100 80th Avenue, as recommended at the August 20, 2018 Development Services Planning and Engineering Committee meeting and as indicated in the below fully referenced motion.

THIS SECTION FOR REFERENCE ONLY (NOT NECESSARY TO BE READ)

I move to approve the preliminary site plans titled "Engineering Site Plan" sheet C-1; "Fence Details" sheet C-3; "Site Details" sheet ANT - 3, 3A; and "Equipment Platform Details" sheet B-2 prepared by Terra Consulting Group, Ltd. dated 7/23/2015 with revisions dated 4/5/2018, subject to the following conditions:

- 1) Meet all Building and Land Development Code Requirements; and
- 2) Obtain the necessary permit from the Village's Building Division prior to initiating work; and
- 3) The color of the monopole shall blend with the surrounding environment for visual harmony to meet the Section 6-311.F Land Development Code requirements;

And

I move to approve the elevation plans titled, "Site Elevations" sheet ANT-1 prepared by Terra Consulting Group, Ltd. dated 7/23/2015 with revisions dated 4/5/2018;

And

I move to approve a special use permit for a wireless communication facility located at 15100 80th Avenue, the Orland Fire Protection District Station 2 site

with the following modifications:

- 1) A reduction of the side yard setback from 13'-0" to 11'-5", Land Development Code Section 6-311.G.3.b
- 2) A reduction of the residential setback from 500'-0" to 99'-0", Land Development Code Section 6-311.G.3.d.

**This matter was APPROVED on the Consent Agenda.**

**2018-0574 Real Estate Brokerage Services Selection - Agreement with Rich Real Estate**

The Village of Orland Park requested proposals from interested parties for real estate brokerage services for the sale of various Village-owned properties located throughout the Village.

Staff evaluated proposals based on prices, vendor's qualifications, and additional factors deemed relevant including;

- Must be licensed and in good standing with the State of Illinois.
- Must have an excellent reputation in the real estate community.
- Must be knowledgeable in the local real estate market and have experience with small and large properties.

Village staff reviewed proposals submitted to sell various Village-owned properties and invited potential firms to interview. Three (3) total proposals came in with one (1) local firm offering a traditional real estate sales approach while the other two (2) firms recommended conducting an 'Auction Sale'. Staff interviewed all the brokerage firms that submitted a proposal.

Although all the firms interviewed were extremely impressive, the selection committee is recommending at this time to proceed into a contract with a local Real Estate Brokerage Service provider (Rich Real Estate, Inc. of Orland Park, IL) at the purposed 5% commission's rate.

The structure and marketing approach by Rich Real Estate is believed to be the best approach for the Village in its sale of various properties. It is also more in line with what the Village has historically done, as opposed to the more unfamiliar auction structure proposed by the other two (2) proposers/firms. Rich Real Estate has tremendous experience working in the Real Estate industry and extremely familiar with the local market. Rich Real Estate can be available to show any of the numerous properties at a moment's notice and is an Orland Park business.

I move to approve a real estate listing agreement with Rich Real Estate not to exceed one (1) year;

And

Approve authorizing the Village Manager to execute the necessary contract.

**This matter was APPROVED on the Consent Agenda.**

## **DEVELOPMENT SERVICES, PLANNING AND ENGINEERING**

### **2018-0588 RFP 18-038 - Village Hall Green Roof Project**

Assistant Development Service Director/Transportation & Engineering Manager Khurshid Hoda reported that on August 28, 2018, a Selection Committee comprised of Village staff reviewed the qualifying proposals. The Apropos Landscape total project proposal was listed as \$60,000, although verification of their line items costs resulted in an actual total proposal of \$59,170. The proposal from EcoGardens, LLC. was \$49,820.00.

The price difference between the two proposals was \$9,350, which was largely attributed to higher material unit prices from Apropos. EcoGardens, LLC. provided a narrative detailing the company's experience with green roof and green roof decking installation throughout the Chicagoland area. Mr. Greg Raymond, who would be the actual SME from EcoGardens, LLC, has managed or installed over 2 million square feet of green roof/roof garden space, including many projects with decking on pedestals, which aligns with the plans for the Village Hall green roof.

As per the RFP's requirements, the Selection Committee evaluated all proposals based on the following criteria: price (50%), subject matter expert (SME) qualifications (40%), and Village discretion (10%). Members of the Selection Committee evaluated and scored each submittal using the RFP Criteria. The RFP Coordinator averaged the total scores and provided an Evaluation Summary, which resulted in a final score. The highest final score of 95 points, which also included the lowest bid amount, was awarded to EcoGardens, LLC.

Accordingly, the Selection Committee recommends EcoGardens, LLC. as the subject matter expert (SME) to assist the Village in the establishment of a green roof at Village Hall. The unit pricing proposed by EcoGardens, LLC. would be set even if the quantities listed in the RFP are adjusted.

On August 6, 2018, the Village Board of Trustees approved the use of funds from the Tree Preservation and Green Infrastructure Account (TPGIA) in an amount not to exceed \$70,000.00 for the installation of a Village Hall Green Roof and associated amenities and services at the Orland Park Village Hall (see 2018-0467 - Village Hall Green Roof Project). The estimated budget for the green roof and observation deck portions of the project is \$51,000, with the remaining budget (\$19,000) set aside for electrical, plumbing, interior work, furniture and

miscellaneous/contingency costs. As mentioned, the project proposal from EcoGardens, LLC. for the decks and green roof were \$49,820.00, or \$1,180 under budget. To cover any minor unforeseen additional costs, his request includes a \$1,180 (2%) contingency to be added to the \$49,820 EcoGardens, LLC. proposal. As such, the total RFP request is for an amount not to exceed \$51,000.

Trustee Ruzich commented. (refer to audio file)

Funds for this project are available in the Tree Preservation and Green Infrastructure Account (TPGIA). The TPGIA is restricted funding set up to specifically fund green infrastructure and tree planting projects within the Village.

I move to approve the proposal from EcoGardens, LLC. as the subject matter expert (SME) to perform all duties and responsibilities outlined in RFP 18-038 Village Hall Green Roof Project, for an amount not to exceed \$51,000.

**A motion was made by Trustee Griffin Ruzich, seconded by Trustee Fenton, that this matter be APPROVED. The motion carried by the following vote:**

**Aye:** 7 - Trustee Fenton, Trustee Dodge, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello, Trustee Carroll, and Village President Pekau

**Nay:** 0

## FINANCE

### **2018-0598 An Ordinance Providing for the Issuance of General Obligation Refunding Bonds, Series 2018 - Ordinance**

The Village is refunding its outstanding GO Bonds, Series 2010 in order to capture future interest cost savings. The Series 2010 bonds refunded the Series 2002 bonds that the Village issued to fund construction of the Orland Park Public Library. The sale of these refunding bonds will take place via a negotiated sale on a future date. The date of the sale will depend on the availability of favorable market interest rates.

The main parameters are as follows.

Maximum size of issuance - \$2,950,000  
Maximum coupon interest rate - 4%  
Minimum price - 98%  
Final principal due date - December 1, 2022  
Maximum annual levy - \$990,000  
Minimum savings - \$50,000

Once the sale takes place, the ordinance will be updated with actual sale information and filed with the Village Clerk's Office, as well as with the Counties of

Cook and Will.

Trustee Dodge had questions. (refer to audio file)

President Pekau and Trustee Carroll commented. (refer to audio file)

Finance Director Annmarie Mampe spoke. (refer to audio file)

I move to pass Ordinance Number 5329, entitled: AN ORDINANCE PROVIDING FOR THE ISSUANCE OF NOT TO EXCEED \$2,950,000 GENERAL OBLIGATION REFUNDING BONDS, SERIES 2018, OF THE VILLAGE OF ORLAND PARK, COOK AND WILL COUNTIES, ILLINOIS, FOR THE PURPOSE OF REFUNDING CERTAIN OUTSTANDING BONDS OF SAID VILLAGE, PROVIDING FOR THE LEVY AND COLLECTION OF A DIRECT ANNUAL TAX FOR THE PAYMENT OF THE PRINCIPAL OF AND INTEREST ON SAID BONDS, AUTHORIZING THE SALE OF SAID BONDS TO THE PURCHASER THEREOF, AND AUTHORIZING THE EXECUTION OF AN BOND ORDER AND AN ESCROW LETTER AGREEMENT IN CONNECTION THEREWITH

**A motion was made by Trustee Carroll, seconded by Trustee Gira, that this matter be PASSED. The motion carried by the following vote:**

**Aye:** 7 - Trustee Fenton, Trustee Dodge, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello, Trustee Carroll, and Village President Pekau

**Nay:** 0

### **2018-0383 Budget Update**

Trustee Carroll who is also the Finance Committee Chair summarized what will be discussed. (refer to audio file)

Village Manager La Margo and Finance Director Mampe provided a recap and recommendations to the Board based on the August 13, 2018, Revenue Budget Hearing. (refer to audio file)

Board comments were made by Trustees Dodge, Carroll, Ruzich, Fenton, Gira, Calandriello and President Pekau. (refer to audio file)

**This was for discussion only, NO ACTION was required.**

## **MAYOR'S REPORT**

### **2018-0611 Village Code Amendment Title 7, Chapter 4, Section 7-4-5, License Required; Food Service - Ordinance**

Recommended change to the Class A Liquor License regarding video gaming license holders and food service requirements.

I move to pass Ordinance Number 5330, entitled: AN ORDINANCE AMENDING TITLE 7, CHAPTER 4, SECTION 7-4-5 OF THE ORLAND PARK VILLAGE

CODE: LICENSE REQUIRED; FOOD SERVICE

**A motion was made by Trustee Fenton, seconded by Trustee Gira, that this matter be PASSED. The motion carried by the following vote:**

**Aye:** 7 - Trustee Fenton, Trustee Dodge, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello, Trustee Carroll, and Village President Pekau

**Nay:** 0

## **VILLAGE MANAGER'S REPORT**

### **2018-0610 Metra Commuter Station Concession Services - Proposal**

The Village was recently notified that the concession service vendor 'Dough Guys' at both the 153rd and 143rd Metra Stations will close their doors effective July 20th. Since the notification, Village staff solicited proposal for concession services at the 143rd & 153rd street train stations. A site visit of both stations was executed on July 27th with a total of six (6) potential vendors attending. The proposals were requested to be provided by no later than August 10, 2018, and three (3) proposals were received. A selection committee reviewed all of the submitted proposals and interviewed each vendor to further compare options for the sites.

The Village has the option to work with the same vendor at both locations or to divide the stations between two different vendors. From an operations standpoint, it would be to both the Village and vendor's advantage to have one business operating both stations so that there is one point of contact. Additionally, the profit margin for this type of business is very low and having both facilities would make it more sensible to an individual vendor.

Based on the proposals provided and the interviews conducted, staff is recommending that City Roasters/Orland Bakery be selected to provide concession services. Their offerings and associated pricing appear to be reasonable. City Roasters/Orland Bakery met all Village requirements and will initially be open from 5:00 a.m. to 8:30 a.m. weekdays. Once established, City Roasters/Orland Bakery hopes to expand the hours on weekdays providing home bound commuters the opportunity to pick up items such as sandwiches, cakes, and other pastries. Furthermore, City Roasters/Orland Bakery has excellent facilities to prepare foods as well as clean and sanitize equipment. City Roasters/Orland Bakery has articulated their willingness to restock with fresh items during the normal operation if food items sell out. Orland Bakery is a well-known business in our community enhancing the ability to draw more people to the concessions, due to the name recognition and familiarity to the products.

The previous vendor has vacated the properties and both concessions stands have been closed since late July. Therefore, in order to quickly reestablish providing this amenity to our residents and commuters, staff has placed this item

to go straight to the Village Board for discussion and approval.

President Pekau had a question. (refer to audio file)

Assistant Village Manager John Keating answered his question. (refer to audio file)

I move to approve the selection of City Roasters/Orland Bakery as the concessionaire at the 143rd and 153rd Street Train Stations;

And

Approve authorizing the Village Manager to execute the necessary documents.

**A motion was made by Trustee Griffin Ruzich, seconded by Trustee Calandriello, that this matter be APPROVED. The motion carried by the following vote:**

**Aye:** 7 - Trustee Fenton, Trustee Dodge, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello, Trustee Carroll, and Village President Pekau

**Nay:** 0

## **NON-SCHEDULED CITIZENS & VISITORS**

## **BOARD COMMENTS**

Trustees Fenton, Calandriello, Ruzich, Carroll, Dodge and President Pekau had Board comments. (refer to audio file)

## **EXECUTIVE SESSION**

I move to recess to a Closed Executive Session for the purpose of discussion of a) approval of minutes; and b) the appointment, employment, compensation, discipline, performances or dismissal of specific village employees.

**A motion was made by Trustee Fenton, seconded by Trustee Calandriello, that this matter be RECESS. The motion carried by the following vote:**

**Aye:** 7 - Trustee Fenton, Trustee Dodge, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello, Trustee Carroll, and Village President Pekau

**Nay:** 0

## **RECONVENE BOARD MEETING**

The roll was called to reconvene the Regular Meeting and Trustees Fenton, Dodge, Gira, Ruzich, Calandriello, Carroll and President Pekau were present.

## **Report on Executive Session and Action as a Result of, if any.**

Purpose of the Executive Session was for the discussion of a) approval of



minutes; b) the appointment, employment, compensation, discipline, performances or dismissal of specific village employees.

Village Manager La Margo and the Board continued discussing the Budget. (refer to audio file)

#### **ADJOURNMENT - 10:40 PM**

**A motion was made by Trustee Carroll, seconded by Trustee Calandriello, that this matter be ADJOURNED. The motion carried by the following vote:**

**Aye:** 7 - Trustee Fenton, Trustee Dodge, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello, Trustee Carroll, and Village President Pekau

**Nay:** 0

#### **2018-0617 Audio Recording for September 4, 2018 Board of Trustee Meetings**

**NO ACTION**

**/nm**

**APPROVED:**

Respectfully Submitted,

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**John C. Mehalek, Village Clerk**