

# **VILLAGE OF ORLAND PARK**

*14700 Ravinia Avenue  
Orland Park, IL 60462  
[www.orland-park.il.us](http://www.orland-park.il.us)*



## **Meeting Minutes**

**Monday, September 15, 2014**

**6:00 PM**

**Village Hall**

## **Parks and Recreation Committee**

*Chairman Patricia A. Gira  
Trustees Kathleen M. Fenton and Daniel T. Calandriello  
Village Clerk John C. Mehalek*

**CALL TO ORDER/ROLL CALL**

The meeting was called to order at 7:07 PM.

**Present:** 3 - Chairman Gira; Trustee Fenton and Trustee Calandriello

**APPROVAL OF MINUTES****2014-0539 Approval of the August 18, 2014 Parks and Recreation Minutes**

I move to approve the Minutes of the Regular Meeting of the Parks and Recreation Committee of August 18, 2014.

**A motion was made by Trustee Calandriello, seconded by Trustee Fenton, that this matter be APPROVED. The motion carried by the following vote:**

**Aye:** 3 - Chairman Gira, Trustee Fenton, and Trustee Calandriello

**Nay:** 0

**ITEMS FOR SEPARATE ACTION****2014-0517 Carpet/Flooring Replacement at Franklin Loebe Center, Sportsplex, and Cultural Center**

Park's Division Director Frank Stec reported that bids were received August 21, 2014 at 11:00 a.m. in the Village Clerk's Office for carpet replacement at lower level Franklin Loebe Center, office area at Sportsplex, upper level Cultural Center and flooring in the exhibit hall at Cultural Center. Two vendors attended the pre-bid meeting but only one bid was received. Carpet Interiors Inc. from Orland Park submitted a bid of \$60,537.00. The amount of \$73,000.00 was budgeted for this project.

I move to recommend to the Village Board to approve Carpet Interiors Inc. for the carpet/flooring replacement at Franklin Loebe Center, Sportsplex, and Cultural Center at a cost not to exceed \$60,537.00.

**A motion was made by Trustee Fenton, seconded by Trustee Calandriello, that this matter be RECOMMENDED FOR APPROVAL to the Board of Trustees. The motion carried by the following vote:**

**Aye:** 3 - Chairman Gira, Trustee Fenton, and Trustee Calandriello

**Nay:** 0

**2014-0533 2014 Taste of Orland Park - Signs/Banners**

Recreation Division Director Nancy Flores reported that event signs and banners serve an important function for village events. At the Taste of Orland Park, signs are used to communicate regulations at the entry gates (i.e. no food, coolers, pets, weapons, etc.), to identify parking areas, list a schedule of events for the event weekend and identify areas of interest (i.e. Kids Day, car show, bingo, cooling centers). Banners are used to identify restaurant, sponsor, and community booths as well as to recognize sponsors on the main stage and community stage, to welcome residents to the event weekend, and to identify the entertainment on the community stage throughout the weekend.

In 2014, the need to replace worn signs and the addition of new signs and banners was more than in prior years. Several important banners used in previous years were unusable in 2014 and required replacement. Entry signs had to be updated due to new concealed carry laws, while additional signs and banners were required to better identify and communicate event features (i.e. ATMs, full entertainment line-up and Kids Day line-up), ADA parking areas, traffic directives, and new 2014 sponsors and restaurants.

The replacement of damaged banners, along with additional banners and signs needed, resulted in sign and banner expenses totaling \$5,997.60.

Trustee Fenton asked if the same company is always used for banners, or if it goes out to bid.

Director Flores said that quotes are typically received, but with this situation, the new banners were needed quickly and Mission Signs was called knowing that they would fulfill the request in a timely manner.

I move to recommend to the Village Board to approve the payment of \$5,997.60 to Mission Signs for the production of signs and banners for the 2014 Taste of Orland Park.

**A motion was made by Trustee Calandriello, seconded by Trustee Fenton, that this matter be RECOMMENDED FOR DENIAL to the Board of Trustees. The motion carried by the following vote:**

**Aye:** 3 - Chairman Gira, Trustee Fenton, and Trustee Calandriello

**Nay:** 0

**ADJOURNMENT: 7:10 PM**

**A motion was made by Trustee Fenton, seconded by Trustee Calandriello, that this matter be ADJOURNED. The motion carried by the following vote:**

**Aye:** 3 - Chairman Gira, Trustee Fenton, and Trustee Calandriello

**Nay:** 0

**/AS**

APPROVED: OCTOBER 20, 2014

Respectfully Submitted,

/s/ John C. Mehalek

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**John C. Mehalek, Village Clerk**