

VILLAGE OF ORLAND PARK

14700 Ravinia Avenue
Orland Park, IL 60462
www.orlandpark.org



Meeting Minutes

Monday, January 15, 2018

7:00 PM

Village Hall

Board of Trustees

*Village President Keith Pekau
Village Clerk John C. Mehalek
Trustees, Kathleen M. Fenton, James V. Dodge, Jr., Patricia Gira,
Carole Griffin Ruzich, Daniel T. Calandriello, and Michael F. Carroll*

CALL TO ORDER/ROLL CALL

The meeting was called to order at 7:04 PM.

Present: 6 - Trustee Fenton, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello, Trustee Carroll and Village President Pekau

Absent: 1 - Trustee Dodge

VILLAGE CLERK'S OFFICE

2018-0015 Approval of the December 18, 2017 Regular Meeting Minutes

The Minutes of the Regular Meeting of December 18, 2017, were previously distributed to the members of the Board of Trustees. President Pekau asked if there were any corrections or additions to be made to said Minutes.

President Pekau requested a review of the audio file for item 2017-0898. (refer to audio file)

I move to continue the approval of the minutes of the Board of Trustees Meeting of December 18, 2017 until the February 5, 2018 meeting.

A motion was made by Trustee Carroll, seconded by Trustee Gira, that this matter be CONTINUED to the Board of Trustees. The motion carried by the following vote:

Aye: 6 - Trustee Fenton, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello, Trustee Carroll, and Village President Pekau

Nay: 0

Absent: 1 - Trustee Dodge

2018-0009 Approval of the December 28, 2017 Special Meeting Minutes

The Minutes of the Special Meeting of December 28, 2017, were previously distributed to the members of the Board of Trustees. President Pekau asked if there were any corrections or additions to be made to said Minutes. There being no corrections or additions,

I move to approve the minutes of the Board of Trustees Special Meeting of December 28, 2017.

A motion was made by Trustee Gira, seconded by Trustee Calandriello, that this matter be APPROVED. The motion carried by the following vote:

Aye: 5 - Trustee Fenton, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello, and Village President Pekau

Nay: 0

Abstain: 1 - Trustee Carroll

Absent: 1 - Trustee Dodge

2018-0008 Approval of the January 2, 2018 Regular Meeting Minutes

The Minutes of the Regular Meeting of January 2, 2018, were previously distributed to the members of the Board of Trustees. President Pekau asked if there were any corrections or additions to be made to said Minutes. There being no corrections or additions,

I move to approve the minutes of the Board of Trustees Meeting of January 2, 2018.

A motion was made by Trustee Calandriello, seconded by Village President Pekau, that this matter be APPROVED. The motion carried by the following vote:

Aye: 4 - Trustee Gira, Trustee Calandriello, Trustee Carroll, and Village President Pekau

Nay: 0

Abstain: 2 - Trustee Fenton and Trustee Griffin Ruzich

Absent: 1 - Trustee Dodge

2018-0018 Approval of the January 8, 2018 Special Town Hall Meeting Minutes - Video Gaming

The Minutes of the Special Town Hall Meeting of January 8, 2018, were previously distributed to the members of the Board of Trustees. President Pekau asked if there were any corrections or additions to be made to said Minutes. There being no corrections or additions,

I move to approve the minutes of the Board of Trustees Special Town Hall Meeting of January 8, 2018.

A motion was made by Trustee Gira, seconded by Trustee Griffin Ruzich, that this matter be APPROVED. The motion carried by the following vote:

Aye: 4 - Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello, and Village President Pekau

Nay: 0

Abstain: 2 - Trustee Fenton and Trustee Carroll

Absent: 1 - Trustee Dodge

2018-0011 Orland Park Law Enforcement Organization - Raffle License

The Orland Park Law Enforcement Organization is requesting a license to conduct a split-the-pot raffle at their monthly meetings beginning January 18, 2018 through December 20, 2018. The meeting locating is at the Orland Park Civic Center.

I move to approve issuing a raffle license to The Orland Park Law Enforcement Organization to conduct a split-the-pot raffle at their monthly meetings during 2018.

A motion was made by Trustee Carroll, seconded by Trustee Gira, that this matter be APPROVED. The motion carried by the following vote:

Aye: 6 - Trustee Fenton, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello, Trustee Carroll, and Village President Pekau

Nay: 0

Absent: 1 - Trustee Dodge

2018-0020 Baseball 4 All - Raffle License

Baseball 4 All is requesting a license to sell raffle tickets at their Uncork & Support Ladies Night Out fundraiser on Thursday, February 1, 2018 at the Orland Park Civic Center.

I move to approve issuing a raffle license to Baseball 4 All to conduct a raffle at their fundraising event on Thursday, February 1, 2018 at the Orland Park Civic Center.

A motion was made by Trustee Gira, seconded by Trustee Calandriello, that this matter be APPROVED. The motion carried by the following vote:

Aye: 6 - Trustee Fenton, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello, Trustee Carroll, and Village President Pekau

Nay: 0

Absent: 1 - Trustee Dodge

PROCLAMATIONS/APPOINTMENTS/PRESENTATIONS

2018-0005 Community Pride Award - Girl Scout Troop 60179 - Silver Award Recipients

President Pekau presented a Community Pride Award to eight members of the Girl Scout Troop 60179. They are receiving this award for completing the Prairie Garden Restoration Project and for building Bee Hotel Pollinators for the Butterfly and Bird garden at Lake Katherine's Nature Center. They each put in a minimum of 50 hours on the restoration and pollination project which earned them the 2nd highest award they can receive, a Silver Award.

This was a presentation, NO ACTION was required.

2017-0924 Police Pension Fund Board - Appointment

President Pekau appointed Douglas Stepansky to the Police Pension Fund Board. Douglas Stepansky is filling a vacant position.

Mr. Stepansky was not present at the Board meeting and will be sworn-in at a later date.

I move to consent to the appointment by President Pekau of Douglas Stepansky to the Police Pension Fund Board.

A motion was made by Trustee Griffin Ruzich, seconded by Trustee Calandriello, that this matter be APPROVED. The motion carried by the following vote:

Aye: 6 - Trustee Fenton, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello, Trustee Carroll, and Village President Pekau

Nay: 0

Absent: 1 - Trustee Dodge

CONSENT AGENDA

President Pekau requested that item F. Phase 2 Village Facilities Energy Savings Contract with CTS Group - Proposal be removed from the Consent Agenda.

Passed the Consent Agenda

A motion was made by Trustee Calandriello, seconded by Trustee Gira, to PASS THE CONSENT AGENDA, including all the following items marked as having been adopted on the Consent Agenda. The motion carried by the following vote:

Aye: 6 - Trustee Fenton, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello, Trustee Carroll, and Village President Pekau

Nay: 0

Absent: 1 - Trustee Dodge

2018-0014 Payroll - Approval

The lists of Payroll having been submitted to the Board of Trustees for approval and the lists having been determined by the Board of Trustees to be in order and having been approved by the various Department Heads,

I move to approve the Bi-Weekly Payroll for December 15, 2017 in the amount of \$1,124,933.69 and the Bi-Weekly Payroll for December 28, 2017 in the amount of \$1,071,712.84.

This matter was APPROVED on the Consent Agenda.

2018-0032 Accounts Payable - December 19, 2017 through January 15, 2018 - Approval

The lists of Accounts Payable having been submitted to the Board of Trustees for approval and the lists having been determined by the Board of Trustees to be in order and having been approved by the various Department Heads,

I move to approve the Accounts Payable from December 19, 2017 through January 15, 2018 in the amount of \$6,313,773.99.

This matter was APPROVED on the Consent Agenda.

2017-0911 Annual Traffic Signal Maintenance for Village/ State/County Roadways - Proposal

As part of the Village intergovernmental agreements with the State and County, the Village is responsible for shared costs of traffic signals maintenance on State and County roadways. The portion that we are responsible for is determined by the jurisdictional portion of the intersecting streets. For instance, on 151st St and Route 45, village pays for 50% of the cost of maintenance because 151st St. east and west of Rte. 45 are owned by the Village. The County has the same formula for maintenance costs on shared jurisdiction roadways.

Additionally, the Public Works Department contracts out the preventative maintenance for the thirteen (13) solely village owned traffic control signal systems. The village has traditionally utilized the same contractor that performs this work for the State and County as part of their bid procedure.

The contractor selected by both the State and County for 2018 is Meade Electric of McCook, IL. Meade has performed this work for the State, County and Village for many years. Although the rates charged for the State and County maintenance have increased, 2013 was the last year in which Meade raised their rates to the Village of Orland Park, for maintenance of Village owned signals (\$145 per intersection each month). For 2018, due to increases in labor and operating costs, Meade has submitted a proposal for the maintenance of Village owned signals in the amount of \$159 per intersection each month, an increase of \$14.00 per intersection.

Staff recommends extending the contract for another year. The proposal provides the same timeframe and similar level of maintenance service that Meade provides under the State and County agreements. The cost of repairs due to damage or failure is above and beyond the scope of this proposal and is determined on a case by case basis.

I move to approve the 2018 expenditures to the State of Illinois for traffic signal maintenance on shared State roadways;

And

Approve the 2018 expenditures to the Cook County Highway Department for traffic signal maintenance on shared County roadways;

And

Approve waiving the bid process for village traffic signal maintenance service;

And

Approve accepting the proposal from Meade Electric Company, Inc. of McCook, Illinois, for traffic signal maintenance for the thirteen (13) village owned traffic signals at a cost not to exceed the Board approved budgeted amount for 2018.

This matter was APPROVED on the Consent Agenda.

2017-0913 Consulting Engineering Services for Roadway Maintenance and Pavement Reconstruction Projects Contract Amendment and Extension - Proposal

In 2015, following a Request For Qualifications and subsequent selection process, the Village entered into a three year contract (2015, 2016 & 2017) with Baxter & Woodman Consulting Engineers of Mokena, Illinois.

During these three years, Baxter & Woodman has provided significant construction engineering services (phase III) along with some phase I and II design work. Their qualified, experienced professionals have provided all services at a very high level. They have developed an excellent working relationship with staff and have been a valuable resource dealing with many ADA conflicts, as well as neighborhood roadway improvement projects. Given Baxter & Woodman's experience gained working with staff, their proven track record, in addition to maintaining competitive pricing, staff is confident in proposing the extension. To create another RFQ for a new consultant would expend considerable time and effort. This extension is much like other qualified engineering and consulting firms that the Village has previously granted contract extensions. Staff recommends amending the current contract to extend for an additional three years (2018, 2019 & 2020).

The total amount of funding required for consultant services will be governed by the amount of contractor oversight required. It is estimated that annually, the road improvement contractor will need approximately six months to complete the expected work. To ensure thorough oversight of these projects, Baxter & Woodman provides full time phase III engineering services. Funds are allocated from the Road Improvement Program Capital Budget. That cost is typically estimated at approximately \$250,000. In addition, phase II engineering is anticipated at a cost of \$10,000 for various sidewalk gap projects, including improvements near 135th Street & 88th Avenue.

I move approve accepting the Engineering Services Contract Amendments with

Baxter & Woodman of Mokena, Illinois for FY2018, in an amount not to exceed \$260,000, with the option to renew in 2019 and 2020, at the Board approved budget amount.

This matter was APPROVED on the Consent Agenda.

2017-0917 Pavement Management Update - Proposal

In 2012, the Public Works Department utilized the services of Applied Research Associates, Inc. (ARA) of Champaign, Illinois to implement a Village wide pavement management system (PMS). Using ARA's digital survey vehicle (DSV), ARA conducted a complete coverage pavement condition survey of all streets within the Village jurisdiction. ARA was able to gather all of the necessary data to assess current pavement condition using a Condition Rating System (CRS). This CRS data was combined with historical data about the pavement network to develop a PMS using ARA's own RoadCare system. Pavement deterioration models were developed to project the life of roads in the future.

Recommendations, in the form of a 5-year capital improvement plan, were made to help improve the effectiveness of the Village's pavement management practices. Subsequent to the initial detailed survey, ARA has performed annual updates to help refine pavement management components. The PMS provides annual guidance in determining and prioritizing which neighborhoods and which maintenance process (overlay, patch, reconstruction, etc.) provides the best value for the Village's annual Road Program budget.

ARA's initial evaluation determined that Village roads, collectively, had an average Pavement Condition Rating (PCR) of 54 out of 100; with 100 representing roads in excellent condition. Now more than five years later, the data collected in the initial survey has become outdated and much less useful. In order to maintain accurate information and receive appropriate recommendations, it is essential that the data used to make those recommendations be periodically updated. With that intent, staff requested a proposal from ARA to perform a current complete coverage pavement condition survey. Applied Research Associates has provided a proposal/scope of services to update the Village's Pavement and Asset Management System for 2018 at a cost not to exceed \$144,900.00. This proposal will allow for ARA to completely and accurately update the Village's Pavement Management System. Along with providing an updated a 5-year capital improvement plan, the updated pavement condition survey will provide an objective analysis on the Village's current pavement management practices.

In addition to maintaining the large network of roadways, the Village is also responsible for maintaining forty-six (46) parking lots at twenty-eight (28) different locations. The 5,149 parking spaces contained in these lots comprise 2,330,300 square feet of pavement. To assist with budgeting and efficient maintenance of these parking lots, staff requested a second proposal from ARA to initiate a similar pavement management program for Village maintained parking areas.

Applied Research Associates provided an additional proposal/scope of services in the amount of \$38,400 to develop a Pavement Management System for Village maintained parking lots.

I move to approve accepting the proposal for 2018 Pavement Management System Update for an amount not to exceed \$144,900.00

And

Approve accepting the proposal for Parking Lot Evaluations and Rehabilitation Recommendations from Applied Research Associates, Inc., of Champaign, Illinois for an amount not to exceed \$38,400.00.

This matter was APPROVED on the Consent Agenda.

2018-0004 Public Participation at Meetings of the Village Board or any of its Committees, Commissions or Advisory Boards - Ordinance

On August 7, 2017, Ordinance Number 5208 was passed with the incorrect time allowed for each person to speak.

The time allowed was stated at 5 minutes and was agreed to be changed to 3 minutes but the ordinance remained at 5 minutes.

This Ordinance will change the time allowed for each person to speak to 3 minutes.

I move to pass Ordinance Number 5263, entitled: AN ORDINANCE AMENDING TITLE 1, CHAPTER 5, SECTION 8 OF THE ORLAND PARK VILLAGE CODE REGARDING PUBLIC PARTICIPATION AT MEETINGS OF THE VILLAGE BOARD AND ANY OF ITS COMMITTEES, COMMISSIONS AND ADVISORY BOARDS.

This matter was PASSED on the Consent Agenda.

2017-0328 Wooded Path II Estates Subdivision - Proposals for Professional Tree Planting and Conservation Area Landscaping Services

The Village is currently holding a number of letters of credit for commercial properties and residential subdivisions with longstanding, unresolved landscaping issues. One example of such a property is Wooded Path II Estates, which is generally located at the southeast corner of 143rd Street and Claridge Court. Although the landscape plan for Wooded Path II was approved in 2011 and six subsequent landscape inspections have been performed, currently a large number of landscape issues related to tree planting and naturalized landscaping area still exist.

In trying to decide how to help accelerate conformance and approval of the landscaping at these problem sites, it was determined that developers would be offered a "final" punch list based on the dollar amount allocated to landscaping for

a particular site's letter of credit which detailed the work to be completed for final acceptance. Punch list would be created by the Village's landscape consultant Planning Resources Inc. (PRI). The developer could then either a) complete the entire punch list by a set date or b) opt to have their letter of credit pulled by the Village. At that point, the Village would contract with a qualified contractor to complete the work.

In Wooded Path II Estates' case, the developer proposed instead to provide the Village with a check for \$26,971.88 on May 5, 2017, which represented the letter of credit amount associated with landscaping at Wooded Path II, under the condition that the Village release the developer's letter of credit. The Village agreed to these terms. Upon providing a cashier's check, the Village released Wooded Path II's letter of credit.

The landscaping punch list for Wooded Path II was divided into two categories: tree planting and conservation area landscaping. Thirty (30) parkway and bufferyard trees were identified as missing on the punch list, while seven (7) conservation outlots, including three (3) detention ponds, needed various levels of naturalized landscape restoration or general maintenance. As the Village will maintain these conservation areas in perpetuity, it was imperative that these areas be brought up to an acceptable condition. Upon completion of this work, PRI will perform a final inspection and either report any additional work to be completed or recommend final project approval.

To complete the tree planting work, the Village requested proposals from three different landscape consultants: Mid America Tree and Landscape Inc., Brancato Landscaping, Inc., and Jim Melka Landscaping. The lowest proposal amount for this work came from Mid America at \$10,260, while Brancato proposed \$13,035 and Melka Landscaping opted to not provide a proposal. As a result, the Village engaged the lowest qualified proposal, Mid America Tree and Landscape Inc., to provide tree planting services associated with the completion of outstanding landscape requirements for the Wooded Path II Estates subdivision.

To complete the conservation area landscaping work, the Village requested proposals from three different natural area landscape consultants: Pizzo and Associates, Ltd., V3 and Front Range Environmental. The lowest proposal amount for this work came from Pizzo at \$13,029.00, while V3 proposed \$16,525 and Front Range Environmental proposed \$27,600. As a result, the Village engaged the lowest qualified proposal, Pizzo and Associates, Ltd., to provide naturalized landscaping services associated with the completion of outstanding landscape requirements for the Wooded Path II Estates subdivision.

I move to approve the revised proposal from Brancato Landscaping, Inc. of Niles, Illinois to provide tree planting services associated with the completion of outstanding landscape requirements for the Wooded Path II Estates subdivision in an amount not to exceed \$12,625.00;

And

I move to approve the revised proposal from Pizzo and Associates, Ltd. of Leland, Illinois to provide naturalized landscaping services associated with the completion of outstanding landscape requirements for the Wooded Path II Estates subdivision in an amount not to exceed \$14,013.00.

This matter was APPROVED on the Consent Agenda.

2017-0918 Phase II Village Facilities Energy Savings Contract with CTS Group - Proposal

The Village has numerous facilities that are maintained by Building Maintenance staff. With various components at the facilities requiring upgrades, replacement or repairs, staff has identified a need to proactively evaluate the existing facilities and assess the current building conditions as well as the likely life expectancy of the various components of the facilities.

In November 2014, the Village sought proposals from qualified Energy Services Companies (ESCOs) to conduct an investment grade audit of village facilities and to implement an Energy Performance Contract. In June, 2015, the Board approved the authorization of CTS Group to conduct Investment Grade Audit of Village facilities. CTS surveyed many of the Village facilities and provided recommendations to reduce energy consumption and maintenance costs.

CTS provides a turnkey solution includes engineering with architectural fees/permits/drawings, project management and subcontractor work completion. The CTS Group completed several recommended upgrades and conversions for the first phase of energy savings at village facilities including T-12 to T-8 lighting conversions at the Village Hall, Civic Center, and Franklin Loebe Center; hot water and locker room improvements at the Sportsplex and dehumidification upgrades at the Orland Park Health and Fitness Center.

Following the guidelines of the initial energy audit and 2018 budget, the Village requested CTS Group to provide a proposal for phase II improvements to Village facilities. The proposal includes continuing the lighting fixture conversions and upgrades for the Cultural Arts Center, Public Works, Recreation Administration and Centennial Park. Phase II work also includes OPHFC pool dehumidification unit duct, Sportsplex HVAC evaluation & redesign, Sportsplex gymnastics HVAC unit upgrades, and Sportsplex Boiler upgrade.

The proposal from CTS Group for the Phase II guaranteed energy savings for 2018 is \$634,253.00.

Additional phases of energy savings for village facilities will be budgeted over the next fiscal years.

Trustee Gira recommended to table this item for two weeks - (refer to audio file)

President Pekau - (refer to audio file)

Village Manager La Margo - (refer to audio file)

Trustee Carroll - (refer to audio file)

Trustee Gira - (refer to audio)

Trustee Ruzich - (refer to audio)

I move to postpone this item until the February 5, 2018 Board of Trustees meeting.

A motion was made by Trustee Fenton, seconded by Trustee Calandriello, that this matter be POSTPONED to the Board of Trustees. The motion carried by the following vote:

Aye: 6 - Trustee Fenton, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello, Trustee Carroll, and Village President Pekau

Nay: 0

Absent: 1 - Trustee Dodge

DEVELOPMENT SERVICES, PLANNING AND ENGINEERING

2018-0019 Proposed Sears Re-development - Discussion Only

President Pekau stated that this item is a discussion item with the Economic Development Advisory Board. (refer to audio file)

Members of the Economic Development Advisory Board Jack Smith and Chris Gary spoke before the Board regarding the proposed Sears re-development plan by Seritage Growth Properties. (refer to audio file)

President Pekau asked if there were any questions/comments.

Trustee Ruzich – (refer to audio file)

Economic Development Advisory Board member Chris Gary – (refer to audio file)

Economic Development Advisory Board member Jack Smith – (refer to audio)

Trustee Fenton – (refer to audio file)

Trustee Gira – (refer to audio file)

Economic Development Advisory Board member Laura Murphy spoke before the Board. (refer to audio file)

Trustee Calandriello – (refer to audio file)

Economic Development Advisory Board member Jack Smith – (refer to audio)

Discussion only, NO ACTION was required.

MAYOR'S REPORT

2018-0016 Amend Title 7 Chapter 4 - Number of Class A Liquor License - Ordinance

Reduce the number of Class A Liquor Licenses from sixty-nine (69) to sixty-eight (68) for El Balcon #2. El Balcon #2 is still in business but did not re-new for 2018.

I move to pass Ordinance Number 5264, entitled: AN ORDINANCE AMENDING TITLE 7, CHAPTER 4 OF THE ORLAND PARK MUNICIPAL CODE, REGARDING THE AVAILABLE NUMBER OF CLASS A LIQUOR LICENSES ISSUED BY THE VILLAGE OF ORLAND PARK, COOK AND WILL COUNTIES, ILLINOIS

A motion was made by Trustee Carroll, seconded by Trustee Gira, that this matter be PASSED. The motion carried by the following vote:

Aye: 6 - Trustee Fenton, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello, Trustee Carroll, and Village President Pekau

Nay: 0

Absent: 1 - Trustee Dodge

NON-SCHEDULED CITIZENS & VISITORS

Joe Mulvey - Spoke before the Board regarding video gaming and distributed an impact study to the Board. (refer to audio file)

BOARD COMMENTS

Trustee Fenton, Trustee Calandriello, Trustee Gira and President Pekau had Board comments. (refer to audio file)

EXECUTIVE SESSION

I move to recess to a Closed Executive Session for the purpose of discussion of a) approval of minutes; b) the appointment, employment, compensation, discipline, performances or dismissal of specific village employees; and c) setting a price for sale or lease of village property.

A motion was made by Trustee Fenton, seconded by Trustee Calandriello, that this matter be RECESS. The motion carried by the following vote:

Aye: 6 - Trustee Fenton, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello, Trustee Carroll, and Village President Pekau

Nay: 0

Absent: 1 - Trustee Dodge

RECONVENE BOARD MEETING

The roll was called to reconvene the Regular Meeting and Trustees Fenton, Gira, Ruzich, Calandriello, Carroll and President Pekau were present. Trustee Dodge was absent.

Purpose of the Executive Session was for the discussion of a) approval of minutes; b) the appointment, employment, compensation, discipline, performances or dismissal of specific village employees; and c) setting a price for sale or lease of village property.

ADJOURNMENT - 8:35 PM

A motion was made by Trustee Fenton, seconded by Trustee Calandriello, that this matter be ADJOURNED. The motion carried by the following vote:

Aye: 6 - Trustee Fenton, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello, Trustee Carroll, and Village President Pekau

Nay: 0

Absent: 1 - Trustee Dodge

2018-0042 Audio Recording for January 15, 2018 Board of Trustee Meetings

NO ACTION

/nm

APPROVED: February 5, 2018

Respectfully Submitted,

/s/ John C. Mehalek

John C. Mehalek, Village Clerk