

Alternatives Analysis	
Is this a replacement of an existing product/service or a proposal for new product/service? Replacement <input checked="" type="checkbox"/> New <input type="checkbox"/>	
Describe the impact if the proposed new/replacement product/service is not made? The current condition of the bus is run down. The unit will need costly repairs to remain in service and the overall look isn't the best either. Higher mechanical and exterior image costs are on the horizon. The bus will be ten years old in April of 2015.	
Is there an alternative to purchasing this product/service, such as leasing, outsourcing, etc.? If yes, please provide a detailed description of alternatives. Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> The TCO form is attached to the committee action. Purchasing the van outright is in the Village's best interest.	
Is there a competitor that offers the same product/service that can deliver the same expected outcome? If yes, please provide an explanation as to why this competitor is not being considered. Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> One was a higher bid price with no lease cost submitted and another brand/model had exceptions to the specifications and was only a \$984.00 difference in purchasing or \$12.00 is monthly lease cost difference for the specified brand/model.	
Is a Total Cost of Ownership (TCO) Analysis applicable to this proposed expenditure? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
Please see attached. If yes, please attach TCO Analysis to this worksheet. If no, please provide an explanation as to why a TCO Analysis does not apply.	
Additional Comments/Background Information	
Attach additional documentation if necessary.	