

# VILLAGE OF ORLAND PARK

14700 Ravinia Avenue  
Orland Park, IL 60462  
[www.orlandpark.org](http://www.orlandpark.org)



## Meeting Minutes

Monday, June 19, 2017

6:00 PM

Village Hall

## Development Services, Planning and Engineering Committee

*Chairman Kathleen Fenton  
Trustees Patricia Gira and Daniel Calandriello  
Village Clerk John C. Mehalek*

## CALL TO ORDER/ROLL CALL

The meeting was called to order at 6:13 P.M.

**Present:** 3 - Chairman Fenton; Trustee Gira and Trustee Calandriello

## APPROVAL OF MINUTES

### **2017-0434 Approval of the May 15, 2017 Development Services, Planning and Engineering Committee Minutes**

I move to approve the Minutes of the Regular Meeting of the Development Services, Planning and Engineering Committee of May 15, 2017.

**A motion was made by Trustee Calandriello, seconded by Trustee Gira, that this matter be APPROVED. The motion carried by the following vote:**

**Aye:** 3 - Chairman Fenton, Trustee Gira, and Trustee Calandriello

**Nay:** 0

## ITEMS FOR SEPARATE ACTION

### **2017-0436 Wayfinding and Branding Implementation - Installation of Logo Medallions on LaGrange Road**

Director of Development Services Karie Friling reported that the Village is currently in the implementation phase of the Wayfinding and Branding project. The Village is working with a consultant to prepare bid specifications that the Village will use to select a contractor for the proposed Phase I signage. Throughout the process it was always the vision to include the branding improvements along LaGrange Road. Specifically, in addition to proposed wayfinding signage, the Village always anticipated installing the logo in the medians and monument signage along LaGrange.

The Village is proposing to add electricity to specific medians and monument signage along LaGrange Road. In addition, the Village will install illuminated and non-illuminated versions of the logo medallion throughout the corridor. Given the cost of the improvements, care was taken to minimize the amount of illuminated medallions and install these enhancements at the most visible locations along the corridor.

In order to increase the efficiency and minimize cost, the Village is coordinating the installation of the logo medallions within the same time frame as IDOT's LaGrange Road Corridor project schedule. This is critical to the success of the project, as the contractors are already on site and the lead time for the medallions to be manufactured is 8-12 weeks. The work is currently being completed under the existing V3 construction management contract. Funds are available in the

Economic Development line item within the Development Services FY2017 departmental budget for wayfinding and branding implementation. Staff is requesting a transfer of funds available for implementation to Capital Improvement Fund in order to track all costs related to LaGrange Road improvements in one fund. This amount will be added to the existing V3 construction management purchase order, to cover the manufacture, installation, and running of electricity for the logo medallions.

Trustee Calandriello asked if V3 Construction would still continue to do work after July 1 since IDOT will shut down after that date.

Director Friling stated that V3 Construction is a separate contract and they will be able to continue work.

Trustee Gira stated there was a similar situation that happened last year with regards to IDOT.

I move to recommend to Village Board of Trustees approval a budget transfer in the amount of \$100,893.65 from the General Fund to the Capital Improvement Fund

And

Recommend authorizing payment to V3 Construction Group in the amount of \$100,893.65 for the manufacture, and installation of the medallions along LaGrange Road.

**A motion was made by Trustee Gira, seconded by Trustee Calandriello, that this matter be RECOMMENDED FOR APPROVAL to the Board of Trustees. The motion carried by the following vote:**

**Aye:** 3 - Chairman Fenton, Trustee Gira, and Trustee Calandriello

**Nay:** 0

**2017-0438 Village Hall Parking Lot Topographic Survey and Parking Lot Reconfiguration Design Engineering**

Director of Development Service Karie Friling reported that as part of the FY 2013 Budget, the Village Board approved the engineering for a roundabout at 147th Street and Ravinia Avenue. The intersection currently operates as an all-way stop control. A roundabout at this location has been contemplated by the Village for a number of years to improve traffic flow as well as providing an opportunity for the Village to aesthetically enhance the intersection. The Village has secured funding from the Southwest Conference of Mayors (SCM) for all phases of this project.

On May 24, 2013, the Village issued a Request for Qualifications (RFQ). Eleven submittals were received on June 10, 2013. Based on the criteria in the RFQ, the

submittals were evaluated, rated and three firms were selected for an interview - Strand Associates, HR Green and Baxter & Woodman. Upon completion of the interviews, Strand Associates of Joliet, Illinois was deemed as the best qualified engineering firm for the scope of services requested.

Director of Development Services Karie Friling reported that Strand Associates has completed the Phase I Engineering Report which was approved by IDOT and the FHWA on May 8, 2015. In September/October of 2015 Strand Associates was approved to provide Phase II Engineering Design Services. This includes the development of plans and specifications for construction. The plans are nearly complete. Strand and Village Staff are prepared to submit the plans to IDOT for a 2018 letting and construction start.

The current roundabout plan includes the relocation of the Village Hall parking lot entrance south of 147th to a point further south to better line up with the existing parking lot and roundabout improvements. Attached is an exhibit to illustrate the relocation.

With the installation of the roundabout and the relocation of the parking lot entrance, Village Staff requested Strand to prepare a proposal to provide engineering services for the evaluation and potential reconfiguration of the Village Hall parking lot. The services include a topographic survey of the Village Hall parking areas, drainage and pavement condition evaluation of the parking areas. An exhibit is included illustrating the proposed parking lot reconfiguration.

Attached to the Committee Packet is the proposal from Strand Associates to provide topographic survey and design/construction drawings for the reconfiguration of the Village Hall parking lot.

Trustee Calandriello commented that there was a discussion regarding something similar about a year ago and asked if this was part of that.

Director Friling responded yes.

Trustee Calandriello asked if some sort of entrance closer to the Civic Center was included in the scope of this.

Director Friling stated that it would not be a part of the scope of work for this reconfiguration.

I move to recommend approval of entering into a contract with Strand Associates of Joliet, Illinois in the amount not to exceed \$69,900.00 for the Village Hall Parking Lot Topographic Survey and Parking Lot Reconfiguration Design.

**A motion was made by Trustee Calandriello, seconded by Trustee Gira, that this matter be RECOMMENDED FOR APPROVAL to the Board of Trustees. The motion carried by the following vote:**

**Aye:** 3 - Chairman Fenton, Trustee Gira, and Trustee Calandriello

**Nay:** 0

#### **2017-0449 Holiday Décor - Phase II - LaGrange Road and Civic Corridors**

Director of Development Services Karie Friling reported that in 2016, the Village purchased and installed new holiday décor, as part of a phase I project. New holiday décor had not been purchased for well over 20 years. This initial phase included new street pole décor that incorporated the Village's new brand and new large scale ornaments at Village Hall, Crescent Park and Centennial Park. Plans for additional holiday décor (Phase II) were put on hold until the LaGrange Road reconstruction project was completed. With the completion of the road project this year, Phase II of the holiday décor project can now be finalized. Manufacturer orders need to be placed now to allow enough lead time for installation/placement in November, prior to the holiday shopping season. The proposed décor and cut sheets are included as an exhibit for review.

The Village collects a significant amount of sales tax during the holiday season. As the Village Board is aware, the retail industry is rapidly changing. On-line purchases continue to threaten brick and mortar retail. While Director of Development Services Karie Friling reported that Orland Park is the regional shopping destination, the Village cannot be complacent in the marketplace. The shopping experience and "sense of place" is more important than ever before.

Across the nation, retail shopping habits are being closely watched and researched. Studies have documented that millennials desire to spend money on experiences that enhance their lives. One study shows that 61% of millennials ages 21-24 would rather have dinner at a new restaurant than buy a new pair of shoes. This is not just for this generation only; consumers across all generations prefer experiences that make you happier and are as valuable as buying things. This is called the "experiential and destination retailing."

The implementation of the Holiday décor project was in direct response to this changing retail environment. The Village is committed to assisting our brick and mortar businesses. The holiday décor project is intended to draw visitors to Orland Park, who will come to see the lighted displays and spend money in Orland Park. The proposed Phase II will install tree lighting and custom pole décor throughout the entire LaGrange Road Corridor, starting at downtown and proceeding to 167th Street. While the Village also desired to install larger lighted displays along LaGrange road, IDOT denied the Village's request. As a result of this denial, a few additional larger display items will be also purchased, for the Village Hall/Civic Corridor and Downtown areas. Last year, these two areas were

highly visited by both residents and visitors, with very positive feedback.

Director Friling stated that the front lawn of village hall will have a true winter wonderland scene.

Interim Assistant Director Joseph LaMargo stated the pole decor that was used last year was bought back from the manufacturer and a credit was received. He also stated that a significant amount in labor cost will be saved due to the Parks and Public Works Departments helping to install the decor.

Chairman Fenton asked what kind of decor was going to be installed in the historic district.

Interim Assistant Director LaMargo stated that some type of banner to identify that area is being worked on.

Trustee Calandriello commented that he is happy with the decor and hopes it will draw more people to Orland and help them enjoy their time while here.

I move to recommend to the Village Board to approve the Phase II holiday program, in the total amount of \$420,181.76;

And

Recommend approving a contract with Artistic Holiday Designs in the amount of \$355,181.76 and with Holiday Creations, Inc. in the amount of \$65,000 for labor and installation, as outlined.

**A motion was made by Trustee Calandriello, seconded by Trustee Gira, that this matter be RECOMMENDED FOR APPROVAL to the Board of Trustees.  
The motion carried by the following vote:**

**Aye:** 3 - Chairman Fenton, Trustee Gira, and Trustee Calandriello

**Nay:** 0

**ADJOURNMENT: 6:25 P.M.**

**A motion was made by Trustee Gira, seconded by Trustee Calandriello, that this matter be ADJOURNED. The motion carried by the following vote:**

**Aye:** 3 - Chairman Fenton, Trustee Gira, and Trustee Calandriello

**Nay:** 0

**/AS**

APPROVED: July 17, 2017

Respectfully Submitted,

/s/ John C. Mehalek

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**John C. Mehalek, Village Clerk**