

VILLAGE OF ORLAND PARK

14700 Ravinia Avenue
Orland Park, IL 60462
www.orland-park.il.us



Meeting Minutes

Monday, October 20, 2014

6:00 PM

Village Hall

Parks and Recreation Committee

*Chairman Patricia A. Gira
Trustees Kathleen M. Fenton and Daniel T. Calandriello
Village Clerk John C. Mehalek*

CALL TO ORDER/ROLL CALL

The meeting was called to order at 6:15 PM.

Present: 3 - Chairman Gira; Trustee Fenton and Trustee Calandriello

APPROVAL OF MINUTES**2014-0610 Approval of the September 15, 2014 Parks and Recreation Minutes**

I move to approve the Minutes of the Regular Meeting of the Parks and Recreation Committee of September 15, 2014.

A motion was made by Trustee Fenton, seconded by Trustee Calandriello, that this matter be APPROVED. The motion carried by the following vote:

Aye: 3 - Chairman Gira, Trustee Fenton, and Trustee Calandriello

Nay: 0

ITEMS FOR SEPARATE ACTION**2014-0590 Carpet Replacement at Village Hall Finance South**

Park's Division Director Frank Stec reported that staff received a quote from Carpet Interiors Inc. of Orland Park to replace the carpet in the Finance Department south office area at a cost of \$6100. This was the only company that bid on the recent carpet replacement bid at lower level Franklin Loebe Center, office area at Sportsplex, upper level Cultural Center, and flooring in exhibit hall at Cultural Center. New carpet is required due to failure of existing carpet.

I move to recommend to the Village Board to approve Carpet Interiors Inc. for the carpet replacement in Finance South at a cost not to exceed \$6100.00.

A motion was made by Trustee Calandriello, seconded by Trustee Fenton, that this matter be RECOMMENDED FOR APPROVAL to the Board of Trustees. The motion carried by the following vote:

Aye: 3 - Chairman Gira, Trustee Fenton, and Trustee Calandriello

Nay: 0

2014-0596 Amending Village Code re Ice Fishing (Title 3, Ch. 1, Sec. 5)

Director Stec reported that the Village has been approached by the Consolidated School District 230 Head Bass Fishing Coach, Mr. John Bartgen, to utilize Lake Sedgewick for their ice fishing tournament this year. We have been collaborating with this group for the past few years, most recently on restoration projects at Lake Sedgewick. Through educating their participants, they have made great progress rebuilding the infrastructure of the lake, improving the fish habitat and fishing

experience in general.

They have also contacted the Illinois Department of Natural Resources to survey the lake in an effort to educate students regarding how a survey is conducted. This survey also gave insight on how to properly maintain a healthy lake and determine which fish species are recommended.

The group installed fish cribs in the lake on September 23, 2014, with very positive media coverage for this project. The improvements to the fish habitat will have a positive impact on the future of the lake.

This group has a great interest in Lake Sedgewick. Educating the public on the vitality of the lake is beneficial to everyone. Hosting an ice fishing tournament will help the school program while oxygenating the lake for the health of the fish.

Current Village Code prohibits all ice fishing. In order for this group to be able to hold ice fishing events, the existing code must be amended. Therefore, staff is recommending an amendment to the Village Code re: Ice Fishing (Title 3, Ch.1, Sec 5) allowing the Board to grant special exceptions for ice fishing when approved by the Board.

John Bartgen, the Head Bass Fishing Coach of Consolidated School District 230 reported that the club is in its seventh year with many students participating from each high school. Currently, the club is working on a community service project involving Lake Sedgewick. They have installed fish cribs, have a company on board that is willing to come out for free and check the progress that has been made with the lake, have applied for a grant to acquire money that can be used to the stocking and increasing the structure of the lake, and have recently thought of creating a small tournament between bass fishing students and local veterans. He noted that the club is now asking the Board to consider changing the current village code as it pertains to ice fishing. He stated that they would also like to have the local fire department involved to teach ice fishing safety before a potential ice fishing tournament would take place.

Chairman Gira stated that the partnership with the Bass Fishing Club of District 230 is welcomed and that she believes that Orland Fire District would be willing to participate.

Assistant Village Manager Ellen Baer stated that the item being considered would allow the Board to make exceptions to the current regulation that does not allow ice fishing. What is before the Board for consideration has been reviewed by a village attorney and would give the ability to make a change on a case by case basis and would only pertain to Lake Sedgewick.

Trustee Fenton asked how the lake would then be monitored for those who should not be ice fishing.

Assistant Manager Baer responded that it would be monitored by the police department the same way it is currently being monitored as well as by members from the Park's Department that may see people out there. She stated that there are also signs at most of the ponds that say no ice fishing.

Trustee Fenton asked about liability issues that may arise.

Assistant Manager Baer reported that the liability is not any different from any other recreational activities that are offered in the park.

Trustee Fenton asked what types of insurance has been provided at other ice fishing events in the past by the club.

Mr. Bartgen said to his understanding they were covered through the school district and IHSA and did not need to provide anything to the event because it was a sanctioned event and they were automatically covered under the districts insurance.

I move to recommend to the Village Board to approve passing an Ordinance entitled: AN ORDINANCE AMENDING TITLE 3, CHAPTER 1, SECTION 5 OF THE ORLAND PARK VILLAGE CODE REGARDING ICE FISHING.

A motion was made by Trustee Fenton, seconded by Trustee Calandriello, that this matter be RECOMMENDED FOR APPROVAL to the Board of Trustees. The motion carried by the following vote:

Aye: 3 - Chairman Gira, Trustee Fenton, and Trustee Calandriello

Nay: 0

2014-0604 Installation Quote for Water Play Unit at Centennial Park Aquatic Center

Director Stec reported that the Village received a proposal from Kompan, Inc., a supply partner with U.S. Communities Government Purchasing Alliance (a purchasing coop that the Village is a member of) for the installation of the Centennial Park water play unit. Kompan, Inc. is a company that is a qualified contractor through the U.S. Communities Government Purchasing Alliance to contract without bidding. Their proposal is \$48,055.75 for the installation. Subsequently, a proposal was submitted by George's Landscaping Inc. (GLI) for the installation at a cost of \$37,935. GLI is a qualified installer for Waterplay Solutions play units. GLI has installed many play units for the Village and we have been very satisfied with their performance. Staff recommends waiving the bids and contracting with GLI.

I move to recommend to the Village Board to waive the bid process;

And

Approve a budget adjustment in the amount of \$7,100.00;

And

To recommend to the Village Board to approve the George's Landscaping Inc. for the installation of the water play unit in Centennial Park Aquatic Center at a cost not-to-exceed \$37,935.

A motion was made by Trustee Calandriello, seconded by Trustee Fenton, that this matter be RECOMMENDED FOR APPROVAL to the Board of Trustees. The motion carried by the following vote:

Aye: 3 - Chairman Gira, Trustee Fenton, and Trustee Calandriello

Nay: 0

2014-0595 Entry and Site Improvements at Sportsplex Bid Award

Director Stec reported that three bids were received on September 29, 2014 at 11:00 a.m. for entry and site improvements at Sportsplex Recreation Center. The low bidder was Lawdensky Construction Co. at a cost of \$81,733.00.

I move to recommend to the Village Board to approve Lawdensky Construction Co. at a cost not-to-exceed \$81,733.00 for the entry and site improvements at Sportsplex Recreation Center.

A motion was made by Trustee Fenton, seconded by Trustee Calandriello, that this matter be RECOMMENDED FOR APPROVAL to the Board of Trustees. The motion carried by the following vote:

Aye: 3 - Chairman Gira, Trustee Fenton, and Trustee Calandriello

Nay: 0

2014-0601 Recreation and Parks Program Guide Printing - Request for Proposal

Recreation Division Director Nancy Flores reported that on October 1, 2014 proposals were submitted and reviewed by staff for the printing of three seasonal Recreation and Parks Department program guides. Four proposals were received with the lowest and best qualifying quote from John S. Swift Co., Inc. of Buffalo Grove, IL. The proposal from John S. Swift Co., Inc. was 2% lower than our current pricing. The QuadGraphics proposal was rejected because they were non-responsive.

The figures proposed are per-edition based on three seasonal brochures per year for 26,000 copies per season. The proposal included an option to renew the contract for two additional years, at the discretion of the Village.

After review of pricing, samples and reference checks, staff recommends accepting the proposal from John S. Swift Co., Inc. for the brochure series in 2015

at \$49,716; year 2 (2016) at \$50,214; and year 3 (2017) at \$50,715. The Village maintains the option not to renew the contract annually.

I move to recommend to the Village Board to approve accepting the proposal for the 2015 - 2017 program guide series, printing from John S. Swift Co., Inc. in the amounts specified in the proposal not to exceed the budgeted amount.

A motion was made by Trustee Calandriello, seconded by Trustee Fenton, that this matter be RECOMMENDED FOR APPROVAL to the Board of Trustees. The motion carried by the following vote:

Aye: 3 - Chairman Gira, Trustee Fenton, and Trustee Calandriello

Nay: 0

2014-0620 Custodial Services Contract Renewal

Director Stec The Village entered into a contract with Total Building Services (TBS) in January, 2013. TBS has been the Village's cleaning company for many years. The following renewal provision of the contract reads as follows:

ARTICLE 2: TERM OF SERVICES

This agreement shall be for a term commencing January 1, 2013, through and including December 31, 2014. Thereafter, this Agreement may be renewed subject to both parties mutually agreeing on a negotiated fee and term, subject to Board of Trustees approval. The Village shall provide written notification to Contractor of its intention to renew this Agreement at least thirty (30) days prior to the expiration of the lease term.

TBS is offering a new three year contract with a 3% increase for the term of the contract. We have been very pleased with the performance of TBS; therefore, staff recommends renewing the agreement with TBS.

Chairman Gira asked to find out what it would cost to add the Civic Center to the list.

Director Stec responded that it is being looked into.

Trustee Calandriello asked if the item went out to bid.

Director Stec reported that the company has been used for several years. There was another company that came in for a year and was not able to handle the job, TBS then came back and offered better pricing.

I move to recommend to the Village Board to waive the bid process;

And

To recommend to the Village Board to approve the Custodial Services contract

extension with Total Building Service for FY2015, FY2016, and FY2017, in an amount not to exceed \$19,482 per month for cleaning services at all facilities listed in the pricing proposal, except the Sportsplex and in an amount not to exceed \$12,344 per month during the six (6) winter months and \$9,702 during the six (6) summer months for cleaning services at the Sportsplex.

A motion was made by Trustee Fenton, seconded by Trustee Calandriello, that this matter be RECOMMENDED FOR APPROVAL to the Board of Trustees. The motion carried by the following vote:

Aye: 3 - Chairman Gira, Trustee Fenton, and Trustee Calandriello

Nay: 0

NON-SCHEDULED CITIZENS & VISITORS

ADJOURNMENT: 6:30 PM

A motion was made by Trustee Calandriello, seconded by Trustee Fenton, that this matter be ADJOURNED. The motion carried by the following vote:

Aye: 3 - Chairman Gira, Trustee Fenton, and Trustee Calandriello

Nay: 0

/AS

APPROVED: November 17, 2014

Respectfully Submitted,

/s/ John C. Mehalek

John C. Mehalek, Village Clerk