

VILLAGE OF ORLAND PARK

14700 Ravinia Avenue
Orland Park, IL 60462
www.orland-park.il.us



Meeting Minutes

Monday, March 16, 2015

6:00 PM

Village Hall

Parks and Recreation Committee

*Chairman Patricia A. Gira
Trustees Kathleen M. Fenton and Daniel T. Calandriello
Village Clerk John C. Mehalek*

CALL TO ORDER/ROLL CALL

The meeting was called to order at 6:02 PM.

Present: 3 - Chairman Gira; Trustee Fenton and Trustee Calandriello

APPROVAL OF MINUTES**2015-0159 Approval of the February 16, 2015 Parks and Recreation Minutes**

I move to approve the Minutes of the Regular Meeting of the Parks and Recreation Committee of February 16, 2015.

A motion was made by Trustee Fenton, seconded by Chairman Gira, that this matter be APPROVED. The motion carried by the following vote:

Aye: 2 - Chairman Gira and Trustee Fenton

Nay: 0

Abstain: 1 - Trustee Calandriello

ITEMS FOR SEPARATE ACTION**2015-0177 Public Works Garage Door Bid Rejection**

Park's Division Director Frank Stec reported that bids were opened on Wednesday, February 23, 2015 at 11:00 AM for the Public Works garage door removal and installation. The bid was mistakenly written for one door to be replaced when, in fact, two doors are in need of replacement. Bids will need to be rejected and a new bid will be offered.

I move to recommend to the Village Board to approve rejecting the current bid and re-bid the Public Works garage door removal and installation to include two replacement doors.

A motion was made by Trustee Calandriello, seconded by Trustee Fenton, that this matter be RECOMMENDED FOR APPROVAL to the Board of Trustees. The motion carried by the following vote:

Aye: 3 - Chairman Gira, Trustee Fenton, and Trustee Calandriello

Nay: 0

2015-0173 Stewardship Management for Imperial Lane, Village Hall North and South Ponds

Director Stec reported that a quote for Stewardship Management of Imperial Lane Pond (\$12,300), Village Hall North Pond (\$23,800) and Village Hall South Pond (\$32,100) was received from V3 Construction Group, Ltd. for a three year period. This company installed the native plantings and will continue to maintain these ponds for stabilization of the area.

Chairman Gira requested a list of the types of pesticides that will be used in these areas be given to the Committee members.

I move to recommend to the Village Board to approve waiving the bid process

And

I move to recommend to the Village Board to approve the three year quote for Site Stewardship Management from V3 Construction Group, Ltd. at a cost not to exceed \$12,300.00 for Imperial Lane Pond, \$23,800.00 for Village Hall North Pond and \$32,100.00 for Village Hall South Pond for 2015, 2016, and 2017.

A motion was made by Trustee Calandriello, seconded by Trustee Fenton, that this matter be RECOMMENDED FOR APPROVAL to the Board of Trustees. The motion carried by the following vote:

Aye: 3 - Chairman Gira, Trustee Fenton, and Trustee Calandriello

Nay: 0

2015-0172 Site Stewardship Management Quote

Director Stec reported that a quote for three years of site stewardship management was received from Pizzo & Associates LTD. They have agreed to hold their hourly rate the same as 2014. This work is performed on an as needed basis for ponds that require stewardship or unanticipated improvements and are not currently under contract.

I move to recommend to the Village Board to approve waiving the bid process

And

I move to recommend to the Village Board to approve the three year quote for the Site Stewardship Management from Pizzo & Associates LTD at a cost not to exceed \$10,000.00 per year as needed for 2015, 2016, and 2017.

A motion was made by Trustee Fenton, seconded by Trustee Calandriello, that this matter be RECOMMENDED FOR APPROVAL to the Board of Trustees. The motion carried by the following vote:

Aye: 3 - Chairman Gira, Trustee Fenton, and Trustee Calandriello

Nay: 0

2015-0182 Centennial Park Aquatic Center - Pool Shade Structure Quote

Director Stec reported that staff is looking to replace eight (8) Funbrella umbrellas at the pool with new shade structures. The old funbrellas have maintenance issues and the weight and design requires them to be closed in inclement weather. When closing the heavy funbrellas, we have experienced a few minor injuries to staff.

Staff recommends replacement and purchase of shade structures that will not require closure. Staff also recommends the purchase of a shade structure to cover the relocated medical emergency area where pool staff provides assistance to patrons as needed. This area's shade structure will be visible from all areas of the pool clearly indicating where patrons should go in case of injury or illness.

Staff received a quote from Parkreation, Inc. of Prospect Heights, IL. This company is the sole representative for the Shade System Inc. company in our area that produces these shade structures. The Village has used this product throughout the years and staff recommends keeping the same units in the parks and pool areas for a consistent look and maintenance. The quote for the shade structures is as follows:

****Eight (8) - SP12 Single post pyramid shade unit by Shade Systems, Inc., 12' x 12' x 8' high eave with steel frame and single color fabric, inground mount, turn-n-slide system on all four corners. COST: \$2,489.00 each (X 8 =) Total \$19,912.00

****One (1) - HX24 24' Hexagonal shade unit by Shade Systems, Inc., inground mount, turn-n-slide system on all 6 corners. COST: \$6,980.00 each (X 1 =) Total \$6,980.00

Total product cost = \$26,892.00 less Quantity discount of -\$3,920.00
Freight cost of \$2,800.00

TOTAL COST = \$25,772.00

I move to recommend to the Village Board to approve waiving the bid process;

And

Recommend to approve the purchase of the new shade structures as noted from Parkreation, Inc. at a cost of \$25,772.00.

A motion was made by Trustee Fenton, seconded by Trustee Calandriello, that this matter be RECOMMENDED FOR APPROVAL to the Board of Trustees. The motion carried by the following vote:

Aye: 3 - Chairman Gira, Trustee Fenton, and Trustee Calandriello

Nay: 0

2015-0180 Centennial Park Aquatic Center - Pool Pump Quote

The existing pump is nine (9) years old and does not operate within the standard efficiency levels. Due to the age and condition of the pump which has been losing pressure and not working efficiently, staff requested quotes from various vendors.

Three (3) quotes were received for the new T-Pool pump which include:

Thomas Pump Company, Inc.	\$5,525.00
Borg Generals Sales, LLC	\$5,925.00
Mack Pump & Equipment Co.	\$7,290.00

Staff recommends purchasing from the lowest qualifying quote by Thomas Pump Company, Inc. of Aurora, IL.

The removal of the old pump and installation of the new pump will be performed by staff.

I move to recommend to the Village Board to approve the purchase of the new pool pump from Thomas Pump Company, Inc. at a cost not to exceed \$5,525.00.

A motion was made by Trustee Calandriello, seconded by Trustee Fenton, that this matter be RECOMMENDED FOR APPROVAL to the Board of Trustees. The motion carried by the following vote:

Aye: 3 - Chairman Gira, Trustee Fenton, and Trustee Calandriello

Nay: 0

2015-0192 Centennial Park Aquatic Center - Chemical Quote

Director Stec reported that as described last year, the Illinois Parks and Recreation Association did not participate in the statewide bidding program for liquid bulk chlorine used at Centennial Park Aquatic Center. They have not bid statewide because costs vary considerably throughout the state due to the variable cost of delivery. It has proven to be prudent for the Village to purchase from a local vendor. Last year, the Village contracted Univar to deliver chlorine at a cost of \$1.27 per gallon.

For FY2015, staff contacted the two companies who have supplied chlorine to the Village in the past (Univar and Mineral Masters) to provide quotes for three years on this product. Univar declined to provide a three year quote. They quoted \$1.28 for 2015.

The low quote, from Mineral Masters, is \$1.15 gallon for 2015, delivered. The Village has previously contracted with this company and has always been very satisfied with their service. The better rate may be due to the close proximity of the vendor thus reducing travel cost. Mineral Masters provided a quote for three years, with price increases of only a penny each year.

Chemical Pricing Quote:

15 % Sodium Hypochlorite	
2015 season	\$ 1.15/gallon
2016 season	\$ 1.16/gallon

2017 season \$ 1.17/gallon

Staff recommends a three year agreement with Mineral Masters as outlined above.

I move to recommend to the Village Board to waive the bid process;

And

Recommend to approve accepting the quote from Mineral Masters for liquid bulk chlorine at a cost of \$1.15 per gallon for 2015, \$1.16 per gallon for 2016, and \$1.17 per gallon for 2017 delivered as needed.

A motion was made by Trustee Calandriello, seconded by Trustee Fenton, that this matter be RECOMMENDED FOR APPROVAL to the Board of Trustees. The motion carried by the following vote:

Aye: 3 - Chairman Gira, Trustee Fenton, and Trustee Calandriello

Nay: 0

2015-0189 Centennial Park West Concert Stage & Audio

Recreation Division Director Nancy Flores reported that on June 28, 2015, the Village of Orland Park will be hosting Rich Daniels and the City Lights Orchestra at the Centennial Park West concert venue. This will be the fifth consecutive year that they have performed the weekend prior to the Fourth of July, creating a holiday tradition at this venue.

Staff requested quotes from eight Chicagoland vendors for stage and audio equipment needed to produce this concert. Four vendors provided the following quotes:

Sound Works Productions	\$7,500
TSA Productions	\$9,300
Gand Concert Services	\$13,000
Mid-America Sound	\$18,900

Staff is recommending approval to enter into a contract with Sound Works Productions who submitted a price that is the same as last year. This company has provided stage and sound for the concerts each of the last four years: Their quote is the lowest quote for the 2015 performances.

Chairman Gira stated that Director Flores get a three year quote from Sound Works with the Boards discretion to renew each year.

I move to recommend to the Village Board to approve the contract with Sound Works in the amount of \$7,500 to provide stage, sound, labor, and a generator for the City Lights Concert.

A motion was made by Trustee Fenton, seconded by Trustee Calandriello, that this matter be RECOMMENDED FOR APPROVAL to the Board of Trustees. The motion carried by the following vote:

Aye: 3 - Chairman Gira, Trustee Fenton, and Trustee Calandriello

Nay: 0

2015-0190 2015 Village of Orland Park Open Lands Golf Outing

Director Flores reported that the annual Village of Orland Park Golf Outing to benefit Open Lands of Orland Park is scheduled for Tuesday, September 15, 2015 at Silver Lake Country Club.

Course rental fees for a maximum of 144 golfers will be \$7,000.00 per the proposed Silver Lake Country Club contract which is the same rate as 2014. Expenses for continental breakfast setup and coffee, lunch, cocktail hour, dinner, and refreshments on the course are determined at the conclusion of the outing and are based upon final participation numbers and total beverage consumption. Based on the 2014 outing, total costs to Silver Lake Country Club for 2015 are estimated not to exceed \$15,706.

I move to recommend to the Village Board to approve an agreement with Silver Lake Country Club in an amount not to exceed \$15,706 for the 2015 Open Lands Golf Outing course rental and associated expenses.

A motion was made by Trustee Calandriello, seconded by Trustee Fenton, that this matter be RECOMMENDED FOR APPROVAL to the Board of Trustees. The motion carried by the following vote:

Aye: 3 - Chairman Gira, Trustee Fenton, and Trustee Calandriello

Nay: 0

2015-0184 Taste of Orland Park Entertainment - American English

Director Flores reported that American English is a popular local group that has been a big draw at the Taste of Orland for the last several years. Staff recommends hiring the group to close out the entertainment at Taste of Orland Park 2015 on Sunday, August 2 from 7 p.m. to 9 p.m. The cost of the performance is \$5,000.00.

I move to recommend to the Village Board to approve the contract for the group, American English, in the amount of \$5,000.00 to provide entertainment at the Taste of Orland Park on Sunday, August 2, 2015 from 7 p.m. to 9 p.m.;

And

Recommend a deposit payment in the amount of \$2,500.00 to be paid upon approval of contract and the balance to be paid at the Taste of Orland Park 2015.

A motion was made by Trustee Fenton, seconded by Trustee Calandriello, that this matter be RECOMMENDED FOR APPROVAL to the Board of Trustees. The motion carried by the following vote:

Aye: 3 - Chairman Gira, Trustee Fenton, and Trustee Calandriello

Nay: 0

ADJOURNMENT - 6:14 PM

A motion was made by Trustee Calandriello, seconded by Trustee Fenton, that this matter be ADJOURNED. The motion carried by the following vote:

Aye: 3 - Chairman Gira, Trustee Fenton, and Trustee Calandriello

Nay: 0

/nm

APPROVED: April 20, 2015

Respectfully Submitted,

/s/ John C. Mehalek

John C. Mehalek, Village Clerk