# Clerk's Contract and Agreement Cover Page

Year:

2009

Legistar File ID#: 2009-0090

Multi Year:

Amount

\$280,300.00

**Contract Type:** 

Professional Services

Contractor's Name:

V3 Companies of Illinois Ltd.

Contractor's AKA:

**Execution Date:** 

2/18/2009

**Termination Date:** 

Renewal Date:

Department:

Public Works

**Originating Person:** 

Pete Casey

Contract Description: 143rd & LaGrange Rd. Design Engineering



# MAYOR Daniel J. McLaughlin

VILLAGE CLERK

David P. Maher

14700 S. Ravinia Ave. Orland Park, IL 60462 (708) 403-6100



VILLAGE HALL

TRUSTEES
Bernard A. Murphy
Kathleen M. Fenton
Brad S. O'Halloran
James V. Dodge
Edward G. Schussler III
Patricia Gira

March 3, 2009

Mr. George Schober, Vice President V3 Companies of Illinois Ltd. 7325 Janes Avenue Woodridge, IL 60517

RE: NOTICE TO PROCEED

Professional Engineering Services – 143<sup>rd</sup> and LaGrange Road Design Engineering 2009

Dear Mr. Schober:

This notification is to inform you that the Village of Orland Park has received all necessary contracts, insurance documents and certifications in order for work to commence on the above stated project. Please contact Pete Casey at 708-403-6357 to schedule the commencement of work.

The Village has processed Purchase Order #052392 for this contract/service (see attached). It is imperative that this number on the Purchase Order be noted on all invoices, correspondence, etc. Also, your final invoice for this contract/service should state that it is the final invoice pertaining to that Purchase Order.

For your records, I have enclosed one (1) original executed contract dated February 18, 2009 in an amount not to exceed Two Hundred Eighty Thousand Three Hundred and No/100 (\$280,300.00) Dollars. If you have any questions, please call me at 708-403-6173.

Sincerely,

Denise Domalewski Contract Administrator

cc: Pete Casey

# BILL TO: VILLAGE OF ORLAND PARK

Attention: Accounts Payable 14700 Ravinia Avenue Orland Park, Illinois 60462-3167

Phone: (708) 403-6180 Fax: (708) 403-9212 IN ONLY THE PARTY OF THE PARTY

Page: 1

Purchase Order Number: 052392

Purchase Order Date: 03/03/09

# PURCHASE ORDER

To:

Ship to:

V3 COMPANIES OF ILLINOIS LTD 7325 JANES AVENUE WOODRIDGE, IL 60517 VILLAGE OF ORLAND PARK

octions are represented	or No. 9791	P or de	urchas a the i days.	e Oro nvoic	MUST mir ler. Failure e could resu	to include lt in invo	the PC ice pays	) numb nent		Sales Tax E	xempt # E9998 1807 0
Deliv	er By	1	/endo	Pho	ne Number	Ve	endor F	ax Num	ber		Terms
02/:	23/09	TE	L# (6	530)	724-9200	FAX#	(630)	724-9	802	NET	
4,000 can		and the second	m To	4,000,000			r. D			N. C.	isitioned By
**************************************		nemananian				-	firm By				
MOBI	LE 630	-29	1-00	54	J	JDY KONC	)W			P. CASEY/L	. SAMBOR
Frei	ght	Co	ntraci	Nun	nber Aco	ount Nun	iber	Proje	ct	Requisition No	***************************************
Accessor consistence on the second	uanemonio navarante	andaro-codribado		MACCINICACIO MESIMELARES	054	10000499	8480	интель с выпитивы в собительного ученнях.	COLUMN TO THE PERSON NAMED IN COLUMN	54650	02/23/09
100000			88316.20	389						3.850HHU3	KLINGER STEERINGER 12
Line#	Quan	tity	UOM		Item Nu	mber and	Descrip	tion		Unit Cost	Extended Cost
1 2	30300.		DL	INTE	RD STREET ERSECTION ROVEMENT. INING AND INEERING : CESS AND AITTING W. ARKS: RD APPROVE	COMPLE DESIGN INCLUDIN	CTION C	OF IEW	TOTA		280300.00 280300.00 280300.00

Authorized By: Judy	Faxed:	Phoned:	Mailed: 3/3/09
			del

# VILLAGE OF ORLAND PARK

143<sup>rd</sup> & LaGrange Rd. Improvement Design Engineering (Contract for Professional Engineering Services)

This Contract is made this **18th day of February**, **2009** by and between the <u>Village of Orland Park</u> (hereinafter referred to as the "VILLAGE") and <u>V3 Companies of Illinois Ltd.</u> (hereinafter referred to as the "CONTRACTOR").

# WITNESSETH

In consideration of the promises and covenants made herein by the VILLAGE and the CONTRACTOR (hereinafter referred to collectively as the "PARTIES,") the PARTIES agree as follows:

SECTION 1: THE CONTRACT DOCUMENTS: This Contract shall include the following documents (hereinafter referred to as the "CONTRACT DOCUMENTS") however this Contract takes precedence and controls over any contrary provision in any of the CONTRACT DOCUMENTS. The Contract, including the CONTRACT DOCUMENTS, expresses the entire agreement between the PARTIES and where it modifies, adds to or deletes provisions in other CONTRACT DOCUMENTS, the Contract's provisions shall prevail. Provisions in the CONTRACT DOCUMENTS unmodified by this Contract shall be in full force and effect in their unaltered condition.

This Contract

The Terms and Conditions

The Proposal, dated February 4, 2009, as it is responsive to the VILLAGE's requirements (including V3 Companies of Illinois Billing Rate Schedule and Fee Estimate)

All Certifications required by the Village

Certificates of Insurance

**SECTION 2: SCOPE OF THE WORK AND PAYMENT:** The CONTRACTOR agrees to provide labor, equipment and materials necessary to provide the services as described in the CONTRACT DOCUMENTS and further described below:

Provide professional civil engineering services for the completion of the planning and design engineering for the  $143^{rd}$  & LaGrange Road Intersection Improvement Project

(hereinafter referred to as the "WORK") and the VILLAGE agrees to pay the CONTRACTOR pursuant to the provisions of the Local Government Prompt Payment Act (50 ILCS 505/1 et seq.) the following amount:

TOTAL COST: For an amount not to exceed Two Hundred Eighty Thousand Three Hundred and No/100 (\$280,300.00) Dollars.

**SECTION 3: ASSIGNMENT:** CONTRACTOR shall not assign the duties and obligations involved in the performance of the WORK which is the subject matter of this Contract without the written consent of the VILLAGE.

SECTION 4: TERM OF THE CONTRACT: This Contract shall commence on the date of execution. The WORK shall commence upon receipt of a Notice to Proceed and continue expeditiously from that date until final completion. This Contract may be terminated by either of the PARTIES for default upon failure to cure after ten (10) days prior written notice of said default from the aggrieved PARTY. The VILLAGE, for its convenience, may terminate this Contract with thirty (30) days prior written notice.

SECTION 5: INDEMNIFICATION AND INSURANCE: The CONTRACTOR shall indemnify and hold harmless the VILLAGE, its trustees, officers, directors, agents, employees and representatives and assigns, from lawsuits, actions, costs (including attorneys' fees), claims or liability of any character, incurred due to the alleged negligence of the CONTRACTOR, brought because of any injuries or damages received or sustained by any person, persons or property on account of any act or omission, neglect or misconduct of said CONTRACTOR, its officers, agents and/or employees arising out of, or in performance of any of the provisions of the CONTRACT DOCUMENTS, including any claims or amounts recovered for any infringements of patent, trademark or copyright; or from any claims or amounts arising or recovered under the "Worker's Compensation Act" or any other law, ordinance, order or decree. In connection with any such claims, lawsuits, actions or liabilities, the VILLAGE, its trustees, officers, directors, agents, employees, representatives and their assigns shall have the right to defense counsel of their choice. The CONTRACTOR shall be solely liable for all costs of such defense and for all expenses, fees, judgments, settlements and all other costs arising out of such claims, lawsuits, actions or liabilities.

The Contractor shall not make any settlement or compromise of a lawsuit or claim, or fail to pursue any available avenue of appeal of any adverse judgment, without the approval of the Village and any other indemnified party. The Village or any other indemnified party, in its or their sole discretion, shall have the option of being represented by its or their own counsel. If this option is exercised, then the Contractor shall promptly reimburse the Village or other indemnified party, upon written demand, for any expenses, including but not limited to court costs, reasonable attorneys' and witnesses' fees and other expenses of litigation incurred by the Village or other indemnified party in connection therewith.

The indemnification obligation under this paragraph shall not be limited in any way by any limitations on the amount or type of damages, compensation or benefits payable by or for the benefit of Subcontractor or any indemnities under any Worker's Compensation Act, Occupational Disease Act, Disability Benefits Act, or any other employee benefits act. The Subcontractor further agrees to waive any and all liability limitations based upon the Worker's Compensation Act court interpretations or otherwise.

Execution of this Contract by the VILLAGE is contingent upon receipt of Insurance Certificates provided by the CONTRACTOR in compliance with the CONTRACT DOCUMENTS.

SECTION 6: COMPLIANCE WITH LAWS: CONTRACTOR agrees to comply with all federal, state and local laws, ordinances, statutes, rules and regulations including but not limited to the Illinois Human Rights Act as follows: CONTRACTOR hereby agrees that this contract shall be performed in compliance with all requirements of the Illinois Human Rights Act, 775 ILCS 5/1-101 et seg., and that the CONTRACTOR and its subcontractors shall not engage in any prohibited form of discrimination in employment as defined in that Act and shall maintain a sexual harassment policy as the Act requires. The CONTRACTOR shall maintain, and require that its subcontractors maintain, policies of equal employment opportunity which shall prohibit discrimination against any employee or applicant for employment on the basis of race, religion, color, sex, national origin, ancestry, citizenship status, age, marital status, physical or mental disability unrelated to the individual's ability to perform the essential functions of the job, association with a person with a disability, or unfavorable discharge from military service. CONTRACTOR and all subcontractors shall comply with all requirements of the Act and of the Rules of the Illinois Department of Human Rights with regard to posting information on employees' rights under the Act. CONTRACTOR and all subcontractors shall place appropriate statements identifying their companies as equal opportunity employers in all advertisements for workers to be employed in work to be performed under this contract.

The CONTRACTOR shall obtain all necessary local and state licenses and/or permits that may be required for performance of the WORK and provide those licenses to the VILLAGE prior to commencement of the WORK.

**SECTION 7: NOTICE:** Where notice is required by the CONTRACT DOCUMENTS it shall be considered received if it is delivered in person, sent by registered United States mail, return receipt requested, delivered by messenger or mail service with a signed receipt, sent by facsimile or e-mail with an acknowledgment of receipt, to the following:

### To the VILLAGE:

Denise Domalewski, Contract Administrator Village of Orland Park 14700 South Ravinia Avenue Orland Park, Illinois 60462 Telephone: 708-403-6173 Facsimile: 708-403-9212

e-mail; ddomalewski@orland-park.il.us

### To the CONTRACTOR:

George J. Schober, P.E. V3 Companies of Illinois Ltd. 7325 Janes Avenue Woodridge, Illinois 60517 Telephone: 630-724-9200 Facsimile: 630-724-9802

e-mail: gschober@v3co.com

or to such other person or persons or to such other address or addresses as may be provided by either party to the other party.

SECTION 8: STANDARD OF SERVICE: Services shall be rendered to the professional standards applicable to the same or similar services in the Chicagoland area. Sufficient competent personnel shall be provided who with supervision shall complete the services required within the time allowed for performance. The CONTRACTOR'S personnel shall, at all times present a neat appearance and shall be trained to handle all contact with Village residents or Village employees in a

respectful manner. At the request of the Village Manager or a designee, the CONTRACTOR shall replace any incompetent, abusive or disorderly person in its employ.

**SECTION 9: PAYMENTS TO OTHER PARTIES:** The CONTRACTOR shall not obligate the VILLAGE to make payments to third parties or make promises or representations to third parties on behalf of the VILLAGE without prior written approval of the Village Manager or a designee.

<u>SECTION 10: COMPLIANCE:</u> CONTRACTOR shall comply with all of the requirements of the Contract Documents, including, but not limited to, the Illinois Prevailing Wage Act where applicable and all other applicable local, state and federal statutes, ordinances, codes, rules and regulations.

**SECTION 11: LAW AND VENUE:** The laws of the State of Illinois shall govern this Contract and venue for legal disputes shall be Cook County, Illinois.

**SECTION 12: MODIFICATION:** This Contract may be modified only by a written amendment signed by both PARTIES.

**SECTION 13: COUNTERPARTS** This Contract may be executed in two (2) or more counterparts, each of which taken together, shall constitute one and the same instrument.

This Contract shall become effective on the date first shown herein and upon execution by duly authorized agents of the parties.

FOR: THE VILLAGE	FOR: THE CONTRACTOR
Ву:	By: Though I Shoke
Print Name: Paul G. Grimes	Print Name: George J. Scholer
Its: Village Manager	Its: Vice President
Date: 2/26/09	Date: 2/28/09

# VILLAGE OF ORLAND PARK PROFESSIONAL ENGINEERING SERVICES V3 COMPANIES OF ILLINOIS GENERAL TERMS AND CONDITIONS

- 1. Relationship Between Engineer and Village: The Engineer shall serve as the Village's professional engineer consultant in those Projects, or phases of the Project, to which this Agreement applies. This relationship is that of a buyer and seller of professional services and as such the Engineer is an independent contractor in the performance of this Agreement and it is understood that the parties have not entered into any joint venture or partnership with the other. The Engineer shall not be considered to be the agent of the Village. Nothing contained in this Agreement shall create a contractual relationship with a cause of action in favor of a third party against either the Village or Engineer.
- 2. Responsibility of the Engineer: Notwithstanding anything to the contrary which may be contained in this Agreement or any other material incorporated herein by reference, or in any Agreement between the Village and any other party concerning the Project, the Engineer shall not have control or be in charge of and shall not be responsible for the means, methods, techniques, sequences or procedures of construction, or the safety, safety precautions or programs of the Village, the construction contractor, other contractors or subcontractors performing any of the work or providing any of the services on the Project. The Engineer shall not be responsible for the acts or omissions of the Village, or for the failure of the Village, any architect, another engineer, consultant, contractor or subcontractor to carry out their respective responsibilities in accordance with the Project documents, this Agreement or any other agreement concerning the Project. Any provision which purports to amend this provision shall be without effect unless it contains a reference that the content of this condition is expressly amended for the purposes described in such amendment and is signed by the Engineer.

The Village reserves the right by written change order or amendment to make changes in requirements, amount of work, or engineering time schedule adjustments, and Engineer and the Village shall negotiate appropriate contract adjustments acceptable to both parties to accommodate any changes. The Engineer will be responsible for correctly laying out the design data shown on the contract documents where construction staking services are a part of this Agreement. The Engineer is not responsible for, and Village agrees herewith to hold Engineer harmless from any and all errors which may be contained within the Contract Documents, unless such errors are the result of the work of the Engineer. It is expressly understood that the uncovering of errors in the plans and specifications, unless such errors should have been uncovered by the Engineer in the exercise of its professional service, is not the responsibility of the Engineer and any and all costs associated with such errors shall be borne by others.

- 3. <u>Changes</u>: Village reserves the right by written change order or amendment to make changes in requirements, amount of work, or engineering time schedule adjustments, and Engineer and Village shall negotiate appropriate adjustments acceptable to both parties to accommodate any such changes, if commercially possible.
- 4. <u>Suspension of Services</u>: Village may, at any time, by written order to Engineer (Suspension of Services Order) require Engineer to stop all, or any part, of the services required by this Agreement. Upon receipt of such an order, Engineer shall immediately comply with its terms and take all reasonable steps to minimize the costs associated with the services affected by such order. The Village, however, shall pay all costs incurred by the suspension, including all costs necessary to maintain continuity and for the resumption of the services upon expiration of the Suspension of Services Order. Engineer will not be obligated to provide the same personnel employed prior to suspension, when the services are resumed, in the event that the period of suspension is greater than thirty (30) days.
- Documents Delivered to Village: Drawings, specifications, reports, and any other Project Documents prepared by Engineer in connection with any or all of the services furnished hereunder shall be delivered to the Village for the use of the Village. Engineer shall have the right to retain originals of all Project Documents and drawings for its files. Furthermore, it is understood and agreed that the Project Documents such as, but not limited to reports, calculations, drawings, and specifications prepared for the Project, whether in hard copy or machine readable form, are instruments of professional service intended for one-time use in the construction of this Project. These Project Documents are and shall remain the property of the Engineer to the extent permitted by law. The Village may retain copies, including copies stored on magnetic tape or disk, for information and reference in connection with the occupancy and use of the Project.

It is also understood and agreed that because of the possibility that information and data delivered in machine readable form may be altered, whether inadvertently or otherwise, the Engineer reserves the right, upon prior written notice to the Village, to retain the original tapes/disks and to remove from copies provided to the Village all identification reflecting the involvement of the Engineer in their preparation. The Engineer also reserves the right to retain hard copy originals of all Project Documentation delivered to the Village in machine readable form, which originals shall be referred to and shall govern in the event of any inconsistency between the two.

6. Reuse of Documents: All Project Documents including but not limited to reports, opinions of probable costs, drawings and specifications furnished by Engineer pursuant to this Agreement are intended for use on the Project only. They cannot be used by Village or others on extensions of the Project or any other project. Any reuse, without specific written verification or adaptation by Engineer, shall be at Village's sole risk, and Village shall indemnify and hold harmless Engineer from all claims, damages, losses, and expenses including attorney's fees arising out of or resulting therefrom. Any such

verification or adaptation will entitle Engineer to further compensation at rates to be agreed upon by Village and Engineer.

The Engineer shall have the right to include representations of the design of the Project, including photographs of the exterior and interior, among the Engineer's promotional and professional materials. The Engineer's materials shall not include the Village's confidential and proprietary information if the Village has previously advised the Engineer in writing of the specific information considered by the Village to be confidential and proprietary.

- 7. Opinions of Probable Cost: Since Engineer has no control over the cost of labor, materials or equipment, or over the Contractor(s) method of determining prices, or over competitive bidding or market conditions, Engineer's opinions of probable Project Construction Cost provided for herein are to be made on the basis of Engineer's experience and qualifications and represent Engineer's judgment as a design professional familiar with the construction industry, but Engineer cannot and does not guarantee that proposal, bids or the Construction Cost will not vary from opinions of probable construction cost prepared by Engineer. If prior to the Bidding or Negotiating Phase, Village wishes greater accuracy as to the Construction Cost, the Village shall employ an independent cost estimator consultant for the purpose of obtaining a second construction cost opinion independent from Engineer.
- 8. <u>Successors and Assigns:</u> The terms of this Agreement shall be binding upon and inure to the benefit of the parties and their respective successors and authorized assigns.
- 9. Waiver of Contract Breach: The waiver of one party of any breach of this Agreement or the failure of one party to enforce at any time, or for any period of time, any of the provisions hereof, shall be limited to the particular instance, shall not operate or be deemed to waive any future breaches of this Agreement and shall not be construed to be a waiver of any provision, except for the particular instance.
- 10. Entire Understanding of Agreement: This Agreement represents and incorporates the entire understanding of the parties hereto, and each party acknowledges that there are no warranties, representations, covenants or understandings of any kind, matter or description whatsoever, made by either party to the other except as expressly set forth herein. Village and the Engineer hereby agree that any purchase orders, invoices, confirmations, acknowledgments or other similar documents executed or delivered with respect to the subject matter hereof that conflict with the terms of the Agreement shall be null, void and without effect to the extent they conflict with the terms of this Agreement.
- 11. <u>Amendment</u>: This Agreement shall not be subject to amendment unless another instrument is duly executed by duly authorized representatives of each of the parties and entitled "Amendment of Agreement".

- 12. **Severability of Invalid Provisions:** If any provision of the Agreement shall be held to contravene or to be invalid under the laws of any particular state, county or jurisdiction where used, such contravention shall not invalidate the entire Agreement, but it shall be construed as if not containing the particular provisions held to be invalid in the particular state, country or jurisdiction and the rights or obligations of the parties hereto shall be construed and enforced accordingly.
- 13. **Force Majeure:** Neither Village nor Engineer shall be liable for any fault or delay caused by any contingency beyond their control including but not limited to acts of God, wars, strikes, walkouts, fires, natural calamities, or demands or requirements of governmental agencies.
- 14. **Subcontracts:** Engineer may subcontract portions of the work, but each subcontractor must be approved by Village in writing in advance.
- 15. Access and Permits: Village shall arrange for Engineer to enter upon public and private property and obtain all necessary approvals and permits required from all governmental authorities having jurisdiction over the Project. Village shall pay costs (including Engineer's employee salaries, overhead and fee) incident to any effort by Engineer toward assisting Village in such access, permits or approvals, if Engineer performed such services.
- 16. <u>Designation of Authorized Representative</u>: Each party to this Agreement shall designate one or more persons to act with authority in its behalf with respect to appropriate aspects of the Project. The persons designated shall review and respond promptly to all communications received from the other party.
- 17. <u>Village's Responsibilities</u>: The Village agrees to provide full information regarding requirements for and about the Project, including a program which shall set forth the Village's objectives, schedule, constraints, criteria, special equipment, systems and site requirements.
  - The Village agrees to furnish and pay for all legal, accounting and insurance counseling services as the Village may require at any time for the Project, including auditing services which the Village may require to verify the Contractor's Application for Payment or to ascertain how or for what purpose the Contractor has used the money paid by or on behalf of the Village. In addition, Village shall give prompt written notice to the Engineer whenever the Village observes or otherwise becomes aware of any development that affects the scope or timing of the Engineer's services, or any defect or non-conformance of the work of any Contractor.
- 18. <u>Information Provided by Others</u>: The Engineer shall indicate to the Village the information needed for rendering of the services of this Agreement. The Village shall provide to the Engineer such information as is available to the Village and the Village's consultants and contractors, and the Engineer shall be entitled to rely upon the accuracy and completeness thereof unless, in the exercise of his professional skill, Engineer

determined inaccuracies or incompleteness. The Village recognizes that it is impossible for the Engineer to assure the accuracy, completeness and sufficiency of such information, either because it is impossible to verify, or because of errors or omissions which may have occurred in assembling the information the Village is providing.

- 19. Terms of Payment: Engineer shall submit monthly statements for Basic and Additional Services rendered and for Reimbursable Expenses incurred, based upon Engineer's estimate of the proportion of the total services actually completed at the time of billing or based upon actual hours expended during the billing period. In the event the Village has not paid amounts properly due the Engineer, Engineer may after giving seven days written notice to Village, suspend services under this Agreement until Engineer has been paid in full all amounts properly due for services, expenses and charges. Engineer shall have no liability whatsoever to Village for any costs or damages as a result of such suspension.
- 20. <u>Hazardous Materials/Pollutants</u>: Unless otherwise provided by this Agreement, the Engineer and Engineer's consultants shall have no responsibility for the discovery (unless such discovery should have been made by the Engineer in the exercise of its professional skill), presence, handling, removal or disposal of or exposure of persons to hazardous materials/pollutants in any form at the Project site, including but not limited to mold/mildew, asbestos, asbestos products, polychlorinated biphenyl (PCB) or other toxic/hazardous/pollutant type substances unless undertaken at the direction of the Engineer or Engineer's consultants.
- 21. Attorney's Fees: In the event of any dispute that leads to litigation arising from or related to the services provided under this agreement, the substantially prevailing party will be entitled to recovery of all reasonable costs incurred, including court costs, attorney's fees and other related expenses.
- 22. <u>Insurance:</u> The Engineer shall provide the Village with certificates of insurance evidencing all coverages held by the Engineer, with coverage minimums and from insurance providers in compliance with Village requirements.
- 23. Facsimile Transmissions: The parties agree that each may rely, without investigation, upon the genuineness and authenticity of any document, including any signature or purported signature, transmitted by facsimile machine, without reviewing or requiring receipt of the original document. Each document or signature so transmitted shall be deemed an enforceable original. Upon request, the transmitting party agrees to provide the receiving party with the original document transmitted by facsimile machine; however, the parties agree that the failure of either party to comply with such a request shall in no way affect the genuineness, authenticity or enforceability of the document. Each party waives and relinquishes as a defense to the formation or enforceability of any contract between the parties, or provision thereof the fact that a facsimile transmission was used.

24. Certifications, Guarantees and Warranties: Engineer shall not be required to sign any documents, no matter by whom requested, that would result in the Engineer having to certify, guarantee or warrant the existence of conditions the existence of which the Engineer cannot ascertain. The Village also agrees not to make resolution of any dispute with Engineer or payment of any amount due to the Engineer in any way contingent upon the Engineer signing any such certification as to unascertainable conditions.

BY SIGNATURE BELOW (WHICH MAY BE IN ELECTRONIC FORM), THE ABOVE GENERAL TERMS AND CONDITIONS ARE ACCEPTED BY THE VILLAGE AND ENGINEER:

**V3 COMPANIES OF ILLINOIS (ENGINEER)** 

By: Jean Shoke	2/23/09
Officer	Date
Print Name: George J. Schober	
VILLAGE OF ORLAND PARK	
Ву:	2/26/09
Officer	Date
Print Name: PAUL & Courses	



February 4, 2009

Mr. Paul Grimes Village Manager Village of Orland Park 14650 Ravinia Avenue Orland Park, IL 60462

Re: Proposal for Professional Engineering Services 143<sup>rd</sup> & LaGrange Ultimate Improvements Plan Update

Supplemental Work on 143rd Street

Orland Park, Illinois

Dear Mr. Grimes.

On behalf of V3 Companies of Illinois, Ltd., we are pleased to submit this proposal for civil engineering services for the above-referenced project. If you find this proposal to be acceptable, the executed copies of this letter, together with the General Terms and Conditions, attached hereto, which set forth the contractual elements of this agreement, will constitute an agreement between V3 Companies of Illinois, Ltd. (V3) and the Village of Orland Park (CLIENT) for services on this project.

1.0 Project Understanding

V3 is under contract to prepare an update to plans that we had previously prepared to 90% completion stage for the full intersection improvements at LaGrange Road and 143<sup>rd</sup> Street. Based on the desires of the Village to construct improvements that will provide capacity for traffic through the year 2030 and the addition of necessary improvements along 143<sup>rd</sup> Street from east of LaGrange Road to west of Ravinia Avenue, the scope of the work has changed substantially. The following is a list of the changes to general parameters of the project:

- the anticipated length of the project has increased from 2700 linear feet to 4800 linear feet;
- the design of the intersection of 143<sup>rd</sup> Street and LaGrange Road has expanded to include dual left turn lanes on both legs of 143<sup>rd</sup> Street and additional right turn lanes on all four legs of the intersection;
- additional traffic signal improvements will be required at the intersections of 143<sup>rd</sup> Street and Ravinia and LaGrange and 142<sup>nd</sup> Street (this work will be provided by KLOA under separate contract);
- the median areas on the north, south and west legs of the improvements shall be designed to include gateway level landscaping. Alternative Landscaping design studies and the preparation of construction documents for landscaping and irrigation shall be included:
- utility construction, consisting of the addition of a new watermain along LaGrange Road and 143<sup>rd</sup> Street will also be designed;
- the watermain work will be prepared as a separate set of construction and permitting documents and will be bid separately from the roadway improvements during the summer/fall of 2009; and,
- the anticipated construction cost for this work has increased from \$6.8M to over \$11.0M;

Page 2 of 6 February 4, 2009 Paul Grimes

. .

RE: Proposal for Professional Engineering Services - Design

These changes will cause the scope of the project to change from updating the plans to a near complete redesign of the work that was previously completed. The following outlines the additional scope of work that will be necessary to design and prepare construction documents for the scope of work that is not included in the original contract for this project.

# 2.0 Scope of Services

# 2.1 Planning & Design

# A Additional Topographic Survey

Perform topographic survey of the 143<sup>rd</sup> Street from east of LaGrange Road to West of Ravinia Avenue from proposed right of way line to proposed right of way line with 10 foot overlap of right of way lines.

# B Additional Design Studies

- 1 Drainage Calculations
  - i Design Storm sewer System for 143rd Street from west of Ravinia Avenue to east of LaGrange Road
  - ii Revised storm sewer design for LaGrange Road for the addition of right turn lanes and improvements at 142nd Street
- Perform a maintenance of Traffic study for 143rd Street to determine the most cost effective way to provide staged construction of the proposed improvements. Submit to IDOT and the Village for review and approval.
- Perform preliminary lighting design and develop photometric calculations for lighting improvements along 143rd Street from west of Ravinia to east of LaGrange Road. Submit to IDOT and the Village for review and approval.
- 4 Pavement Design for 143rd Street.
- We will prepare two (2) to three (3) alternative landscape design studies for the median areas of the proposed 143d Street layout. The landscape plans will include the location, type, size and quantities of all proposed plant material, gateway monuments, and other landscape features. We anticipate the following analysis and documentation required in this phase of work:
  - i Develop two (2) to three (3) Schematic Landscape Plan options to Include:
  - ii Landscape vignettes of a typical median area at 1\* =10' scale.
  - iii Proposed section drawings of each landscape design option Illustrating gateway monument options and other landscape features.
  - iv We anticipate attending one (1) meeting with the Village during this task. Fallowing the meeting, we will refine one set of plans which will than be incorporated into the Construction Documents

# C Construction Documents

- 1 Prepare the following additional plan sheets and perform the associated design
  - i Typical Section Sheet for 143rd Street (1 Sheet)
  - ii Stormwater Pollution Prevention Plan for 143rd Street and LaGrange Road (2 Sheets)
  - iii Alignment & Ties Sheet for 143rd Street (1 Sheet)
  - iv Maintenance of Traffic Sheets for 143rd Street (4 Sheets)
  - v Plan and Profile sheets for 143rd Street (2 Sheets)

Page 3 of 6 February 4, 2009 Paul Grimes

RE: Proposal for Professional Engineering Services - Design

- vi Drainage and Utility Sheet for 143rd Street (2 Sheets)
- vii Intersection grading at the intersection of 143rd and Ravinia Avenue (1 sheet)
- viii Temporary Traffic signal plans for 143rd Street and LaGrange Road (2 Sheets)
- ix Traffic Signal Interconnect (2 Sheets)
- x Pavement Marking, Signage and Landscaping Sheet for 143rd Street (1 Sheets)
- xi Landscaping/Restoration for 143rd Street (1 Sheet)
- xii Median Landscaping Improvements (3 sheets)
- xiii Median Landscaping Details (2 sheets)
- xiv Median Irrigation Plans (3 sheets)
- xv Median Irrigation Details (2 sheets)
- xvi Cross Section Sheets for 143rd Street (6 Sheets)
- 2 Revised the following plan sheets (for LaGrange Road unless otherwise noted)
  - i Title Sheet (1 Sheet)
  - ii Typical Section Sheet for LaGrange Road (1 Sheet)
  - iii Existing Conditions and Removals Plan (1 Sheet)
  - iv Summary of Quantities Sheet (1 Sheet)
  - v Schedule of Quantities Sheets (5 Sheets)
  - vi Traffic Signals at LaGrange and 143rd Street for additional turn lanes. (2 sheets)
  - vii Maintenance of Traffic Sheets (8 Sheets)
  - viii Plan and Profile sheets (3 Sheets)
  - ix Drainage and Utility Sheet (3 Sheets)
  - x Intersection grading at the intersection of LaGrange and 143rd Street (1 sheet)
  - xi Intersection grading at the intersection of LaGrange and 142nd Street (1 sheet)
  - xii Traffic signal plans for 143rd Street and LaGrange Road (2 Sheets)
  - xiii Lighting Plans for 143rd & LaGrange Road (2 Sheets)
  - xiv Pavement Marking, Signage and Landscaping Sheet (2 Sheets)
  - xv Landscaping/Restoration (2 Sheet)
  - xvi Cross Section Sheets (8 Sheets)
- 3 Update Specifications to meet current policies.
- 4 Prepare Engineers Opinion of Probable Construction Cost
- 5 Prepare Engineers Opinion of Probable Construction Duration
- Printing of the Construction Documents for each submittal. The original contract anticipated that the plan set would be approximately 50 sheets. Based on the additional scope of work, we anticipate that the new plan set will be approximately 97 sheets. To be invoiced as a reimbursable expense.
- Submit the plans to IDOT and the Village for review and approval. Three submittals are anticipated.
- 8 Attend up to eight (8) meetings with the CLIENT or public agencies.

RE: Proposal for Professional Engineering Services - Design

# D Permits

- Prepare and submit an application to IDOT for construction within their right of way.
- ii. Prepare and submit a Notice of Intent to the IEPA for stormwater erosion control
- iii. Prepare and submit an application to the IEPA for Public Water Supply Improvements for the watermain improvements for this project.
- iv. Prepare and submit an application to the IEPA for Public Sewer Improvements for the sanitary sewer improvements for this project.
- v. Revise the permit applications up to two times each to resolve comments received from the IEPA and IDOT

# E Administration/Coordination/Quality Assurance – Design

- Perform field visits prior to design to confirm the accuracy of topographic survey and after completion of prefinal designs to confirm the accuracy and completeness of the designs.
- ii. Prepare invoices and monthly project status update
- iii. Attend regular meeting with the Client and IDOT to present the project and review comments
- iv. Coordinate with Utility companies
- v. Perform Quality Assurance Reviews prior to each submittal of the Construction Documents

# F Reimbursable Expenses

- i. The preparation of the construction documents will require printing, copying and shipping expenses which will be invoiced as they occur at their actual costs.
- ii. V3 staff will also incur travel expenses for travel to and from the site, and for meetings with the Village, IDOT and local businesses. The cost for travel will be invoiced as they occur and at the accepted IRS rate for mileage and the actual costs for any tolls and parking expenses.
- iii. Geotechnical Studies V3 will hire a geotechnical subconsultant to perform soil borings and pavement cores. Three borings and two pavement cores are anticipated for this project.
- iv. Landscape Architecture V3 will hire a landscape architect to perform task 2.1.B.5 above and also the preparation of the landscaping plans and details listed under 2.1.C. The fee for this consulting service will be invoiced at its actual cost.

# 3.0 Project Exclusions

V3's services under this proposal will not include the following:

- Environmental investigations or analysis;
- Design of utility additions other than a watermain along LaGrange Road and 143<sup>rd</sup> Street within the limits of the project (as was presented to V3 during our meeting with Village on 2/4/08);
- Plat of Highways Dedication;

If services are required for these items, they will be the subject of a separate or supplemental agreement between V3 and the CLIENT.

Page 5 of 6 February 4, 2009 Paul Grimes

RE: Proposal for Professional Engineering Services - Design

# 4.0 Project Schedule

V3 will initiate its services promptly upon receipt of CLIENT's acceptance of this proposal and receipt of IDOT's approval of the traffic study and intersection design studies. For the Roadway Contract, the first submittal of the roadway construction documents will be within 12 weeks of the receipt of IDOT's approval of the traffic study and intersection design studies. IDOT typically provides a review comments within to 3-6 months after each submittal. We anticipate completion of the design portion of the project on a time line that will allow bidding of the project in early 2010.

For the Watermain improvement contract, we will begin work immediately upon approval of the contract and receipt of notice to proceed. We anticipate a submittal to IDOT for permit approval within 6 weeks of notice to proceed. We will coordinate with IDOT continuously to expedite the permit approval of the construction permit for the watermain such that the work can be bid in July of 2009.

# 5.0 Compensation

For the aforementioned design engineering services, V3 Companies of Illinois, Ltd. shall be paid the following lump sum fees for the work performed:

Planning & Design Engineering

A.	Topographic Survey on 143 <sup>rd</sup> Street	\$11,100
В.	Data Collection and Review	\$3,300
C.	Design Studies	\$16,600
D.	Construction Document Preparation	\$201,100
E.	Permits	\$6,400
F.	Administration/Coordination/Quality Assurance	\$25,800
G.	Reimbursable Expenses	<u>\$16,000</u>
To	tal for Planning & Design Engineering	<u>\$280,300</u>

For Additional Services of V3's principals and employees, beyond the scope of the work described, engaged directly on the Project, a fee based on the actual hours expended multiplied by the appropriate employee billing rate as set forth on V3's Billing Rate Schedule attached hereto, shall be used.

In addition to the fees set forth above, V3 shall be compensated for 100% of reimbursable expenses such as printing, postage, messenger service, travel and other similar, project-related items.

The CLIENT will be invoiced monthly for professional services and reimbursable expenses. The above financial arrangements are on the basis of prompt payment of invoices and the orderly and continuous progress on the project.

### 6.0 Miscellaneous Contractual Items

If there are protracted delays for reasons beyond V3's control, an equitable adjustment of the above-noted compensation shall be negotiated taking into consideration the impact of Page 6 of 6 February 4, 2009 Paul Grimes

RE: Proposal for Professional Engineering Services - Design

such delay on the pay scales applicable to the period when V3's services are, in fact, being rendered.

We appreciate the opportunity to present this proposal and look forward to working with the Village of Orland Park on this project.

By:

Title:

Date:

Accepted For:

Village of Orland Park

Village Manager

Sincerely.

V3 Companies of Illinois, LTD.

- O Sloker

George J. Schober Senior Project Manager

David Heslinga

Director of Infrastructure Planning & Design

GJS/gjs

enclosures

Attachment A - General Terms and Conditions not using

Attachment B - Billing Rate Schedule

Attachment C - Insurance Requirement

Attachment D - Breakdown of Fees

# ATTACHMENT B



# V3 COMPANIES of ILLINOIS, LTD. BILLING RATE SCHEDULE

(Rates effective January 1, 2008 through December 31, 2008)

Description	Hourly Rate
Principal Division Director Senior Entitlement Manager Senior Earthwork Specialist Operations Director Senior Project Manager Senior Resident Engineer Senior Estimator Resident Engineer Project Manager Superintendent Senior Technician Project Engineer Project Surveyor III Senior Scientist Assistant Resident Engineer Resident Technician Engineer III Scientist III Construction Administrator Engineer I/II Scientist I/II Technician III Estimating Technician Project Surveyor I/II Technician I/II Administration Technician	200.00 200.00 200.00 175.00 165.00 150.00 150.00 125.00 100.00 100.00 100.00 100.00 95.00 90.00 90.00 90.00 85.00 85.00 85.00 85.00 85.00 85.00 85.00 85.00 85.00 85.00 85.00 85.00 85.00
Survey Crew* *Time is charged portal to portal	150.00

# ATTACHMENT D FEE ESTIMATE LaGrange and I 43rd Street Improvements

	L		PRELIMINARY PLANS	MINA	RY PL	ANS			PREFIN		AL PLANS				FINA	FINAL PLANS	57						TOTAL							
2		Division. Pr	rojecProje	act Engine	ee Surve)	y echnic	cia Admin		. Projectroject	100	Survey		Admin Division	ior. Projec	Project			nicia Admin	Ľ	Division	Sr. Project	Project	$\vdash$	Survey	Technician	dan Admin	Н			,
199K	Sheets	Sirecto Mar	Manage Enginee VIIVIII	MM	Crew	WINII		Directo Manage Engine	-decugin	MMIII	Crew	IIIVIII	Directo	to Yange	Lingines	MMII	Crew MI/III	E	WH	Director	Manager	Engineer	MIMI	Orew	MM	+	Check	Subtotal	al Rounded Total	Total
Flanning & Design Engineering		+	+	4	4	4	1	+	4	4		+	+	4		+	$\dashv$	4	rate	200	165	100	95	135	06	65				
1 opographic Survey Additional Topographic Survey on 143rd Street		4	2	-	8	3		+	+			1		-			-		00	,						5				1
subtotal			12 0	0			0	0	0	0	0	0	0	0	0	0	0	0	88	*	12		0 0	0 40		32	0 88	5	11.060	11.100
Data Collection & Review												H	H			H	H	Н	Ц											
Information Collection		+	4 4	*	+	4	7	+	+	4	ļ	+	+	4		+	+	+	2 5	0					0	0	2 10			
Geotechnical Investigation	Ī	+	4	+	-	1		+	+	1	T	$\dagger$	+	-		+	+	+	7 8	0	0 4		4 4	4 0	0 0	0 0	4 0			T
		+	H	-	L	L	İ	+	$\vdash$	-		t	+	-		+	+	+	0	0	0		0		0	0	0			T
subtotal		0	8 12	4 4	0	0	9	0 0	0	0	0	0	0 0	0	0	0	0	0 0		0					0	0	6 30	\$	3,290 \$	3,300
Design Studies		-		-													-													
MOI Concept study	İ	+	9 8	+	4	00	#	+	+	4		+	+	4		+	+	+	32	0	88		91			60	0 32			
Drainge Cardiadons Electrical Calcs & Photometric Deciens		1	3 2 6	9	+	33	#	+	+	1	1	+	+	4	1	+	+	+	26	0 0						0 8				
Pavement Design		+	+	+	+	1		+	+	-	T	+	+	1	I	+	+	+	07 5	0	7 -		. 4	5 0	0 0	77 0	2 0			
Median Landscaping Studies		F	8 16	-	L	60		-	H	L		+	+	1		+	+	+	32	0						00	32			T
subtotal		0 2	27 72	2 16	0		0	0	0	0	0	0	0	0	0	0	0 0	0 0	153	0	27	3				38	0 153	5	16,595 \$	16,600
Construction Documents																										-				
Title Sheet	-	+	+	-	4	7		+	-			-			-	H			8	0	0		2		0	4				
Typical Sections	2	+	+	+	1	2		+	+	+		4	+	1		4	4	_	46	0	4			91	0	81	0 46			
Motor fland of Standard	7 -	+	4 0	+	1	20 (	+	+	7	۰	Ţ	4	+	1	-	+	+	+	88	0			9			12				
Summary of Outstiffee	-	+	+	1 0	1	7 5	7	+	0	+	1	2	+	+	-	-	+	+	23	0 0		ľ				7 7				
Schedule of Quantities	- "	+	-	0	1	4	+	+	0 2	0 87	I	+	. 4	+	٠ 0	0 2	4 6	+	1		0	1	7 7			97	8/ 8			T
Base Sheets - LaGrange (Existing Conditions & Removals)	7	+	+	+	1	1	‡	+	4	-		+	-		•	0	1	4	1			1	7 0		0 0	0 0	9 0	2	+	T
Base Sheets - 143rd (Existing Conditions & Removals)	2	t	2	4	-	9		+	$\vdash$	1	I	+	+	1	I	+	+	+	22	0						2 9				T
MOT Plan - La Grange Road	00	Ė	4	9		24		_	2	+		80	-	L	7	4	14	-	77	0	4					36	0 72			T
MOT Plan - 143rd Street	4	F	12	91		24		H	4	-		9	L	L	7	8	8	-	102	0	12		9		0	48				
Stormwater Pollution Prevention Plan - LaGrange	-	1	$\dashv$						4			4		Ц	7	2	-		26	0	0		9			9		500		
Stormwater Pollution Prevention Plan - 143rd Street	-	+	+	+	4	1	1	+	4	-		4	+	4	7	2	"	-	26	0	0		9			9				
Plan and Profile - LaGrange Road	m (	+	+	+		0	1	+	+	+		9	-	-		4	*	-	29	0	9					8	0 29			
Designate & Helities - Learning Bood	7 6	+	4 4	+	-	0 2	1	7	+	+	1	4	+	- 6	7	4 0	1	+	63	0		-	2 :			4				
Drainage & Unificiae - Lagrange Noad	2 0	Ť	+	2 40		2 2		4 6	2 72	+		9 7	+	7 6	4	20 0	+	+	202	0						36	0 202			T
Intersection Detail - 143rd Street & LaGrange Boad	1-	+	+	+	1	2		1	┿	+		2 0	+	4		0 4	+		471			3				9 9			+	T
Intersection Detail - 142nd Street & LaGrange Road	-	+	+	+	+	1	1	+	4	0	1	0 00	+	1	1 6	. 4	1 0		38 29		0		7 6		0 0	2 0	0 0			T
Intersection Detail - 143rd Street & Ravink Avenue	-	1	-	L	L	L	İ	-	4	+		00	+	1	7	4	1~		78	0						0				T
Temporary Traffic Signal Plans - La Grange Rd & 143rd St	2	-	H	H	L	L		8	9	-		12	+	4	80	H	14	-	25	0		2			0	91				T
Traffic Signal Plans - LaGrange Rd & 143rd St	2		$\dashv$	$\sqcup$	Ц	Ц		80	H	Ц		91	H	4	8	H	4		26	0	12	2	24	0	0	20	0 56			Γ
I raffic Signal Plans - LaGrange Rd & 142nd St	7	+	+	4	1	1		4	+	1	1	+	+	7	4	+	+	+	82	0						0				
Traffic Claral Preside	7	+	+	+	1	1	#	4	00	1		1	+	7	4	+	+	-	80	0						0				
Lighting Plans - LaGrange Road	, ,	$\dagger$	+	+	+	1	†	1	, a	1	I	4- 0	+	7 6	ŀ	+	+	+	2 2	0	9	1		0 0	0 0	4 5	0 0	+	+	T
Lighting Plans - 143rd Street	-	T	+	-	L	-		4	╁	L		24	+	2	9	+	9	-	25	0			1 00			30 2				T
Lighting Details	3	H	Н	Н	Ц	Ц		Н	H	Ц		8	H	L		H	2		01	0					0	01				
Modify IDOT Details	80	+	+	-	_			-	+	-		80	H	Ц	4	H	-		25	0			12			12				
Special Details	4	+	+	- (	1	-		4	75	+		75	+	4	8	80	-	١	20	°		_				40	0 104			
Standard Control of the Control of t	7	+	- 6	20 0	1	20 2	1	- 6	+	7	1	7	+	-		2	7	-	27	0						12				
Januar Lander Land Roll Falls - 1431 a Street	- (	+	7	0	1	0	#	7	٢	4 0		4 0	+	-	-		4 4	+	4	0 0			0 0		0 0	24				T
Landscaping/Restoration - 143rd Street	-	+	+	-	1	1	†	+	1 4	0		0 00	+	-	- ^	4 4	1	+	2 %		0					4 5		-	-	T
Medan Landscaping Plans		+	+	+	1	1	+	4	+	+	T	+	+	2	1 ~	+	+	+	2 2				0 9	4 0		4 0	2 2			
Median Landscaping Details	2	+	-	_	L	L		4	╀	L		+	+	2	7	+	+	+	12	0			9			0				
Median Irrigation Plans	-	H	+	L	L	L	T	4	8	12		00	_	-	7	+	12	-	37	0		-	01			0				I
Median Irrigation Details	-	H	Н	Н		Ц		2	4	-		8	H	-	7	H	7	2	61	0					0	01	61 0			I
Cross Sections - LaGrange Road	00		80	24		9		+	4	9		80	$\dashv$			8	4	4	88	0			4			28	0 88			
Cross Sections - 143rd Street	9	+	의	32		75		+	+	9		-	-			80	ω	-		0						44	0 113			
Special Provisions	T	+	+	+	1	1	#	00	+	1		+	4 (	4	7 5	+	+	7 0	1	0 0	12	ľ	9 9		0	0	6 24			
Cost Estimate	İ	-	2	1	1	1	#	1	0 0	1	1	+	7 -	* *	2 4	+	+	7 -	1	2 6		4 6				0 0	4 32			
	]	+	$\rightarrow$	1	1	1	1	-	-	1	]	+	-	1	-	+	+	-	F	,		4				5	7	+		7

ATTACHMENT D

LaGrange and 143rd Street Improvements FEE ESTIMATE

				PRELL	MINA	PRELIMINARY PLANS	ANS				PREFINAL		PLANS				II.	NAL	FINAL PLANS	50						TOTAL							,
		No. Div	Division. Project Engines Survey echnicia Admin Division. Project Engine	ojeeProje	act Engine	ee Surve	y echnic.	is Admir	Division	r. Proje	Project		Survey edinicia	chnicis A	dminDi	ristor. Pr	oles Proj	ect Engin	Admin Division. Project Enginee Survey echnicia Admin	y echnic	it Admin	Total	Division	Sr. Project	Project	Engineer	Survey	Technician	Admin				
Task	Ø,	Sheets Director Yange Enginee MMII Crew	ecto Mana	ogecngin	MM.	III Cres	w MINIII	_	Directo	Manage	Directo Manage Enginee MMI		Crew	ШИИ	. ŏ	ecto Mar.	Directo Manage Enginee	nee MMII	III Crew	w MMI	_	H	Director	Manager	Engineer	MININ	Crew	MAIN		Check	Subtotal	H	Rounded Total
Planning & Design Engineering		_		-	_	_		_	_					Т	-		-	-	_	_		rate	200	165	100	95	135	06	59			H	
S	Subtotal	102	0 83	13 92	2 242	2 0	210	9	0	83	256	300	0	297	15	0 4	11 94	114 112	2	115	1	8261	0	212	462	654	0	622	28	1978	\$ 201,110	\$ 011	201,100
Permits		-	-	-	H	-		L	L	L				-	-	-	-	-	-	-	L												
NPDES		-	H	$\vdash$	H	L	L	L	L	L				T		-	2 16	91	H	8	L	26	0	2	91	0	0	8	0	26		-	
IEPA Water main Permit			$\vdash$	H	L	1	L	L	L	L				T	1	-	2	12	L	4	L	82	0	2	12	0	0	4	0	81		-	
IEPA Sanitary Sewer Permit			H	H		L	L	L						T	-	1.7	.5	12	L	4	L	8	0	2	12	0	0	4	0	81		-	
			H	H	H	L	L	L						T	H	H	H	H	L	L	L											-	
S. Company of the Com	Subtotal		0 0	0	0	0	0	0	0	0	0	0	0	0	0	0	9 40	0	0	91	0	62	0	9	40	0	0	91	0	62	9	6,430 \$	6,400
Administration & QA/QC	All the			H	L	H		L							-	-	-	-	L													-	
Meetings/Field Visits		-	ř	8 91	8		L	4	L	91	8		T	H	H	F	12 4	-	L	L	L	76	0	44	20	80	0	0	4	76		-	
Admin/Management		f	4 16	91	H	L	L	ω	4	91				-	00	2	60	-	L	L	4	70	10	40	0	0	0	0	20	20		-	
QAIQC		_	8	_	H	L	L	L	12	L				T		80	H	-	L	L		28	28	0	0	0	0	0	0	28		-	
S	Subtotal		12 32	2 8	00	0	0	12	91	32	80	0	0	0	8	10 2	20 4	0	0	0	4	174	38	84	20	8	0	0	24	174	\$ 25,	25,780 \$	25,800
	TOTAL		16 162 184 270 40	32 18	4 27	0 40	280	24	91	16 115 264	264	300	0	297	23	10 7	72 158	58 112	2 0	131	=	2485	42	349	909	682	40	708	58	2485	\$ 264,265	\$ 297	264,300
																									The second second								

\$ 8,400 \$ 57,585 \$ 60,600 \$ 64,790 \$ 5,400 \$ 63,720 \$ 3,770 \$ 264,265

6,600 5,500 3,900 280,300 5.//U 3 .con.coo

Geotechnical \$

Landancpo Arch \$

Priting Mileage, tolls, shipping \$

Total Planning & Design \$

# **BUSINESS ORGANIZATION:**

Sole Proprietor: An individual whose signature is affixed to this proposal.
Partnership: Attach sheet and state full names, titles and address of all responsible principals and/or partners. Provide percent of ownership and a copy of partnership agreement.
Corporation: State of Incorporation:   Thurs  Provide a disclosure of all officers and principals by name and business address, date of incorporation and indicate if the corporation is authorized to do business in Illinois.
In submitting this proposal, it is understood that the Village of Orland Park reserves the right to reject any or all proposals, to accept an alternate proposal, and to waive any informalities in any proposal.
In compliance with your Request for Proposals, and subject to all conditions thereof, the undersigned offers and agrees, if this proposal is accepted, to furnish the services as outlined.
V3 Compenses of Illinois Ltd (Corporate Seal) Business Name
Signature  Signature  Signature  George J. Scholer  Print or type name
Vice President 2/23/09  Title Date



# Company Principals

### **Directors**

- Robin L. Petroelje
- Dean M. Antony
- · Patrick R. Kennedy
- · Louis J. Gallucci

# Officers

President & Managing Principal
 Vice President
 Patrick R. Kennedy
 Stuart I. Dykstra

Vice President
 Vice President
 Stuart J. Dykstra
 Dean M. Antony

Vice President George J. Schober

• Vice President Christopher D. Bartosz

Vice President
 Louis J. Gallucci

Vice President Theodore E. Feenstra, Jr.

Vice President Tomas R. Valaitis
 Secretary Robin L. Petroelje

Treasurer James L. Mann

\*\*All Directors and Officers work out of our corporate headquarters located at:

V3 Companies 7325 Janes Avenue Woodridge, IL 60517 Ph: (630) 724-9200 Fax: (630) 724-9202



# To all to whom these presents Shall Come, Greeting:

ARTICLES OF INCORPORATION OF
SDI CONSULTANTS, LTD.
INCORPORATED UNDER THE LAWS OF THE SPATE OF ILLINOIS I

INCORPORATED UNDER THE LAWS OF THE STATE OF ILLINOIS HAVE BEEN FILED IN THE OFFICE OF THE SECRETARY OF STATE AS PROVIDED BY THE BUSINESS CORPORATION ACT OF ILLINOIS, IN FORCE JULY 13, A.D. 1933.

Now Therefore, I, Jim Edgar, Secretary of State of the State of Allinois, by virtue of the powers vested in me by law, do hereby issue this certificate and attach hereto a copy of the Application of the aforesaid corporation.

In Testimong Whereof, Theretoset my hand and cause to

be affixed the Great Seal of the State of Illinois.

patthe City of Springfield, this 15TH

day of SEPTEMBER AD. 19 83 and of the Independence of the United States the two hundred and STH

Gim Edgar SECRETARY OF STATE

# ARTICLES OF INCORPORATION

	/ 50	***************************************	TOOKI OKATION		
Filing Requirements — Pro- fully executed copi For Inserts — Use White P.	es in exact duplicate	nd		(Do not write in Date Paid 9- Initial License Fee Franchise Tax Filing Fee	13-83
TO: JIM EDGAR,	Secretary of State			Clerk Co	100.50
I/We, the incorpora corporation for the of Illinois, do hereb	purpose of forming	g a corporatio	persons of the age on under "The Busine neorporation:	ss Corporation Act'	of the State
ARTICLE ONE	The name of the	corporation is:	SDI Consult	cants, Ltd. (1)	IC
ARTICLE TWO	The name and add Registered Agent	Harry J.		d registered office ar	re:
	Registered Office		Middle Name Charles Rd.	Last Name	
		Number Berkeley City	Street Ill. 60163 Zip Code	(Do not use P.O. Box) Cook	Suite •
APTICI E TUDEE	The duration of the	1000000		County	
			s 🖾 perpetual OR _	, , , , , , , , , , , , , , , , , , , ,	•
Site develop and building To issue sec To exercise	ment & infras consulting tion 1244 sto all other poy	structure, ock and el	general contract and general contract small busing ded in section may be amended	racting, iness corp. st	200000
ARTICLE FIVE	Paragraph 1: The itemized by class, s	series and par v	ares which the corpor alue, if any, is *Par Value per share	ration shall be author	
	Common	(J-01103)	NPV	1,000,000	
			112 1	1,000,000	
	Paragraph 2: The or relative rights in	preferences, or respect of the	qualifications, limitat shares of each class a	ions, restrictions and re:	d the special
A market marks	PROPA				20

ARTICLE SIX

The number of shares which the corporation proposes to issue without further report to the Secretary of State, itemized by class, series, and par value, if any, and the consideration to be received by the corporation therefor (expressed in dollars) are:

Class	Series	*Par Value per share	Number of shares to be issued	Total consideration to be received therefor
Common	-	NPV	1,000	\$1,000
				\$
				\$
				\$
*(Use I	NPV If no Par	Value)	Total	\$ 1,000

the number of directors to be elected at the first meeting of the shareholders is ARTICLE NINE (Complete EITHER A or B) M All the property of the corporation is to be located in this State and all of its business is to be transacted at or from places of business in this State, or the incorporator(s) elect to pay the initial franchise tax on the basis of the entire consideration to be received for the issuance of shares. Paragraph 1: It is estimated that the value of all property to be owned by the corporation for the following year wherever located will be It is estimated that the value of the property to be located within the State of Illinois during the following year will be: Paragraph 3: It is estimated that the gross amount of business which will be transacted by the corporation during the following year will be \$ Paragraph 4: It is estimated that the gross amount of business which will be transacted at or from places of business in the State of Illinois during the following year will be: I/WE the incorporator(s) declare that I/we have examined the foregoing Articles of Incorporation and that the statements contained therein are, to the best of my/our knowledge and belief, true, correct and complete. Executed this 29th day of August , 1983 (Signatures must be in ink. Carbon copy, xerox or rubber stamp signatures are not acceptable.) If a corporation acts as incorporator the name of the corporation and the state of incorporation shall be shown and the execution must be by its President or Vice-President and verified by him, and the 26798820 corporate seal shall be affixed and attested by its Secretary or an Assistant Secretary. Signature and Names Post Office Address 5440 St. Charles Rd. 1. Signature Street Harry J. Wright Berkeley, Ill. 60163 Name (please print) City/Town Zip 2. Slanature Street Name (please print) City/Town State ZIP 3. 3. Signature Street Name (please print) City/Town State Zip For determination of Proper Fees please consult The Business Corporation Act. ARTICLES OF INCORPORATION **BUSINESS CORPORATION ACT** .00 GKM BCA-47 Springfield, Illinois 52756 Telephone (217) 782-6961 Corporation Department E under the RETURN TO: JIM EDGAR Secretary of State SLETLL

AKTICLE EIGHT

# State of Illinois

# Department of Financial and Professional Regulation Division of Professional Regulation

LICENSE NO. 184.000902

The person, firm or corporation whose name appears on this certificate has complied with the provisions of the Illinois Statutes and/or rules and regulations and is hereby authorized to engage in the activity as indicated below.

EXPIRES: 04/30/2009

PROFESSIONAL DESIGN FIRM LS/PE/SE CORPORATION

V3 COMPANIES OF ILLINOIS LTD 7325 JANES AVE SUITE 100 WOODRIDGE, IL 60517



Year Morting

DEAN MARTINEZ SECRETARY Daniel & Bluthard DIRECTOR

The official status of this license can be verified at www.idfpr.com

1226825

# CERTIFICATION OF ELIGIBILITY TO ENTER INTO PUBLIC CONTRACTS

<u>IMPORTANT</u> : THIS CERTIFICATION MUST BE EXECUTED.
I, George Scholer, being first duly sworn certify and say that I am Vice President (insert "sole owner," "partner," "president," or other proper title)
of V2 Companies of Illians Ltd., the Prime Contractor submitting this proposal, and that the Prime Contractor is not barred from contracting with any unit of
state or local government as a result of a violation of either Section 33E-3, or 33E-4 of the Illinois
Criminal Code, or of any similar offense of "bid-rigging" or "bid-rotating" of any state or of the United
States.
Signature of Person Making Certification
Subscribed and Sworn To
of

# SEXUAL HARASSMENT POLICY

Please be advised that pursuant to Public Act 87-1257, effective July 1, 1993, 775 ILCS 5/2-105 (A) has been amended to provide that every party to a public contract must:

"Have <u>written</u> sexual harassment policies that shall include, at a minimum, the following information: (I) the illegality of sexual harassment; (II) the definition of sexual harassment under State law; (III) a description of sexual harassment, utilizing examples; (IV) the vendor's internal complaint process including penalties; (V) the legal recourse, investigative and complaint process available through the Department (of Human Rights) and the Commission (Human Rights Commission); (VI) directions on how to contact the Department and Commission; and (VII) protection against retaliation as provided by Section 6-101 of the Act. (Illinois Human Rights Act). (emphasis added)

Pursuant to 775 ILCS 5/1-103 (M) (2002), a "public contract" includes:

...every contract to which the State, any of its political subdivisions or any municipal corporation is a party."

I, George J. Scholar, having submitted a proposal for V, Companies of Tilinois Ltd.

(Name) (Name of Contractor)

for All Projects within the Village of Orland Park to the Village of Orland Park, hereby (General Description of Work Proposed on)

certifies that said contractor has a written sexual harassment policy in place in full compliance with 775 ILCS 5/2-105 (A) (4).

By: Authorized Agent of Contractor

Subscribed and Sworn To

Before Me This A Day

of (b. ,200)

Notary Public

OFFICIAL SEAL

E MARLENE RUSSELL

NOTARY PUBLIC - STATE OF ILLINOI

MY COMMISSION EXPERTS COMMISSION

MY COMMISSION EXPIRES:08/16/12

# **EQUAL EMPLOYMENT OPPORTUNITY**

**Section I.** This EQUAL EMPLOYMENT OPPORTUNITY CLAUSE is required by the Illinois Human Rights Act and the Rules and Regulations of the Illinois Department of Human Rights published at 44 Illinois Administrative Code Section 750, et seq.

Section II. In the event of the Contractor's noncompliance with any provision of this Equal Employment Opportunity Clause, the Illinois Human Right Act, or the Rules and Regulations for Public Contracts of the Department of Human Rights (hereinafter referred to as the Department) the Contractor may be declared non-responsible and therefore ineligible for future contracts or subcontracts with the State of Illinois or any of its political subdivisions or municipal corporations, and this agreement may be canceled or avoided in whole or in part, and such other sanctions or penalties may be imposed or remedies involved as provided by statute or regulation.

During the performance of this Agreement, the Contractor agrees:

- A. That it will not discriminate against any employee or applicant for employment because of race, color, religion, sex, national origin or ancestry; and further that it will examine all job classifications to determine if minority persons or women are underutilized and will take appropriate affirmative action to rectify any such underutilization.
- **B.** That, if it hires additional employees in order to perform this Agreement, or any portion hereof, it will determine the availability (in accordance with the Department's Rules and Regulations for Public Contracts) of minorities and women in the area(s) from which it may reasonably recruit and it will hire for each job classification for which employees are hired in such a way that minorities and women are not underutilized.
- C. That, in all solicitations or advertisements for employees placed by it or on its behalf, it will state that all applicants will be afforded equal opportunity without discrimination because of race, color, religion, sex, marital status, national origin or ancestry, age, or physical or mental handicap unrelated to ability, or an unfavorable discharge from military service.
- **D.** That it will send to each labor organization or representative of workers with which it has or is bound by a collective bargaining or other agreement or understanding, a notice advising such labor organization or representative of the Vendor's obligations under the Illinois Human Rights Act and Department's Rules and Regulations for Public Contract.
- **E.** That it will submit reports as required by the Department's Rules and Regulations for Public Contracts, furnish all relevant information as may from time to time be requested by the Department or the contracting agency, and in all respects comply with the Illinois Human Rights Act and Department's Rules and Regulations for Public Contracts.

- **F.** That it will permit access to all relevant books, records, accounts and work sites by personnel of the contracting agency and Department for purposes of investigation to ascertain compliance with the Illinois Human Rights Act and Department's Rules and Regulations for Public Contracts.
- G. That it will include verbatim or by reference the provisions of this Equal Employment Opportunity Clause in every subcontract it awards under which any portion of this Agreement obligations are undertaken or assumed, so that such provisions will be binding upon such subcontractor. In the same manner as the other provisions of this Agreement, the Vendor will be liable for compliance with applicable provisions of this clause by such subcontractors; and further it will promptly notify the contracting agency and the Department in the event any subcontractor fails or refuses to comply therewith. In addition, the Vendor will not utilize any subcontractor declared by the Illinois Human Rights Department to be ineligible for contracts or subcontracts with the State of Illinois or any of its political subdivisions or municipal corporations.

**Section III.** For the purposes of subsection G of Section II, "subcontract" means any agreement, arrangement or understanding, written or otherwise, between the Vendor and any person under which any portion of the Vendor's obligations under one or more public contracts is performed, undertaken or assumed; the term "subcontract", however, shall not include any agreement, arrangement or understanding in which the parties stand in the relationship of an employer and an employee, or between a Vendor or other organization and its customers.

ACKNOWLEDGED AND AGREED TO:

ATTEST:

DATE

123/09

# TAX CERTIFICATION

I,, having been first duly sworn depose							
and state as follows:							
I, 6 cone J. Schober , am the duly authorized							
agent for Vs Companies of Illinois Ltd., which has							
submitted a proposal to the Village of Orland Park for							
All Projects within the Village of Orland Park and I hereby certify (Name of Project)							
that Vy Companies of Illinois Ltd. is not							
delinquent in the payment of any tax administered by the Illinois Department of Revenue, or if it is:							
a. it is contesting its liability for the tax or the amount of tax in accordance with procedures established by the appropriate Revenue Act; or							
b. it has entered into an agreement with the Department of Revenue for payment of all taxes due and is currently in compliance with that agreement.							
By: Aug Johnson Title: Vice Present							
Title: Vice Present							
Subscribed and Sworn To							
Before Me This 23 Day							
of feb., 2009, Notary Public							

# REFERENCES

(Please type)
ORGANIZATION City of Elgin
ADDRESS 150 Dexter Court
CITY, STATE, ZIPElgin, IL 60120
PHONE NUMBER 847-931-6100
CONTACT PERSON Mr. Dave Lawry
DATE OF PROJECT
ORGANIZATION Village of Mount Prospect
ADDRESS 1700 West Central Road
CITY, STATE, ZIPMount Prospect, L 60056
PHONE NUMBER 847-870-5640
CONTACT PERSON_Mr. Glen Andler
DATE OF PROJECT
ORGANIZATIONVillage of West Dundee
ADDRESS 102 South Second Street
CITY, STATE, ZIPWest_Dundee, IL 60118
PHONE NUMBER 847-551-3800
CONTACT PERSON_Mr. Joe Cavallaro
DATE OF PROJECT
Proposer's Name: George J. Schober
Signature: ( ) long ( ) Abole

# **INSURANCE REQUIREMENTS**

# WORKERS COMPENSATION & EMPLOYER LIABILITY

\$500,000 - Each Accident \$500,000 - Policy Limit \$500,000 - Each Employee Waiver of Subrogation in favor of the Village of Orland Park

# **AUTOMOBILE LIABILITY**

\$1,000,000 – Combined Single Limit
Additional Insured Endorsement in favor of the Village of Orland Park

# **GENERAL LIABILITY (Occurrence basis)**

\$1,000,000 - Each Occurrence \$2,000,000 - General Aggregate Limit
\$1,000,000 - Personal & Advertising Injury
\$2,000,000 - Products/Completed Operations Aggregate
Additional Insured Endorsement & Waiver of Subrogation in favor of the Village of Orland Park

# EXCESS LIABILITY (Umbrella-Follow Form Policy)

\$2,000,000 – Each Occurrence \$2,000,000 – Aggregate *EXCESS MUST COVER:* General Liability, Automobile Liability, Workers Compensation

### PROFESSIONAL LIABILITY

\$1,000,000 Limit -Claims Made Form, Indicate Retroactive Date & Deductible

Any insurance policies providing the coverages required of the Contractor shall be specifically endorsed to identify "The Village of Orland Park, and their respective officers, trustees, directors, employees and agents as Additional Insureds on a primary/non-contributory basis with respect to all claims arising out of operations by or on behalf of the named insured." If the named insureds have other applicable insurance coverage, that coverage shall be deemed to be on an excess or contingent basis. The policies shall also contain a Waiver of Subrogation in favor of the Additional Insureds in regards to General Liability and Workers Compensation coverage's. The certificate of insurance shall also state this information on its face. Certificates of insurance must state that the insurer shall provide the Village with thirty (30) days prior written notice of any change in, or cancellation of required insurance policies. The words "endeavor to" and ", but failure to do so shall impose no obligation or liability of any kind upon the insurer, its agents or representatives" must be stricken from all Certificates of Insurance submitted to the Village. Any insurance company providing coverage must hold an A VII rating according to Best's Key Rating Guide. Permitting the contractor, or any subcontractor, to proceed with any work prior to our receipt of the foregoing certificate and endorsement however, shall not be a waiver of the contractor's obligation to provide all of the above insurance.

The bidder agrees that if they are the selected contractor, within ten days after the date of notice of the award of the contract and prior to the commencement of any work, you will furnish evidence of Insurance coverage providing for at minimum the coverages and limits described above directly to the Village of Orland Park, Denise Domalewski, Contract Administrator, 14700 S. Ravinia Avenue, Orland Park, IL 60462. Failure to provide this evidence in the time frame specified and prior to beginning of work may result in the termination of the Village's relationship with the selected bidder and the bid will be awarded to the next lowest bidder or result in creation of a new bid.

200 9

TO OLI TED COTTOTELD I		, colvary , 2	00	
Acres 1 hb	llen	,		
Signature	Autho	orized to execute agree	ments for:	
Printed Name & Title	Vice Plesident	Ve Companier	of IllPrior	Lid.
Printed Name & Title	Name	e of Company		

ACCEPTED & AGREED THIS 22 DAY OF February

### ACORD, CERTIFICATE OF LIABILITY INSURANCE DATE (MM/DD/YYYY) 12/31/2008 PRODUCER THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION :'ax: 847-517-9033 ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE Willis HRH - Architects & Engineers Division HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR 425 N Martingale Rd. ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. Ste. 1100 Schaumburg IL 60173 INSURERS AFFORDING COVERAGE NAIC# INSURERA: Hudson Insurance Company 25054 V3 Companies, Ltd., V3 Consultants, Ltd. INSURERB: Charter Oak Fire 25615 V3 Infrastructure Services INSURERC: Charter Oak Fire Insurance Co 25615 7325 Janes Avenue, Suite 100 INSURERD: OneBeacon America Insurance C Woodridge IL 60517

### COVERAGES

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED.

NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS

CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE

TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSURER E:

	TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.							
INSR	ADD'I	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	POLICY EXPIRATION DATE (MM/DD/YY)	LIMI	TS	
В	X	GENERAL LIABILITY  X COMMERCIAL GENERAL LIABILITY	6807248L283	1/1/2009	1/1/2010	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurence)	\$1,000,000 \$1,000,000	
		CLAIMS MADE X OCCUR				MED EXP (Any one person)	\$5,000	
		X Addl Insd Per				PERSONAL & ADV INJURY	\$1,000,000	
		CG D3 81 09 07				GENERAL AGGREGATE	\$2,000,000	
		GEN'L AGGREGATE LIMIT APPLIES PER: POLICY X PRO- LOC				PRODUCTS - COMP/OP AGG	\$2,000,000	
		AUTOMOBILE LIABILITY ANY AUTO				COMBINED SINGLE LIMIT (Ea accident)	\$	
		ALL OWNED AUTOS SCHEDULED AUTOS				BODILY INJURY (Per person)	\$	
		HIRED AUTOS NON-OWNED AUTOS				BODILY INJURY (Per accident)	\$	
			¥			PROPERTY DAMAGE (Per accident)	\$	
		GARAGE LIABILITY				AUTO ONLY - EA ACCIDENT	\$	
		ANYAUTO				OTHER THAN AUTO ONLY: AGG	\$	
C		EXCESS/UMBRELLA LIABILITY	CUP8094Y744	1/1/2009	1/1/2010	EACH OCCURRENCE	\$5,000,000	
	X OCCUR CLAIMS MADE			9	AGGREGATE	\$5,000,000		
							\$	
		DEDUCTIBLE					\$	
-	1440.00	RETENTION \$	1050000110001	. /- /	- /- /	WC STATU- OTH-	\$	
D	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY	4060200110001	1/1/2009	1/1/2010	X WC STATU- TORY LIMITS OTH- ER			
	OFFI	PROPRIETOR/PARTNER/EXECUTIVE FICER/MEMBER EXCLUDED?				\$1000000		
	If yes	, describe under CIAL PROVISIONS below				E.L. DISEASE - EA EMPLOYEE  E.L. DISEASE - POLICY LIMIT		
A	OTHE	R	AEE7169803	1/1/2009	1/1/2010		\$ 1000000 Per Claim	
	Pro	fessional Liability		1/1/2009			Aggregate	

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES / EXCLUSIONS ADDED BY ENDORSEMENT / SPECIAL PROVISIONS

\*Except for Non-Payment, 10 Day. Additional Insured applies on General Liability per form CG D3 81 09 07 as required by written contract.

RE: Additional Insured-Primary and Non-Contributory General Liability: The Village of Orland Park, its officers, directors, employees, and agents. Waiver of Subrogation applies in favor of the additional insureds.

### CERTIFICATE HOLDER

### CANCELLATION

Village of Orland Park; Attn: Judy Konow 14700 Ravinia Avenue Orland Park IL 60462-0000 SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL ENDEAVOR TO MAIL 30\* DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR REPRESENTATIVES.

AUTHORIZED REPRESENTATIVE

- Ludender-