

STATE OF ILLINOIS)
COUNTY OF COOK) SS.
COUNTY OF WILL)


SECRETARY'S CERTIFICATE

I, MARY ANN AHL, the duly qualified and acting Secretary of the Board of Library Trustees of the Village of Orland Park, Cook and Will Counties, Illinois, and the keeper of the records thereof, do hereby certify that attached hereto is a true and correct copy of a Resolution entitled:

**"RESOLUTION SETTING FORTH FINANCIAL REQUIREMENTS OF
THE ORLAND PARK PUBLIC LIBRARY
FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2013
AND ENDING DECEMBER 31, 2013"**

adopted at a regular meeting of the said Board of Library Trustees held on the 19th day of November, 2012.

IN WITNESS WHEREOF, I have hereunto set my hand this 19th day of November, 2012.



MARY ANN AHL, Secretary

**RESOLUTION SETTING FORTH FINANCIAL REQUIREMENTS OF THE
ORLAND PARK PUBLIC LIBRARY FOR THE FISCAL YEAR BEGINNING
JANUARY 1, 2013 AND ENDING DECEMBER 31, 2013**

BE IT RESOLVED by the Board of Library Trustees of the Village of Orland Park, Cook and Will Counties, Illinois, as follows:

Section 1: That pursuant to 75 ILCS 5/4-10 (2010), the following is a statement of financial requirements of the Orland Park Public Library for the fiscal year beginning January 1, 2013, and ending December 31, 2013, for inclusion in the Budget of the Village of Orland Park, and a statement of the amount of money which, in the judgment of the Board of Library Trustees, will be necessary for the Village of Orland Park to levy in its annual Tax Levy Ordinance, said Levy to be made pursuant to 75 ILCS 5/3-5 and pursuant to the provisions of the Illinois Municipal Code.

<u>CORPORATE EXPENDITURES</u>	<u>AMOUNT TO BE LEVIED</u>	<u>AMOUNT RECEIVABLE FROM OTHER SOURCES</u>	<u>AMOUNT TO BE APPROPRIATED</u>
1. <u>STAFF</u>			
Salaries	2,176,660	-0-	2,176,660
Salaries- Maintenance	94,108	-0-	94,108
Life/Health Insurance	366,690	-0-	366,690

2. LIBRARY MATERIALS

Books	315,000	70,000	385,000
Electronic Databases	80,000	16,000	96,000
Periodicals	34,000	10,000	44,000
Audio-Visual Materials	120,000	10,000	130,000
Audio-Visual Equipment	-0-	1,000	1,000

3. CONTRACTUAL SERVICES

Book Rebinding	-0-	500	500
Accounting	3,000	4,500	7,500
Insurance	22,000	3,000	25,000
Landscaping/ Groundskeeping	25,000	1,000	26,000
Building Maintenance	163,546	61,454	225,000
Security System	7,500	2,500	10,000
Library & Office Equipment	2,000	1,000	3,000
Legal Fees	6,000	8,000	14,000
Library Consultant	-0-	3,500	3,500

4. PHYSICAL FACILITIES

Electricity	-0-	1,000	1,000
Water & Sewer	6,000	2,000	8,000
Natural Gas	35,000	15,000	50,000
Telephone	14,000	47,000	61,000
Purchase of New Equipment	4,000	13,000	17,000
Building & Custodial Supplies	29,000	5,000	34,000
Building Repairs	13,000	12,000	25,000
Library & Office Equip Repairs & Maintenance	10,000	2,500	12,500
Machine Rental	1,200	200	1,400
Automation - Equipment	35,000	290,000	325,000
Automation - Line Costs	7,000	4,000	11,000
Automation - Consultant	90,000	4,000	94,000
Automation - Maintenance	15,000	165,000	180,000
Library Furniture	14,000	41,000	55,000
Outreach Services	6,000	1,000	7,000

5. **DEVELOPMENT**

Board Training & Education	2,500	5,000	7,500
Staff Training & Education	20,000	10,000	30,000
Conference Fees	2,000	2,000	4,000
Patron Programs & Events	30,000	15,000	45,000
Association Dues & Fees	5,000	5,000	10,000
Public Information	21,000	9,000	30,000

6. **SUPPLIES**

Library Supplies	33,000	7,000	40,000
Office Supplies	10,000	5,000	15,000
Postage	8,000	6,000	14,000
Printing	5,500	3,500	9,000

7. **OPERATING EXPENSES**

Contribution to IMRF	203,958	-0-	203,958
Contribution to FICA	173,182	-0-	173,182
Audit	9,300	-0-	9,300

Liability Ins.			
D&O, Bonds, WC	33,000	-0-	33,000
Unemployment Compensation	4,000	-0-	4,000
Bank Charges	-0-	-0-	-0-
8. OTHER			
Contingency	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
TOTAL CORPORATE EXPENDITURES	<u>\$4,255,144</u>	<u>\$862,654</u>	<u>\$5,117,798</u>

The foregoing amounts to be appropriated and levied are hereby appropriated and to be levied from the general property tax for corporate purposes.

Section 2: That the Board of Library Trustees of the Village of Orland Park hereby specifies that a specific fund is being accumulated from the unexpended balance of the proceeds received from library taxes levied for the year 1978 and subsequent years, said fund being accumulated and set aside as a reserve fund for the purchase of sites and construction and equipment of buildings for library purposes in accordance with 75 ILCS 5/5-8 (2010) and that the said Board of Library Trustees has resolved to develop and adopt a plan or plans for said purposes pursuant to Article 5 of Act 5 of said Chapter 75.

Section 3: That the Secretary is hereby directed to file a certified copy of this Resolution with the Board of Trustees of the Village of Orland Park within the time specified by law for

inclusion in the next annual Budget and Levy Ordinance of the Village of Orland Park.

ADOPTED this 19th day of November, 2012, pursuant to a roll call vote as follows:

AYES: Jennings, Craig, Ryan, Healy, Ahl, Hillman, Lebert

NAYS: 0

ABSENT: 0

Catherine M. Lebert
CATHERINE M. LEBERT, President

ATTEST:

Mary Ann Ahl
MARY ANN AHL, Secretary