

VILLAGE OF ORLAND PARK

14700 Ravinia Avenue
Orland Park, IL 60462
www.orland-park.il.us



Meeting Minutes

Tuesday, September 8, 2015

7:00 PM

Village Hall

Board of Trustees

Village President Daniel J. McLaughlin

Village Clerk John C. Mehalek

*Trustees, Kathleen M. Fenton, James V. Dodge, Jr., Patricia Gira,
Carole Griffin Ruzich, Daniel T. Calandriello, and Michael F. Carroll*

CALL TO ORDER/ROLL CALL

The meeting was called to order at 7:15 PM.

Present: 6 - Trustee Fenton, Trustee Dodge, Trustee Gira, Trustee Griffin Ruzich, Trustee Carroll and President McLaughlin

Absent: 1 - Trustee Calandriello

VILLAGE CLERK'S OFFICE**2015-0525 Approval of the August 17, 2015 Regular Meeting Minutes**

The Minutes of the Regular Meeting of August 17, 2015 were previously distributed to the members of the Board of Trustees. President McLaughlin asked if there were any corrections or additions to be made to said Minutes. There being no corrections or additions,

I move to approve the minutes of the Board of Trustees Meeting of August 17, 2015.

A motion was made by Trustee Fenton, seconded by Trustee Griffin Ruzich, that this matter be APPROVED. The motion carried by the following vote:

Aye: 6 - Trustee Fenton, Trustee Dodge, Trustee Gira, Trustee Griffin Ruzich, Trustee Carroll, and President McLaughlin

Nay: 0

Absent: 1 - Trustee Calandriello

2015-0542 Approval of the August 20, 2015 Special Meeting Minutes

The Minutes of the Special Meeting of August 20, 2015, were previously distributed to the members of the Board of Trustees. President McLaughlin asked if there were any corrections or additions to be made to said Minutes. There being no corrections or additions,

I move to approve the minutes of the Board of Trustees Special Meeting of August 20, 2015.

A motion was made by Trustee Dodge, seconded by Trustee Gira, that this matter be APPROVED. The motion carried by the following vote:

Aye: 6 - Trustee Fenton, Trustee Dodge, Trustee Gira, Trustee Griffin Ruzich, Trustee Carroll, and President McLaughlin

Nay: 0

Absent: 1 - Trustee Calandriello

2015-0535 Carl Sandburg High School Music Booster Club - Raffle License

The Carl Sandburg High School Music Booster Club is requesting a license to sell raffle tickets beginning September 9th through December 31, 2015. The drawing will take place on Tuesday, January 19, 2016 at 7:00 PM during the regular Music Booster meeting located in room E113 at Carl Sandburg High School.

I move to approve issuing a raffle license to The Carl Sandburg High School Music Booster Club so they may sell raffle tickets beginning September 9th through December 31, 2015 and conduct their raffle drawing on Tuesday, January 19, 2016 at 7:00 PM during the regular Music Booster meeting at Carl Sandburg High School.

A motion was made by Trustee Gira, seconded by Trustee Fenton, that this matter be APPROVED. The motion carried by the following vote:

Aye: 6 - Trustee Fenton, Trustee Dodge, Trustee Gira, Trustee Griffin Ruzich, Trustee Carroll, and President McLaughlin

Nay: 0

Absent: 1 - Trustee Calandriello

PROCLAMATIONS/APPOINTMENTS/PRESENTATIONS**2015-0524 Substance Abuse Recovery Month - Proclamation**

President McLaughlin proclaimed the month of September, 2015 as Substance Abuse Recovery Month in the Village of Orland Park.

This is a proclamation, NO ACTION is required.

PRE-SCHEDULED CITIZENS & VISITORS**2015-0523 37th Annual Orland "Open" Spelling Bee - Presentation**

Spelling Master Dr. William Smith (Bill Smith) gave a brief presentation on the 37th Annual Orland "Open" Spelling Bee to be held at The Presbyterian Church in Orland Park, 13401 South Wolf Road, on Sunday, October 18, 2015, beginning at 2:00 PM. There are no age or residency restrictions and this is fun for the entire family.

This was a presentation, NO ACTION was required.

CONSENT AGENDA

Trustee Gira requested that Item E. The Public Arts Commission Piano Purchase Proposal be removed from the Consent Agenda for a separate vote.

Passed the Consent Agenda

A motion was made by Trustee Dodge, seconded by Trustee Griffin Ruzich, to PASS THE CONSENT AGENDA, including all the following items marked as having been adopted on the Consent Agenda. The motion carried by the following vote:

Aye: 6 - Trustee Fenton, Trustee Dodge, Trustee Gira, Trustee Griffin Ruzich, Trustee Carroll, and President McLaughlin

Nay: 0

Absent: 1 - Trustee Calandriello

2015-0560 Payroll - Approval

The lists of Payroll having been submitted to the Board of Trustees for approval and the lists having been determined by the Board of Trustees to be in order and having been approved by the various Department Heads,

I move to approve the Bi-Weekly Payroll for August 14, 2015 in the amount of \$1,187,537.81 and the Bi-Weekly Payroll for August 28, 2015 in the amount of \$1,032,275.88.

This matter was APPROVED on the Consent Agenda.

2015-0561 Accounts Payable - Approval

The lists of Accounts Payable having been submitted to the Board of Trustees for approval and the lists having been determined by the Board of Trustees to be in order and having been approved by the various Department Heads,

I move to approve the Accounts Payable from August 18, 2015 through September 8, 2015 in the amount of \$3,776,759.79.

This matter was APPROVED on the Consent Agenda.

2015-0489 Fall 2015 Program Guide - Distribution

The Village has budgeted for the distribution of the Fall 2015 Program Guide in the Orland Park Prairie. The final cost to mail 22,250 brochures to residents through 22nd Century Media, LLC (Orland Park Prairie) is \$7,054.00; based on the brochure weight of 7.8 oz. Additional printed program guides will be made available to the public at Village facilities.

I move to approve payment to 22nd Century Media, LLC in the amount of \$7,054.00.

This matter was APPROVED on the Consent Agenda.

2015-0490 Recreation Department Program Guide - Winter/Spring 2016 Programs

The lists of recommended programs to be offered in the Recreation Department 2016 Winter/Spring Program Guide are attached in Legistar. Included in the lists are contractual costs (over \$5,000) that would need Board approval associated with the winter/spring sessions. These costs are covered by revenue generated through registration fees and actual costs are dependent on the number of participants registered.

Staff is requesting approval of the recommended programs and payment to the contractual instructors at time of invoicing.

I move to approve the recommended programs and payment to the contractual instructors at time of invoicing.

This matter was APPROVED on the Consent Agenda.

2015-0541 University of Chicago Medicine - Center for Advanced Care - Authorizing Development Agreement - Ordinance

The Development Agreement which sets forth specific terms and conditions related to the development of the University of Chicago Medicine - Center for Advanced Care located in the Main Street Triangle TIF District was presented

On August 17, 2015, the Village of Orland Park (VOP) approved both the Ground Lease and Declaration of Easement and Reciprocal Easement related to this project. The Development Agreement under consideration is a companion piece to those documents, and its purpose is to establish, among other things, the approved scope of work and any associated code modifications and conditions of approval.

The terms and conditions presented in the Development Agreement align with the previously approved plans and aforementioned executed agreements.

This is now before the Village Board for consideration and to authorize execution of the finalized agreement.

I move to pass Ordinance Number 5022, entitled: AN ORDINANCE AUTHORIZING DEVELOPMENT AGREEMENT (UNIVERSITY OF CHICAGO MEDICINE - CENTER FOR ADVANCED CARE -14290 SOUTH LAGRANGE ROAD) IN REGARD TO THE MEDICAL OFFICE BUILDING DEVELOPMENT COMPRISING A PART OF THE ORLAND PARK MAIN STREET TRIANGLE TIF DISTRICT

This matter was PASSED on the Consent Agenda.

2015-0514 Stellwagen Farmhouse Foundation Restoration Bid #15-019 Rejection

On July 14, 2015, the Village of Orland Park issued Bid #15-019 to solicit responses and proposals from contractors to correct and historically restore the Stellwagen Farm farmhouse building foundation.

On July 31, 2015, the Village received one response to the invitation to bid. The bid response from Molter Corporation was deemed not responsive to the bid criteria. Molter Corporation bid \$41,555 to complete the work.

All non-responsive bids are rejected by the Village.

I move to reject the Molter Corporation response to Bid #15-019 as non-responsive to Village criteria.

This matter was APPROVED on the Consent Agenda.

2015-0384 Calvary Church - Special Use Permit Amendment, Site Plan Amendment, Landscape Plan Amendment

On September 8, 2015 the Village Board of Trustees approved 7 - 0 a special use permit amendment for Calvary Church, located at 16100 104th Avenue. The special use permit amendment, site plan amendment and landscape plan amendments allow for the expansion of the Calvary Church parking lot and the addition of a right turn lane onto 104th Avenue.

I move to approve a special use permit amendment, site plan amendment and landscape plan amendment for Calvary Church as recommended at the August 11, 2015 Plan Commission meeting and as fully referenced below.

THIS SECTION FOR REFERENCE ONLY (NOT NECESSARY TO BE READ)

I move to approve the preliminary site plan titled "Site Improvement Plans for Calvary Church Parking Lot and Entrance", by SPACECO Inc., pages C1, TS1, ET1, ENG1, EP1, S1, D1, PM1, LP1, and L1, issued 03/20/2015 and updated on 07/22/2015 and 09/01/2015; subject to the following conditions:

1. Ensure all stormwater run-off from the parking lot expansion area and right turn lane area drains to the existing detention pond.
2. Meet all final engineering and building code requirements.

AND

I move to approve a Special Use Permit Amendment for Calvary Church to permit parking space quantities that exceed Code minimums by more than 20%, subject to the following conditions:

1. Ensure that no future projects are constructed on site without prior Village approval.

AND

I move to approve a Site Plan Amendment for an expanded parking lot and new right turn lane at Calvary Church subject to the same conditions as outlined in the Preliminary Site Plan motion:

AND

I move to approve a Landscape Plan Amendment for the parking lot area and new right turn lane area at Calvary Church subject to the following conditions.

1. Replace any damaged or removed landscape materials as part of this project before final approval is granted.

This matter was APPROVED on the Consent Agenda.

2015-0388 Charter Fitness - 66 Orland Square Drive - Special Use Approval

The building at 66 Orland Square Drive was recently purchased and is currently under building permit review. The existing tenant, Carson Pirie Scott Furniture Gallery, occupies 71,783 square feet of the existing building.

The petitioner has begun construction that will separate the remaining 94,000 square feet into 5 separate tenant spaces. Charter Fitness will be occupying Tenant Space C (18,298 Square Feet). The Village has received plans that are currently under review for Tenant Space B at the subject property. In addition to the interior remodel, the petitioner will be modifying the exterior of the building.

I move to approve a special use permit for a Health Club/Fitness Center for Charter Fitness located at 66 Orland Square Drive, and as shown on the plans submitted by the petitioner, prepared by Design Studio 24, LLC titled, "66 Orland Square Drive - Tenant C," dated July 7, 2015, subject to the following conditions:

1. That the petitioner comply with all Building Code Requirements.
2. That all new signage is approved through a separate permitting process.
3. A garbage enclosure meeting Land Development Code Requirements is installed at the rear of the subject property.

This matter was APPROVED on the Consent Agenda.

2014-0724 University of Chicago Medicine - Center for Advanced Care - Plat

This request is for approval of a record plat of subdivision for the University of Chicago Medicine, specifically the second phase of the Main Street Triangle overall development, located at the NW corner of 143rd & LaGrange Road.

On July 6, 2015, the Village Board approved the final plan.

Staff has reviewed the Record Plat of Subdivision and finds it to be substantially in conformance with the approved final plan.

This is now before the Village Board to authorize signature of the plat.

I move to approve the mylar original Record Plat of Subdivision for Main Street Triangle Phase 2, consisting of three pages, prepared by SPACECO Inc., Job No. 4278.07, dated November 12, 2014 and bearing a revision date of August 14, 2015;

And

I move to approve the signature of the plat by the authorized parties and subsequent recording by the Village attorney.

This matter was APPROVED on the Consent Agenda.

2015-0506 Village Code Amendment Title 1, Chapter 14 - Village Fee Collection - Ordinance

The Village of Orland Park currently regulates its non-vehicular violations through Title 1, Chapter 14, of the Village Code. The Illinois Municipal Code (65 ILCS 5/1/2.1.2) allows home rule municipalities to provide by ordinance, their own violation regulations for judgement in these cases.

For the purposes of the Village forming a more comprehensible and uniform standard of laws, additional code terms are needed for imposing and collecting of fines. This ordinance is a proposal to revise Title 1, Chapter 14, Section 6B, with the addition of a new subsection (B.3.) into the existing Village Code.

Village Code 1-14-6 is titled "Judgement and Collection". Item B of this subsection is titled "Court Costs, Attorneys' Fees and Costs of Collection".

The Development Services Department and our legal counsel have reviewed this Code's section for additional details in the listing of court costs regarding the "Satisfactions of Judgements" and the "Release of Judgements" as ordered by our "Hearing Officer" and/or other competent court jurisdictions.

The proposed Village Code amendment aims to provide more defined

regulations to implement a means for the Village's relief of fees, expenses and costs incurred for preparing and recording of judgements as decreed.

I move to pass Ordinance Number 5023, entitled: AN ORDINANCE AMENDING TITLE 1, CHAPTER 14, SECTION 6 OF THE ORLAND PARK VILLAGE CODE IN REGARD TO THE VILLAGE'S NON-VEHICULAR ADMINISTRATIVE ADJUDICATION SYSTEM.

This matter was PASSED on the Consent Agenda.

2015-0425 The Public Arts Commission Piano Purchase Proposal

The Public Arts Commission was established in 2001 and has offered many cultural opportunities for Orland Park residents. In recent years, the commission produced one to two large events each year, including the prestigious Dance Chicago. The Commission members are focusing on bringing new cultural opportunities beginning this fall with the "Cultural Series" encompassing two musical performances at the Village of Orland Park Cultural Center. The Public Arts Commission is also researching four cultural opportunities for the Orland Park community to propose for the 2016 budget.

The Public Arts Commission formally requested that staff investigate the purchase of a previously owned baby grand piano that can be utilized for the upcoming Cultural Series and future cultural offerings. (See attached competitive analysis worksheet.) A baby grand piano could also be used for theater musical rehearsals, Orland's Got Talent semi-finals, cultural programming, special events, and rentals to private piano instructors in conjunction with the exhibit hall at the Cultural Center for recitals.

The upcoming Cultural Series concerts, one in October and one in November of 2015, will require the use of a baby grand piano. The Public Arts Commission members recommend investing in the purchase of a baby grand piano for these two concerts and future cultural opportunities rather than renting a piano for each event. Two members of the Public Arts commission have experience in piano purchasing and recommended PianoForte as a reputable source for advice and piano purchase. Mr. Thomas Zoells, President of PianoForte in Chicago, conducted a site visit at the Cultural Center to view the facility and speak with the Public Arts Commission members and staff. Mr. Zoells recommended a previously owned ten-to twenty-year old baby grand C3 model or equivalent which would be acoustically suitable for the events planned at the Cultural Center. Staff researched three options to obtain such a piano. The options are to purchase, lease to own, or rent.

Staff requested quotes for the three options from five (5) piano vendors; three (3) vendors provided pricing information. See attached Total Cost of Ownership (TCO) for detailed pricing from each proposal. PianoForte provided the least expensive pricing for all three options. The cost of ownership of a previously

owned baby grand piano over ten years including maintenance and insurance, is \$25,660; lease to own over ten years including maintenance and insurance is \$26,860; rentals over ten years would be \$36,000 based on the current rental rate of \$900 per event.

Trustee Gira stated that new additional information has come forward that needs to be reviewed before this item receives approval from the Board and requested this item be tabled for two weeks.

I move to table this item to the next Board of Trustees meeting scheduled for September 21, 2015.

A motion was made by Trustee Gira, seconded by Trustee Griffin Ruzich, that this matter be TABLED. The motion carried by the following vote:

Aye: 6 - Trustee Fenton, Trustee Dodge, Trustee Gira, Trustee Griffin Ruzich, Trustee Carroll, and President McLaughlin

Nay: 0

Absent: 1 - Trustee Calandriello

DEVELOPMENT SERVICES, PLANNING AND ENGINEERING

2015-0546 Fountain Village Development Completion

Recently the Village initiated the process of drawing on Letter of Credit #11871 held by Standard Bank in the amount of \$216,545.10 in order to substantially complete and correct public improvements associated with the Fountain Village townhome and commercial/ retail development project at 179th Street just east of Wolf Road.

The subdivision requires sewer and water punch-list work (all utilities are installed and operational), street paving, curb and sidewalk replacement, pedestrian path paving and miscellaneous landscaping corrections. The subdivision is fully built-out and ready to be completed/accepted by the Village for ownership & maintenance of the public infrastructure. Residents in the subdivision are eager to see this development finished. The Village has been pushing the bank since early 2014 to complete the outstanding improvements.

The Village instructed Standard Bank to engage with local contractors to obtain bids for completion of the work. Development Services provided a detailed site plan and itemized lists for the work to be completed, to assist in Standard Bank's reaching-out for proposals from qualified contractors. Staff inquired with a number of local contractors to alert them to this work opportunity, and staff indicated that Standard Bank would be contacting them for proposals to complete the subdivision work. Standard Bank received a proposal from Crowley Sheppard Asphalt Inc. in the amount of \$190,326.50 and an incomplete proposal (some

important items were absent from the proposal's schedule of items) from Austin Tyler Construction. Austin Tyler is currently engaged in the Village's annual subdivision street rehabilitation project, a \$6M+ contract.

Standard Bank notified the Village that a draw on the letter of credit is in the bank's best interest, as the bank is not well set-up to coordinate finishing the subdivision improvements. Staff has contacted Crowley Sheppard directly and they are currently available for work, and could begin the work very soon. In an effort to complete this work before end of construction season, Staff recommends contracting with Crowley Sheppard. It is Staff's recommendation to award this work to Crowley Sheppard so the outstanding improvements can be completed before the end of 2015 construction season.

I move to approve entering into a contract with Crowley Sheppard Asphalt Co. for \$190,326.50 for work associated with incomplete public improvements within the Fountain Village Development. The scope of work to complete the public improvements within the Fountain Village development will be limited to the full value of the funds received by the Village pursuant to a demand upon the Letter of Credit #11871 held by Standard Bank. Any surplus funds remaining from the Letter of Credit draw, upon satisfactory completion of the outstanding public improvements, shall be returned to Standard Bank as required by Law.

A motion was made by Trustee Fenton, seconded by Trustee Gira, that this matter be APPROVED. The motion carried by the following vote:

Aye: 6 - Trustee Fenton, Trustee Dodge, Trustee Gira, Trustee Griffin Ruzich, Trustee Carroll, and President McLaughlin

Nay: 0

Absent: 1 - Trustee Calandriello

VILLAGE MANAGER'S REPORT

2015-0539 University of Illinois - Master Gardener Lease Agreement Extension 2015 - 2017

Village Manager Grimes reported that The University of Illinois Cooperative Extension Services Master Gardener Program is currently leasing 618 square feet of space in the Cultural Arts Center building, located at 14750 Park Lane. The lease period is from November 1, 2013 thru October 31, 2015 at an annual rent rate of twelve dollars (\$12.00). The Master Gardener program is requesting a two-year extension on the lease agreement. At any time during the Lease Term, the Village may terminate this Lease Agreement effective three (3) months following written notice from Landlord to Tenant.

The Master Gardener program has partnered with the Village to expand access to research based information through the Master Gardener Volunteer program. They have contributed to village publications; answered homeowner gardening questions; participated in the Garden Walk and Farmers Market; worked with

Special Recreation when the kids clean up; and planted flowers in the courtyard at the Cultural Arts Center in addition to providing pots for planting. This has been a wonderful partnership over the past several years. Residents have received their assistance and enjoyed the benefits of having this resource in our community.

I move to approve a two (2) year lease agreement extension with the Board of Trustees of the University of Illinois.

A motion was made by Trustee Gira, seconded by Trustee Carroll, that this matter be APPROVED. The motion carried by the following vote:

Aye: 6 - Trustee Fenton, Trustee Dodge, Trustee Gira, Trustee Griffin Ruzich, Trustee Carroll, and President McLaughlin

Nay: 0

Absent: 1 - Trustee Calandriello

BOARD COMMENTS

TRUSTEE GIRA – Reminded everyone that the Tres Belle Concert will take place on Sunday, October 11th from 2:00 PM to 3:30 PM at the Cultural Center, Exhibit Hall located at 14760 Park Lane. Tickets are on sale for \$20.00 per person.

Trustee Gira read a thank you letter from the Orland Crossings Brass Tap restaurant that had a booth at the Taste of Orland in August. They thanked staff, and stated that as a new business to the community the opportunity to participate at the Taste was great exposure for their business and they have had many returning customers because of that event.

TRUSTEE CARROLL – Expressed his condolences to the family of long time Public Works employee Brian Madon who passed away over the weekend.

Thanked the Orland Police Department for their fine representation of the Village as many attended the memorial service of fallen Fox Lake Police Officer Lt. Joe Gliniewicz.

TRUSTEE FENTON – Reminded everyone that this is the last month that the Farmers Market will be open, it will be ending on Friday, September 25th.

The Centennial Park West Concert was a great family event that was held this past Sunday, September 6th at Centennial Park West. The two bands featured were U2 ZOO and MIKE & JOE. She thanked staff for all their hard work!

The entire Board congratulated Trustee Calandriello and his wife Sarah on their marriage which took place this past Saturday, September 5th in Connecticut.

EXECUTIVE SESSION

I move to recess to a Closed Executive Session for the purpose of discussion of a) approval of minutes; b) the appointment, employment, compensation, discipline, performances or dismissal of specific village employees; c) collective negotiating matters between the village and its employees, or their representatives, or deliberations concerning salary schedules for one or more classes of employees; and d) the purchase or lease of real property for the use of the village.

A motion was made by Trustee Fenton, seconded by Trustee Griffin Ruzich, that this matter be RECESS. The motion carried by the following vote:

Aye: 6 - Trustee Fenton, Trustee Dodge, Trustee Gira, Trustee Griffin Ruzich, Trustee Carroll, and President McLaughlin

Nay: 0

Absent: 1 - Trustee Calandriello

RECONVENE BOARD MEETING

The roll was called to reconvene the Regular Meeting and Trustees Fenton, Dodge, Gira, Ruzich, Carroll and President McLaughlin were present. Trustee Calandriello was absent.

Purpose of the Executive Session was for the discussion of a) approval of minutes; b) the appointment, employment, compensation, discipline, performances or dismissal of specific village employees; c) collective negotiating matters between the village and its employees, or their representatives, or deliberations concerning salary schedules for one or more classes of employees; and d) the purchase or lease of real property for the use of the village.

ADJOURNMENT - 8:55 PM

A motion was made by Trustee Fenton, seconded by Trustee Griffin Ruzich, that this matter be ADJOURNED. The motion carried by the following vote:

Aye: 6 - Trustee Fenton, Trustee Dodge, Trustee Gira, Trustee Griffin Ruzich, Trustee Carroll, and President McLaughlin

Nay: 0

Absent: 1 - Trustee Calandriello

/nm

APPROVED: September 21, 2015

Respectfully Submitted,

/s/ John C. Mehalek

John C. Mehalek, Village Clerk

/s/ Casey Griffin

Casey Griffin, Deputy Clerk