

VILLAGE OF ORLAND PARK

14700 Ravinia Avenue
Orland Park, IL 60462
www.orland-park.il.us



Meeting Minutes

Monday, February 15, 2016

7:00 PM

Village Hall

Board of Trustees

Village President Daniel J. McLaughlin

Village Clerk John C. Mehalek

*Trustees, Kathleen M. Fenton, James V. Dodge, Jr., Patricia Gira,
Carole Griffin Ruzich, Daniel T. Calandriello, and Michael F. Carroll*

CALL TO ORDER/ROLL CALL

The meeting was called to order at 7:05 PM.

Present: 7 - Trustee Fenton, Trustee Dodge, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello, Trustee Carroll and President McLaughlin

VILLAGE CLERK'S OFFICE**2016-0114 Approval of the February 1, 2016 Regular Meeting Minutes**

The Minutes of the Regular Meeting of February 1, 2016, were previously distributed to the members of the Board of Trustees. President McLaughlin asked if there were any corrections or additions to be made to said Minutes. There being no corrections or additions,

I move to approve the minutes of the Board of Trustees Meeting of February 1, 2016.

A motion was made by Trustee Fenton, seconded by Trustee Dodge, that this matter be APPROVED. The motion carried by the following vote:

Aye: 7 - Trustee Fenton, Trustee Dodge, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello, Trustee Carroll, and President McLaughlin

Nay: 0

2016-0106 District 230 Foundation - Raffle License

District 230 Foundation is requesting a license to sell raffle tickets at their District Office located at 15100 South 94th Avenue beginning February 16, 2016. The winning raffle will be drawn at 8:30 PM on Saturday, April 2, 2016 at the Homewood Suites during their event.

I move to approve issuing a raffle license to District 230 Foundation to begin selling raffle tickets on Tuesday, February 16, 2016 through Saturday, April 2, 2016 when the drawing will take place at the Homewood Suites during their event.

A motion was made by Trustee Calandriello, seconded by Trustee Gira, that this matter be APPROVED. The motion carried by the following vote:

Aye: 7 - Trustee Fenton, Trustee Dodge, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello, Trustee Carroll, and President McLaughlin

Nay: 0

PROCLAMATIONS/APPOINTMENTS/PRESENTATIONS**2016-0099 Plan Commission - Appointment**

President McLaughlin appointed Dave Shalabi to the Plan Commission.

I move to advise and consent to the appointment by Mayor McLaughlin of Dave Shalabi to the Plan Commission.

A motion was made by Trustee Carroll, seconded by Trustee Dodge, that this matter be APPROVED. The motion carried by the following vote:

Aye: 7 - Trustee Fenton, Trustee Dodge, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello, Trustee Carroll, and President McLaughlin

Nay: 0

2016-0089 St. Patrick's Day Parade Queen & Court - Presentations

President McLaughlin will recognize the 2016 Chicago St. Patrick's Day Parade Queen, Orland Park native Erin Mulcahy, and members of the Queen's Court which include Maura Elizabeth Connors, Madeline Mitchell, Mary Claire Reidy, and Katherine Schuetzner.

This was a presentation, NO ACTION was required.

2016-0091 Community Pride Awards - Orland Park Royal Twisters Gymnasts

President McLaughlin presented Community Pride Awards to the Orland Park Royal Twisters Level 5 Gymnastics Team in recognition of their achieving First Place in the Illinois Park District Gymnastics Association State Competition.

This was a presentation, NO ACTION was required.

2016-0090 Community Pride Awards - Orland Knights Widget Football Team

President McLaughlin presented Community Pride Awards to the Orland Knights Widget Football Team in recognition of their winning the 2015 Metro Youth Football League Championship.

This was a presentation, NO ACTION was required.

CONSENT AGENDA**Passed the Consent Agenda**

A motion was made by Trustee Dodge, seconded by Trustee Gira, to PASS THE CONSENT AGENDA, including all the following items marked as having been adopted on the Consent Agenda. The motion carried by the following vote:

Aye: 7 - Trustee Fenton, Trustee Dodge, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello, Trustee Carroll, and President McLaughlin

Nay: 0

2016-0100 Payroll - Approval

The lists of Payroll having been submitted to the Board of Trustees for approval and the lists having been determined by the Board of Trustees to be in order and having been approved by the various Department Heads,

I move to approve the Bi-Weekly Payroll for January 29, 2016 in the amount of \$1,113,945.76.

This matter was APPROVED on the Consent Agenda.

2016-0101 Accounts Payable - Approval

The lists of Accounts Payable having been submitted to the Board of Trustees for approval and the lists having been determined by the Board of Trustees to be in order and having been approved by the various Department Heads,

I move to approve the Accounts Payable from February 2, 2016 through February 15, 2016 in the amount of \$3,754,183.89.

This matter was APPROVED on the Consent Agenda.

2016-0069 Desktop Computer Replacement Purchase - Approval

Desktop computer replacements in several departments were included in the FY2016 budget. In total, 37 desktop computers replacements are being proposed. In order to receive the best possible pricing, all budgeted equipment was consolidated into one purchase.

The specific replacement criterion is as follows:

- 20 of the desktop computers are 5 to 10 years of age and can no longer run current Village software.
- 15 of the desktop computers located in the Police Department are 6 to 7 years old. Current Police Department applications are much more graphic and application demanding, which causes these older systems to run slow.
- 2 of the desktop computers are 4 - 5 years old and are used by staff who utilize higher end applications, such as GIS, Auto-Cad and Adobe Creative Suite software. These computers will be repurposed as spares to be used on an as needed basis.

Dell computers were specified because they work very well with our existing systems and are very competitively priced with other business class computers. Two different models are proposed to fulfill all the various application needs of staff. The Village is eligible for state contract pricing from Dell under GSA

Contract # 45ABZ MHEC.

Staff is recommending the purchase of 37 Dell computers with three year Pro Support warranties.

I move to approve the Dell Desktop Computer Equipment Purchase in an amount not to exceed \$37,654.

This matter was APPROVED on the Consent Agenda.

2016-0107 2015-2016 Zoning Map Update

Per state statute, the Village must update and publish a zoning and boundary map reflecting the changes that occurred during the previous calendar year. Attached are the listings of zoning changes for the calendar year 2015 through February 15, 2016. Development Services has reviewed the map and listings and is in agreement with the changes.

The 2015-2016 Zoning and Boundary Map, with the zoning changes highlighted, is hanging in the Board room. It is requested that the Board approve the following motion in order for the Village to proceed with the publication of the official zoning and boundary map.

I move to approve the Official Zoning and Boundary Map of the Village of Orland Park, Cook and Will Counties, Illinois, reflecting the true and correct zoning of the Village of Orland Park as of February 15, 2016, and that said Official Zoning and Boundary Map be authorized to be published.

This matter was APPROVED on the Consent Agenda.

2016-0071 Bacteriological Water Testing - Proposal

Per the Illinois Environmental Protection Agency (IEPA) regulation (based on Village population), the Utility Division within Public Works is required to obtain sixty-eight (68) water samples per month from various locations throughout the Village. The samples must be tested by a certified laboratory within a specific timeframe. The Village collects 17 samples per week and these samples are picked up by the laboratory once a week.

Enviro-Test/Perry Laboratories, Inc. of Willowbrook, Illinois, our current vendor, has performed this professional testing for the Village without a problem for the past twenty-five years. While routine samples are picked up from the Village as part of the contract, it is periodically necessary that we deliver samples to the testing laboratories if there is a concern that there may have been some compromise of the potable water system that could impact the water quality. ETP Labs, Inc. of Willowbrook, Illinois is conveniently located for samples to be delivered in a timely manner by our staff.

In 2015, multi-year proposals for testing and reporting services were requested

from the only two certified laboratories within a reasonable distance from the Village of Orland Park. Suburban Laboratories, Inc. submitted a 1-year only proposal of \$8.50 per sample for an annual cost of \$7,896.00, plus a \$20.00 pick-up fee ETP Labs submitted a 2 year cost proposal of \$7.50 per sample, plus a \$12.00 pickup fee through December 31, 2017.

ETP Labs cost at \$7.50 per sample, plus the \$12.00 pick-up fee each week is \$139.50, and \$558.00 per month for an annual cost of \$6,696.00. Additionally, funds are needed for the periodic check samples the Village performs to maintain water quality. The total annual expenditure will not exceed \$7,000.00.

I move to approve to accept a two (2) year proposal (2016 and 2017) for bacteriological water testing, with ETP Labs, Inc. of Willowbrook, Illinois for an annual cost not to exceed \$7,000.00.

This matter was APPROVED on the Consent Agenda.

2016-0070 Kristo Lane/Basswood Road Drainage Improvement GMP - Proposal

In line with the Village-wide initiative to identify, evaluate and provide recommendations to mitigate flooding issues in neighborhoods throughout the Village, residents along Kristo Lane and Basswood Road have reported extensive flooding in their area. In 2015 Christopher B. Burke Engineering, Ltd. (CBBEL) initiated a review of the conditions and circumstances related to the reported flooding. This evaluation identified inadequate conveyance through pipes and overland flow routes to prevent storm water from entering residential structures. To verify the understanding of the issues and discuss potential remedies, a neighborhood meeting was held on January 13, 2016.

CBBEL has proposed the installation of additional storm sewer pipe and high capacity inlets, along with an overland swale to convey storm water from the backyards of Basswood Road. This new pipe would be installed under the pavement along Kristo Lane. To address flooding of residents properties along Kristo lane, an existing 12" storm sewer would be replaced with a 30" pipe and high capacity inlets. Due to existing topography, an overland flow route is not feasible to protect this area. Downstream improvements to the receiving area are also proposed. CBBEL and Village staff are currently working with impacted residents to obtain all permanent and temporary easements required for this work. Once finalized, the easement agreements will be brought to the Committee for consideration.

Typically, the Village hires a firm to design this type of project, which would then go out to bid for a contractor to construct. However, the storm water projects previously completed as a result of the flood study were handled through what is known as a "design/build" contract. In those projects, the Village retained Burke L.L.C., the design/build entity within the CBBEL group, to design the solution and manage the construction. Those projects were all completed earlier than

anticipated and under the expected budget.

To expedite the project in the Kristo Lane/Basswood road area, the design/build delivery method is recommended. If selected, the design/build delivery method would include a Guaranteed Maximum Price (GMP), the same method used for completion of the previous flood study projects completed by Burke, LLC.

Village staff requested that Burke, LLC provide a proposal to consider the design/build option. The proposal is attached and reflects a cost of \$713,900.00 for the delivery of the project and will include a shared savings with the Village if the project is completed under budget. If the project comes in over budget, Burke, LLC would be obligated to cover the additional cost, with one exception: if the soils are determined to be contaminated, a change order would be negotiated. The new storm sewer is going to be located under the Kristo Lane pavement. To take advantage of the extensive pavement disruption, an alternate price in the amount of \$50,000 was provided to allow for full width pavement restoration. Funding for this additional work would be allocated from the Road Improvement Program.

With the alternate pavement work the total GMP cost for this project from Burke, LLC is \$763,900.00. The construction timeframe would also be shortened to ensure completion by mid-2016 as opposed to early 2017.

I move to approve to accept the proposal from Burke, L.L.C. of Rosemont, Illinois for a Guaranteed Maximum Price (GMP) of \$763,900.00 for the Kristo lane/Basswood Road Drainage Improvement GMP Project.

This matter was APPROVED on the Consent Agenda.

VILLAGE MANAGER'S REPORT

2016-0127 Southwest Community Concert Band Lease Agreement

Village Manager Grimes reported that the Southwest Community Concert Band (SWCCB) was founded in the fall of 1981. The SWCCB began under a local school band director and started performing outdoor summer concerts in areas served by the local community college. Performance options were limited due to sponsorship of the college, so the band moved its activities to Worth Park District.

From 1990 through 2005, the SWCCB began an adult festival, the Cavalcade of Bands, featuring community bands. The band expanded the musical talent of its members by developing various performing ensembles, while providing a continuing music education resource to the community.

Community Involvement: In 2006, the band performed a Holiday themed concert that requested non-perishable food items as a price of admission and collected more than 500 pounds of food, which was donated to area food pantries. In 2007, the band began a weeklong event that was started as an extension of the Band's

Outreach Programs for young musicians. Currently SWCCB has a library of approximately 1200 musical selections and continue promoting the growth of outreach programs.

The SWCCB is entering in a partnership with the Village in exchange for permission to utilize space at the Cultural Arts Center (CAC) to serve as its home. Attached is the proposed lease agreement, which states that SWCCB will utilize room 203 at CAC for weekly music practice on Tuesday nights from 6:30 pm to 10:15pm, and utilize Room 202 for office space and storage. In addition, the SWCCB will provide at least two (2) free concerts in the village. The term of this 2 year lease agreement will be from February 23, 2016 to February 28, 2018 and the rate will be twelve dollars (\$12.00), payable in 24 monthly payments.

President McLaughlin stated that this is outstanding having a partnership with the SWCCB. The entire Board looks forward to attending their concerts in the Village.

I move to approve the proposed lease between the Village of Orland Park and the Southwest Community Concert Band from February 23, 2016 through February 28, 2018;

And

Authorize the Village Manager to execute said agreement.

A motion was made by Trustee Dodge, seconded by Trustee Carroll, that this matter be APPROVED. The motion carried by the following vote:

Aye: 7 - Trustee Fenton, Trustee Dodge, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello, Trustee Carroll, and President McLaughlin

Nay: 0

ADJOURNMENT - 7:30 PM

A motion was made by Trustee Fenton, seconded by Trustee Calandriello, that this matter be ADJOURNED. The motion carried by the following vote:

Aye: 7 - Trustee Fenton, Trustee Dodge, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello, Trustee Carroll, and President McLaughlin

Nay: 0

/nm

APPROVED:

Respectfully Submitted,

John C. Mehalek, Village Clerk