

VILLAGE OF ORLAND PARK

14700 Ravinia Avenue
Orland Park, IL 60462
www.orland-park.il.us



Meeting Minutes

Wednesday, November 2, 2011

6:00 PM

SPECIAL MEETING - 2012 BUDGET WORKSHOP

Village Hall

Board of Trustees

Village President Daniel J. McLaughlin

Village Clerk David P. Maher

*Trustees, Kathleen M. Fenton, Brad S. O'Halloran,
James V. Dodge, Jr., Edward G. Schussler, Patricia Gira and Carole Griffin Ruzich*

CALL TO ORDER/ROLL CALL

In the absence of Village Clerk David P. Maher, Deputy Clerk Joseph S. La Margo was present.

The meeting was called to order at 6:10 PM.

Staff Present: Village Manager Paul Grimes, Assistant Village Manager Ellen Baer, and Finance Director Anmarie Mampe.

Present: 6 - Trustee Fenton, Trustee O'Halloran, Trustee Schussler, Trustee Gira, Trustee Griffin Ruzich and President McLaughlin

Absent: 1 - Trustee Dodge

DISCUSSION OF 2012 BUDGET

2011-0674 2012 Budget Workshop

President McLaughlin noted that there are numerous taxes that municipalities are allowed or able to enact. The Village is proud to work with balance budgets and does not apply some of these taxes as other municipalities do. The Village does not have utility, food & beverage, entertainment, or real estate transfer taxes. The Board has discussed these taxes in the past, but did not want to add any additional taxes for the public to pay.

President McLaughlin also stated the Village is proud to fund its Pension fund 100%. State law requires that Pensions be funded at least 90% and other municipalities only fund their pension at that percentage.

Over the past several years many serious budget cuts were made. It has now put the Village in a good position to move forward with a balanced budget and have some extra to work with.

The Village's Bond rating has remained at a high.

In FY2012 the Village will be doing \$22 Millions in Capital Improvements projects in 2012 and these projects are being cash funded by Village money.

Trustee O'Halloran who is also the Chairman of the Finance Committee stated that there are some assumptions that are in this budget, one being, the Levy and the 2011 Levy is what it being used in the 2012 Budget. On the Revenue side the Village's sales tax has improved. The Village is now anticipating a reduction in the Operating Levy by approximately \$50,000 and the Debt Service Levy by approximately \$120,000. The primary driver in this Levy is the Pensions, which is out of the Villages control; this is mandated by the General Assembly.

Village Manager Grimes reminded everyone that this is an informal budget

workshop and is not the budget proposal. The Budget proposal will come in the next few weeks. On December 3, 2011 at the Board of Trustees Meeting the Budget is scheduled to be adopted.

Director of Finance Annmarie Mampe explained that the summary section of the Operational Budget is to give the Board a financial picture of where the Village is. This section shows the different funds of the Village and also shows the total revenue and total expenditures of what is being projected in 2012.

The revenue tab shows the larger revenues sources were discussed as follows:

- The 1% Sales Tax counts for more than half of General Fund revenues.
- Property Taxes have is projected a conservative 1% increase in Equalized Assessed Valuation (EVA).
- State Income Taxes (Income based) is calculated per the Illinois Municipal League (IML) estimates received in April of 2011.
- Building Permits for FY12 forecast for commercial including a new business in Lowe's outlot. The Condos/Apartment forecast includes construction of the Thomas Place apartment building.
- Other Funds (Fees by Agreements and Water/Sewer)
- Park Development Fund which is only on residential permits not commercial
- Road Exaction Fund
- Water & Sewer Fund
- Recreation Fees which includes general programs, Special Recreation, Centennial Pool, and Sportsplex fees that are estimated by the Recreation Department.

The last pages in the Revenue tab are detailed revenue budget by funds.

Director Mampe explained the Expenditures tab, which are the budgets that were submitted by each department of the General Funds.

On Page 50 is the FY2012 Operating Budget Analysis stated that the bottom line there is approximately \$325,000 for discretionary spending.

Director Mampe stated that on the pages behind page 50 are all the discretionary items that each department is requesting; this is a type of wish list. This is the section that the Board will go over and direct staff which items they believe should be approved.

The Board discussed several discretionary items.

Trustee O'Halloran requested a staffing head count over the past several years as a basis of comparison. He also requested a more detailed expenditure analysis that included fund balance requirement over the past several budget cycles.

The Board agreed the next Budget Workshop would be on Monday, at 7:30 PM after the Board of Trustees meeting.

This was a Budget Workshop for discussion only, NO ACTION was required.

ADJOURNMENT - 7:10 PM

A motion was made by Trustee O'Halloran, seconded by Trustee Fenton, that this matter be ADJOURNED. The motion carried by the following vote:

Aye: 6 - Trustee Fenton, Trustee O'Halloran, Trustee Schussler, Trustee Gira, Trustee Griffin Ruzich, and President McLaughlin

Nay: 0

Absent: 1 - Trustee Dodge

/nm

APPROVED:

Respectfully Submitted,

David P. Maher, Village Clerk

Joseph S. La Margo, Deputy Clerk