

Energy Performance Contracting - RFP Evaluation Matrix

General Experience/Qualifications	Points Possible
Previous experience administering alternative energy	20
Temperature control system design implementation	10
Grants and rebates	10
Sub-total	30

General Approach	Points Possible
Project summary and ESCO approach to management and articulated benefits	5
Onboarding and knowledge transfer for Village staff	5
Engineering design	5
Measurement methodology and verification of savings	5
Site specific approach implementation and project financing: proposed energy conservation measures and project financing mechanism is described	5
Sub-total	25

ESCO Profile	Points Possible
Number of years firm has offered performance contracting	10
Number of years firm has provided energy efficiency in Illinois facilities	5
Bankruptcy or financial troubles	5
Number of energy efficiency projects in a year	5
Sub-total	25

References	Points Possible
Quality of work with current/previous municipal and commercial clients	10
Responsiveness and areas of expertise	10
Sub-total	20

Required Documents	Points Possible
Submitted proposals by deadline	
Submitted proposals in a sealed envelope	
Provided six (6) copies of the proposal	
Acknowledged Addendum No. 1	
Acknowledged Addendum No. 2	
Technical Proposal	
Proposal Summary Sheet	
Business Organization	
Certification of Eligibility to Enter into Public Contracts	
Equal Employment Opportunity	
Compliance with IL Prevailing Wage Act	
Sexual Harassment Policy	
Tax Certification	
Insurance Requirements	

	Points Possible
TOTAL	100

NOTES

V1 - Did not include Addendum #2