

VILLAGE OF ORLAND PARK

14700 Ravinia Avenue
Orland Park, IL 60462
www.orlandpark.org



Meeting Minutes

Monday, February 15, 2021

7:00 PM

Village Hall

Board of Trustees

*Village President Keith Pekau
Village Clerk John C. Mehalek*

*Trustees, Kathleen M. Fenton, James V. Dodge, Jr., Daniel T. Calandriello,
William R. Healy, Cynthia Nelson Katsenes, and Michael R. Milani*

CALL TO ORDER/ROLL CALL

The meeting was called to order at 7:00 P.M.

Present: 7 - Trustee Fenton, Trustee Dodge, Trustee Calandriello, Trustee Healy, Trustee Nelson Katsenes, Trustee Milani and Village President Pekau

VILLAGE CLERK'S OFFICE**2021-0118 Approval of the February 1, 2021 Regular Meeting Minutes**

The Minutes of the Regular Meeting of February 1, 2021, were previously distributed to the members of the Board of Trustees. President Pekau asked if there were any corrections or additions to be made to said Minutes. There being no corrections or additions,

I move to approve the minutes of the Board of Trustees Meeting of February 1, 2021.

A motion was made by Trustee Milani, seconded by Trustee Nelson Katsenes, that this matter be APPROVED. The motion carried by the following vote:

Aye: 7 - Trustee Fenton, Trustee Dodge, Trustee Calandriello, Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, and Village President Pekau

Nay: 0

ACCOUNTS PAYABLE**2021-0115 Accounts Payable from February 2, 2021, - February 15, 2021 - Approval**

The lists of Accounts Payable having been submitted to the Board of Trustees for approval and the lists having been determined by the Board of Trustees to be in order and having been approved by the various Department Heads,

I move to approve the Accounts Payable from February 2, 2021, - February 15, 2021 in the amount of \$3,235,413.80

A motion was made by Trustee Healy, seconded by Trustee Nelson Katsenes, that this matter be APPROVED. The motion carried by the following vote:

Aye: 6 - Trustee Fenton, Trustee Dodge, Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, and Village President Pekau

Nay: 0

Abstain: 1 - Trustee Calandriello

CONSENT AGENDA

Passed the Consent Agenda

A motion was made by Trustee Nelson Katsenes, seconded by Trustee Healy, to PASS THE CONSENT AGENDA, including all the following items marked as having been adopted on the Consent Agenda. The motion carried by the following vote:

Aye: 7 - Trustee Fenton, Trustee Dodge, Trustee Calandriello, Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, and Village President Pekau

Nay: 0

2021-0114 Payroll for February 5, 2021 - Approval

The lists of Payroll having been submitted to the Board of Trustees for approval and the lists having been determined by the Board of Trustees to be in order and having been approved by the various Department Heads,

I move to approve the Bi-weekly Payroll for February 5, 2021, in the amount of \$1,228,044.20.

This matter was APPROVED on the Consent Agenda.

2021-0110 Police Department Desktop Computer Replacement Purchase - Approval

Desktop computer replacements in the Police Department were included in the FY2021 budget. The Police Department currently utilizes all Dell OptiPlex desktop computers. In total, forty-eight (48) desktop computers are being proposed as replacements for models that are 5 to 10 years old. Current Police Department applications are much more graphic and CPU demanding, which causes these older systems to run slow.

In order to receive the best possible pricing, all budgeted desktops were consolidated into one purchase.

The Village is eligible for discounted contract pricing from Dell under the Midwestern Higher Education Compact Contract #MHEC-07012015.

Staff is recommending the purchase of forty-eight (48) Dell OptiPlex 5080 computers with three year Pro Support warranties.

I move to approve the purchase of (48) Dell Desktop Computers in an amount not to exceed \$53,783.04.

This matter was APPROVED on the Consent Agenda.

2021-0093 Scissor Lift and Trailer - Purchase and Delivery

One of the Village's two existing scissor lifts has reached the end of its service life. Scissor lift #4490 (Genie DPLA35S) was purchased in 2003 and repairs to the unit have become increasingly expensive. The Public Works Department utilizes scissor lifts for numerous activities, including servicing HVAC units, Christmas tree installations and changing light fixtures/bulbs.

Funding was allocated for a new scissor lift and associated trailer in the 2021 budget. As such, a proposal was requested for a Genie GS-4046 scissor lift, and Felling FT-16-IT-1 drop deck tilt trailer which would be used to transport the scissor lift, from Alta Equipment Company Industries utilizing Sourcewell Cooperative contract #050119-MBI. The Sourcewell quote is attached for reference.

Staff is requesting approval to utilize Sourcewell Cooperative contract (Sourcewell #041719-TER) and award the purchase and delivery of one (1) Genie GS-4046 and one (1) Felling FT-16-IT-1 to Alta Equipment Company of Orland Park, IL for an amount not to exceed \$50,241.88.

I move to approve utilizing Sourcewell Cooperative purchasing contract (#041719-TER);

And,

To approve the purchase and delivery of one (1) Genie GS-4046 and one (1) Felling FT-16-IT-1 to Alta Equipment Company of Orland Park, IL for an amount not to exceed \$50,241.88.

This matter was APPROVED on the Consent Agenda.

2021-0097 Authorize the sale of one Police Vehicle to Village of Robbins, Illinois

Orland Park Police Vehicle (Unit #726620A) is no longer useful for the Village of Orland Park as personal property. This vehicle listed below has high mileage and has already been approved by the Village Board to make it available for sale or other appropriate disposition.

Unit #726620A: Model Year 2014, Ford Police Interceptor Sedan,
VIN#1FAHP2MK3EG185509.

This vehicle has low market value and the Village of Robbins, Illinois has approached the Village of Orland Park to acquire it for \$2,000. This price is the same as a similar vehicle that was sold to the Village of Phoenix a few months ago. The Village of Robbins, Illinois is an economically disadvantaged south suburban community in need of police patrol vehicles. They are unable to afford the purchase of new vehicles.

I move to pass Ordinance Number 5588, entitled; ORDINANCE AUTHORIZING THE SALE OF PERSONAL PROPERTY (POLICE VEHICLES) OWNED BY THE VILLAGE OF ORLAND PARK, ILLINOIS, TO THE VILLAGE OF ROBBINS, ILLINOIS.

This matter was APPROVED on the Consent Agenda.

2021-0095 Elevated Tank #7 Rehabilitation Engineering - Proposal

The Village of Orland Park requested proposals from Village pre-qualified engineering firms to perform an evaluation of Elevated Tank #7 and provide recommendations and oversight for upgrades and paint restoration. Elevated Tank #7 is a spheroid style tank with 300,000 gallon total capacity, located at 13600 Cherry Lane. It was built in 1977 by Chicago Bridge and Iron Works (CBI). It was last painted in 2000 after a complete blast to bare metal for both interior and exterior surfaces. Staff recommends, based upon the condition of the tank, for it to be the second of seven towers for rehabilitation.

The proposals were required to include the following services in their price:

- a thorough evaluation of the tank noting deficiencies
- provide recommendations for improvements
- provide costs for improvements
- provide construction and rehabilitation schedule
- evaluate, recommend and provide a cost estimate for a combination railing and antenna mounting system
- separation of electrical services
- coordination and status meetings with village staff

The selected engineering firm will also be required to work with Village staff to coordinate the removal of all cellular, phone and radio equipment during the restoration process and the reinstallation of the communication equipment after all modifications and paint restorations are completed.

Within the bell (bottom portion of the tank) there is a very small room which is only able to house a portion of the electronic equipment for the Village-owned antennas and controls. The remaining equipment is in an unheated space, subject to temperature extremes. Current Village initiatives are exploring opportunities to incorporate new technologies inside the tank utilizing a combination of wireless and fiber optic technologies. The introduction of this technology would improve emergency communications, decrease dependency of outside carriers and provide network connectivity for electronic devices that will be utilized by staff daily, as paperless efforts are implemented. The rehabilitation will include converting the lower section of the tank (bell) into a favorable environment for supporting all electronic equipment. The engineering firm would develop a plan to maximize the available space and utilize cost effective and energy efficient solutions to control temperatures in the space under varying winter and summer conditions.

Currently, Elevated Tank #7 receives electric service through an adjacent former well house. The rehabilitation provides an opportunity, while the tower is out of service, to separate the electric service with a dedicated meter pedestal and disconnect switch. The current panel in the tower is at capacity. The new service will allow expansion to accommodate current and future needs. The addition of a natural gas/propane generator with automatic transfer switch is also proposed to support all existing Village equipment.

In 2016, the Village adopted a new logo developed through a branding process that can be seen throughout the community. The paint scheme for Elevated Tank #7 will be the same scheme utilized in 2020 for elevated Tank #5 and be further duplicated at the remaining elevated tanks in town. as they are completed.

Request for proposals were sent to eight (8) consultants from the "Recommended Prequalified Consultants" list developed by our Engineering Department through their RFP process. Proposals were received from Strand and Associates of Joliet, Illinois, for \$50,800.00; and Christopher B. Burke Engineering of Rosemont, Illinois, for \$94,446.00. Staff recommends the proposal from Strand and Associates of Joliet, Illinois be accepted for a price not to exceed \$50,800.00. Staff is currently working with Strand and Associates on Elevated Tank #5 and is confident in their qualifications. An additional contingency in the amount of \$10,000 is requested to address any unforeseen issues that might arise during this process.

I move to accept the proposal from Strand and Associates of Joliet, Illinois for Elevated Tank #7 Rehabilitation Engineering for an amount not to exceed \$60,800.00 (\$50,800.00 plus \$10,000 contingency).

This matter was APPROVED on the Consent Agenda.

2021-0098 Traffic Signal Maintenance for Village/ State/County Roadways Renewal

The Village of Orland Park requested proposals from Village pre-qualified engineering firms to perform an evaluation of Elevated Tank #7 and provide recommendations and oversight for upgrades and paint restoration. Elevated Tank #7 is a spheroid style tank with 300,000 gallon total capacity, located at 13600 Cherry Lane. It was built in 1977 by Chicago Bridge and Iron Works (CBI). It was last painted in 2000 after a complete blast to bare metal for both interior and exterior surfaces. Staff recommends, based upon the condition of the tank, for it to be the second of seven towers for rehabilitation.

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- evaluate, recommend and provide a cost estimate for a combination railing and antenna mounting system
- separation of electrical services
- coordination and status meetings with village staff

The selected engineering firm will also be required to work with Village staff to coordinate the removal of all cellular, phone and radio equipment during the restoration process and the reinstallation of the communication equipment after all modifications and paint restorations are completed.

Within the bell (bottom portion of the tank) there is a very small room which is only able to house a portion of the electronic equipment for the Village-owned antennas and controls. The remaining equipment is in an unheated space, subject to temperature extremes. Current Village initiatives are exploring opportunities to incorporate new technologies inside the tank utilizing a combination of wireless and fiber optic technologies. The introduction of this technology would improve emergency communications, decrease dependency of outside carriers and provide network connectivity for electronic devices that will be utilized by staff daily, as paperless efforts are implemented. The rehabilitation will include converting the lower section of the tank (bell) into a favorable environment for supporting all electronic equipment. The engineering firm would develop a plan to maximize the available space and utilize cost effective and energy efficient solutions to control temperatures in the space under varying winter and summer conditions.

Currently, Elevated Tank #7 receives electric service through an adjacent former well house. The rehabilitation provides an opportunity, while the tower is out of service, to separate the electric service with a dedicated meter pedestal and disconnect switch. The current panel in the tower is at capacity. The new service will allow expansion to accommodate current and future needs. The addition of a natural gas/propane generator with automatic transfer switch is also proposed to support all existing Village equipment.

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\$10,000 is requested to address any unforeseen issues that might arise during this process.

I move to approve the 2021 expenditures to the State of Illinois for traffic signal maintenance on shared State roadways;

And,

To approve the 2021 expenditures to the Cook County Highway Department for traffic signal maintenance on shared County roadways;

And,

To waive the bid process for village traffic signal maintenance service;

And,

To accept the proposal from Meade Electric Company, Inc. of McCook, Illinois, for traffic signal maintenance for the thirteen (13) village owned traffic signals at a cost not to exceed the Board approved budgeted amount for 2021.

This matter was APPROVED on the Consent Agenda.

2021-0126 An Ordinance Amending Title 7, Chapter 15 Section 7-15-16 of the Orland Park Village Code in Regard to the Fine for Possession and/or Purchase of Tobacco Products by a Minor - Amended Ordinance.

The Police Department is seeking to amend Title 7, Chapter 15, of the Orland Park Village Code by removing the fine amount in the ordinance and referring any penalties to the fine schedule located in Appendix B of the Village Code.

I move to pass Ordinance Number 5589, entitled: AN ORDINANCE AMENDING TITLE 7, CHAPTER 15 OF THE ORLAND PARK VILLAGE CODE IN REGARD TO THE PURCHASE OR POSSESSION OF TOBACCO BY A MINOR.

This matter was PASSED on the Consent Agenda.

2021-0127 LexisNexis/Coplogic Solutions Inc.-Modified Law Enforcement User Agreement for eCrash users.

On June 3, 2013, the Village Board approved the Orland Park Police Department's request to enter into an agreement with LexisNexis to provide the Police Department with a motor vehicle crash reporting software solution. The software allows police officers to complete traffic crash reports and transmit them electronically to the Illinois Department of Transportation. Reports are uploaded automatically to the LexisNexis portal without the necessity of a Record Clerk's interaction. LexisNexis provides an on-line portal where requestors can access approved reports.

LexisNexis Coplogic Solutions is requesting modification to the existing user

agreement regarding identified language in agreement that clarifies when law enforcement agencies are paid a fee for the sale of crash reports.

The LexisNexis, Coplogic Solutions, Inc. Law Enforcement Agency Information Agreement was reviewed by Klein, Thorpe and Jenkins and modified in accordance with their recommendations pertaining to the Village of Orland Park being a party to the agreement instead of the Police Department. Additionally, LexisNexis/Coplogic Solutions agreed to increase their Limitation of Liability to a maximum of \$50,000.00.

I move to approve accepting the modified user agreement to the LexisNexis eCrash program;

And,

Move to authorize the Village Manager, or his designee, to execute the agreement upon approval of the Board.

This matter was APPROVED on the Consent Agenda.

2021-0116 Next Day Plus Printer Maintenance Contract Renewal

Staff is currently using eighteen (18) multi-functional printers (MFPs) throughout the Village's facilities. The majority of the MFPs were purchased and maintained by Next Day Plus, but leased through HP Capital. Staff requests approval for renewal of a one-year maintenance contract with Next Day Plus. This agreement includes all parts and labor, as well as toner replenishment for nine (9) of the Village's Xerox and HP MFPs.

The other nine (9) devices not covered under this agreement are under maintenance and lease agreements with other vendors. Staff determined that the Village could more efficiently manage MFP printing and reduce cost by consolidating leases and maintenance contracts with multiple vendors into a single vendor lease and maintenance agreement utilizing a cooperative purchase contract. This transition began in January 2020 with the replacement of one (1) MFP. The other seventeen (17) MFPs will be replaced when their leases and contracts expire over the next three years.

I move to waive bidding requirements and approve a sole source agreement for printer maintenance, supplies and support to Next Day Plus for a cost not to exceed \$38,733.

This matter was APPROVED on the Consent Agenda.

2021-0128 Konica Minolta Multi-Functional Printer Lease

The lease and maintenance agreements for the Village's eighteen (18) multi-functional printers (MFPs) are currently being serviced by multiple vendors. This approach has resulted in user dissatisfaction, inefficient management and

increased cost for leasing and maintaining these devices. Staff is in the process of consolidating these agreements under a single vendor, Konica Minolta, utilizing the Sourcewell cooperative purchase contract. Due to current lease agreements, this consolidation effort, which will result in cost savings of an estimated \$40,000 per year, will not be completed until a single lease renewal for all MFPs is consummated in 2023. This effort began in January 2020 with the lease of one (1) MFP with Konica Minolta. The next phase of this plan is approval of a 52 month lease agreement for replacement of three (3) more Village MFPs with Konica Minolta.

I move to approve the lease with Konica Minolta using the Sourcewell cooperative purchase for the 52-month lease of three multi-function printers for a total lease cost of \$32,304.48 plus monthly usage charges.

This matter was APPROVED on the Consent Agenda.

2021-0085 Megan Nicole Ridge - 13201 88th Avenue - Property Annexation Ordinance

On July 6, 2020, the Village Board of Trustees approved the Site Plan, Rezoning, Plat of Subdivision, Preliminary Landscape Plan, and Variances for the Megan Nicole Ridge subdivision located at 13201 88th Avenue, subject to annexation into the Village.

The proposed subdivision contains nine (9) lots for single-family homes and one (1) lot for a detention pond on a 3.11-acre site (PINs: 23-35-300-040-0000; 23-35-300-041-0000). The property is to be rezoned from E-1 Estate Residential District to R-3 Residential District upon annexation into the Village. Two variances were approved as part of the project:

1. Reduce the required detention pond setback and landscape area from twenty-five (25) feet to as little as fifteen (15) feet (Section 6-409.E.18; Section 6-412.D.1; Section 6-305.D.8.b)
2. To allow for an increase to the side slope of the pond from a 4:1 slope to 3:1 slope (Section 6-409.E.18)

On September 8, 2020, the Village Board adjourned a public hearing for the Annexation and Annexation Agreement for the property located at 13201 88th Avenue in unincorporated Cook County.

On September 21, 2020, the Village Board authorized that the Annexation Agreement for the property located at 13201 88th Avenue be entered into and executed by the Village, which has now been completed.

The Ordinance Annexing Property is now before the Village Board of Trustees for consideration. The Ordinance for Rezoning and Granting Variances is being brought to the Village Board of Trustees for consideration at the same meeting.

I move to pass Ordinance Number 5590, entitled: AN ORDINANCE ANNEXING

PROPERTY (MEGAN NICOLE RIDGE - 13201 S. 88TH AVENUE).

This matter was PASSED on the Consent Agenda.

2019-0282 Megan Nicole Ridge - 13201 88th Avenue - Ordinance Rezoning and Granting Variances

On July 6, 2020, the Village Board of Trustees approved the Site Plan, Rezoning, Plat of Subdivision, Preliminary Landscape Plan, and Variances for the Megan Nicole Ridge subdivision located at 13201 88th Avenue, subject to annexation into the Village.

The proposed subdivision contains nine (9) lots for single-family homes and one (1) lot for a detention pond on a 3.11-acre site (PINs: 23-35-300-040-0000; 23-35-300-041-0000). The property is to be rezoned from E-1 Estate Residential District to R-3 Residential District upon annexation into the Village. Two variances were approved as part of the project:

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On September 21, 2020, the Village Board authorized that the Annexation Agreement for the property located at 13201 88th Avenue be entered into and executed by the Village, which has now been completed.

I move to pass Ordinance Number 5591, entitled: AN ORDINANCE REZONING CERTAIN REAL ESTATE FROM E-1 ESTATE TO R-3 RESIDENTIAL AND GRANTING VARIANCES (MEGAN NICOLE RIDGE - 13201 S. 88TH AVENUE).

This matter was PASSED on the Consent Agenda.

2021-0125 15657 Building LLC Class 6b Renewal Resolution

Kevin Fanning, on behalf of 15657 Building LLC, is requesting a resolution supporting the renewal of a Cook County Class 6b property tax incentive for the property located at 15657 S. 70th Court. The building is occupied by Madison Construction. Madison Construction specializes in general construction, construction management, design/build projects, geothermal systems and commercial & residential weatherization.

Properties receiving the Class 6b will be assessed at 10% of market value for the first 10 years, 15% in the 11th year, and 20% in the 12th year. This constitutes a substantial reduction in the level of assessment, given that industrial real estate

would normally be assessed at 25% of its market value. The incentive can be renewed during the last year in which a property is entitled to a 10% assessment level or when the incentive is still applied at the 15% or 20% assessment level. The number of renewal requests is not limited by Cook County.

The property was originally approved for a Class 6b incentive on December 20, 2010. Madison Construction has increased their employment from 38 to 65 full and part-time employees. The business continues to maintain an industrial use and would like to extend the current incentive. Madison Construction continues to expand its operations and employment in the Village of Orland Park and has done so with the assistance of the Class 6b designation.

As such, the Village of Orland Park supports and consents to the renewal of the Class 6b incentive and the continued industrial use of the property is necessary and beneficial to the Village's economy.

Representatives for 15657 Building LLC have submitted the renewal application to the Cook County Assessor and have provided a copy to the Village of Orland Park. The application is attached.

I move to approve Resolution Number 2107, entitled: A RESOLUTION SUPPORTING AND CONSENTING TO RENEWAL OF A COOK COUNTY CLASS 6B REAL ESTATE TAX ASSESSMENT CLASSIFICATION FOR THE PROPERTY LOCATED AT 15657 SOUTH 70TH COURT IN THE VILLAGE OF ORLAND PARK.

This matter was APPROVED on the Consent Agenda.

2021-0102 ADA Transition Plan Self-Assessment Assistance

According to the Federal and State laws, all public agencies are required to develop and maintain a formal document, available to the public, outlining agencies' compliance or lack thereof, with the Americans with Disabilities Act (ADA). The process includes conducting a self-evaluation of building facilities, right-of-way facilities and communications in order to identify any accessibility obstacles or issues that need to be addressed. The document establishes the transition steps necessary to achieve full compliance with the ADA.

The Village previously retained Strand Associates, Inc. (Strand) to prepare the core of the ADA Transition Plan. This was completed in January 2021. The Village is now initiating the self-assessment step to complete the next element of the ADA Transition Plan. In order to reduce costs, the Village's engineering and public works staff will be performing our own building, facility, and right-of-way self-assessments in compliance with the elements outlined in the ADA Transition Plan. Staff recommends extending Strand's contract to provide training to the Village staff and to prepare the exhibits to be added to the Transition Plan. The Village requested and received a proposal from Strand (attached) and their scope

of services is briefly shown below:

Strand's Scope of Services

1. Assist Village through training of staff, quality control review of documents, Transition Plan updates, and Geographic Information System (GIS) mapping of the collected data.
2. Attend a project kickoff meeting with the Village to discuss project scope, schedule, and communications. Prepare and distribute meeting minutes.
3. Prepare self-assessment documents based on forms provided in the Village's ADA Transition Plan and provide to Village.
4. Prepare a Microsoft Access data base and provide to Village for entry of self-assessment data by the Village.
5. Provide training to Village staff on how to perform self-assessments for buildings and facilities and for sidewalks, curb ramps, and pedestrian crossings. It is anticipated that training will be performed over two 1-day periods for buildings/facilities and public right-of-way, respectively. Each training period will include accompanying Village staff on initial self- assessment efforts.
6. Perform initial quality control review of Village completed forms and data base updates. Initial reviews will be performed on the first building or facility self-assessment completed and up to 5 intersection self-assessments completed. Review shall include site visits by Strand to review data collected and procedural or data entry issues.
7. Perform subsequent quality control reviews for procedural and data entry issues. Subsequent reviews shall not be relative to accuracy of data collected by the Village and will be performed on a schedule agreed to between Village and Strand.
8. Update of the Transition Plan appendices with self-assessment results.
9. Provide GIS mapping of identified ADA deficiencies in public right-of-way based on data provided by Village. Underlying Village GIS mapping layers shall be provided by Village to Strand for the data to be built upon.

The information from self-assessments will be used to address ADA deficiencies as roadway, sidewalk, building improvements, and other related projects are undertaken by the Village.

This matter was APPROVED on the Consent Agenda.

2021-0028 Remote Virtual Inspections

As restrictions associated with COVID-19 continue, municipalities throughout the country are utilizing alternative forms of service delivery to help assist and accommodate the business community. One such program is conducting Remote Virtual Inspections (RVI). The International Code Council (ICC) has provided guidance on RVI and set a template for municipalities to follow. RVI is a method of inspection that allows the needed inspections to proceed in a timely manner by the owner or contractor located on the jobsite and the inspector or inspection

teams performing the inspection remotely.

Examples of jurisdictions utilizing RVI include but are not limited to:

Algonquin, IL - Allows as option for certain inspections

Arlington, VA - Allows as option for all inspections, with Building Official approval

San Bernardino County - Allows for certain inspections, with Building Official approval

Naperville, IL - Allows for certain inspections, with Building Official approval

The proposed guidelines for RVI are attached to this document and as summarized below:

All RVI requests must be scheduled at least 2 business days prior to the requested date. The owner/contractor will have the ability to select the RVI as an option.

Village of Orland Park Building Official will determine if the request is eligible for RVI and contact the applicant. The inspector(s) involved with the inspection will determine the appropriate timing with the contractor and schedule an agreed upon time for the virtual inspection.

The jobsite must have high-speed Wi-Fi connectivity or minimum 4G cellular service with a strong signal. The contractor/owner must have a device capable of completing the inspection (smartphone/tablet)

If at any point the inspector believes that the remote inspection process is not allowing them to properly assess compliance, they may require that a site inspection be required at a future date at the sole discretion of the inspector/Building Official.

The following inspection types can be conducted via RVI:

Residential A/C Final

Residential Alarm System

Residential Driveway Final

Residential Fence Final

Residential Fire Pit

Residential Patio Final

Residential Paver Base Final

Residential Pergola Final

Residential Retaining Wall Final

Residential Demolition of Accessory Structures

Commercial Lawn Sprinkler

Sewer/Water Service Repair

Residential Shed Final

Residential Sidewalk Final

Residential Siding Final

Residential Solar Panel Final
Residential Hot Tub/Spa Final
Residential Stoop Final
Commercial Roof Final
Residential Roof Final
Residential Windows/Doors Final

The inspection will be scheduled online or in-person, the same process in place for current inspections.

In anticipation of this program, the Village conducted sample RVIs. A learning curve is anticipated for this program.

Based on discussions with other jurisdictions, RVI can work to accommodate certain inspection types however, it does have some limitations. The time an inspection takes could be significantly increased because there are additional steps necessary to verify the location is accurate and other details. In addition, it will take time for inspectors to adjust to this type of inspection procedure.

Based on staff research, RVI can be used as requested by a homeowner for less complicated inspections, where accuracy can be maintained. In order to ensure accuracy, more complex inspections may not be appropriate for virtual inspection at this time. RVI can assist in offering alternatives for building permit inspection for those that are weary of an in-person inspection.

I move to direct staff to implement a Remote Virtual Inspection program as outlined above.

This matter was APPROVED on the Consent Agenda.

2021-0129 IDOT Right-of-Way Maintenance Resolution

Chapter 605 ILCS 5/4-208 and 5/9-113 of the Illinois Revised Statutes requires that any person, firm or corporation desiring to do work on State maintained rights of way must first obtain a written permit from the Illinois Department of Transportation (IDOT). This includes any emergency work on broken water mains, sewers or brick pavers.

For permit work to be performed by employees of a municipality, a resolution is acceptable in lieu of the surety bond. This resolution does not relieve contractors hired by the municipality from conforming to the normal bonding requirements nor from obtaining permits. The attached resolution will remain in effect for the period of two (2) years (2021 and 2022). The attached resolution is unchanged from previous version that has been reviewed and approved by the Village Attorney.

I move to approve Resolution Number 2108, entitled: IDOT MAINTENANCE RESOLUTION.

This matter was PASSED on the Consent Agenda.

PUBLIC WORKS

2020-0749 Building Automation System Upgrades and Service Contract

On January 11, 2021, the Village issued "ITB 21-003 Building Automation Systems Upgrades" in which the Village requested bids to install new Distech BAS control systems at the Public Works and Recreation Administration buildings and to optimize the Village's overall BAS system.

The ITB closed on January 27, 2021 with 209 vendors matching the scope of work, eight (8) vendors fully downloading the bid documents and one (1) vendor submitting a bid. The bid tabulation and audit report are attached for reference. A summary of the bid submittal is provided below:

Automatic Building Controls, LLC. (ABC)
Orland Park Public Works Facility - \$220,890.00
Orland Park Recreation Administration - \$111,252.00
Total Bid Price - \$ 332,142.00

A similar ITB was issued for BAS upgrades in 2020, which the Village received only one (1) qualified bid for as well. Staff believes this is largely due to the fact that there are a limited number of vendors (there are only three in the Chicagoland area) who are authorized to perform work on Distech BAS equipment. The two other vendors were contacted after bid opening and declined to provide a bid due to high workload demand and their lack of knowledge on our system.

Because we bid this previously and ran into the same issue, therefore, anticipating the likelihood of a limited number of bidders for this project, Staff requested an independent government cost estimate (IGCE) from Farnsworth Group to provide a reference point to determine if the submitted bid(s) was/were reasonable. An IGCE is a tool used by a number of different Federal, State and Local governmental agencies. According to the U.S. General Services Administration (GSA), an IGCE "serves as the basis for reserving funds during acquisition planning; it provides the basis for comparing costs or prices proposed by offerors/applicants; and it serves as an objective basis for determining price reasonableness in cases in which one Offeror/Applicant responds to a solicitation."

A summary of Farnsworth Group's IGCE for this project is provided below:

Independent Government Cost Estimate (IGCE)
Total Cost Estimate - \$ 517,400.00
ABC Total Bid Price = \$332,142.00
Price Difference = \$185,258.00

The IGCE suggests that the bid price submitted by Automatic Building Controls (ABC) is less than the approximate price one would expect from other bid prices and that the ABC bid price is reasonable.

Annual BAS Maintenance Contract

The Village's annual service contract with ABC for the maintenance of the BAS system expires at the end of February, 2021. ABC has been the Village's BAS service contractor for approximately 20 years. ABC has provided the Village with quality service since that time. While not a part of the scope of work outlined in the ITB, Staff independently requested a service proposal from ABC for an additional three (3) years of maintenance.

A summary of the proposed maintenance costs from ABC is provided below:

2021 - 2022 (March 1 to February 28) - \$24,829.00

2022 - 2023 (March 1 to February 28) - \$24,829.00

2023 - 2024 (March 1 to February 28) - \$25,573.00

It should also be noted that ABC is an authorized Distech vendor. Staff has a high level of trust in ABC and feels the service they provide to the Village is invaluable in maintaining efficient facility operations. As such, staff recommends approving the bid from Automatic Building Controls, LLC. for BAS Upgrades for an amount not to exceed \$332,142.00 and approving a three-year service contract for the maintenance of the Village's BAS system from Automatic Building Controls, LLC.

I move to approve awarding ITB 21-003 Building Automation System Upgrades to Automatic Building Controls, LLC, Inc. of Rolling Meadows, IL in the amount of \$332,142.00;

And,

To authorize the Village Manager to execute a three-year service contract for the maintenance of the Village's BAS system to Automatic Building Controls, LLC, Inc. of Rolling Meadows, IL for an amount not to exceed the annual Board approved budgeted amounts.

A motion was made by Trustee Fenton, seconded by Trustee Milani, that this matter be APPROVED. The motion carried by the following vote:

Aye: 7 - Trustee Fenton, Trustee Dodge, Trustee Calandriello, Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, and Village President Pekau

Nay: 0

2021-0096 Sensus Lighting Cancellation

As a part of the Village's dedication to continuously become more energy efficient, the Board of Trustees approved an additional energy savings project in

August of 2019 which followed behind the 2018 project of converting the residential high pressure sodium street lights to highly efficient LED street lights. This additional step was to invest in a five-year program to add a smart light component to each street light which allowed it to be remotely controlled so that a light could be dimmed, flashed, and monitored for outages. The minimum monitoring period was 10 years.

The August 2019 resolution authorized installing 3,800 smart nodes using in-house staff at a material cost of \$372,400 plus an additional \$106,168 which consisted of a one-time setup fee plus annual monitoring fees over a 10-year period. Energy savings in the form of ComEd rebates from the 2018 LED conversion project were to be reinvested to partially pay for this project. The purchase was through Core & Main of Mokena, Illinois.

In 2019 and 2020, the first 850 smart nodes were received and 280 have been installed to date. The cost for 850 nodes was \$83,300. The initial \$4,500 setup fee was also assessed which included training provided by Sensus for staff on October 29, 2020.

Public Work's staff has reviewed this project and recommends discontinuing the purchase of the nodes and monitoring service. This recommendation is based on there being no practical need for dimming and flashing street lights. In addition, new installed LED street lights come with a 10-year warranty and perform at a higher rate than traditional non-LED lights; therefore staff does not project many street lights to fail over the next 7-9 years. With the upcoming implementation of the OP311 (Citizen Portal), residents can report any issue with a street light and staff will respond accordingly.

As such, staff recommends to discontinuing with the Sensus Lighting program.

Trustee Dodge had a question. (refer to audio)

Public Works Director Joel Van Essen, President Pekau and Village Manager George Koczwarra responded to Trustee Dodge. (refer to audio)

Trustee Dodge had additional comments and questions. (refer to audio)

Village Manager Koczwarra responded to Trustee Dodge. (refer to audio)

I move to approve the cancellation of the contract with Core & Main of Mokena, Illinois, for an estimated total cost savings of \$390,718.

A motion was made by Trustee Fenton, seconded by Trustee Milani, that this matter be APPROVED. The motion carried by the following vote:

Aye: 7 - Trustee Fenton, Trustee Dodge, Trustee Calandriello, Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, and Village President Pekau

Nay: 0

MAYOR'S REPORT

2021-0123 Snow Angels Volunteer Snow Shoveling Program

The Village of Orland Park often receives requests from seniors and individuals with disabilities for assistance to remove snow from driveways and sidewalks during the harsh winter months. In response to this need, the Village desires to initiate the "Snow Angels Volunteer Shoveling Program".

This program will be similar to service offered by the cities of Highland Park, Evanston and Oak Lawn. Each of these communities teams up volunteers with seniors in need of assistance to remove snow on a volunteer basis. Residents are responsible for contacting volunteers directly to schedule snow removal.

Snow Angels will connect Orland Park residents with volunteers willing to shovel driveways and sidewalks for seniors and individuals with disabilities on a voluntary basis. Students, service organizations, scout troops, athletic teams, student activity groups, church groups and willing individuals are encouraged to be Snow Angels. Student volunteers may earn community service hours through their school as a part of this program.

Eligible residents will be provided with a complete list of available volunteers upon request. The resident will be responsible for contacting volunteers from the list and for scheduling services directly with the volunteer. The volunteer is responsible for completing the task, or notifying the resident if they are unable to complete the work.

Those wishing to sign-up for Snow Angels service, or to volunteer, can download the Request Form or Volunteer Form from the Village's website and submit this to snowangels@orlandpark.org, or mail the form to the Recreation & Parks Department.

As the recipient of snow removal assistance, the recipient affirmatively acknowledges that the snow shoveler is not an agent, servant, or employee of the Village and that the Village has not done a background check or investigated any of the individuals receiving or providing services under the Snow Angels Shoveling Program. The snow shoveler likewise acknowledges and agrees that he/she is not a Village of Orland Park employee and/or volunteer, but an independent volunteer and he/she will not receive any compensation of any kind. Both the recipient and the snow shoveler must agree to sign a release and hold the Village of Orland Park harmless from any and all claims which might be made as a result of participating in the program. Volunteers under the age of 18 will require a parents' signature.

The Village hopes this program will greatly benefit seniors and those with disabilities with a task that is difficult to complete on their own, while continuing to show the great volunteer spirit that is alive and well in Orland Park.

Recreation and Parks Director Ray Piattoni had comments regarding this matter. (refer to audio)

Trustee Milani, Trustee Dodge, and President Pekau had comments. (refer to audio)

I move to approve the creation of the Snow Angels Volunteer Snow Shoveling Program for Orland Park senior citizens and Orland Park individuals with a disability that are unable to shovel snow from their residence.

A motion was made by Trustee Milani, seconded by Trustee Nelson Katsenes, that this matter be APPROVED. The motion carried by the following vote:

Aye: 7 - Trustee Fenton, Trustee Dodge, Trustee Calandriello, Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, and Village President Pekau

Nay: 0

OFFICIALS

2021-0015 Agenda Initiative - Independent Investigation of Single Family Homes Purchased and Sold by the Village

Per the Village Code, any individual Trustee can request that an initiative be placed on the Committee of the Whole agenda by instructing the Village Manager, either verbally or in writing, before noon on the Friday preceding the meeting, to place an item on the Committee of the Whole agenda. Village/Legal staff time is restricted until after at least three Trustees vote to move the 'Agenda Initiative' forward.

Agenda Initiatives include (1) the expenditure of money; (2) modifications to the Village Code; (3) formation/modification of Village policies; (4) the introduction of an ordinance or resolution; (5) the formation/modification of committees; (6) budget changes and/or (7) the appropriation of Village/Legal staff time.

Proposed Initiative

Trustee Milani requested an independent investigation of single family homes purchased and sold by the Village.

At the January 4, 2021, Committee of the Whole meeting, the proposed initiative from Trustee Milani was approved directing staff to investigate the various properties and their history, including why the Village purchased the homes, what had to be done in order to sell the properties and what was the rationale behind the purchases.

Additionally, at the January 18, 2021, Board of Trustees meeting, the Board gave direction to staff to obtain three proposals from independent law firms to further investigate the property transactions under question.

The investigation into this matter should include the following components:

- Identify any rules or Village ordinances, practices and procedures that were not followed; if any.
- Identify any potential criminal actions for which a complaint should be filed.
- Identify all Village property transactions.
- Provide a summary of the actions taken between the acquisitions and sales of these properties
- Provide any recommended procedural changes to ensure complete transparency moving forward.
- Provide any recommend procedural changes to ensure best practices are followed for property acquisitions and sales.

Four qualification proposals were received. (summary attached).

In addition, all documents regarding these property transactions should be placed on the website for full transparency.

At the February 1, 2021, Board of Trustees meeting, action on this matter was postponed to the February 15, 2021, Board of Trustees Meeting.

I move to accept the proposal for Special Counsel Legal Services for the investigation of properties purchased and sold by the Village of Orland Park from Hervas, Condon & Bersani, P. C.;

And,

To authorize the Village Manager to execute a professional services agreement with Hervas, Condon & Bersani, P. C.

A motion was made by Trustee Nelson Katsenes, seconded by Trustee Milani, that this matter be TABLED. The motion carried by the following vote:

Aye: 6 - Trustee Fenton, Trustee Dodge, Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, and Village President Pekau

Nay: 0

Abstain: 1 - Trustee Calandriello

NON-SCHEDULED CITIZENS & VISITORS

Resident John Stalzer addressed the Board. (refer to audio).

BOARD COMMENTS

Trustees Fenton, Dodge, Calandriello, Healy, Katsenes, Milani and President Pekau had Board comments. (refer to audio)

EXECUTIVE SESSION

I move to recess to a Closed Executive Session for the purpose of discussion of a) approval of minutes; b) collective negotiating matters between the village and its employees, or their representatives, or deliberations concerning salary schedules for one or more classes of employees; c) setting a price for sale or lease of village property; d) pending litigation against, affecting or on behalf of the village or when found by the board that such action is probable or imminent.

A motion was made by Trustee Fenton, seconded by Trustee Healy, that this matter be APPROVED. The motion carried by the following vote:

Aye: 7 - Trustee Fenton, Trustee Dodge, Trustee Calandriello, Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, and Village President Pekau

Nay: 0

RECONVENE BOARD MEETING

The roll was called to reconvene the Regular Meeting and Trustees Fenton, Dodge, Calandriello, Healy, Katsenes, Milani and President Pekau were present.

Purpose of the Executive Session was for the discussion of a) approval of minutes; b) collective negotiating matters between the village and its employees, or their representatives, or deliberations concerning salary schedules for one or more classes of employees; c) setting a price for sale or lease of village property; d) pending litigation against, affecting or on behalf of the village or when found by the board that such action is probable or imminent.

Present: 7 - Trustee Fenton, Trustee Dodge, Trustee Calandriello, Trustee Healy, Trustee Nelson Katsenes, Trustee Milani and Village President Pekau

Report on Executive Session and Action as a Result of, if any.**2021-0016 Release of Portions of Executive Session Minutes - July 2019 through December 2019 with Redactions**

I move to approve releasing for public inspection the Executive Session minutes from July 2019 through December 2019 except for portions thereof that are determined to be necessary to be kept confidential to protect the public interest or the privacy of an individual.

A motion was made by Trustee Nelson Katsenes, seconded by Trustee Milani, that this matter be APPROVED. The motion carried by the following vote:

Aye: 7 - Trustee Fenton, Trustee Dodge, Trustee Calandriello, Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, and Village President Pekau

Nay: 0

ADJOURNMENT: 7:58 P.M.

A motion was made by Trustee Milani, seconded by Trustee Nelson Katsenes, that this matter be ADJOURNED. The motion carried by the following vote:

Aye: 7 - Trustee Fenton, Trustee Dodge, Trustee Calandriello, Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, and Village President Pekau

Nay: 0

2021-0147 Audio Recording for February 15, 2021 Board of Trustees Meeting

NO ACTION

/AS

APPROVED: March 1, 2021

Respectfully Submitted,

/s/ John C. Mehalek

John C. Mehalek, Village Clerk