

# VILLAGE OF ORLAND PARK

14700 Ravinia Avenue  
Orland Park, IL 60462  
[www.orlandpark.org](http://www.orlandpark.org)



## Meeting Minutes

Monday, August 6, 2018

7:00 PM

Village Hall

## Board of Trustees

Village President Keith Pekau  
Village Clerk John C. Mehalek

Trustees, Kathleen M. Fenton, James V. Dodge, Jr., Patricia Gira,  
Carole Griffin Ruzich, Daniel T. Calandriello, and Michael F. Carroll

**CALL TO ORDER/ROLL CALL**

The meeting was called to order at 7:00 PM.

**Present:** 7 - Trustee Fenton, Trustee Dodge, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello, Trustee Carroll and Village President Pekau

**VILLAGE CLERK'S OFFICE****2018-0517 Approval of the July 16, 2018 Regular Meeting Minutes**

The Minutes of the Regular Meeting of July 16, 2018, were previously distributed to the members of the Board of Trustees. President Pekau asked if there were any corrections or additions to be made to said Minutes. There being no corrections or additions,

I move to approve the minutes of the Board of Trustees Meeting of July 16, 2018.

**A motion was made by Trustee Fenton, seconded by Trustee Calandriello, that this matter be APPROVED. The motion carried by the following vote:**

**Aye:** 7 - Trustee Fenton, Trustee Dodge, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello, Trustee Carroll, and Village President Pekau

**Nay:** 0

**PROCLAMATIONS/APPOINTMENTS/PRESENTATIONS****2018-0508 Appreciation Award - Illinois Concerns of Police Survivors (C.O.P.S)**

President Pekau presented an "Appreciation Award" to the Orland Park Participants and Support Team Volunteers who participated in the 400 miles/four day bicycle ride to benefit survivors of law enforcement officers who have died in the line of duty.

Police personnel had to raise a required amount of money and volunteered to bicycle across the State from Alton, IL to the Chicago Police Gold Star Memorial Park.

The following participated:

Investigator Tim Murray  
Orland Park ESDA member Jim Jankowski  
Patrick Murray  
School Resource Officer Scott Shuster  
Retired Lieutenant Robert Reilly  
Retired Sergeant Robert Soukup  
Orland Park Police Dispatcher/ESDA Deputy Coordinator Ronald Kus

**This was a presentation, NO ACTION was required.**

**2018-0516 Orland Park's Explore 64 Scavenger Hunt - Top Five Winners**

Trustee Daniel Calandriello along with the Board congratulated the top five winners of the #Explore64 Scavenger Hunt. These residents explored all 64 Village Park Sites and have received prizes for completing the challenge.

The hunt included three types of tasks, a photo challenge, a GPS check-in; and a question and answer.

The Winners are as follows:

Winner No. 1: Stephanie Nolan  
Winner No. 2: Kristi Rios  
Winner No. 3: Jean Richter  
Winner No. 4: Jason Laniusz  
Winner No. 5: Mary Moritz & Diane La Porte

**This was a recognition, NO ACTION was required.**

**2018-0537 Kiwanis Club - Presentation to OPBaseball4All**

Jeff Berenson, Treasurer of Orland Park Kiwanis Club presented a check in the amount of \$4,000 to Zackary Stack in support of OPBaseball4All.

Zachary is raising money to pay for the construction of a handicapped accessible ball field on land that has been designated by the Village.

**This was a presentation, NO ACTION was required.**

**2018-0538 Recognition of Community Service Officer**

Community Service Officer Sam Zambuto, a 4 year veteran of the Police Department, assisted a disabled Veteran at the Village Hall. The Veteran was extremely grateful and requested Mr. Zambuto be recognized for his actions.

**This was a recognition, NO ACTION was required.**

**2018-0503 Joint Emergency Telephone System Board - Appointment**

President Pekau appointed Commander Tom Hottinger to the Joint Emergency Telephone Phone System Board.

I move to advise and consent the appointment of Commander Tom Hottinger to the Joint Emergency Telephone System Board.

**A motion was made by Trustee Gira, seconded by Trustee Carroll, that this matter be APPROVED. The motion carried by the following vote:**

**Aye: 7 - Trustee Fenton, Trustee Dodge, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello, Trustee Carroll, and Village President Pekau**

Nay: 0

## CONSENT AGENDA

Trustee Dodge commented on item J. Land Development Code (LDC) Amendment - Section 6-307: Signs. (refer to audio file)

### Passed the Consent Agenda

**A motion was made by Trustee Dodge, seconded by Trustee Carroll, to PASS THE CONSENT AGENDA, including all the following items marked as having been adopted on the Consent Agenda. The motion carried by the following vote:**

**Aye:** 7 - Trustee Fenton, Trustee Dodge, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello, Trustee Carroll, and Village President Pekau

Nay: 0

### 2018-0514 Payroll for July 13, 2018 and July 27, 2018 - Approval

The lists of Payroll having been submitted to the Board of Trustees for approval and the lists having been determined by the Board of Trustees to be in order and having been approved by the various Department Heads,

I move to approve the Bi-Weekly Payroll for July 13, 2018 in the amount of \$1,332,842.46, and the Bi-Weekly Payroll for July 27, 2018 in the amount of \$1,247,756.36.

**This matter was APPROVED on the Consent Agenda.**

### 2018-0515 Accounts Payable from July 17, 2018 through August 6, 2018 - Approval

The lists of Accounts Payable having been submitted to the Board of Trustees for approval and the lists having been determined by the Board of Trustees to be in order and having been approved by the various Department Heads,

I move to approve the Accounts Payable from July 17, 2018 through August 6, 2018 in the amount of \$3,226,088.79.

**This matter was APPROVED on the Consent Agenda.**

### 2018-0529 IDOT - Conveyance of One Temporary Easement - Resolution

The State of Illinois requests to acquire from the Village of Orland Park a temporary easement (3 year duration) in and to the real estate, consisting of approximately 0.064 acres for use of the Illinois Department of Transportation for highway purposes.

The Village has agreed to the conveyance of the easement for Eight Thousand Three Hundred Dollars (\$8,300.00) and the Village of Orland Park has agreed to grant said temporary easement.

I move to pass Resolution Number 1807, entitled: A RESOLUTION APPROVING A CONVEYANCE (TEMPORARY EASEMENT) OF REAL ESTATE TO THE PEOPLE OF THE STATE OF ILLINOIS FOR HIGHWAY PURPOSES

**This matter was PASSED on the Consent Agenda.**

**2018-0528 IDOT - Conveyances of Seven Temporary Easement - Resolution**

The State of Illinois is requesting to acquire from the Village of Orland Park seven (7) temporary easements (3 year duration) in and to the real estate (and acreage) for use of the Illinois Department of Transportation for highway purposes.

The Village has agreed to the conveyance of easements for One Thousand Dollars (\$1,000.00), and the Village of Orland Park agreed to grant said temporary easements.

I move to pass Resolution Number 1808, entitled: A RESOLUTION APPROVING A CONVEYANCES (7 TEMPORARY EASEMENTS) OF REAL ESTATE TO THE PEOPLE OF THE STATE OF ILLINOIS FOR HIGHWAY PURPOSES

**This matter was PASSED on the Consent Agenda.**

**2018-0474 Coal Chute Addition to One (1) 2019 Ford F450 4 x 2 Dump Truck - NJPA Award**

In May 2018, the Village Board approved the purchase of two (2) 2019 Ford F450 4 x 2 medium duty dump trucks with snow and ice control equipment for the Utilities Division of Public Works and the Parks & Grounds Department.

The NJPA cost is \$36,655.00 per vehicle totaling \$73,310.00. As part of the purchase, an optional coal chute was inadvertently not included for one truck. The coal chute will be installed on the rear tail gate of the dump body for Utilities Division work assignments. The coal chute option is an additional \$454.00 to the previously approved package cost, totaling \$73,764.00.

I move to approve the additional cost of \$454.00 for the Coal Chute Addition to One (1) 2019 Ford F450 4 x 2 Dump Truck from Henderson Truck Equipment of Huntley, Illinois.

**This matter was APPROVED on the Consent Agenda.**

**2018-0476 Sanitary Sewer Cleaning and Televising 2018 - 2020 - Bid Award**

The Metropolitan Water Reclamation District of Greater Chicago (MWRD) passed the Watershed Management Ordinance (WMO) establishing minimum storm water management regulations in their serviceable district. The MWRD also passed an amendment to their WMO that require satellite entities with sanitary sewer systems that discharge into the MWRD, to implement measures to reduce excessive Infiltration and Inflow (I&I) from entering MWRD's system.

In November of 2015, the Village Board approved the sanitary sewer consultant, RJN, Inc., to assist the Public Works Department, Utility Division in meeting the various compliance requirements articulated in MWRDs Watershed Management Ordinance. The WMO mandates that all satellite entities perform a sewer system condition assessment requiring the village to evaluate and assess a minimum of 10% of the entity's sewer system for excessive infiltration & inflow each year. The optimal solution to perform this task is by televising and cleaning the sanitary sewer pipes and manholes. Utility Division staff had performed the cleaning function in the years prior to 2016. In the last two years (2016 & 2017) the Utility Division utilized a contractor to perform the necessary cleaning in conjunction with televising.

Village staff, with input from RJN, have identified high priority areas of the sanitary sewer system to clean, teleview (video), or perform both cleaning and televising for the 2018 fiscal year. RJN worked with staff to develop specifications, cost estimates and other bid documents for the 2018 through 2020 project.

An Invitation to Bid (ITB 18-028) for the 2018 through 2020 Sanitary Sewer Cleaning & Televising Program work was published on BidNet Direct from May 31st through June 14th, 2018. 256 vendors were notified and fourteen downloaded the documents. Sealed bids were opened by the Village Clerk's office on June 14, 2018. Six (6) sealed bids were received. Village staff reviewed the bid submittals. Hydro-Vision of Illinois, LLC of Bridgeview, Illinois, is the lowest responsible qualified bidder for the 2018 through 2020 Sanitary Sewer Cleaning and Televising Program with a submitted project cost for 2018 of \$98,231.70, 2019 for \$106,282.50, and 2020 for \$98,577.11. Therefore, it is staff's recommendation that Hydro-Vision Technology of Illinois LLC of Bridgeview, Illinois, be awarded the 2018 through 2020 Sanitary Sewer Cleaning and Televising Program project in the amount of \$98,231.70, plus a \$21,768.30 contingency for a total cost of \$120,000.00.

I move to approve accepting the bid for Sanitary Sewer Cleaning and Televising 2018 - 2020 from Hydro-Vision of Illinois, LLC of Bridgeview, Illinois, for an annual amount not to exceed \$120,000.00 (\$98,231.70 plus \$21,768.30 contingency).

**This matter was APPROVED on the Consent Agenda.**

**2018-0464 Village Code Amendment - Title 7 Chapter 1 Section 3 - Business License Procedures - Ordinance**

In order to make the late fees for business licenses more uniform and encourage compliance, staff is proposing the following code changes.

Base fee vs. Total fee:

Our business license fees have a base fee that is based on square footage and health inspections. The total fee is comprised of the base fee plus any charges for vending machines, amusement devices, and tobacco licenses. In several instances, the additional fees make up the majority of the total license fee.

Currently:

Business License Invoices are mailed out in November and are due by December 31st. A second invoice is mailed out the beginning of January with the first late fee added and noting a second fee will be added January 31st. A third and final invoice is mailed out in the beginning of February with both late fees noting a citation will be issued if not paid by the end of February.

If a business does not pay their annual renewal fee by December 31, we have a late fee of \$100. If they do not pay by January 31st, we add another late fee of \$100. As an example, if a kiosk that pays an annual \$75 license fee and a country club that pays an annual \$1350 license fee were both late on their license renewal, they would both get charged a \$100 late fee.

Business A - \$75 + \$100 + \$100. A \$75 license fee is now \$275. (267% increase)  
Business B - \$250 + \$100 + \$100. A \$250 license fee is now \$450. (80% increase)  
Business C - \$1250 + \$100 + \$100. A \$1250 license fee is now \$1450. (16% increase)

Staff is proposing to continue to send out 3 invoices: mid-November, beginning of January, and each of them stating when the late fees will apply. Offer a 15 day grace period after which time a 50% late fee will be charged (January 15). This will be 50% of the total license fee. After an additional 40 days of non-payment (February 28), a citation will be issued.

Payment due by December 31st.

January 15th, 50% late fee added, payment due by February 15th.

March 1st, citations are issued.

I move to pass Ordinance Number 5315, entitled: AN ORDINANCE AMENDING TITLE 7, CHAPTER 1, SECTION 3 OF THE ORLAND PARK VILLAGE CODE BY AMENDING LICENSE PROCEDURES

**This matter was PASSED on the Consent Agenda.**

**2018-0467 Village Hall Green Roof Project - Tree Preservation and Green Infrastructure Account**

There has been a strong interest in establishing a green roof at Village Hall since at least 2011, when the Village worked with Christopher B. Burke Engineering (CBBEL) to develop an application for funding for a green roof on Village Hall via the Illinois Green Infrastructure Grant Program. Funding for the project was not awarded, and since that time, the Illinois Green Infrastructure Grant Program has been suspended.

In May 2017, the Village revived its efforts and took the first step in determining

the feasibility of a green roof at Village Hall by having a structural analysis performed on the two (2) terraces on the north side of the 2nd floor of Village Hall. The analysis, which was performed by CBBEL, verified that both terraces have the structural capacity to allow for the installation of a green roof. Funding from the Village's Tree Preservation and Green Infrastructure Account (TPGIA) was used to pay for the cost of the analysis.

In July 2017, to help offset funding for the green roof project, the Village Board of Trustees approved a resolution authorizing an application for an MWRD green infrastructure program matching grant request of \$25,000. In November, 2017 the MWRD notified the Village that the green roof project had been selected for funding assistance. The MWRD highlighted the green roof project's storm water benefits, the capability of the applicant to operate and maintain the green infrastructure practices and the visibility of the project in terms of providing educational opportunities as key considerations in the Village being selected for the grant. A dollar amount was not established by the MWRD at the time of grant notification.

Subsequently, in February, 2018, the MWRD announced that the Village could receive \$20,000.00 in grant funding if an intergovernmental agreement (IGA) with the MWRD was agreed to. To do so, the Village would need to comply with the Cook County MPLA (Multi-Project Labor Agreement), the MWRD Purchasing Act, Affirmative Action - Woman Owned, Minority Owned and/or Small business requirements and O&M Maintenance requirements. Given these numerous requirements, in addition to the ample staff time that would be required to manage the grant, the Village notified the MWRD that the awarded grant funding would not be used for the green roof. Since that time, Village staff has been working with the MWRD to find alternative options for the use of MWRD funding, most likely for larger scale green infrastructure projects within the Village.

The Village's Tree Preservation and Green Infrastructure Account (TPGIA) was set up specifically for green infrastructure projects such as a green roof. As such, to avoid further delays and ultimately save time and money, a plan has been developed to install a green roof and observation deck area, along with associated amenities, utilizing Village staff manpower, green roof contractor expertise and TPGIA funding.

#### PROJECT DESCRIPTION & CONTEXT

Green roofs have proven to improve storm water management by reducing runoff and improving water quality, conserve energy, mitigate the urban heat island, increase longevity of roofing membranes, reduce noise and air pollution, sequester carbon, increase urban biodiversity by providing habitat for wildlife, provide space for urban agriculture, provide a more aesthetically pleasing and healthy environment to work and live, and improve return on investment compared to traditional roofs.

The goal of the Village Hall Green Roof project is to deliver an exemplary public green infrastructure project that will provide, in addition to ecological and storm water benefits, an engaging outdoor space at Village Hall. The Village of Orland Park's green roof will be used as a pilot project to motivate business owners and developers to consider green roof or other green infrastructure projects as a part of their own developments. Additionally, the Village Hall green roof will create an educational and social gathering space accessible to the community. Quality accessory features/furnishings and a plant palette that provides visual interest from inside and outside Village Hall are also considered important to the overall success of this project.

The proposed location for this project are the two (2) second-floor terraces on the north side of Village Hall. The terraces overlook the Village's storm water detention basin, which would directly benefit from the improved water quality generated by the green roof. The combined area of the project sites equals approximately 1,900 square feet (SF). Both terraces are visible from within Village Hall and will be accessible to the public. A new roofing membrane was installed on both terraces in 2016, and roof drains located within each terrace outlet to the Village Hall storm water basins. Decorative metal fencing surrounds all sides of the terraces. In addition to design and installation services, Village Staff will determine if modification of the roof membrane or roof drainage system is needed to accommodate the green roofs, and if so, to complete any such modifications.

Several ancillary improvements to Village Hall would also be addressed as a part of this project. Additionally, the wooded picnic tables currently on the east terrace would be relocated to enhance a different location on Village Hall grounds. Overall, the Village Hall Green Roof project would include the following scope of work:

- A 1,600 SF green roof with low-maintenance, adaptable plant materials
- One (1) year of green roof maintenance training
- Two (2) 150 SF observation decks
- Site furnishings for the deck areas
- Three (3) new exterior frost proof sill cocks
- Two (2) new exterior light fixtures
- Interpretive and educational signage
- Evaluation of waterproof surface integrity
- Evaluation of existing roof drainage systems
- Minor adjustments to the height of the existing terrace railings
- Equipment (e.g. hoses) for watering purposes
- An ADA accessible ramp and landing to be located on east side of the building
- A reconfiguration of second-floor doorways and signage to comply with ADA and OSHA requirements

#### PROJECT IMPLEMENTATION

Except for the installation of the three (3) new exterior frost proof sill cocks, all

other installation labor associated with this project will be completed by Village staff, including members of the Parks, Building and Development Services Departments. To complete the project, proposals would be requested by the Development Services Department from subject matter expert (SME) consultants, in this case green roof professionals familiar with the supervision and training of a green roof installation team. The SME would be selected via a formal RFP process and Board approval would be required for the selected contractor. The selected SME would work with staff to finalize a design for the green roof, procure all green roof and decking materials, and supervise the installation of the green roof and decking by qualified Village staff. The SME would also train Parks Department staff on green roof installation maintenance, which would provide an educational benefit for staff and a viable option for the long-term maintenance of the green roof by the Village. The scope of work will include one (1) year of green roof maintenance training under the supervision of an outside subject matter expert (SME) consultant, after which time Village staff would take over the full maintenance of the green roofs.

Staff from Development Services, Parks and Public Works (Building Maintenance) would work together to select and install site furnishings, install electrical connections and fixtures, design and install signage, and complete all interior building work. Village staff participation in the actual construction of this project will serve several purposes, but most prominently it will help to reduce costs and train Staff in green roof installation and maintenance. Exhibits showing a conceptual plan for the Village Hall Green Roof and estimated project costs is included with this report. Installation of the Village Hall Green Roof project would be completed during the fall of 2018.

This request is now before the Village Board of Trustees for final consideration.

I move to approve the use of funds from the Tree Preservation and Green Infrastructure Account in an amount not to exceed \$70,000.00 for the installation of a Village Hall Green Roof and associated amenities and services at the Orland Park Village Hall.

**This matter was APPROVED on the Consent Agenda.**

**2018-0466 2018 Village Landscape Planting Project - Tree Preservation and Green Infrastructure Account**

In 2008, the Village Board approved revisions to the Tree Preservation section of the Land Development Code to provide for a "Tree Mitigation Account." In 2017, the Village Board of Trustees approved an update to the name of the "Tree Mitigation Account" to the "Tree Preservation and Green Infrastructure Account" (TPGIA). This account provides a 'cash in lieu' option for landowners and developers who are unable to meet the Villages tree mitigation requirements on their property. Village Board of Trustee approval for the use of TPGIA funds is required for each project. The TPGIA is administered by the Development Services Department.

The most recent use of the TPGIA was for the installation of twenty (20) Autumn Blaze Maples as a part of the Village Hall Front Lawn Tree Planting project in 2017. Other uses of the TPGIA include several parkway trees planting projects throughout the Village and the completion of a structural analysis for Village Hall Green Roof.

#### PROJECT DESCRIPTION & CONTEXT

The objective of the Tree Preservation and Green Infrastructure Account is to support Village-initiated tree planting and green infrastructure projects located on public property within the Village of Orland Park. As such, the Parks Department and Development Service Department have worked together to identify locations at several Village facilities in need of landscape enhancements. Based on these efforts, Parks Department Staff created a plant list and obtained pricing from four (4) different plant nurseries / contractors (Acres Group, Melka Landscape, Sunrise and Hinsdale Nursery). If funding is approved, Parks Department Staff will select the best priced plant materials and either install or have installed 51 trees, 78 shrubs and 270 perennials / ornamental grasses at the Police Department, Centennial Park Aquatic Center, Orland Park Health and Fitness Center and El Cameno Park.

I move to approve the use of funds from the Tree Preservation and Green Infrastructure Account in an amount not to exceed \$21,462.00 for landscaping at Village of Orland Park facilities.

**This matter was APPROVED on the Consent Agenda.**

**2018-0229 Land Development Code (LDC) Amendment - Section 6-307: Signs - Ordinance**

On July 16, 2018 the Village Board of Trustees approved a Text Amendment to the Land Development Code for Section 6-307. This amendment replaces the current Section 6-307 (Signs) with an entirely new Section 6-307 (Signs).

This is now before the Village Board of Trustees for consideration of the ordinance.

I move to pass Ordinance Number 5316, entitled: AN ORDINANCE AMENDING THE LAND DEVELOPMENT CODE OF THE VILLAGE OF ORLAND PARK, AS AMENDED (SECTION 6-307 SIGN CODE)

**This matter was PASSED on the Consent Agenda.**

**2018-0465 Orland Park Health and Fitness Center Driveway Construction**

During the expansion of the Palos Community Hospital, the northern driveway for the Orland Park Health and Fitness Center was removed and a temporary driveway was constructed to the south. With the construction of the Palos Community Hospital ring road complete the northern driveway can now be

installed as needed.

Palos Community Hospital's contractor, Walsh Construction, will complete the work on behalf of the Village. After reviewing the final invoices, the Village will reimburse Palos Community Hospital.

I move to approve the payment of \$36,434.50 for the construction of the Orland Park Health and Fitness Driveway to Palos Community Hospital.

**This matter was APPROVED on the Consent Agenda.**

## PUBLIC WORKS

### **2018-0505 Municipal Vehicle Sale (One (1) used 2014 Ford Police Interceptor Sedan) to the Village of Orland Hills - Ordinance**

In June of 2018, the Village of Orland Hills contacted the Village of Orland Park Police Department to inquire about the availability of a used police interceptor that was going to be disposed of. The Orland Hills Police Department indicated their police vehicle was not cost effective to repair and they were unable to replace it at this time. The Vehicles & Equipment Division of the Public Works Department has a 2014 Ford Police Interceptor Sedan with approximately 96,982 miles intended for auction later this year. Orland Hills Police test drove the vehicle and determined it would meet their need. The Village Managers of both towns agreed on a purchase price of \$3,800.00.

This item is going directly to the Board of Trustees.

I move to pass Ordinance Number 5317, entitled: AN ORDINANCE AUTHORIZING THE SALE OF MUNICIPAL PROPERTY TO ORLAND HILLS, ILLINOIS (2014 FORD POLICE INTERCETOR SEDAN)

**A motion was made by Trustee Fenton, seconded by Trustee Griffin Ruzich, that this matter be PASSED. The motion carried by the following vote:**

**Aye:** 7 - Trustee Fenton, Trustee Dodge, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello, Trustee Carroll, and Village President Pekau

**Nay:** 0

### **2018-0492 Waste Management of Illinois, Inc. Contract Extension - Second Amendment**

Public Works Director John Ingram reported that in 2013, through an RFP process, the Village selected Waste Management of Illinois, Inc. for refuse, recycling and yard waste collection and disposal.

The ten year contract is effective through December 31, 2023 and includes a 2.5% annual escalator. Included in that contract was a provision for providing dumpsters for the Village's leaf collection program. The 2018 budget process

included the elimination of the Village's leaf collection program. Elimination of leaf collection by Village staff creates a significant change to the yard waste collection performed by Waste Management.

To accommodate the service change Village staff have been negotiating with Waste Management to update and enhance the service level for Orland Park residents.

Proposed changes to the contract include:

- Extension of yard waste collection through the first two weeks in December.
- 5000 yard waste carts will be provided at no cost for distribution to residents in the current leaf collection area.
- \$50,000 Annual Community Support Contribution (\$25,000 increase).
- At Your Door Special Collection Program will be initiated beginning January 1, 2019 with an initial additional cost of \$1.30 per residential unit, subject to the annual escalator.
- The contract will be extended an additional five (5) years through December 31, 2028 with a 3% escalator beginning January 1, 2024.
- The current recycling program, including elimination of the recycling rebate, will be amended to reflect changes in the recycling market.
- Miscellaneous parking lot and street sweeping clarifications.

As a result of this negotiation it is staff's recommendation to move forward with the contract extension and accept the proposal from Waste Management of Illinois, Inc.

Trustees Dodge and Carroll commented. (refer to audio file)

A Representative from Waste Management spoke before the Board. (refer to audio file)

Village Manager La Margo answered questions. (refer to audio file)

I move to approve the Second Amendment to the Refuse, Recycling and Landscape Waste Collection and Disposal Agreement with Waste Management of Illinois, Inc. for refuse, recycling and yard waste collection and disposal including changes as detailed in the attached agreement in Legistar.

**A motion was made by Trustee Fenton, seconded by Trustee Griffin Ruzich, that this matter be APPROVED. The motion carried by the following vote:**

**Aye:** 7 - Trustee Fenton, Trustee Dodge, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello, Trustee Carroll, and Village President Pekau

**Nay:** 0

## PARKS AND RECREATION

### 2018-0507 Disposal of Village Property (Playground Equipment) - Ordinance

The Parks & Grounds Department is making the recommendation to donate the playground equipment at Brentwood Park to Kids Around the World, Inc., a charitable organization that provides used playground equipment to disadvantaged countries. The equipment cannot be reused or reinstalled here in the United States. We have worked with Kids around the World in the past on several of our Park projects. The team from Kids will remove all equipment saving our staff time.

The ordinance is being considered by the Parks and Recreation Committee and the Village Board of Trustees meeting on the same night. Village Board approval will be contingent upon receiving an approval recommendation at the Parks and recreation Committee meeting.

I move to pass Ordinance Number 5318, entitled: ORDINANCE AUTHORIZING THE DONATION OF MUNICIPAL PROPERTY TO KIDS AROUND THE WORLD, INC. (BRENTWOOD PARK PLAYGROUND EQUIPMENT)

**A motion was made by Trustee Calandriello, seconded by Trustee Carroll, that this matter be PASSED. The motion carried by the following vote:**

**Aye:** 7 - Trustee Fenton, Trustee Dodge, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello, Trustee Carroll, and Village President Pekau

**Nay:** 0

### 2018-0521 Brentwood Park Renovation Bid Award #18-034 - Approval

An invitation to bid was issued on July 11, 2018, for Brentwood Park Playground Renovation by the Parks & Grounds Department. This bid is for the construction aspect of the project only (except for alternate # 1 and #2). Alternate #3 is a deduct if Village performed Asphalt removal. Equipment will be purchased separately by the Village.

The bid was opened on July 26, 2018 with four (4) companies submitting bids:

--Integral Construction Inc. of Romeoville submitted a base bid of \$193,320.00 and alternate #1 , #2 and #3 pricing of \$8,282.00 (\$1,760.00, \$2,022.00 and \$4,500.00) for a total bid price of \$192,602.00.

--Hacienda Landscaping, Inc. of Minooka submitted a base bid of \$207,201.05 and alternate #1, #2 and #3 pricing of \$25,386.50 (\$9,400.00, \$1,986.00 and \$14,000.00) for a total bid price of \$204,587.55.

--GLI Services, Inc. of Joliet submitted a base bid of \$196,900.00 and alternate #1, #2 and #3 pricing of \$19,112.00 (\$8,620.00, \$2,692.00 and \$7,800.00) for a total bid price of \$200,412.00.

--Innovation Landscape, Inc. of Oswego submitted a base bid of \$164,890.56 and alternate #1, #2 and #3 pricing of \$14,021.50 (\$8,400.00, \$2,261.50 and \$5,400.00) for a total bid price of \$170,152.06

Staff recommends awarding the Brentwood Park Renovation #18-034 including alternate #1, #2 and #3 to the lowest bidder Innovation Landscape, Inc. of Oswego for a total bid price of \$170,152.06.

This agenda item is being considered by the Parks & Recreation Committee and the Village Board of Trustees on the same night.

I move to approve awarding Bid #18-034, Brentwood Park Renovation to Innovation Landscaping in an amount not to exceed \$170,152.06.

**A motion was made by Trustee Calandriello, seconded by Trustee Gira, that this matter be APPROVED. The motion carried by the following vote:**

**Aye:** 7 - Trustee Fenton, Trustee Dodge, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello, Trustee Carroll, and Village President Pekau

**Nay:** 0

#### **2018-0519 Brentwood Park Playground Equipment Purchase - Approval**

The redesign of Brentwood Park was Board approved for FY2018. The Parks & Grounds Department conducted a neighborhood meeting on site for the area residents. Renderings of playground equipment designs and manufacturers were available for the residents to review. Through a suggestion/ballot process, the rendering depicting Little Tikes playground equipment was selected.

Little Tikes equipment is represented by a regional provider Parkreation Inc, of Prospect Heights, IL. They are the sole source provider in our area. We have utilized Parkreation many times and they provide a quality product and have been very responsive to any issues or inquiries we have made in the past. Staff is requesting to waive the bid process and purchase the equipment directly from the vendor in an effort to have the installation process go more smoothly. Cost for the equipment is \$65,875.34 (NJPA co-op discount is reflected in this price) and \$12,925.00 for the pavilion structure for a total of \$78,800.34. Several additional site amenities are as follows:

The purchase of an octagonal gaga ball pit system from Coach Cliff's Gaga Ball Pits LLC for a cost of \$3,665.20 and the purchase of (3) three benches, (3) three picnic tables and two complete basketball set ups (poles, backboard, rim and nets) from NuToys Leisure products at a cost of \$11,120.00.

This agenda item is being considered by the Parks & Recreation committee and the Village Board of Trustees on the same night.

I move to approve the purchase of Brentwood Park Playground Equipment and Pavilion Structure from Parkreation in the amount not to exceed \$78,800.34;

And

Approve the purchase of the octagonal Gaga Ball Pit system from Coach Cliff's Gaga Ball Pits LLC in the amount not to exceed \$3,665.20;

And

Approve the purchase of (3) three benches, (3) three picnic tables and two (2) complete basketball set ups (poles, backboard, rim and nets) from NuToys Leisure products at a cost not to exceed \$11,120.00.

**A motion was made by Trustee Calandriello, seconded by Trustee Carroll, that this matter be APPROVED. The motion carried by the following vote:**

**Aye:** 7 - Trustee Fenton, Trustee Dodge, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello, Trustee Carroll, and Village President Pekau

**Nay:** 0

## FINANCE

### 2018-0526 Video Gaming Within the Corporate Limits of the Village of Orland Park - Ordinance

After several public meetings, extensive research and interaction with the Orland Park community, on November 17, 2009 the Village Board passed ordinance 4529 prohibiting video gaming within the Village of Orland Park.

In November 2017, the matter was reintroduced to the Board. After this, research was conducted and town hall meetings were held. Subsequently, the Village Board voted to place a referendum on the March primary ballot. Two conflicting referenda questions were on the primary ballot, one initiated by petition drive of residents, and the other initiated by the Village Board.

The Cook County results on the referendum question Shall the Village of Orland Park Prohibit Video Gaming are: 52.56% YES, and 46.05% NO. The Will County results are: 59.26% YES, and 40.74% NO.

The Cook County results on the referendum question Shall the Village of Orland Park Approve Gaming are: 49.1% YES, and 50.9% NO. The Will County results are: 49.1% YES, and 50.9% NO.

On May 7, 2018, an Ordinance was presented to the Board and was voted to be tabled.

After further review, a new Video Gaming Ordinance is now before the Village Board for review and approval.

President Pekau commented. (refer to audio file)

Non-Scheduled Citizens & Visitors Spoke before the Board regarding Video Gaming as follows:

Dawn Friend (refer to audio file)

Wynell Whitmore (refer to audio file)

Thomas Mulvey (refer to audio file)

Noreen Williams (refer to audio file)

Joseph Mulvey (refer to audio file)

Jim Harmening (refer to audio file)

Timothy McCarthy owner of Paddy B's (refer to audio file)

Jim Zeber (refer to audio file)

Madelyn Flaherty (refer to audio file)

#### BOARD COMMENTS

Trustee Carroll, Trustee Ruzich, Trustee Gira, President Pekau, Trustee Fenton, and Trustee Dodge had Board comments. (refer to audio file)

I move to pass Ordinance Number 5319, entitled: AN ORDINANCE CREATING A NEW CHAPTER 18 (VIDEO GAMING), OF TITLE 7 (BUSINESS AND LICENSE), OF THE ORLAND PARK VILLAGE CODE AND MAKING OTHER CHANGES RELATIVE TO VIDEO GAMING WITHIN THE VILLAGE

**A motion was made by Trustee Carroll, seconded by Trustee Griffin Ruzich, that this matter be PASSED. The motion carried by the following vote:**

**Aye:** 4 - Trustee Fenton, Trustee Griffin Ruzich, Trustee Carroll, and Village President Pekau

**Nay:** 3 - Trustee Dodge, Trustee Gira, and Trustee Calandriello

#### VILLAGE MANAGER'S REPORT

##### **2018-0513 Operations Staffing Service Delivery Assessment**

In anticipation of the upcoming 2019 budget and anticipated ERI impacts, it is necessary to evaluate any opportunities to recalibrate the organizational staffing and operational model of the Village. It is accepted as good management practice to periodically and independently review the organization, which often

results in bringing forward a perspective of best practices in municipal operations.

Staff reached out to two firms, The Matrix Consulting Group, Ltd. and H.R Green, to provide an operational staffing and service delivery assessment. The scope of the analysis would require a consultant to report findings and develop recommendations for efficient allocation of staff in each individual department to minimize the Village's costs to provide services, with attention to direct and overhead costs, core competencies, strengths and weaknesses, skills gaps, and continuous improvement.

The proposal received was reviewed based on the qualifications of the firm, methodology and responsiveness to requested deliverables, relevant experience and quality of references. It was important that the firm that staff approached had successful past performances working at the municipal level with similar size and scope. The Village also has previous positive experience working with both firms.

After reviewing the proposal, the firms were interviewed to go over specifics and ensure the scope of service fits the current needs. At the conclusion of the interviews, the Village Manager is recommending that Matrix Consulting Group in partnership with H.R. Green, be selected to provide the organizational staffing analysis services. The selected firms have demonstrated a strong understanding of the requested services, work plan, and has successfully completed a multitude of projects of similar size and scope. Their only market and service focus is management, staffing and operations analysis of local government. They also have a high rate of successful implementation, which exceeds 80% of recommendations made. The project is anticipated to take 12 weeks. The cost of the proposal is \$60,000.00.

I move to approve awarding a contract to Matrix Consulting Group of Palo Alto, CA to provide organizational staffing analysis services as outlined in their July 27, 2018 proposal in an amount not to exceed \$60,000.00.

**A motion was made by Trustee Carroll, seconded by Trustee Dodge, that this matter be APPROVED. The motion carried by the following vote:**

**Aye:** 7 - Trustee Fenton, Trustee Dodge, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello, Trustee Carroll, and Village President Pekau

**Nay:** 0

## BOARD COMMENTS

Trustees Gira, Carroll, Dodge, Fenton, Calandriello, Ruzich and President Pekau had Board comments. (refer to audio file)

**ADJOURNMENT**

**A motion was made by Trustee Carroll, seconded by Trustee Fenton, that this matter be ADJOURNED. The motion carried by the following vote:**

**Aye:** 7 - Trustee Fenton, Trustee Dodge, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello, Trustee Carroll, and Village President Pekau

**Nay:** 0

**2018-0540 Audio Recording for August 6, 2018 Board of Trustee Meetings**

**NO ACTION**

/nm

APPROVED:

Respectfully Submitted,

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**John C. Mehalek, Village Clerk**