

CLERK'S CONTRACT and AGREEMENT COVER PAGE

Legistar File ID#:

Innoprise Contract #:

Year:

Amount:

Department:

Contract Type:

Contractors Name:

Contract Description:



ORLAND PARK

REQUEST FOR CHANGE ORDER # 21

Purchase Order/ Contract #: 21002127 / C21-0141

Change Order Request Date: 12/8/2023

Company Name: V3 Companies, Ltd.

Contract Title: Tinley Creek Streambank Stabilization

NOTE: The above referenced contract is for a fixed not to exceed amount and scope of services. For any change to the contract amount or scope of services this form must be completed and signed by the contractor and approved and authorized by the Village of Orland Park **BEFORE** commencing with any work beyond the dollar amount or scope of the original, or previously amended contract/purchase order.

Item	Description	Amount
A	Original contract value (without contingency)	
B	Total amount of previous change orders for contract (not contingency)	
C	Total current contract amount (A + B)	\$ 0.00
D	Amount of this change order for contract (+ or -)	
E	Revised contract amount (C + D)	\$ 0.00
F	Percent of current contract amount this change order represents (D/C)	0.00%
G	Cumulative percent of all change orders (B + D)/A	0.00%
H	Original contract completion date	4/29/22
I	Revised contract completion date	12/31/24
J	Total amount of contingency	
K	Amount of this contingency funds request	
L	Amount of previous contingency funds approved	\$ 0.00
M	Contingency funds remaining	\$ 0.00

Brief description of services provided under the contract:

Design Engineering Services

Reason for requested change: (if requesting approval for contingency funds, date extension by a total of 30 days or more, identify % and amount on contract)

Requesting to extend the contract completion date from 12/31/2023 to 12/31/2024 due to delays in easement agreements. Original completion date was 4/29/2022.

For Village Use Only: IN ACCORDANCE WITH 720 ILCS 5/33E-9 this section shall only apply to a change order or a series of change orders which authorize or necessitate an increase or decrease in either the cost of a public contract by a total of \$10,000 or more or the time of completion by a total of 30 days or more.

As the authorized designee of the Village of Orland Park to approve a change order to this public contract, I hereby make the following written determination regarding this change order and authorize and approve the same:

- ☒ The circumstances said to necessitate the change in performance were not reasonably foreseeable at the time the contract was signed
- ☒ The change is germane to the original contract as signed
- ☒ The change order is in the best interest of the Village of Orland Park and authorized by law

This written determination and this written change order resulting from that determination shall be preserved in the contract's file which shall be open to the public for inspection.

Company Name: V3 Companies, Ltd.

Signature: [Signature]

Printed Name: Vincent J. Del Medico

Title: Vice President - Director of Transportation and Municipal Engineering

Date: 12/11/23

Village of Orland Park

Signature: [Signature]

Printed Name: George Koczvara

Title: Village Manager

Date: 12/14/23



VILLAGE OF ORLAND PARK

14700 Ravinia Avenue
Orland Park, IL 60462
www.orlandpark.org

Master

File Number: 2021-0652

File ID: 2021-0652

Type: MOTION

Status: PASSED

Version: 0

Reference:

Controlling Body: Board of Trustees

File Created Date : 09/02/2021

Agenda Entry: Tinley Creek Stabilization - Consultant
Recommendation for Design Engineering Services

Final Action: 09/07/2021

Title: Tinley Creek Stabilization - Consultant Recommendation for Design
Engineering Services

Notes:

Sponsors:

Res/Ord Date:

Attachments: V3 - Scope and Fee Proposal, V3 - Proposal,
HRGreen - Professional Fee, HRGreen - Proposal,
ERA - Cost Proposal, ERA - Proposal, ERA - Detailed
Fees, ERA - Scope of Services, Cardno - Price
Proposal, Cardno - Technical Proposal, Cardno
-Scope of Services & Budget Clairfication, BLA -
Proposal, BLA - Fee Proposal, BLA - Scope of
Services, Farnsworth Group - Fee Proposal, HRGreen
- Professional Fee Proposal, HRGreen - Scope of
Services, LWC - Scope of Work - Itemized Costs,
Michael Baker - Scope and Fee, Michael Baker -
Proposal, Michael Baker - Professional Fee Proposal

Res/Ord Number:

Drafter:

Hearing Date:

Department

Effective Date:

Contact:

Related Files:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
0	Engineering Programs & Services	09/02/2021	INTRODUCED TO BOARD	Board of Trustees			
0	Board of Trustees	09/07/2021	APPROVED				Pass

Text of Legislative File 2021-0652

..Title

Tinley Creek Stabilization - Consultant Recommendation for Design Engineering Services

History

A request for proposals (RFP) for Design Engineering Services for the Tinley Creek Streambank Stabilization (RFP #21-015) was issued on February 22, 2021. Proposals were opened on March 29, 2021. The RFP was posted on BidNet. A total of eight (8) responses were received by the Village.

Staff evaluated all responses against the required scope of services and the following evaluation criteria established in the RFP:

-Total Professional Fee	40%
-Firm's and PM's experience and example projects	20%
-Overall proposal completeness and project understanding	20%
-Design schedule	10%
-Selection team's discretion	10%

Proposal Evaluation Scores

The following are the evaluation scores for all responses received by the Village:

Consultant Name	Proposed Fee	Total Score	Comments
-V3 Companies Specifications	\$366,955	95	Met RFP
-HR Green Specifications	\$383,490	92	Met RFP
-Engineering Resource Associates, Inc. Specifications	\$419,652	81	Met RFP
-Farnworth Group, Inc. Specifications	\$464,100	76	Met RFP
-Michael Baker, International, Inc. Specifications	\$649,460	60	Met RFP
-Cardno, Inc. Specifications	\$785,000	58	Met RFP
-BLA, Inc. Specifications	\$176,662	53	Did Not Meet
-Living Water Consultants, Inc. Specifications	\$276,550	43	Did Not Meet

Based on the information submitted by BLA, Inc. and Living Waters Consultants, Inc., the staff concluded that these two (2) responses do not meet the minimum project requirements and they will not be able to deliver the required deliverables for the project.

Reasons for Rejecting BLA, Inc. Response:

-The consultant's proposed scope of services does not include obtaining required permits,

which would be a significant and time consuming effort for this project. The Village's RFP required that the consultants will be responsible for acquiring all applicable permits.

-Wetland delineations are not included. The U.S. Army Corps of Engineers require that any wetland delineation older than five (5) years must be redone. The U.S. Army Corps of Engineers permit for this project expired about two (2) years ago.

-The consultant has allocated only twenty (20) hours to review the previous design work completed by MWRDGC. Staff's project understanding and experience demonstrate that this effort is significantly underestimated to complete a proper review of the documents. The RFP requires that the "selected consultant performs a detail review" of MWRDGC original design. This is a necessary step in revising and updating the existing design and cost estimates.

Reasons for Rejecting Living Water Consultants, Inc. Response:

The response includes several exclusions and staff is most concerned about the following items:

- A detail project schedule is not provided in the response, which was a required item in the RFP.

- A maintenance and Management (M&M) plan is not included, which is required to determine ongoing maintenance costs. The M&M plan and costs are required to establish the SSA for long-term creek maintenance.

- Additional soil borings are not included in the project scope. This is required, especially in the added section of the Creek.

- The proposal offers a maximum of "15-percent survey redo" of the survey completed by MWRDGC design, almost ten (10) years ago. This survey limit is very concerning to the staff as staff know the Creek has continued to erode since the original design was completed. Additional surveys are required to complete the design and prepare accurate construction plans and costs for the project.

- The consultant has assumed "all completed engineering plans are available in digital CAD compatible format." The Village has and will provide electronic files received from MWRD, but there is no guarantee that "all" documents are available in "CAD compatible format." The consultants are required to develop their own drawings as needed.

- The consultant has offered to reduce its proposed fee by \$45,000 if a "Professional Land Survey is not Necessary to Survey Property Boundary Lines for Individual Parcels (properties in Preparation of the Temporary and Permanent Easements for Individual Parcels." Staff believes that this statement shows that the consultant does not fully comprehend the project requirements and deliverables. Without a "Professional Land

Survey" this project cannot be completed.

Staff has concluded that V3 Companies, Ltd. (V3) has provided the most responsive, responsible proposal. Staff's engineering estimate for the total professional fee was approximately \$400,000 and V3's fee is approximately 10% below the estimate. Therefore, staff is recommending to award this project to V3. V3 included the necessary scope of services to complete the project and deliver required documents to meet the requirements of the project.

Financial Impact

Funding for RFP 21-015, Tinley Creek Stabilization, Design Engineering Services is available in the 2021 Capital Improvement Plan for Engineering Programs and Services. Additionally, MWRDGC has committed to reimburse the Village up to \$100,000 in professional engineering services.

Recommended Action/Motion

I move to approve awarding RFP 21-015 for Tinley Creek Stabilization - Design Engineering Services to V3 Companies, Ltd. in an amount not to exceed \$366,955;

And,

Authorize the Village Manager to execute all related contracts and additional services subject to Village attorney review.