

SUSAN JAMROSE

March
19th @ 2pm

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Professional Summary

As a resident of Orland Park for 27 years the success of the Orland Park History Museum is important as an entity to educate and provide residents of our history, legacy and become a keeper of our future history. Being a part of the formation of the museum is extremely exciting and fulfilling.

Skills

Have experience working with like minded people for a common goal. Strong interpersonal skills. Have organizational skills from my library experience and an interest in history and knowledge from my history degree.

Work History

School Librarian,

Orland School District 135 – Orland Park, Illinois, United States

Managed all aspects of library operations of a school of 600 students. Responsible for ordering, cataloging, processing of all library and audio-visual materials. Instructed classes and assisted faculty in use of library.

School Library Media Specialist,

School District 230 – Orland Park, IL

Instruct students and faculty in use of automated card catalog, CD ROM programs, on-line programs, reference. Organize and maintain periodical collection, vertical file, vocational file, book selection. Coordinate training and supervised media aides. Managed automated book inventory.

Education

Bachelor of Arts: History,

DePaul University - Chicago, IL

Graduate classes: Library Science,

Northern Illinois University - DeKalb, IL