

VILLAGE OF ORLAND PARK

*14700 Ravinia Avenue
Orland Park, IL 60462
www.orland-park.il.us*



Meeting Minutes

Tuesday, January 3, 2012

7:00 PM

Village Hall

Board of Trustees

Village President Daniel J. McLaughlin

Village Clerk David P. Maher

*Trustees, Kathleen M. Fenton, Brad S. O'Halloran,
James V. Dodge, Jr., Edward G. Schussler, Patricia Gira and Carole Griffin Ruzich*

CALL TO ORDER/ROLL CALL

The meeting was called to order at 7:00 PM.

Present: 6 - Trustee Fenton, Trustee O'Halloran, Trustee Dodge, Trustee Schussler, Trustee Griffin Ruzich and President McLaughlin

Absent: 1 - Trustee Gira

VILLAGE CLERK'S OFFICE**2012-0007 Approval of the December 19, 2011 Regular Meeting Minutes**

The Minutes of the Regular Meeting of December 19, 2011, were previously distributed to the members of the Board of Trustees. President McLaughlin asked if there were any corrections or additions to be made to said Minutes. There being no corrections or additions,

I move to approve the minutes of the Board of Trustees Meeting of December 19, 2011.

A motion was made by Trustee Fenton, seconded by Trustee Schussler, that this matter be APPROVED. The motion carried by the following vote:

Aye: 6 - Trustee Fenton, Trustee O'Halloran, Trustee Dodge, Trustee Schussler, Trustee Griffin Ruzich, and President McLaughlin

Nay: 0

Absent: 1 - Trustee Gira

2012-0003 Kiwanis Club of Orland Park - 2012 Raffle License

The Kiwanis Club of Orland Park is requesting a license to conduct a weekly raffle for the 2012 year. The raffle location is at the Orland Park Civic Center during their weekly Kiwanis Bingo.

I move to approve issuing a one year raffle license for 2012 to the Kiwanis Club of Orland Park to conduct a raffle during their weekly Kiwanis Club Bingo night at the Orland Park Civic Center.

A motion was made by Trustee Fenton, seconded by Trustee O'Halloran, that this matter be APPROVED. The motion carried by the following vote:

Aye: 5 - Trustee Fenton, Trustee O'Halloran, Trustee Dodge, Trustee Griffin Ruzich, and President McLaughlin

Nay: 0

Abstain: 1 - Trustee Schussler

Absent: 1 - Trustee Gira

CONSENT AGENDA

Passed the Consent Agenda

A motion was made by Trustee O'Halloran, seconded by Trustee Fenton, to PASS THE CONSENT AGENDA, including all the following items marked as having been adopted on the Consent Agenda. The motion carried by the following vote:

Aye: 6 - Trustee Fenton, Trustee O'Halloran, Trustee Dodge, Trustee Schussler, Trustee Griffin Ruzich, and President McLaughlin

Nay: 0

Absent: 1 - Trustee Gira

2011-0811 Payroll - Approval

The lists of Payroll having been submitted to the Board of Trustees for approval and the lists having been determined by the Board of Trustees to be in order and having been approved by the various Department Heads,

I move to approve the Bi-Weekly Payroll for December 9, 2011 in the amount of \$1,038,810.08 and the Monthly Hourly Payroll for December 9, 2011 in the amount of \$29,474.89.

This matter was APPROVED on the Consent Agenda.

2011-0810 Accounts Payable - Approval

The lists of Accounts Payable having been submitted to the Board of Trustees for approval and the lists having been determined by the Board of Trustees to be in order and having been approved by the various Department Heads,

I move to approve the Accounts Payable from through December 20, 2011 through January 3, 2012 in the amount of \$1,834,291.38.

This matter was APPROVED on the Consent Agenda.

2011-0786 Disposal of Certain Seized Vehicles at Public Auction - Ordinance

The Police Department requests approval to declare two vehicles, a 2003 Honda CVR300 M/C and a 2002 Suzuki Hayabusa M/C, as excess property and to dispose of at public auction. These vehicles were seized by the department and forfeited to the Village by the Circuit Court of Cook County from a driver who was driving their vehicle while their license was suspended for DUI.

I move to pass Ordinance Number 4696, entitled: ORDINANCE AUTHORIZING DISPOSAL BY PUBLIC AUCTION OF PERSONAL PROPERTY (VEHICLES) OWNED BY THE VILLAGE OF ORLAND PARK, ILLINOIS

This matter was PASSED on the Consent Agenda.

2011-0788 Intergovernmental Dispatch and Detention Agreement - Orland Hills - Resolution

The Village of Orland Park has provided dispatch and detention services to Orland Hills for over twenty years. The current four year agreement expired on 9/30/11.

The police department recommends we renew this agreement for another four years at a cost of 226,251.00 per year with an annual increase of 1.5% (estimated).

Orland Hills currently pays 18,177.00 per month plus their 911 money. The annual payment will increase to 18,854.00 per month plus their 911 money upon renewal.

The agreement has been reviewed by Chief McCarthy, Orland Park Village Manager Grimes and Orland Hills Village Manager Daly, and has met with their approval.

I move to pass Resolution Number 1201, entitled: A RESOLUTION AUTHORIZING EXECUTION OF AN INTERGOVERNMENTAL AGREEMENT WITH THE VILLAGE OF ORLAND HILLS PROVIDING FOR POLICE DISPATCHING AND PRISONER DETENTION SERVICES

This matter was PASSED on the Consent Agenda.

2011-0619 Chicago Fine Motors - Ordinance

On December 19, 2011, the Village Board approved a special use permit for a motor vehicle services facility located at 15650 S. 70th Court in Orland Park. The special use permit allows the operation of motor vehicle services facility and is subject to conditions as stated in the ordinance.

This is now before the Village Board for consideration of the ordinance.

I move to pass Ordinance Number 4697, entitled: AN ORDINANCE GRANTING A SPECIAL USE PERMIT - CHICAGO FINE MOTORS (15650 S. 70th COURT)

This matter was PASSED on the Consent Agenda.

2011-0801 Tenant Relocation Claims

As part of the acquisition of the Orland Plaza, the Village of Orland Park is required to pay for relocation costs for affected businesses. The Village follows regulations in accordance with the Uniform Relocation and Real Property Acquisition Policies Act of 1970. The Village of Orland Park will take title/ownership of the Orland Plaza on February 14, 2012. As such, it is important that relocation claims are finalized for the existing businesses still located at the Plaza.

The Village of Orland Park has worked with Annette Favia, relocation consultant, to finalize estimated relocation payments for each of the existing businesses. Given the short timeframe left until February 14, 2012, staff is requesting pre-approval of payments to the tenants, based upon Ms. Favia's estimates. Each of the estimates received, include the lesser amount for bids (usually 2 or 3) received, which is consistent with federal guidelines. A spreadsheet summarizing the total estimates was attached for the Boards review in their Board packet.

Staff is requesting approval of the total estimated relocation amounts, including pre-payment of 50% of costs. This is consistent with previous relocation claims already approved by the Village Board of Trustees. Actual costs will be documented by the Village, prior to additional payments being made. Additional costs not reflected in the estimates include moving insurance, professional services, search fees (maximum of \$2,500), reestablishment fees (printing), and tenant build-out (maximum of \$10,000). These additional fees will be paid upon receipt of actual documented costs.

Individual Tenant Relocation Claims

Bloomington Florist - \$163,127/\$81,563.50 (50% payment)

Creative Cabinetry - \$87,926.96/\$43,963.48

Knitting, Etc. - \$19,176/\$9,588

Miroballi Shoes - \$78,929/\$78,929 (See explanation below)

Norman's Cleaner's - \$143,444.80/\$71,722.40

Syman's Jewelers - \$23,684.76/\$11,842.38

Tri-City Electric - \$18,565/\$9,282.50

Storage Unit - Low - \$1,750

Storage Unit - Erich - \$1,000

Miroballi Shoes - Additional information

The Board approval request for Miroballi shoes, in the amount of \$78,929, includes only the costs to move them into storage, until construction of their new building is completed. There will be an additional relocation claim in the future that will include the cost to remove them from storage and reestablish Miroballi at their new permanent business location. This additional claim will need to be approved by the Village at a later date. Staff is recommending paying 100% of the initial moving expenses into storage at this time.

I move to approve the estimated total relocation payments for existing tenants within the Orland Plaza, as outlined, plus additional eligible costs for insurance, reasonable and necessary professional services, replacement printing, search fees up to the maximum \$2,500 and tenant build out improvements up to the maximum \$10,000. I also move to approve advance payment of the eligible costs for each of the existing tenants, as outlined.

This matter was APPROVED on the Consent Agenda.

2011-0769 9871 W. 144th Place - Certificate of Appropriateness

The purpose of this petition is to obtain a Certificate of Appropriateness to construct a new two-story 2,340 square foot single family home with a detached garage at 9871 W. 144th Place in the Old Orland Historic District. The proposed house will be in the National architectural style and as new construction will be classified as a non-contributing structure.

The single family home meets all Historic District guidelines and regulations. There are no variances proposed for this project.

I move to approve the site plan, the elevations and the Certificate of Appropriateness for a new two-story single family home with a detached garage at 9871 W. 144th Place as indicated in the attached fully referenced motion.

THIS SECTION FOR REFERENCE ONLY (NOT NECESSARY TO BE READ)

I move to approve the preliminary site plan titled "Two Story Residence for 9871 W. 144th Place", prepared by IJM Group, Inc., sheet A-0.0 and dated August 28, 2011, subject to the following conditions.

1. Establish an easement for access to any sewer or water main lines on the property by recording a new plat if necessary.
2. Meet all building code related items and obtain permits.

and

I move to approve a Certificate of Appropriateness for the Elevations titled "Two Story Residence for 9871 W. 144th Place", prepared by the same, sheet A-1.0 and dated the same, subject to the same conditions above and the following conditions.

1. Screen all mechanical equipment either at grade level with landscaping.
2. Remove all the window shutters from the elevation drawings.

This matter was APPROVED on the Consent Agenda.

2011-0590 Anti-Icing Equipment - Phase II - Proposal

In August 2010, a bid was opened to procure new equipment desired to add liquid pre-wet systems to the Village's entire snow fleet and for a "Salt Brine Maker" and storage tank. Due to limited funding, this initial purchase provided equipment for approximately half of the Village's snow fighting fleet, and a Brine Maker that was used to "brew" salt brine used in the Pre-wet systems. This second purchase will finish equipping the balance of the full fleet with pre-wet systems. With the pre-wet systems, liquid is sprayed onto the salt as it is being spread, reducing the "bounce," and improving the overall performance of the salt, allowing salt to work in much lower temperatures and to reduce the amount of salt used on every truck for every event. The third phase of the program to reduce salt and improve performance will be to implement a full anti-icing program using only liquids, but that will be in a future year.

During the winter of 2010-2011, the Brine Maker provided low cost salt brine that was used in the pre-wet systems, and also used to pre-treat hills and shady areas known for icing in advance of frost and storm events.

To add pre-wet systems to the balance of the fleet, additional distributor tanks are being requested. To further improve the performance of salt when temperatures drop below 20 degrees and for anti-icing options, additional storage tanks to hold enhanced liquids and the related plumbing and electrical to install them are also being requested. The vendor that provided the low bid in 2010 for the initial purchase has agreed to supply these additional systems, tanks and materials at their 2010 bid price.

Staff's recommendation is that a Force America System demonstrator Pre-Wet system (Auto Truck Group of Bartlett, Illinois) used during last winter be purchased. The Force system worked well all winter and remains installed on a Village plow truck. A filter system is being requested that will be added to the existing Brine Maker (per quote from Concept to Project Management LLC) to strain solids from the salt brine produced by the Village, reducing sprayer maintenance. Finally, Staff is recommending that the 2010 low bidder, Sprayer Specialties, Inc. of Grimes, Iowa, provide the balance of the equipment to complete the distributor and supply tank installations, as their equipment has performed well, been of good value and required little to no maintenance.

I move to approve the purchase of the Pre-Wet System from Auto Truck Group of Bartlett, Illinois, in the amount of \$2,300; the purchase of salt brine filter systems from Concept to Project Management LLC of Dixon, Illinois, in the amount of \$3,600; and to approve purchasing additional equipment, tanks and supplies from Sprayer Specialties, Inc. of Grimes, Iowa, in the amount of \$33,968.13; and to approve an additional amount not to exceed \$6,000 for installation, wiring and associated hardware required to install the new equipment at Public Works for a total expenditure of \$45,868.13.

This matter was APPROVED on the Consent Agenda.

2011-0794 Old Orland Decorative Light Pole Installation Final Phase - Payment

The Public Works Department began a program in 2008 to install decorative light poles in the antique business and residential areas of Old Orland.

In October of 2010, the Old Orland decorative lighting project was expanded to provide additional lighting coverage to the area. Two additional lights were requested to be included in the area to ensure proper coverage. One of the additional lights was requested on Oak Street and the other on Brook Avenue. As the contractor was on site and had the necessary material on hand and could accomplish the work without the need to remobilize, Staff determined that completing the additional work as quickly as possible was the best course of action.

The Phase I cost of \$6,750 per pole assembly including the associated wiring and base installation remained the same for these two additional light installations, completing the district lighting project. Associated restoration work has been completed by the Public Works staff.

I move to approve waiving the bid process;

And

Approve payment to The Edward Electric Company of Hillside, Illinois, for the installation of two additional streetlights in the antique business and residential area of Old Orland for a cost of \$6,750 per pole and a total cost not to exceed \$13,500.

This matter was APPROVED on the Consent Agenda.

2011-0799 143rd Street Watermain Engineering Design (Phase II) - Proposals

Over the last several years, McDonough Associates Inc. (MAI) of Chicago, Illinois, has been performing engineering services for the 143rd Street Corridor from Southwest Highway to Will/Cook Road. In June 2011, the Village Board approved continuing this effort. Phase II design for the segment from Wolf Road to Will/Cook Road along with the completion of Phase I engineering from Southwest Highway to Wolf Road were approved. Also included was engineering to reconfigure the intersection of 143rd Street and Southwest Highway.

Within this area (Southwest Highway to Will/Cook Road), several segments of watermain are in need of replacement due to age, condition and/or size. Additionally, sections of new watermain will be added to fill gaps and improve flow throughout the corridor.

To correspond with the roadway design work, three proposals were requested.

Additionally, two options were requested. One option is for complete bid specifications with watermain installation in advance of roadway construction (permit project). The other option is for engineering specifications only, with installation as part of the roadway widening, within the Illinois Department of Transportation (IDOT) project. To maintain more control over the installation, it is Staff's recommendation to complete the work within Segments 1A and 1B in advance of IDOT, as a permit project. Due to the extensive unstable soil within Segment 2, the watermain installation should be completed as part of the road construction, within the IDOT contract. This method will allow the watermain installation to occur within the stabilized right of way provided by the roadway construction.

Segment 1A

\$29,000.00 - 143rd Street at Southwest Highway to Union Avenue

Segment 1B

\$70,900.00 - 143rd Street from Union Avenue to Wolf Road

Segment 2

\$40,305.55 - 143rd Street from Wolf Road to Will/Cook Road

I move to approve accepting the proposals for the 143rd Street Watermain Engineering Design (Phase II) from McDonough Associates Inc. (MAI) of Chicago, Illinois, for:

Segment 1A - 143rd Street at Southwest Highway to Union Avenue for a cost not to exceed \$29,000.00;

And

Segment 1B - 143rd Street from Union Avenue to Wolf Road for a cost not to exceed \$70,900.00;

And

Segment 2 - 143rd Street from Wolf Road to Will/Cook Road for a cost not to exceed \$40,305.55.

This matter was APPROVED on the Consent Agenda.

PUBLIC WORKS AND ENGINEERING

2011-0728 Main Street Area Roadwork - Design Build Contract to complete Ravinia Ave North Extension and Main Street

The Board of Trustees approved a Phase II Professional Engineering contract with SpaceCo, in the amount of \$203,303 in August of 2011 to finalize engineering work for the Ravinia Avenue north extension from 143rd Street to

Crescent Park Circle. A portion of this amount is included in the McHugh scope, thereby reducing a portion of the engineering fees.

During the past few months, as SpaceCo and Village Staff worked together to finalize the scope of work needed to complete this project, it became clear that a design/build contract for the project was the best path to pursue - particularly given the coordination needed between the 143rd Street Improvement project, construction of the Ninety 7 Fifty on the Park project and this Village project.

Staff requested proposals from Paschen, McShane and McHugh for design build services and further refined proposals with Paschen and McHugh. The project includes the demolition of the west wing of the Orland Plaza shopping center and the former Orland Video building, the construction of the Ravinia Avenue North extension, utility relocations that includes the relocation of a large storm sewer currently located under 143rd Street, and all decorative streetscape for both Ravinia Avenue and Main Street.

Of the three proposals received, McHugh Construction was the lowest at \$1,699,831. McShane's proposal was \$2,147,140 and Paschen's proposal was \$1,857,238. Additionally, McHugh has been working closely with Flaherty and Collins to finalize a contract for the construction of the Ninety 7 Fifty on the Park project. The efficiencies of having one contractor do both projects will result in better coordination between the two projects, thus resulting in possible cost and time savings.

The proposal from McHugh at \$1,699,831 is \$447,269 less than what was budgeted in the Village's Capital Improvement Plan (\$2,147,100) and includes more work than originally anticipated (the additional 143rd Street storm sewer relocation and the streetscape along Main Street).

The 'Cost Breakdown' sheet of the proposal lists most items as lump sum, but this will be a not to exceed contract, and McHugh will submit payment requests similar to the first Design/Build project that was completed by McShane. The proposal did not include a contingency and staff recommends allocating 3%, or \$50,995, that can only be utilized with Village approval.

SpaceCo will continue to serve as the design engineer, but will now be considered a subcontractor to McHugh for this phase of the project. Their original contract, as referenced above, will be adjusted to reflect this change. SpaceCo will continue to be the design engineer for the remaining work that needs to be completed, including the extension of Jefferson and "B" Street, environmental work, and the demolition of the north wing of the existing building.

On November 21, 2011, the Public Works and Engineering Committee voted 2-1 to recommend to the Village Board approval and award of the design/build contract to James McHugh Construction Company of Chicago, IL, for design and

construction of roadwork in the Main Street area as outlined in the proposal for Ravinia Avenue submitted on November 11, 2011, in an amount not to exceed \$1,699,831, plus 3% project contingency of \$50,995 to be utilized only with Village approval.

Trustee Schussler cast the nay vote primarily because the Ninety 7 Fifty on the Park developer, Flaherty and Collins, does not have an executed contract with McHugh Construction. Flaherty and Collins did send the project out to bid, and has been working in good faith exclusively with McHugh after selecting them via their own bid process. However, the full contract was not anticipated to be signed until more formal numbers were received based on a 100% Design Development drawing set. The Village and McHugh has now received the 100% Design Development drawing set. McHugh is working with their subcontractors to finalize their construction budgets to allow execution of the final construction contract. The contract is anticipated to be executed with McHugh within the next few weeks. Village staff has already begun working with Flaherty and Collins and McHugh on the coordination of the construction of both projects.

I move to approve that the Bid process for the Main Street Area Roadwork be waived.

And

I move to approve and award the design/build contract to James McHugh Construction Company of Chicago, IL, for design and construction of roadwork in the Main Street area as outlined in the proposal for Ravinia Avenue submitted on November 11, 2011, in an amount not to exceed \$1,699,831, plus 3% project contingency of \$50,995 to be utilized only with Village approval.

A motion was made by Trustee Schussler, seconded by Trustee Fenton, that this matter be APPROVED. The motion carried by the following vote:

Aye: 6 - Trustee Fenton, Trustee O'Halloran, Trustee Dodge, Trustee Schussler, Trustee Griffin Ruzich, and President McLaughlin

Nay: 0

Absent: 1 - Trustee Gira

DEVELOPMENT SERVICES AND PLANNING

2011-0790 Revolving Loan Fund - Orland Park Bakery

The Village of Orland Park has received a revolving loan fund application from Orland Park Bakery to assist with their relocation and expansions plans at 14850 S. LaGrange Road. The project will result in construction of a larger bakery and the purchase and rehabilitation of equipment. The Orland Park Bakery has been a thriving business in the community for over 35 years. The current owners (Dan &

Thomas Major) have managed the bakery for the last 8 years. A summary of the project/loan includes:

Total Project Cost - \$830,000

Total Jobs - 28 FTE

Bank Participation - \$260,000 - Marquette Bank - Line of Credit

Private Equity - \$470,000

Village Loan - \$100,000

Term - 5 year w/balloon - 30 year amortization

% Rate - ½ of prime - 1.625% - estimated

Loan Disbursement - after completion of construction

Collateral - lien on equipment

Earlier this year, the Board of Trustees approved a Relocation Incentive Program for impacted Orland Plaza Businesses. This program included participation in the Mayor's business expansion and retention loan program, up to \$100,000. As the Orland Bakery is applying for this loan through this special program, approval of this loan was not requested through the Economic Development Advisory Board. However, 5/3 Bank will still provide loan review and oversight. Due to the timing of project construction, this loan request did not initiate through the Development Services Committee.

I move to approve a loan for Orland Park Bakery in the amount of \$100,000 for their expansion/relocation project at 14850 S. LaGrange Road in Orland Park, IL, as outlined above and authorize the Village Manager to execute the necessary legal/closing documents.

A motion was made by Trustee Fenton, seconded by Trustee Schussler, that this matter be APPROVED. The motion carried by the following vote:

Aye: 6 - Trustee Fenton, Trustee O'Halloran, Trustee Dodge, Trustee Schussler, Trustee Griffin Ruzich, and President McLaughlin

Nay: 0

Absent: 1 - Trustee Gira

BOARD COMMENTS

TRUSTEE DODGE - Stated that he had spoken to Deputy Clerk Joseph La Margo requesting that he research subscriptions that the Board now receives to see if they could be received in digital formatting, instead of receiving paper copies.

Deputy La Margo will then check into the Board's options to see if these can be received in iBooks digitally or by going into each subscriptions websites.

The entire Board wished everyone a Happy New Year!

ADJOURNMENT - 7:08 PM

A motion was made by Trustee Dodge, seconded by Trustee Schussler, that this matter be ADJOURNED. The motion carried by the following vote:

Aye: 6 - Trustee Fenton, Trustee O'Halloran, Trustee Dodge, Trustee Schussler, Trustee Griffin Ruzich, and President McLaughlin

Nay: 0

Absent: 1 - Trustee Gira

/nm

APPROVED: January 16, 2012

Respectfully Submitted,

/s/ David P. Maher

David P. Maher, Village Clerk