

1-5-1: MEETINGS OF THE BOARD OF TRUSTEES:

Regular Meetings: The regular meetings of the Board of Trustees shall be held on the first and third Mondays of each month, at the hour of 7:00 P.M., central standard time, at the Board Room of the Frederick T. Owens Village Hall, 14700 South Ravinia Avenue, Orland Park, Illinois, unless otherwise ordered by resolution or motion at any regular meeting of the Board of Trustees. During that portion of the year when daylight savings time may be in effect in the Village, the said meetings shall be at the hour of 7:00 P.M., central daylight savings time.

Any regular meeting falling upon a legal holiday may be held on said date, may be omitted, or may be held at such time as the Board of Trustees shall designate in the schedule of meetings required to be posted for each calendar or fiscal year (as defined in this Code) in that certain Act entitled, "An Act in Relation to Meetings", approved July 11, 1957, as amended (5 ILCS 120/1 et seq.). The date of any regular meeting may be changed by the Board of Trustees as provided in said Act.

Special Meetings: Special meetings may be set at a regular meeting or may be held at any time on call for the same by the President or any three (3) or more Trustees; such call shall be communicated to the Village Clerk who shall proceed immediately to prepare notices and agendas of the same and shall cause them to be served on the President and other members of the Board of Trustees in person or by leaving a copy at their place of residence at least forty-eight (48) hours before the time of meeting except in the case of a bona fide emergency. Such notices shall describe in brief the nature or objects of the call. The President, any three (3) Trustees or the Village Manager may direct the Village Clerk to place an item on the special meeting agenda for consideration. The Village Clerk may place items on the agenda of all special meetings of the Board of Trustees that are necessary to perform the Clerk's duties as prescribed by the laws of the State of Illinois and the Ordinances of the Village of Orland Park. Notice of an emergency meeting shall be given as soon as practicable prior to the holding of the meeting. Notice of any special meeting shall also be given by the Village Clerk to any news medium entitled to receive such notice as provided in the Illinois Open Meetings Act. At every special meeting, the call for the same shall be read and afterwards filed by the Village Clerk, and no business other than that proposed by the call shall be in order at such meeting.

Place of Meetings: All meetings shall be held at the Board Room of the Village Hall and shall be open to the public except for those meetings or those portions of meetings that are not required to be open to the public as provided in the aforesaid State law.