

# VILLAGE OF ORLAND PARK

*14700 Ravinia Avenue  
Orland Park, IL 60462  
[www.orland-park.il.us](http://www.orland-park.il.us)*



## Meeting Minutes

**Monday, April 27, 2009**

**7:15 PM**

**Village Hall**

## Finance Committee

*Chairman Edward G. Schussler  
Trustees Brad S. O'Halloran and James V. Dodge, Jr.  
Village Clerk David P. Maher*

**CALL TO ORDER/ROLL CALL**

The meeting was called to order at 7:31 PM.

**Present:** 2 - Trustee Dodge and Chairman Schussler

**Absent:** 1 - Trustee O'Halloran

**ITEMS FOR SEPARATE ACTION****2009-0211 Cisco Core Switch - Expenditure Approval**

The MIS Division has included funds in the 2008-2009 fiscal year budget to add a backup computer networking switch to the Police Departments network. The primary switch is the core component of the Police Departments voice and data network, and the backup switch will be essential to maintain uptime in the event of a main switch failure.

A proposal for the backup switch has been provided by Maron Structure Technologies. This is the same vendor that supplied the Cisco equipment and services for the existing voice and data network. The Village purchases through Maron regularly and takes advantage of deep discounts offered on Cisco equipment. The Village receives 42.5% government discounted prices from Maron Structure Technologies, under the Cisco GSA contract which is the lowest possible price.

I move to recommend to the Board to approve the purchase of a Cisco 4948 switch from Maron Structure Technologies, Niles, IL in an amount not to exceed \$6,034.63.

**A motion was made by Trustee James Dodge, Jr., seconded by Chairman Edward Schussler, that this matter be RECOMMENDED FOR APPROVAL to the Board of Trustees. The motion CARRIED by the following vote:**

**Aye:** 2 - Trustee Dodge and Chairman Schussler

**Nay:** 0

**Absent:** 1 - Trustee O'Halloran

**2009-0212 Dedicated Internet Services - Contract Approval**

The Village's current ISP is Sprint and this service feeds all Village facilities that are part of the village network including the Village campus, Police, Public Works and the Sportsplex. The current Internet connection is slow due to increased usage of Internet based applications. The cost for the service averages \$1,500 per month.

In an effort to reduce costs and improve the speed or bandwidth for Internet service, the MIS division issued a Request For Proposal for Dedicated Internet

Services on March 4, 2009. The RFP was legally noticed in the Southtown/Star newspaper and published on our website. Proposals were due on March 23, 2009 and three responses were received from AT&T, Quest Business and Telesti Corp.

Staff is recommending AT&T's Managed Internet service based on price, network availability, DNS and IP allocation policies. The AT&T proposal will double our bandwidth and improve speed at a cost of \$994 per month. AT&T will waive their customary \$2500 installation fee for a two year contractual commitment.

I move to recommend to the Board to approve a two year contract with AT&T for Internet service at a cost of \$994 per month and authorize the Village Manager to execute the contract.

**A motion was made by Trustee James Dodge, Jr., seconded by Chairman Edward Schussler, that this matter be RECOMMENDED FOR APPROVAL to the Board of Trustees. The motion CARRIED by the following vote:**

**Aye:** 2 - Trustee Dodge and Chairman Schussler

**Nay:** 0

**Absent:** 1 - Trustee O'Halloran

## **2009-0213 Policy - Identity Theft Prevention Program**

Director of Finance Annmarie Mampe reported that In November 2007, the Federal Trade Commission (FTC) finalized the Red Flags Rule pursuant to the Fair and Accurate Credit Transactions Act of 2003. Under the Rule, financial institutions and creditors with covered account must have written identity theft prevention programs that will identify, detect and respond to patterns, practices or specific activities that could indicate identity theft. Any municipality that offers utility services is considered a "creditor" under this regulation and is required to establish an Identify Theft Program by May 1, 2009. As the Village of Orland Park offers utility services, as well as pool and Sportsplex memberships and recreation program registration, we are required to follow the guidelines of the Red Flags Rule.

As dictated by the Rule, staff is requesting that the Village Board formally approve this policy.

I move to recommend to the Village Board to approve the Village of Orland Park Identity Theft Prevention Program.

**A motion was made by Trustee James Dodge, Jr., seconded by Chairman Edward Schussler, that this matter be RECOMMENDED FOR APPROVAL to the Board of Trustees. The motion CARRIED by the following vote:**

**Aye:** 2 - Trustee Dodge and Chairman Schussler

**Nay:** 0

**Absent:** 1 - Trustee O'Halloran

**ADJOURNMENT - 7:34 PM**

**A motion was made by Trustee James Dodge, Jr., seconded by Chairman Edward Schussler, that this matter be ADJOURNED. The motion CARRIED by the following vote:**

**Aye:** 2 - Trustee Dodge and Chairman Schussler

**Nay:** 0

**Absent:** 1 - Trustee O'Halloran

**/nm**

APPROVED: May 26, 2009

Respectfully Submitted,

/s/ David P. Maher

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**David P. Maher, Village Clerk**