

VILLAGE OF ORLAND PARK

14700 Ravinia Avenue
Orland Park, IL 60462
www.orlandpark.org



Meeting Minutes

Monday, December 4, 2017

7:00 PM

Village Hall

Board of Trustees

Village President Keith Pekau
Village Clerk John C. Mehalek

Trustees, Kathleen M. Fenton, James V. Dodge, Jr., Patricia Gira,
Carole Griffin Ruzich, Daniel T. Calandriello, and Michael F. Carroll

CALL TO ORDER/ROLL CALL

Present: 6 - Trustee Fenton, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello, Trustee Carroll and Village President Pekau

Absent: 1 - Trustee Dodge

VILLAGE CLERK'S OFFICE**2017-0886 Release of Portions of Executive Session Minutes - 2007 Through 2014**

Legal Counsel has reviewed the portions of Executive Session Minutes 2007, 2010, 2012, 2013 and 2014 that were not released for public viewing in the past.

Legal Counsel has indicated the portions of these minutes thereof that are now available for public inspection at this time.

Copies of these minutes were sent to the Board for review and comment at the November 6th and November 20, 2017 Executive Sessions.

I move to approve releasing for public inspection the 2007 through 2014 portions of Executive Session minutes that no longer require confidential treatment.

Excluding those minutes or portions thereof which the Village Attorney has marked are not appropriate for release at this time.

A motion was made by Trustee Fenton, seconded by Trustee Calandriello, that this matter be APPROVED. The motion carried by the following vote:

Aye: 6 - Trustee Fenton, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello, Trustee Carroll, and Village President Pekau

Nay: 0

Absent: 1 - Trustee Dodge

2017-0855 Approval of the November 20, 2017 Regular Meeting Minutes

The Minutes of the Regular Meeting of November 20, 2017, were previously distributed to the members of the Board of Trustees. President Pekau asked if there were any corrections or additions to be made to said Minutes.

President Pekau requested a change under Board Comments. He requested that they be made to either refer to audio or put all of the commentary in the minutes but not a mixture of both.

These minutes will be addressed at the next meeting.

NO ACTION

2017-0856 Approval of the November 27, 2017 Special Town Hall Meeting Minutes - Video Gambling

The Minutes of the Special Town Hall Meeting of November 27, 2017, were previously distributed to the members of the Board of Trustees. President Pekau asked if there were any corrections or additions to be made to said Minutes. There being no corrections or additions,

I move to approve the minutes of the Board of Trustees Special Town Hall Meeting of November 27, 2017.

A motion was made by Trustee Carroll, seconded by Trustee Gira, that this matter be APPROVED. The motion carried by the following vote:

Aye: 6 - Trustee Fenton, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello, Trustee Carroll, and Village President Pekau

Nay: 0

Absent: 1 - Trustee Dodge

PROCLAMATIONS/APPOINTMENTS/PRESENTATIONS**2017-0761 Village of Orland Park K9 Naming Contest Winner Plaque - Presentation**

Presentation of a plaque to Ms. Mariner's homeroom classroom for winning the K9 name, Maverick, submission for the Police Department's new canine.

This was a presentation, NO ACTION was required.

AMEND AGENDA

I move to amend the Agenda to add under Proclamations/Appointments/Presentations - The Recreation Department Summer Program Guild Cover Presentation

A motion was made by Trustee Gira, seconded by Trustee Carroll, that this matter be APPROVED. The motion carried by the following vote:

Aye: 6 - Trustee Fenton, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello, Trustee Carroll, and Village President Pekau

Nay: 0

Absent: 1 - Trustee Dodge

2017-0903 Recreation Department Summer Program Guide Cover Presentation

Trustee Gira presented World War II Veteran Lewis Pazoles with a framed copy of the Recreation Department Summer Program Guide cover.

The cover shows Mr. Pazoles dancing while attending the Centennial Park West concert.

This was a presentation, NO ACTION was required.

2017-0892 The Year of Illinois Bicentennial in the Village of Orland Park - Proclamation

President Pekau declared December 4, 2017 through December 3, 2018 the year of Illinois Bicentennial in the Village of Orland Park. Illinois is celebrating its 200th birthday.

This was a proclamation, NO ACTION was required.

2017-0888 Community Pride Award - 2017 Marist High School - Girls Volleyball State Championship Winners

President Pekau presented a Community Pride Award to two Orland Park residents (Katie Doah and Natalie Davidson) who played on the Marist High School Girls' Volleyball Team which won the State Championship.

This was a presentation, NO ACTION was required.

2017-0891 Community Pride Award - 2018 National Merit Scholarship Program - Semifinalists

President Pekau presented a Community Pride Award to the three Semifinalist winners (Andy Xiao, Ryan O'Neill, and Ahmad Abuisneineh) of the 2018 National Merit Scholarship Program from Carl Sandburg High School.

This was a presentation, NO ACTION was required.

2017-0900 Community Pride Award - Liam Coughlin - Perfect ACT Score

President Pekau presented a Community Pride Award to Liam Coughlin, a Junior at Brother Rice High School. Liam earned the highest score possible on his ACT, a perfect score of 36!

This was a presentation, NO ACTION was required.

CONSENT AGENDA

Passed the Consent Agenda

A motion was made by Trustee Calandriello, seconded by Trustee Fenton, to PASS THE CONSENT AGENDA, including all the following items marked as having been adopted on the Consent Agenda. The motion carried by the following vote:

Aye: 6 - Trustee Fenton, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello, Trustee Carroll, and Village President Pekau

Nay: 0

Absent: 1 - Trustee Dodge

2017-0869 Payroll for November 17, 2017 - Approval

The lists of Payroll having been submitted to the Board of Trustees for approval and the lists having been determined by the Board of Trustees to be in order and having been approved by the various Department Heads,

I move to approve the Bi-Weekly Payroll for November 17, 2017 in the amount of \$1,071,213.91.

This matter was APPROVED on the Consent Agenda.

2017-0870 Accounts Payable from November 21, 2017 through December 4, 2017 - Approval

The lists of Accounts Payable having been submitted to the Board of Trustees for approval and the lists having been determined by the Board of Trustees to be in order and having been approved by the various Department Heads,

I move to approve the Accounts Payable from November 21, 2017 through December 4, 2017 in the amount of \$13,609,717.42.

This matter was APPROVED on the Consent Agenda.

2017-0848 An Ordinance Amending Title 6, Chapter 2, Section 2-10 of The Orland Park Village Code regarding Parking and Repairing of Motor Vehicles - Ordinance Amendment

The Police Department is seeking to amend Title 6, Chapter 2, Section 2-10, Parking and Repairing of Motor Vehicles to disallow the dismantling, repairing or the assembling of any motor vehicle or to repair or store and major part thereof on any premises not in a building, as defined in Section 2-102 of the Village Land Development Code.

I move to pass Ordinance Number 5245, entitled: AN ORDINANCE AMENDING TITLE 6, CHAPTER 2, SECTION 2-10 OF THE ORLAND PARK VILLAGE CODE REGARDING PARKING AND REPAIRING OF MOTOR VEHICLES

This matter was APPROVED on the Consent Agenda.

Aye: 6 - Trustee Fenton, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello, Trustee Carroll, and Village President Pekau

Nay: 0

Absent: 1 - Trustee Dodge

2017-0828 Professional Engineering Services with Christopher B. Burke - Approval

The Village of Orland Park's current contract with Christopher B. Burke Engineering, Ltd. (CBBEL) to provide professional engineering services expires December 31, 2017. Previous contracts for general engineering to be provided by CBBEL included a monthly retainer of \$8,500. Staff is recommending to approve

the same amount for FY 2018.

Throughout the 2017 fiscal year, CBBEL has provided a variety of services working not only with Development Services but also the Public Works and Parks Departments and the Village Manager's Office. The scope includes attending Village meetings, investigation of engineering matters, review of drainage complaints, and follow-up with developers and residents. CBBEL also serves as the Village's Professional Engineer (PE) for the review and approval of private development projects within the Village of Orland Park. The fees for this service are passed through to the developer for payment and are billed at CBBEL's 2010 rates, which is a significant saving to our local developers.

I move to approve the Professional Engineering Services Contract with Christopher B. Burke Engineering, Ltd. in the amount of \$102,000 (\$8,500 per month) as outlined in the proposal.

This matter was APPROVED on the Consent Agenda.

2017-0841 Electrical Code Amendments Title 5 Chapter 3 - Ordinance

The Development Services Department has reviewed the latest (2014) edition of the National Electrical Code (NEC) as written by the National Fire protection Agency (NFPA) for code updates and have inserted to our existing local ordinances (revisions) in the appropriate code sections of the 2014/ NEC.

The Village of Orland Park currently utilizes the 2014 edition of the National Electrical Code (NEC) as the basis for its electrical regulations of construction elements including but not limited to: wiring methods and procedures, equipment, fire alarms, & circuitry. This is a national model code written by experts in 3 year cycles that is used for reference.

The Illinois Capital Development Board has been notified of Orland Park's intention to add new electrical code amendments as required to Title 5, Chapter 3 of the Village Code.

The local changes to the present code are limited in nature and have been presented and approved by the Village of Orland Park Electrical Commission established per Title 2, Chapter 4 of the Village Code. The local revisions are intended to clarify existing rules and to remove outdated amended construction standards.

I move to pass Ordinance Number 5246, entitled; AN ORDINANCE AMENDING TITLE 5, CHAPTER 3, SECTION 5-3-7 OF THE VILLAGE CODE OF THE VILLAGE OF ORLAND PARK.

This matter was PASSED on the Consent Agenda.

2017-0843 Fees for Permits and Inspections Title 5 Chapter 2-Ordinance

The purpose of this amendment is to increase permit plan review and inspections fees for commercial, industrial and residential projects.

Based on research on the cost of construction for both commercial and residential buildings for 12 years from the year 2005 to present (2017), the cost per square foot for commercial construction has risen 34% and residential construction has risen 45% over 12 years. The rate of increase has been 2.83% per year for commercial construction and 3.75% per year for residential construction over this 12 year span. This information has been compiled from the R.S. Means Square foot cost data from the years 2005 (26th annual edition) and 2017 (38th annual edition)

In addition, the procedure for plan reviews and permit inspections for both commercial and residential properties have become more complex, frequent and detailed and are needed for more specific type of inspections in regards accessibility, energy and fire ratings. These additional inspections have required more time and resources for the village to perform. For both new construction and tenant alterations for new and existing tenants, the inspections are required more often and frequent due to code changes and in the field conditions and revisions. Additional specific inspections are required for fire ratings, penetrations and more specifically to assist the single family homeowner for decks, gazebo's, sheds etc. Miscellaneous permits for decks, pools, sheds, gazebos are common and are becoming more frequent permit submittals for the single family homeowner. The number of inspections required for compliant construction for these types of permits is essential for the safety of the occupants and residents as a whole.

The last major update to Title 5 Chapter 2 Fees was in January 2011 for the introduction of fire sprinkler, alarm and other fire suppression and detection reviews and fees. Most fees have not been increased or amended prior to 2006 and some not amended since 2004.

The proposed amendments to Title 5 Chapter 2 Fees reflect a total 22%-25% increase in fees averaging 2% - 2.1% per year.

I move to pass Ordinance Number 5247, entitled; AN ORDINANCE AMENDING TITLE 5 CHAPTER 2 OF THE VILLAGE CODE OF THE VILLAGE OF ORLAND PARK RELATING TO BUILDING PERMITS AND FEES.

This matter was PASSED on the Consent Agenda.

2017-0829 Build Orland FY 2018

The 'Build Orland' program was instituted by the Village Board of Trustees in 2010. The goal of the program was to encourage new growth and development through the temporary reduction and deferral of permit and impact fees. In 2011 & 2012,

the program was renewed but only for new residential projects. In summary, new residential projects received a 25% reduction on permit/impact fees and a 50% reduction on water tap fees. Additionally, projects were also allowed to defer the payment until final occupancy. Projects with pre-existing incentive/inducement agreements (i.e. sales tax sharing) were not eligible for the program. Additionally, projects with existing development/annexations agreements could only receive one 'discount' of fees, either those set by agreement or the Build Orland, whichever is greater.

From 2013 to now, the program was scaled back to only include the deferral of permit fees until final occupancy of the home. This decision was based upon the increased stability in the housing market and the number of new housing starts in the Village.

For FY 2018, staff still recommends the continuation of the Build Orland program to allow payment deferral of permit fees until final occupancy of the home.

I move to approve an extension of the 'Build Orland' program for the FY 2018 to allow the payment deferral of permit fees for new residential permits.

This matter was APPROVED on the Consent Agenda.

2017-0817 Twin Towers Chapel Roof - Appearance Improvement Grant

The purpose of this petition to obtain \$7,087.50 in funding assistance to re-roof the two Twin Towers Steeples on the building located at 9967 W. 144th Street. In addition, some minor maintenance work and the repair of a damaged tower skirt will be completed. The building is listed on the National Register of Historic Places and is considered a contributing structure to the Old Orland Historic District and an Orland Park Landmark.

I move to approve the Appearance Improvement Grant application for \$7,087.50 to re-roof the Twin Towers Sanctuary spires as indicated in the fully referenced motion below.

THIS SECTION FOR REFERENCE ONLY (NOT NECESSARY TO BE READ)

I move to approve the Appearance Improvement Grant application for \$7,087.50 from account 010-0000-484930 for 9967 W. 144th Street, subject to the following conditions:

- 1) Meet all Building and Land Development Code requirements, and obtain the necessary permits from the Village's Building Division prior to initiating work, and;
- 2) Replace all landscaping that is disturbed by the construction process.

And

I move to approve the M&M Roofing bid for \$14,175 as the lowest bid for the re-roofing of the Twin Towers Sanctuary spires located at 9967 W. 144th Street.

This matter was APPROVED on the Consent Agenda.

DEVELOPMENT SERVICES, PLANNING AND ENGINEERING

2017-0902 Approval of an Ordinance for the Property Conveyance and Donation Agreement of Real Property Located at 13901 LaGrange Road

The Orland Park Open Lands Commission along with the Open Lands Corporation, a 501(c)(3) non-profit organization, was created with the goal of increasing the total amount of open space that is set aside to be permanently protected and preserved in the Village. To date, nearly 300 acres of open space throughout the Village have been permanently preserved. In 2012, the Orland Park Open Lands Commission purchased a 3.3-acre property located at 13951-13961 LaGrange Road (formerly Pebble Creek Landscape Nursery), bounded by Southwest Highway to the east and is directly across from FPDCC McGinnis Slough Preserve. The vision for the site is to restore and preserve the land for a Nature Center and eventually utilize the existing building on site. Additional public use features include trails, bird observation decks, and related amenities.

At the time of acquisition, the Pebble Creek Nursery site (Nature Center site) was in poor condition. In addition to construction debris, the site was largely vegetated by non-native invasive species, suffered from drainage issues, deteriorating retaining walls, and damaged curbs. In 2013, the Village received a \$10,000 ComEd Region Grant to remove trash, debris, and dead plants left behind by the former user. In the interim, the Village cleaned out and replaced existing drains and stabilized a portion of the soil by adding an erosion control system and seeding the site with a prairie mix.

In March 2015, the Village Board of Trustees approved a conceptual master plan to guide the development of the Nature Center. The master plan was completed with input from the public, Village staff, a professional consultant (Planning Resources, Inc.), Orland Park Open Lands Commissioners, and elected officials. In early 2016, Upland Designs was hired in collaboration with Engineering Resources Associates to complete construction plans based on the approved concept plan. Construction bids have been let and contracts are under draft review. Construction will commence in the Spring of 2018.

Donation of 13901 LaGrange Road

The Village has been working with the Gianakas family on an agreement that would result in the donation of approximately 24 acres of land located immediately to the North of the proposed Village owned Nature Center. The majority of the property consists of high quality jurisdictional wetlands. The acceptance of this donation will allow use of the entire wetland area for hiking, biking and educational

purposes. In exchange for this donation, the Village agrees to provide certain pre-development rights to another property located at 15460-15670 LaGrange Road (immediately South of Darwin Furniture and North of 156th Street). These pre-development rights includes the following:

- Waiver of tree mitigation fines in the amount of \$135,200;
- Use of Village owned regional detention pond, provided capacity exists;
- Transfer of small parcel of unopened and unnecessary Village owned ROW, that is adjacent to this property;
- Allow the farming of the vacant land, provided all codes are met, until such time the property redevelops; and
- Public naming of the donated parcel the "George Gianakas Nature Preserves"; along with a public announcement and installation of a plaque or monument in his honor.

A deed restriction will also be placed requiring the perpetual use of the donated property for public open lands, preservation and learning. The property cannot be transferred or used for private or commercial uses in the future. Lastly, they will also receive a donation letter from the Village, for their tax purposes.

I move to pass Ordinance Number 5248, entitled: AN ORDINANCE AUTHORIZING AN ACQUISITION/EXCHANGE OF REAL ESTATE AND APPROVING A PROPERTY CONVEYANCE AND DONATION AGREEMENT FOR THE DONATION OF REAL PROPERTY LOCATED AT 13901 LAGRANGE ROAD (GIANAKAS).

And

I move to authorize the Village Manager to approve and execute any necessary documents pertaining to this agreement and conveyance.

A motion was made by Trustee Griffin Ruzich, seconded by Trustee Fenton, that this matter be PASSED. The motion carried by the following vote:

Aye: 6 - Trustee Fenton, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello, Trustee Carroll, and Village President Pekau

Nay: 0

Absent: 1 - Trustee Dodge

PARKS AND RECREATION

2017-0893 2018 Sponsorship Partner Program Approval

Recreation Division Director Nancy Flores reported that staff has been successful over the last several years increasing the revenue of our grass roots sponsorship program by an average of 18%, with the 2017 annual revenue being over

\$100,000. As part of the 2018 budget process, recreation staff has been tasked to increase funds for special events. In an effort to increase sponsorship revenue, staff has researched how other communities, park districts, and recreation departments attract and acquire higher level sponsors. In order to determine our value to businesses, staff inventoried the recreation department assets to establish what would be attractive to large companies.

Research indicates the trend for communities, park districts, and recreation departments is to offer opportunities that are of value to companies, which include presenting sponsorships, naming rights, and flexibility to customize comprehensive sponsorship packages based on business needs.

During the research process, staff met with Sue Linn, an industry marketing professional. Sue has experience with both Moraine Valley Community College and Palos Hospital. Sue believes the existing sponsorship program/packet is effective, encouraged us to continue the grass roots program, and to expand our sponsorship outreach to attract higher level sponsorship. This may include a small reception with officials and staff, or one on one meetings with potential sponsors.

Director Flores presented a power point presentation.

Recreation Program Coordinator Jill Hodge gave a presentation. (refer to audio file)

Staff is requesting approval for:

1. The sponsorship partner program to target premier Village events, such as, Taste of Orland Park, July 4th Celebration, and Centennial Park West Concert by offering presenting sponsorships, naming rights, and customized comprehensive packages utilizing village assets.
2. Sponsor naming rights to village facilities. For example, recreation facilities could include the Sportsplex gymnasium, weight room, fitness center, soccer arena, aerobics studio, and Rock Wall. The Orland Park Health and Fitness Center could include the fitness center and gymnasium.
3. A reception at the Civic Center, a type of meet and greet or one on one meetings with potential sponsors, Village Officials, and staff.

The Board commented on this sponsorship program. (refer to audio file)

Trustee Carroll amended the motion after the words "Village facilities" to add (with prior Board approval required individually for each facility).

I move to approve the sponsorship partner program for premier Village events, naming rights to Village facilities (with prior Board approval required individually

for each facility), and customized comprehensive packages;

And

Approve a reception, or one on one meetings with potential sponsors, Village Officials, and staff.

A motion was made by Trustee Calandriello, seconded by Trustee Gira, that this matter be APPROVED. Trustee Carroll amended the original motion for the words to be added "(with prior Board approval required individually for each facility)." The motion carried by the following vote:

Aye: 6 - Trustee Fenton, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello, Trustee Carroll, and Village President Pekau

Nay: 0

Absent: 1 - Trustee Dodge

MAYOR'S REPORT

2017-0887 Amend Title 7 Chapter 4 - Number of Class A Liquor License - Ordinance

Increase number of Class A liquor licenses from sixty-eight (68) to sixty-nine (69) for Chuy' Tex Mex, 15610 South LaGrange Road.

I move to pass Ordinance Number 5249, entitled: AN ORDINANCE AMENDING TITLE 7, CHAPTER 4 OF THE ORLAND PARK MUNICIPAL CODE, REGARDING THE AVAILABLE NUMBER OF CLASS A LIQUOR LICENSES ISSUED BY THE VILLAGE OF ORLAND PARK, COOK AND WILL COUNTIES, ILLINOIS

A motion was made by Trustee Griffin Ruzich, seconded by Trustee Calandriello, that this matter be PASSED. The motion carried by the following vote:

Aye: 6 - Trustee Fenton, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello, Trustee Carroll, and Village President Pekau

Nay: 0

Absent: 1 - Trustee Dodge

NON-SCHEDULED CITIZENS & VISITORS

John MacKanin, Pete Collins, Madeline Flaherty spoke before the Board. (refer to audio file)

Trustee Calandriello and President Pekau had comments. (refer to audio file)

BOARD COMMENTS

Trustee Gira, Trustee Carroll, Trustee Fenton, Trustee Calandriello, Trustee Ruzich, President Pekau had Board Comments. (refer to audio file)

EXECUTIVE SESSION

I move to recess to a Closed Executive Session for the purpose of discussion of a) approval of minutes; b) the appointment, employment, compensation, discipline, performances or dismissal of specific village employees; and c) collective negotiating matters between the village and its employees, or their representatives, or deliberations concerning salary schedules for one or more classes of employees.

A motion was made by Trustee Fenton, seconded by Trustee Calandriello, that this matter be APPROVED. The motion carried by the following vote:

Aye: 6 - Trustee Fenton, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello, Trustee Carroll, and Village President Pekau

Nay: 0

Absent: 1 - Trustee Dodge

RECONVENE BOARD MEETING

The roll was called to reconvene the Regular Meeting and Trustees Fenton, Gira, Ruzich, Calandriello, Carroll and President Pekau were present. Trustee Dodge was absent.

Purpose of the Executive Session was for the discussion of a) approval of minutes; b) the appointment, employment, compensation, discipline, performances or dismissal of specific village employees; and c) collective negotiating matters between the village and its employees, or their representatives, or deliberations concerning salary schedules for one or more classes of employees.

ADJOURNMENT - 8:50 PM

A motion was made by Trustee Carroll, seconded by Trustee Calandriello, that this matter be ADJOURNED. The motion carried by the following vote:

Aye: 6 - Trustee Fenton, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello, Trustee Carroll, and Village President Pekau

Nay: 0

Absent: 1 - Trustee Dodge

2017-0906 Audio Recording for December 4, 2017 Board of Trustee Meetings

NO ACTION

/nm

APPROVED:

Respectfully Submitted,

John C. Mehalek, Village Clerk