

VILLAGE OF ORLAND PARK

14700 Ravinia Avenue
Orland Park, IL 60462
www.orland-park.il.us



Meeting Minutes

Monday, July 15, 2013

7:00 PM

Village Hall

Board of Trustees

*Village President Daniel J. McLaughlin
Village Clerk John C. Mehalek
Trustees, Kathleen M. Fenton, Brad S. O'Halloran,
James V. Dodge, Jr., Edward G. Schussler, Patricia Gira and Carole Griffin Ruzich*

CALL TO ORDER/ROLL CALL

The meeting was called to order at 7:00 PM

Trustee O'Halloran was present via telephone, due to he was away on business.

Present: 7 - Trustee Fenton, Trustee O'Halloran, Trustee Dodge, Trustee Schussler, Trustee Gira, Trustee Griffin Ruzich and President McLaughlin

VILLAGE CLERK'S OFFICE**2013-0443 Approval of the July 1, 2013 Regular Meeting Minutes**

The Minutes of the Regular Meeting of July 1, 2013, were previously distributed to the members of the Board of Trustees. President McLaughlin asked if there were any corrections or additions to be made to said Minutes. There being no corrections or additions,

I move to approve the minutes of the Board of Trustees Meeting of July 1, 2013.

A motion was made by Trustee Fenton, seconded by Trustee Griffin Ruzich, that this matter be APPROVED. The motion carried by the following vote:

Aye: 7 - Trustee Fenton, Trustee O'Halloran, Trustee Dodge, Trustee Schussler, Trustee Gira, Trustee Griffin Ruzich, and President McLaughlin

Nay: 0

2013-0430 Orland Park Chamber of Commerce - Raffle License

The Orland Park Chamber of Commerce is requesting a license to conduct a raffle at their Fine Art Fair that will take place on July 20th & 21st at The Orland Park Crossings at 143rd and LaGrange Road. All funds raised will go to cover the expense of the Art Fair.

All required documents have been submitted.

I move to approve issuing a raffle license to the Orland Park Chamber of Commerce to conduct a raffle at their Fine Art Fair event on Saturday, July 20th and Sunday, July 21st at The Orland Park Crossings.

A motion was made by Trustee Fenton, seconded by Trustee Griffin Ruzich, that this matter be APPROVED. The motion carried by the following vote:

Aye: 6 - Trustee Fenton, Trustee O'Halloran, Trustee Dodge, Trustee Gira, Trustee Griffin Ruzich, and President McLaughlin

Nay: 0

Abstain: 1 - Trustee Schussler

PROCLAMATIONS/APPOINTMENTS/PRESENTATIONS**2013-0440 Community Pride Award - T.J. McFarland - Presentation**

Mayor McLaughlin presented a Community Pride Award to Orland Park native T.J. McFarland in recognition of his achieving something every little boy dreams of but few are able to attain and that is pitching in major league baseball.

This was a presentation, NO ACTION was required.

CONSENT AGENDA**Passed the Consent Agenda**

A motion was made by Trustee Schussler, seconded by Trustee O'Halloran, to PASS THE CONSENT AGENDA, including all the following items marked as having been adopted on the Consent Agenda. The motion carried by the following vote:

Aye: 7 - Trustee Fenton, Trustee O'Halloran, Trustee Dodge, Trustee Schussler, Trustee Gira, Trustee Griffin Ruzich, and President McLaughlin

Nay: 0

2013-0436 Payroll - Approval

The lists of Payroll having been submitted to the Board of Trustees for approval and the lists having been determined by the Board of Trustees to be in order and having been approved by the various Department Heads,

I move to approve the Bi-Weekly Payroll for June 21, 2013 in the amount of \$1,036,543.84.

This matter was APPROVED on the Consent Agenda.

2013-0435 Accounts Payable - Approval

The lists of Accounts Payable having been submitted to the Board of Trustees for approval and the lists having been determined by the Board of Trustees to be in order and having been approved by the various Department Heads,

I move to approve the Accounts Payable from July 2, 2013 through July 15, 2013 in the amount of \$1,863,209.29.

This matter was APPROVED on the Consent Agenda.

2013-0419 Fitness Equipment Purchase for 2013

The FY13 budget included funds to continue the equipment replacement program which provides for replacement of aging fitness equipment at the Sportsplex. Staff is requesting approval to purchase 4 Star Trac E-TRxe Treadmills with integrated TV, 2 True Treadmills CS550 with integrated TV, 5 Life Fitness 95XE

Ellipticals with integrated TV, and 2 Precor Ellipticals EFX 815. This replacement equipment will increase member satisfaction, assist in attracting new members, and increase the reliability of equipment.

The annual replacement program helps to avoid the need to replace a large volume of equipment at a much higher cost at any one time. At this time staff is requesting approval to waive the bid process and accept the proposals to purchase the equipment directly from the manufacturers as a sole source.

- The first proposed purchase will include (4) Star Trac E-TRxe Treadmills with integrated TV from Fitness Experience at a cost of \$25,000.00.
- The second proposed purchase will include (2) True Treadmills CS550 with integrated TV from Midwest Commercial Fitness for a cost of \$10,390.00.
- The third proposed purchase will include (5) Life Fitness 95XE Ellipticals with integrated TV from Life Fitness for a total cost of \$27,550.00.
- The fourth proposed purchase will include (2) Precor Ellipticals EFX 815 from Direct Fitness Solutions for a total cost of \$10,496.00.

These fees include freight and installation. Additionally, we will receive \$440 credit for the trade-in of four older model True Treadmills from Midwest Commercial Fitness.

I move to approve waiving the bid process for the purchase of four Star Trac E-TRxe Treadmills with integrated TV, two True Treadmills CS550 with integrated TV, five Life Fitness 95XE Ellipticals with integrated TV, and two Precor Ellipticals EFX 815 from the manufacturers and the sole source distributors;

And

I move to approve the purchase of four Star Trac E-TRxe Treadmills with integrated TV from Fitness Experience at a cost not to exceed \$25,000.00;

And

I move to approve the purchase of two True Treadmills CS550 with integrated TV from Midwest Commercial Fitness at a cost not to exceed \$10,390.00;

And

I move to approve the purchase of five Life Fitness 95XE Ellipticals with integrated TV from Life Fitness at a cost not to exceed \$27,550.00;

And

I move to approve the purchase of two Precor Ellipticals EFX 815 from Direct Fitness Solutions at a cost not to exceed \$10,496.00.

This matter was APPROVED on the Consent Agenda.

2013-0420 Fitness Equipment Upgrade Purchase

As the department continually replaces and updates aging fitness equipment as approved in the FY13 budget, staff is requesting approval to purchase attachable TVs for the cardio equipment as follows:

Six attachable TVs for Life Fitness ellipticals from Life Fitness, five attachable TVs for Precor ellipticals, and two attachable TVs for Precor AMTs.

The purchase of this proposed equipment allows members to only need their ear buds and plug them into the consoles on the machines. They will have TV screens directly in front of them with access to 28 channels. The purchase of this state of the art equipment helps keep the Sportsplex relevant in this competitive market, and will increase member satisfaction/retention, and assist in attracting new members.

At this time, staff is requesting approval to waive the bid process and accept the proposals to purchase the equipment directly from the manufacturers and their authorized dealer exclusive to provide a seamless look and feel.

- The first proposed purchase will include (6) attachable TVs for Life Fitness ellipticals from Life Fitness for a total cost of \$6,198.
- The second proposed purchase will include (5) attachable TVs for Precor ellipticals from Direct Fitness Solutions for a total cost of \$6,695.
- The third proposed purchase will include (2) attachable TVs for Precor AMT's also from Direct Fitness Solutions for a total cost of \$2,678.

I move to approve waiving the bid process for the purchase of six attachable TVs for Life Fitness ellipticals from Life Fitness, five attachable TVs for Precor ellipticals, and two attachable TVs for Precor AMTs from the manufacturers and their authorized exclusive dealers;

And

I move to approve the purchase of six attachable TVs for Life Fitness ellipticals from Life Fitness at a cost not to exceed \$6,198;

And

I move to approve the purchase of five attachable TVs for Precor ellipticals from Direct Fitness Solutions at a cost not to exceed \$6,695;

And

I move to approve the purchase of two attachable TVs for Precor AMT's from Direct Fitness Solutions at a cost not to exceed \$2,678.

This matter was APPROVED on the Consent Agenda.

2013-0422 Part-Time Membership Coordinator

The Recreation Department is requesting approval of the employment of a part-time Membership Coordinator. Funds were set aside during the 2013 budget process in the General Fund for this position pending additional information on the duties and the creation of a job description brought forward for review and approval by the Village Board.

At the direction of the Board, Staff is working to foster new corporate memberships within the business community of Orland Park and to provide for a position dedicated to the growth and maintenance of memberships at Sportsplex. The Membership Coordinator would be supervised by the Sportsplex Manager and work closely with the Sportsplex supervisors and the Recreation Services Representative who has membership retention responsibilities at Sportsplex.

The graph below illustrates the history of corporate membership from 2005 to 2012. Growth in memberships peaked at Sportsplex before the economic downturn. The new Corporate Rate, approved in 2012, provides a three tiered approach allowing businesses, small or large, to take advantage of this program. Corporate Memberships can increase an employee's focus on wellness through fitness opportunities available at the Sportsplex and on the business site.

Year	Corporate Membership
2005	-- 5
2006	-- 32
2007	-- 46
2008	-- 36
2009	-- 31
2010	-- 19
2011	-- 20
2012	-- 24

The Membership Coordinator position would be responsible for generating new business memberships by scheduling meetings with prospective businesses, delivering presentations effectively communicating the benefits of wellness, overall fitness and Sportsplex membership to a company or organization. He/She would

be responding to questions about fitness principles, fitness programs, fitness trainer usage, and fitness equipment available to members at the Sportsplex. This position would coordinate new business membership orientations/tours; implement analytical measures to identify opportunities for increasing memberships and membership usage of the facility. Growth in this area will provide both an enhanced revenue stream for the facility and an enormous benefit to the business community in Orland Park and the surrounding area.

The Membership Coordinator will work within the approved corporate membership program to create a customized package to meet an individual business' needs and provide a wellness program that is meaningful to its employees.

The 2013 budget impact of the PT Membership Coordinator was estimated at 1,040 hours @ \$15/hour, an annual cost of \$15,600. However, should the position be approved at this time, it would be posted in July, with an anticipated start date of early August, leaving a budget impact of \$7,800 for 2013 with only 5 months remaining in the year.

I move to approve the addition of a part time Membership Coordinator and a budget adjustment of \$7,800 from the General fund to the Recreation and Park Fund to fund the position.

This matter was APPROVED on the Consent Agenda.

2013-0425 Pedestrian Bridge Wall Planting Proposal

Proposals for the planting of the wall at the pedestrian bridge designed by Norris Design were requested from the vendors listed below. The results are as follows:

J.G.S Landscape Architects	\$14,925.00
GreensKeeper	No proposal submitted
Mid-America Tree and Landscape	\$8,977.00
Jim Melka Landscape	No proposal submitted

The low quote was from Mid-America Tree & Landscape. The Parks Department will install the irrigation prior to the plants being installed.

I move to approve awarding the Pedestrian Bridge Wall Plantings to Mid-America Tree & Landscape at a cost not to exceed \$8,977.00.

This matter was APPROVED on the Consent Agenda.

2013-0402 RPZ & Backflow Testing at Village Buildings

Each year the backflow preventors at every village building must be tested per state requirement. C.J. Erickson Plumbing Company has previously performed this service for the Village and has already performed the work for FY 2013. The total expenditure for all buildings is \$8,084.40.

I move to approve C.J. Erickson Plumbing Company for RPZ backflow testing at a cost not to exceed \$8,084.40.

This matter was APPROVED on the Consent Agenda.

2013-0407 Centennial Park Aquatic Center Painting - Change Orders

During the painting of the Centennial Park Aquatic Center some changes to the original specifications were requested of the contractor. Striping was added and the insides of the slides were painted as the slides are open on top. This additional work was not contemplated when the quote was obtained from Madison Coatings during the off-season. All change orders are based on actual time and materials required to complete the additional work.

I move to approve a budget amendment transfer from the General Fund to the Parks & Recreation Fund in the amount of \$30,466;

And

To approve a change order in the amount of \$30,466 to Madison Coatings of Orland Park.

This matter was APPROVED on the Consent Agenda.

2013-0391 Cable Access Installation in Sportsplex Fitness Center Award

Three quotes were received for the installation of cable wiring to 24 units of exercise equipment at the Sportsplex for the installation of TV. Screens. Cable wiring connectivity will retrofit the equipment to allow users to access any channel they would like to view on their individual piece of cardio equipment. The user will plug in their own headphones to the cardio piece to attain access.

References were verified and Sound of Music & Video System was not only the lowest quote but the best qualified.

I move to approve accepting the low quote from Sound of Music & Video System at a cost not to exceed \$9,884.49.

This matter was APPROVED on the Consent Agenda.

2013-0388 Eagle Ridge Park Play Unit Installation Bid Award

Bids were received on June 3, 2013 at 11:00 a.m. in the Village Clerk's Office for the Eagle Ridge Park Play Unit Installation. Two bids were received and the low qualified bid is from GLI Services, Inc. at a cost of \$32,980.00. Hacienda Landscaping's bid was considered non-responsive as they did not provide the required Apprenticeship and Training Certification.

I move to approve GLI Services, Inc. at a cost not to exceed \$32,980.00 for the installation of the Eagle Ridge Play Equipment.

And

To approve a budget adjustment of \$13,640.00.

This matter was APPROVED on the Consent Agenda.

2013-0259 McDonald's Restaurant - 9110 159th Street - Ordinance

On July 1, 2013 the Village Board approved an amended special use permit, site plan, landscape plan, and elevations for McDonald's Restaurant located at 9110 159th Street. The amended special use permit with modifications allows for the remodeling and operation of a full service restaurant with drive through lane and is subject to conditions as stated in the ordinance.

This is now before the Village Board for consideration of the ordinance.

I move to pass Ordinance Number 4830, entitled: ORDINANCE GRANTING AN AMENDMENT TO A SPECIAL USE PERMIT - MCDONALD'S RESTAURANT (9110 WEST 159TH STREET)

This matter was PASSED on the Consent Agenda.

PUBLIC SAFETY

2013-0429 New World Systems CAD Annual Maintenance - Purchase

In 2010, the Police Department purchased a new CAD and records system from New World Systems in Troy, Michigan.

The annual maintenance fee for the software to include upgrades is \$147,373.00 which is a 50/50 split between the village for the records management system and the 911 Board for the dispatch system for the period July 1, 2013 to June 30, 2014.

I move to approve the payment of \$73,686.50 to New World Systems (NWS), Troy, Michigan for the village share of the annual maintenance fee for the NWS CAD software.

A motion was made by Trustee Griffin Ruzich, seconded by Trustee Fenton, that this matter be APPROVED. The motion carried by the following vote:

Aye: 7 - Trustee Fenton, Trustee O'Halloran, Trustee Dodge, Trustee Schussler, Trustee Gira, Trustee Griffin Ruzich, and President McLaughlin

Nay: 0

MAYOR'S REPORT**2013-0439 Increase Number of Liquor Licenses - Title 7 Chapter 4 - Ordinance**

Increase number of Class A liquor licenses from fifty-seven (57) to fifty-eight (58) for Bonefish Grill, 15537 South LaGrange Road, Orland Park.

I move to pass Ordinance Number 4831, entitled: AN ORDINANCE AMENDING TITLE 7 CHAPTER 4 OF THE ORLAND PARK MUNICIPAL CODE, REGARDING THE AVAILABLE NUMBER OF CLASS A LIQUOR LICENSES ISSUED BY THE VILLAGE OF ORLAND PARK, COOK AND WILL COUNTIES, ILLINOIS.

A motion was made by Trustee Schussler, seconded by Trustee Griffin Ruzich, that this matter be PASSED. The motion carried by the following vote:

Aye: 7 - Trustee Fenton, Trustee O'Halloran, Trustee Dodge, Trustee Schussler, Trustee Gira, Trustee Griffin Ruzich, and President McLaughlin

Nay: 0

ADJOURNMENT

A motion was made by Trustee Schussler, seconded by Trustee Griffin Ruzich, that this matter be ADJOURNED. The motion carried by the following vote:

Aye: 7 - Trustee Fenton, Trustee O'Halloran, Trustee Dodge, Trustee Schussler, Trustee Gira, Trustee Griffin Ruzich, and President McLaughlin

Nay: 0

/nm

APPROVED: August 19, 2013

Respectfully Submitted,

/s/ John C. Mehalek

John C. Mehalek, Village Clerk