

223 W. Jackson Blvd., Suite 1200
Chicago, IL 60606
Phone: 312-253-3400
Fax: 312-253-3401

Architectural Services Proposal

DATE: August 20, 2013

TO: Mr. Jerry R. Hughes
Deputy Chief of Police
Orland Park Police Department
15100 S. Ravinia Avenue
Orland Park, IL 60462

Via Email: jhughes@orland-park.il.us

FROM: Patrick J. Callahan, AIA, LEED-AP

RE: Garage Addition to Public Works Facility

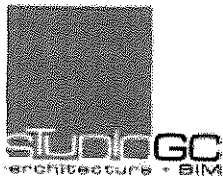
Scope of Architectural Services:

StudioGC shall provide the following services for the Orland Park Police Department in accordance with the Contract for Professional Services Between the Village of Orland Park and StudioGC for an approximately 1,200 square foot addition to the existing Public Works Facility and as follows:

- Meet with Owner to review existing conditions and current space needs.
- 3D Building Information Model (BIM) is prepared for design and construction illustration.
- Prepare design documents and cost estimates to confirm scope of work. StudioGC will meet with the Owner up to 4 times to review.
- Revise design subsequent to client discussions.
- Prepare and administer complete set of construction documents, including plans and specifications for the following trades, as required to complete the project and for permitting, bidding, and construction purposes:
 - Architectural
 - Structural
 - Civil
 - Mechanical
 - Electrical
 - Plumbing
 - Fire Protection, if necessary

StudioGC will meet with the Owner up to 4 times to review.

- Code research and coordination with Building Department (licensing, building department, planning department, regulatory approvals, etc.).
- Administer the project through permit review and bidding.
- Analyze bids and prepare recommendation.
- Provide construction administration services.



Compensation

Compensation will be based on a not to exceed fee of \$14,500, broken down as follows:

- | | |
|--|------------|
| 1. Preliminary Design and Site Assessment | \$1,500.00 |
| 2. Construction Documentation and Permitting | \$9,500.00 |
| 3. Construction Administration | \$3,500.00 |

Reimbursable expenses will be invoiced at one and one-tenth (1.10) the cost billed to the Architect and shall be limited to plotting and printing costs.

Schedule

We can proceed with these assignments as soon as authorized to do so. If these terms are generally acceptable, please sign below and we will prepare the contracts. If you wish to discuss the scope of services in more detail, we are available to do so at your convenience.

If acceptable, please sign both originals and forward one fully executed original of this document to our office. Retain the other copy for your contract file.

OWNER: _____

ACCOUNT MANAGER: _____

PRINT NAME: _____

PRINT NAME: Patrick J. Callahan

DATE: _____

DATE: 8/1/13

cc: Ellen Baer, Village of Orland Park
Vicki Luczynski, StudioGC

O:\Corporate\Clients\Village of Orland Park\Proposals\Prop-OPD Garage-8-1-13.doc