

April 11, 2025

Mr. S. Khurshid Hoda, CPP  
Director, Engineering Department  
Village of Orland Park  
14700 Ravinia Avenue  
Orland Park, Illinois 60462  
Via Email: khoda@orlandpark.org

**RE: Quotation Request  
Construction Observation Services  
RFP #25-028 Downtown Orland Park Utility Relocation**

Dear Mr. Hoda,

Fehr Graham is pleased to provide a quote for the Village of Orland Park for the above-referenced project. Fehr Graham agrees to the scope of work as presented in RFP #25-028 dated March 14, 2025. We do not propose any deviations from the detailed project scope. Our proposal is based on a construction schedule of 4 weeks and 8-hour days for our Resident Project Representative. Our scope excludes surveying, except as it relates to as-built drawings, and material testing and analysis.

We propose to do the work for this project for a lump sum cost of \$38,000. The breakout for the project fee is presented below.

<b>TASK</b>	<b>HOURS</b>	<b>FEE</b>
Project Management	19 Hours	\$4,000
Resident Project Representative	200 Hours	\$32,600
Project Close Out	8 Hours	\$1,400
<b>Project Total</b>	<b>227 Hours</b>	<b>\$38,000</b>

Josh Elsmore will be the Resident Project Representative, with support from Gerardo Villalobos as needed. Andrew Deitchman will be the Project Manager. Other engineers or technicians may be used to complete the project. A rate table is included for reference.

Please let us know if you have questions about our submittal or need further information. Fehr Graham appreciates the opportunity to provide this quote for the Village of Orland Park and looks forward to working with you on this important project.

Sincerely,



Andrew Deitchman, PE, BCEE  
Project Manager

ARD:kk

**Attachments**

N:\Proposals\2025\Andrew Deitchman\Orland Park\FW\_Construction Observation Services\01 Submittal Letter Construction Observation Services.docx



## 2025 Personnel Chargeout Rates

Principal	\$234-294
Senior Project Manager	\$197-287
Project Manager	\$165-275

### Engineering

Lead Engineer	\$234-264
Senior Electrical Engineer	\$234-264
Electrical Engineer	\$191-211
Senior Project Engineer	\$133-193
Project Engineer	\$122-182
Project Designer	\$112-182
Designer	\$91-131
Engineer	\$101-191
Senior Structural Engineer	\$191-241
Senior Resident Engineer	\$159-199
Resident Engineer	\$122-172
Water/Wastewater Op Specialist	\$133-173
Senior Engineering Technician	\$101-181
Engineering Technician	\$80-140

### Surveying

GIS Specialist	\$101-111
Land Surveyor	\$154-204
Surveyor	\$112-152
Survey Technician	\$69-99

### Environmental Health and Safety

Senior Project EHS Scientist	\$144-184
EHS Project Scientist	\$128-168
Senior EHS Scientist	\$133-173
EHS Scientist	\$101-131
EHS Specialist	\$91-121
EHS Technician	\$91-131
Senior Project Hydrogeologist	\$144-184
Project Hydrogeologist	\$122-162
Geologist	\$91-101
Hydrogeologist	\$101-141
Senior Biologist	\$133-163
Biologist	\$101-141

Sr. Grant Writer/Community Development Specialist	\$117-137
Grant Writer/Community Development Specialist	\$101-121
Project Coordinator	\$80-130
Project Administrator	\$80-130
Project Assistant	\$94

Charges for expert testimony will be at a rate 1.5 times the standard hourly rate. Minimum 4 hours. Overtime hours charged at standard rates when Fehr Graham controls scheduling. Reimbursable Direct Expenses will be charged at invoice cost + 15%.



**PROPOSAL SUMMARY SHEET**

RFP #25-028

Downtown Orland Park Utility Relocation, Construction Observation Services

Business Name: Fehr Graham & Associates

Street Address: 230 Woodlawn Avenue

City, State, Zip: Aurora, Illinois 60506

Contact Name: Andrew Deitchman, PE, BCEE

Title: Project Manager

Phone: 630.897.4651 Fax: 630.897.5696

E-Mail address: adeitchman@fehrgraham.com

**Price Proposal**

**PROPOSAL TOTAL** \$ 38,000.00

**AUTHORIZATION & SIGNATURE**

Name of Authorized Signee: Chris DeSilva, PE

Signature of Authorized Signee: 

Title: Chief Operating Officer Date: 4/11/2025

 **ORLAND PARK**  
**CERTIFICATE OF COMPLIANCE**

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The undersigned Chris DeSilva, PE, as Chief Operating Officer  
(Enter Name of Person Making Certification) (Enter Title of Person Making Certification)

and on behalf of Fehr Graham & Associates, certifies that:  
(Enter Name of Business Organization)

**1) BUSINESS ORGANIZATION:**

The Proposer is authorized to do business in Illinois: Yes  No

Federal Employer I.D.#: 36-2780335  
(or Social Security # if a sole proprietor or individual)

The form of business organization of the Proposer is (check one):

- Sole Proprietor
- Independent Contractor (Individual)
- Partnership
- LLC
- Corporation \_\_\_\_\_ (State of Incorporation) \_\_\_\_\_ (Date of Incorporation)

**2) STATUS OF OWNERSHIP**

Illinois Public Act 102-0265, approved August 2021, requires the Village of Orland Park to collect "Status of Ownership" information. This information is collected for reporting purposes only. Please check the following that applies to the ownership of your business and include any certifications for the categories checked with the proposal. Business ownership categories are as defined in the Business Enterprise for Minorities, Women, and Persons with Disabilities Act, 30 ILCS 575/0.01 et seq.

- Minority-Owned  Small Business  [\(SBA standards\)](#)
- Women-Owned  Prefer not to disclose
- Veteran-Owned  Not Applicable
- Disabled-Owned

How are you certifying? Certificates Attached  Self-Certifying

**STATUS OF OWNERSHIP FOR SUBCONTRACTORS**

This information is collected for reporting purposes only. Please check the following that applies to the ownership of subcontractors.

- Minority-Owned  Small Business  [\(SBA standards\)](#)
- Women-Owned  Prefer not to disclose
- Veteran-Owned  Not Applicable
- Disabled-Owned

3) **ELIGIBILITY TO ENTER INTO PUBLIC CONTRACTS:** Yes  No

The Proposer is eligible to enter into public contracts, and is not barred from contracting with any unit of state or local government as a result of a violation of either Section 33E-3, or 33E-4 of the Illinois Criminal Code, or of any similar offense of "Bid-rigging" or "Bid-rotating" of any state or of the United States.

4) **SEXUAL HARASSMENT POLICY:** Yes  No

Please be advised that Public Act 87-1257, effective July 1, 1993, 775 ILCS 5/2-105 (A) has been amended to provide that every party to a public contract must have a written sexual harassment policy in place in full compliance with 775 ILCS 5/2-105 (A) (4) and includes, at a minimum, the following information: (I) the illegality of sexual harassment; (II) the definition of sexual harassment under State law; (III) a description of sexual harassment, utilizing examples; (IV) the vendor's internal complaint process including penalties; (V) the legal recourse, investigative and complaint process available through the Department of Human Rights (the "Department") and the Human Rights Commission (the "Commission"); (VI) directions on how to contact the Department and Commission; and (VII) protection against retaliation as provided by Section 6-101 of the Act. (Illinois Human Rights Act). (emphasis added). Pursuant to 775 ILCS 5/1-103 (M) (2002), a "public contract" includes "...every contract to which the State, any of its political subdivisions or any municipal corporation is a party."

5) **EQUAL EMPLOYMENT OPPORTUNITY COMPLIANCE:** Yes  No

During the performance of this Project, Proposer agrees to comply with the "Illinois Human Rights Act", 775 ILCS Title 5 and the Rules and Regulations of the Illinois Department of Human Rights published at 44 Illinois Administrative Code Section 750, et seq. The

Proposer shall: (I) not discriminate against any employee or applicant for employment because of race, color, religion, sex, marital status, national origin or ancestry, age, or physical or mental handicap unrelated to ability, or an unfavorable discharge from military service; (II) examine all job classifications to determine if minority persons or women are underutilized and will take appropriate affirmative action to rectify any such underutilization; (III) ensure all solicitations or advertisements for employees placed by it or on its behalf, it will state that all applicants will be afforded equal opportunity without discrimination because of race, color, religion, sex, marital status, national origin or ancestry, age, or physical or mental handicap unrelated to ability, or an unfavorable discharge from military service; (IV) send to each labor organization or representative of workers with which it has or is bound by a collective bargaining or other agreement or understanding, a notice advising such labor organization or representative of the Vendor's obligations under the Illinois Human Rights Act and Department's Rules and Regulations for Public Contract; (V) submit reports as required by the Department's Rules and Regulations for Public Contracts, furnish all relevant information as may from time to time be requested by the Department or the contracting agency, and in all respects comply with the Illinois Human Rights Act and Department's Rules and Regulations for Public Contracts; (VI) permit access to all relevant books, records, accounts and work sites by personnel of the contracting agency and Department for purposes of investigation to ascertain compliance with the Illinois Human Rights Act and Department's Rules and Regulations for Public Contracts; and (VII) include verbatim or by reference the provisions of this Equal Employment Opportunity Clause in every subcontract it awards under which any portion of this Agreement obligations are undertaken or assumed, so that such provisions will be binding upon such subcontractor. In the same manner as the other provisions of this Agreement, the Proposer will be liable for compliance with applicable provisions of this clause by such subcontractors; and further it will promptly notify the contracting agency and the Department in the event any subcontractor fails or refuses to comply therewith. In addition,

the Proposer will not utilize any subcontractor declared by the Illinois Human Rights Department to be ineligible for contracts or subcontracts with the State of Illinois or any of its political subdivisions or municipal corporations. Subcontract" means any agreement, arrangement or understanding, written or otherwise, between the Proposer and any person under which any portion of the Proposer's obligations under one or more public contracts is performed, undertaken or assumed; the term "subcontract", however, shall not include any agreement, arrangement or understanding in which the parties stand in the relationship of an employer and an employee, or between a Proposer or other organization and its customers. In the event of the Proposer's noncompliance with any provision of this Equal Employment Opportunity Clause, the Illinois Human Right Act, or the Rules and Regulations for Public Contracts of the Department of Human Rights the Proposer may be declared non-responsible and therefore ineligible for future contracts or subcontracts with the State of Illinois or any of its political subdivisions or municipal corporations, and this agreement may be canceled or avoided in whole or in part, and such other sanctions or penalties may be imposed or remedies involved as provided by statute or regulation.

6) **TAX CERTIFICATION:**            Yes [x]    No [ ]

Contractor is current in the payment of any tax administered by the Illinois Department of Revenue, or if it is: (a) it is contesting its liability for the tax or the amount of tax in accordance with procedures established by the appropriate Revenue Act; or (b) it has entered into an agreement with the Department of Revenue for payment of all taxes due and is currently in compliance with that agreement.

7) **AUTHORIZATION & SIGNATURE:**

I certify that I am authorized to execute this Certificate of Compliance on behalf of the Contractor set forth on the Proposal, that I have personal knowledge of all the information set forth herein and that all statements, representations, that the Proposal is genuine and not collusive, and information provided in or with this Certificate are true and accurate. The undersigned, having become familiar with the Project specified, proposes to provide and furnish all of the labor, materials, necessary tools, expendable equipment and all utility and transportation services necessary to perform and complete in a workmanlike manner all of the work required for the Project.

**ACKNOWLEDGED AND AGREED TO:**



\_\_\_\_\_  
Signature of Authorized Officer

Chris DeSilva, PE

\_\_\_\_\_  
Name of Authorized Officer

Chief Operating Officer

\_\_\_\_\_  
Title

4.11.2025

\_\_\_\_\_  
Date

## REFERENCES

Provide three (3) references for which your organization has performed similar work.

**Bidder's Name:** Fehr Graham & Associates  
(Enter Name of Business Organization)

1. ORGANIZATION City of St. Charles  
ADDRESS 2 E. Main Street, St. Charles, IL 60174-1984  
PHONE NUMBER 630.377.4405  
CONTACT PERSON Tim Wilson, Public Works Manager - Environmental Services  
YEAR OF PROJECT On-going
  
2. ORGANIZATION Village of Pingree Grove  
ADDRESS 555 Reinking Road, Pingree Grove, IL 60140  
PHONE NUMBER 847.464.5533 x1502  
CONTACT PERSON Pat Doherty, Director of Public Works  
YEAR OF PROJECT On-going
  
3. ORGANIZATION City of Aurora  
ADDRESS 77 S. Broadway Avenue, Aurora, IL 60505  
PHONE NUMBER 630.256.3244  
CONTACT PERSON John D. Hoffmann, PE, Engineering Coordinator  
YEAR OF PROJECT 2024