

VILLAGE OF ORLAND PARK

*14700 Ravinia Avenue
Orland Park, IL 60462
www.orland-park.il.us*



Meeting Minutes

Monday, January 19, 2015

6:00 PM

Village Hall

Parks and Recreation Committee

*Chairman Patricia A. Gira
Trustees Kathleen M. Fenton and Daniel T. Calandriello
Village Clerk John C. Mehalek*

CALL TO ORDER/ROLL CALL

The meeting was called to order at 6:05 P.M.

Present: 3 - Chairman Gira; Trustee Fenton and Trustee Calandriello

APPROVAL OF MINUTES**2015-0057 Approval of the December 15, 2015 Parks and Recreation Minutes**

I move to approve the Minutes of the Regular Meeting of the Parks and Recreation Committee of December 15, 2015.

A motion was made by Trustee Fenton, seconded by Trustee Calandriello, that this matter be APPROVED. The motion carried by the following vote:

Aye: 3 - Chairman Gira, Trustee Fenton, and Trustee Calandriello

Nay: 0

ITEMS FOR SEPARATE ACTION**2015-0034 Goal Posts at John Humphrey Complex**

Park's Division Director Frank Stec reported that the football goal posts are in need of replacement due to age and deterioration. Three quotes were received for the replacement of the goal posts at John Humphrey Complex. The low quote was from Future Pro, Inc. at a cost of \$5,825.00.

I move to recommend to the Village Board to approve the replacement football goal posts at John Humphrey Complex from Future Pro, Inc. at a cost not to exceed \$5,825.00.

A motion was made by Trustee Fenton, seconded by Trustee Calandriello, that this matter be RECOMMENDED FOR APPROVAL to the Board of Trustees. The motion carried by the following vote:

Aye: 3 - Chairman Gira, Trustee Fenton, and Trustee Calandriello

Nay: 0

2015-0035 Centennial Park Ball Field Scoreboards Award

Director Stec reported that in 2014, a formal bid was issued for scoreboards at Centennial Park. The company, Signs Plus, was the low bidder and has agreed to honor the 2014 price at \$4,266.88 each to replace the scoreboards on fields 1 through 5 at Centennial. The replacement is needed due to obsolete parts for repairs. The total cost for the new units is \$21,295.85.

I move to recommend to the Village Board to waive the bid process

And

I move to recommend to the Village Board to approve the purchase of five (5) scoreboards from Signs Plus at a cost not to exceed \$21,295.85.

A motion was made by Trustee Calandriello, seconded by Trustee Fenton, that this matter be RECOMMENDED FOR APPROVAL to the Board of Trustees. The motion carried by the following vote:

Aye: 3 - Chairman Gira, Trustee Fenton, and Trustee Calandriello

Nay: 0

2015-0041 Dugout Shade Structures

Director Stec reported that last year, on February 19, 2014, bids were received for shade structures on the dugouts at the John Humphrey Complex. There were two bidders; Parkreation, Inc. was the low qualified bidder. Parkreation has agreed to match their price for the same units to be installed at Centennial Park ball fields 6 through 9 at a cost of \$33,587.00.

I move to recommend to the Village Board to waive the bid process

And

I move to recommend to the Village Board to approve the purchase of shade structures from Parkreation, Inc. at a cost not to exceed \$33,587.00.

A motion was made by Trustee Fenton, seconded by Trustee Calandriello, that this matter be RECOMMENDED FOR APPROVAL to the Board of Trustees. The motion carried by the following vote:

Aye: 3 - Chairman Gira, Trustee Fenton, and Trustee Calandriello

Nay: 0

2015-0048 Recreation Department Program Guide - Summer 2015 Programs

Recreation Operations Manager Irene Buikema reported that the lists of recommended programs to be offered in the Recreation Department 2015 Summer program brochure are attached. Included in the lists are contractual costs (over \$5,000) that require Board approval associated with the summer sessions. These costs are covered by revenue generated through registration fees and actual costs are dependent on the number of participants registered.

Staff is requesting approval of the recommended programs and payment to the contractual instructors at time of invoicing.

Trustee Fenton asked if a tally is done at the end of every season as far as what the actual attendance and revenue was for each program.

Operations Manager Buikema responded that the information is placed in Recreation's budget recaps.

Trustee Fenton asked what the percentage is that needs to be met before a program is cut.

Operations Manager Buikema stated that it is not always based on a percentage because each one has a different maximum. However, if the program if the program is losing money, that is when it is typically cut.

Trustee Fenton asked about programs that have been in existence for a long period of time but have attendance that is declining.

Operations Manager Buikema stated that the program would be cut if it continues to lose revenue.

I move to recommend to the Village Board to approve the recommended programs and payment to the contractual instructors at time of invoicing.

A motion was made by Trustee Calandriello, seconded by Trustee Fenton, that this matter be RECOMMENDED FOR APPROVAL to the Board of Trustees. The motion carried by the following vote:

Aye: 3 - Chairman Gira, Trustee Fenton, and Trustee Calandriello

Nay: 0

NON-SCHEDULED CITIZENS & VISITORS

ADJOURNMENT: 6:08 PM

A motion was made by Trustee Fenton, seconded by Trustee Calandriello, that this matter be ADJOURNED. The motion carried by the following vote:

Aye: 3 - Chairman Gira, Trustee Fenton, and Trustee Calandriello

Nay: 0

/AS

APPROVED: February 16, 2015

Respectfully Submitted,

/s/ John C. Mehalek

John C. Mehalek, Village Clerk