

VILLAGE OF ORLAND PARK

14700 Ravinia Avenue
Orland Park, IL 60462
www.orland-park.il.us



Meeting Minutes

Monday, September 16, 2013

6:00 PM

Village Hall

Public Safety Committee

*Chairman Carole Griffin Ruzich
Trustees Kathleen M. Fenton and Edward G. Schussler
Village Clerk John C. Mehalek*

CALL TO ORDER/ROLL CALL

The meeting was called to order at 6:05 PM.

Present: 3 - Chairman Griffin Ruzich; Trustee Fenton and Trustee Schussler

APPROVAL OF MINUTES**ITEMS FOR SEPARATE ACTION****2013-0536 Police Department Firearms Range Architectural Services - Approval**

Police Chief Timothy McCarthy reported that police staff is working on plans for a small construction project on the Police Department Firearms Range. The plan is to erect a new garage structure that will provide for storage and work space for current and future needs as follows:

- Long term vehicle storage needs for seized and evidentiary vehicles
- Storage for firearms program related equipment
- Workplace for department firearms armorers to perform maintenance requirements
- One room toilet facility for employees working/training at the site

The plan is to demolish the existing small shed-like building on the north end of the facility and erect the new garage structure. The plan will include the demolition and removal of the uneven concrete which is becoming hazardous.

The proposal attached to the Committee Packet from StudioGC Architecture includes a scope of work that will assist in all aspects of this project. StudioGC Architecture will assist in the planning, engineering and preparation of design and construction documents. They will also assist in the competitive bidding process and remain involved through completion of this project. The work of the various consulting firms that will be involved in the design and site assessment for this project.

Trustee Schussler asked what kind of vehicle storage the garage structure would house.

Chief McCarthy stated that seized vehicles would be stored in the new garage structure.

Trustee Schussler asked if the cars could be stored in the police department's garage.

Chief McCarthy stated that all the spots in the police department's garage are accounted for which would not allow the seized vehicles to be stored there.

Trustee Schussler asked why they are spending money to do the plumbing when

Public Works is right there.

Chief McCarthy responded that both men and women are using the facility and that it is a long walk to go from the garage to the facility at Public Works.

Trustee Fenton stated that it made sense to have bathrooms since it is being used all the time.

Chief McCarthy added that it is leased to Oak Forest Police as well, which is another reason to have a bathroom.

I move to recommend to the Village Board to approve the proposal from StudioGC Architecture in the amount of \$14,500.00 for preliminary design, site assesment, construction documentation and construction administration

And

To authorize the Village Manager to execute the agreement

A motion was made by Trustee Edward Schussler, seconded by Chairman Carole Griffin Ruzich, that this matter be RECOMMENDED FOR APPROVAL to the Board of Trustees. The motion carried by the following vote:

Aye: 3 - Chairman Griffin Ruzich, Trustee Fenton, and Trustee Schussler

Nay: 0

2013-0512 Disposal of Computer Equipment - Recommended Ordinance

Chief McCarthy stated that the Police Department has 18 desktop computers, 4 laser jet printers and 5 computer monitors that are outdated and no longer work. We are seeking to donate these items to Infinitec.

Assistive Technology Programs and Services located in Tinley Park. This company refurbishes donated technology equipment and gives them, free of charge, to Illinois children in Special education programs.

I move to recommend to the Village Board to pass an Ordinance entitled:

A motion was made by Trustee Kathleen Fenton, seconded by Trustee Edward Schussler, that this matter be RECOMMENDED FOR PASSAGE to the Board of Trustees. The motion carried by the following vote:

Aye: 3 - Chairman Griffin Ruzich, Trustee Fenton, and Trustee Schussler

Nay: 0

ADJOURNMENT: 6:10 PM

A motion was made by Trustee Edward Schussler, seconded by Trustee Kathleen Fenton, that this matter be ADJOURN. The motion carried by the following vote:

Aye: 3 - Chairman Griffin Ruzich, Trustee Fenton, and Trustee Schussler

Nay: 0

/AJ

Respectfully Submitted,

John C. Mehalek, Village Clerk