

VILLAGE OF ORLAND PARK

14700 Ravinia Avenue
Orland Park, IL 60462
www.orlandpark.org



Meeting Minutes

Monday, March 16, 2020

7:00 PM

Village Hall

Board of Trustees

*Village President Keith Pekau
Village Clerk John C. Mehalek*

*Trustees, Kathleen M. Fenton, James V. Dodge, Jr., Daniel T. Calandriello,
William R. Healy, Cynthia Nelson Katsenes, and Michael R. Milani*

CALL TO ORDER/ROLL CALL

The meeting was called to order at 7:01 P.M.

Present: 7 - Trustee Fenton, Trustee Dodge, Trustee Calandriello, Trustee Healy, Trustee Nelson Katsenes, Trustee Milani and Village President Pekau

VILLAGE CLERK'S OFFICE

2020-0201 Approval of the March 2, 2020 Regular Meeting Minutes

The Minutes of the Regular Meeting of March 2, 2020, were previously distributed to the members of the Board of Trustees. President Pekau asked if there were any corrections or additions to be made to said Minutes. There being no corrections or additions,

I move to approve the minutes of the Board of Trustees Meeting of March 2, 2020.

A motion was made by Trustee Nelson Katsenes, seconded by Trustee Milani, that this matter be APPROVED. The motion carried by the following vote:

Aye: 7 - Trustee Fenton, Trustee Dodge, Trustee Calandriello, Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, and Village President Pekau

Nay: 0

2020-0202 Orland Park Veterans Commission - Raffle License

The Orland Park Veterans Commission is requesting a license to conduct a weekly raffle at Mackey's Pub located at 9400 West 143rd Street, in Orland Park every Wednesday at 8:00 PM.

Raffle tickets will be sold daily at the Mackey's location. The purpose of this raffle is to raise funds for the Orland Park Veterans Commission.

I move to approve issuing a raffle license for one year beginning March 17, 2020, expiring March 17, 2021, to the Orland Park Veterans Commission to sell raffle tickets daily at Mackey's Pub.

A motion was made by Trustee Fenton, seconded by Trustee Dodge, that this matter be APPROVED. The motion carried by the following vote:

Aye: 7 - Trustee Fenton, Trustee Dodge, Trustee Calandriello, Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, and Village President Pekau

Nay: 0

2020-0203 Knights of Columbus - Raffle License

The Knights of Columbus are requesting a license to conduct a weekly raffle at Papa Joe's Italian Restaurant located at 14459 S. La Grange Road, in Orland Park every Friday at 8:00 PM.

Raffle tickets will be sold daily at the Papa Joe's location. The purpose of this raffle is to raise funds for charitable distributions.

I move to approve issuing a raffle license for one year beginning March 17, 2020, expiring March 17, 2021, to the Knights of Columbus to sell raffle tickets daily at Papa Joe's Italian Restaurant

A motion was made by Trustee Milani, seconded by Trustee Calandriello, that this matter be APPROVED. The motion carried by the following vote:

Aye: 7 - Trustee Fenton, Trustee Dodge, Trustee Calandriello, Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, and Village President Pekau

Nay: 0

PROCLAMATIONS/APPOINTMENTS/PRESENTATIONS**2020-0182 Proclamation Honoring Miroballi Shoes as Orland Park Business of the Month-March 2020**

This item was removed from the agenda.

PRE-SCHEDULED CITIZENS & VISITORS**2020-0217 Lions Club - Presentation 2020**

This item was removed from the agenda.

ACCOUNTS PAYABLE**2020-0185 Accounts Payable from March 3, 2020, - March 16, 2020 - Approval**

The lists of Accounts Payable having been submitted to the Board of Trustees for approval and the lists having been determined by the Board of Trustees to be in order and having been approved by the various Department Heads,

I move to approve the Accounts Payable from March 3, 2020, - March 16, 2020, in the amount of \$1,819,664.29

A motion was made by Trustee Fenton, seconded by Trustee Calandriello, that this matter be APPROVED. The motion carried by the following vote:

Aye: 7 - Trustee Fenton, Trustee Dodge, Trustee Calandriello, Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, and Village President Pekau

Nay: 0

CONSENT AGENDA

President Pekau moved the following items to the Consent Agenda for approval.

2020-0204 - First Amendment to the Intergovernmental Agreement to Development Agreement - Ordinance

2020-0138 - Consulting Services for 151st Street Lift Station Improvement - Proposal

2020-0171 - Ecological Restoration Contractor Services - RFQ 20-004

2020-0223 - 2020 Holiday Lighting Installation - HC Lights

Passed the Consent Agenda

A motion was made by Trustee Healy, seconded by Trustee Dodge, to PASS THE CONSENT AGENDA, including all the following items marked as having been adopted on the Consent Agenda. The motion carried by the following vote:

Aye: 7 - Trustee Fenton, Trustee Dodge, Trustee Calandriello, Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, and Village President Pekau

Nay: 0

2020-0184 Payroll for March 6, 2020 - Approval

The lists of Payroll having been submitted to the Board of Trustees for approval and the lists having been determined by the Board of Trustees to be in order and having been approved by the various Department Heads,

I move to approve the Bi-Weekly Payroll for March 6, 2020, in the amount of \$1,096,770.91.

This matter was APPROVED on the Consent Agenda.

2020-0177 Landscape Maintenance Contract Amendment (reference item #2018-0809)

Parks & Grounds staff solicited a proposal from current landscape maintenance contractor Christy Webber Landscapes, for the addition of two (2) Village facilities to the current landscape maintenance contract. Christy Webber has performed at a high level, providing a quality product in the landscape maintenance of the Median/ROW, Metra Station (s) and Village Facilities. The proposal of \$5,904.96 (Museum at a cost of \$1,440.00, Parks Administration at a cost of \$4,464.96) for the additional sites mirrors the current level of services that are performed on all of the Villages other properties. The contracting of these services has increased not

only the aesthetic of Village properties but has enhanced the Park team's ability to focus on core functions. Funds will be transferred from grounds account 010-1900-463300 to account 010-1900-443500 to cover the cost addition to the landscape maintenance contract.

I move to approve a contract amendment with the Village's current landscape maintenance contractor, Christy Webber Landscapes, in the annual amount not to exceed \$5,904.96.

This matter was APPROVED on the Consent Agenda.

2020-0195 Stormwater Basin Stewardship Extensions - Pizzo and Associates

In 2017, Pizzo and Associates were hired to establish and maintain the native landscape shorelines around the following stormwater basins:

Laurel Hills Pond (#29-08)
Green Knoll Pond (#30-04)
Lake Shore North (#31-18)
Marley Creek Boulevard Middle Pond (#31-20)
Marley Creek Boulevard South Pond (#31-21)
Mill Creek Pond (#33-01)
Persimmon Meadow Pond (#05-08)
Preston Pond (#06-11)
Royal Oaks Pond (#08-25)

Since that time, the landscape buffer has been successfully established and maintained through the control of invasive woody and herbaceous flora through the physical removal or the application of appropriate herbicides, controlled burns and the replanting of native plant material.

As Pizzo and Associates have become thoroughly familiar with the buffer yard landscape at these ponds and have exceeded expectations for their establishment and maintenance. Staff recommends extending their contract for the stewardship of the pond for an additional three (3) years (2020, 2021 and 2022). A three-year proposal summary is attached for review, as well as, the project proposal for each site.

I move to approve the stewardship extension for Laurel Hills Pond (#29-08), Green Knoll Pond (#30-04), Lake Shore North (#31-18), Marley Creek Boulevard Middle Pond (#31-20), Marley Creek Boulevard South Pond (#31-21), Mill Creek Pond (#33-01), Persimmon Meadow Pond (#05-08), Preston Pond (#06-11) and Royal Oaks Pond (#08-25) for 2020, 2021 and 2022 to Pizzo and Associates for an amount not to exceed \$51,536.00 for 2020 and 2021; and \$68,702.00 for 2022.

This matter was APPROVED on the Consent Agenda.

2020-0196 Stormwater Basin Stewardship Extensions - V3 Companies

I move to approve the stewardship extension for Tallgrass Pond (#03-10), Legend Trail Pond (#03-11), Orland Golfview Pond (North) (#14-05), Yearling Crossing Pond (#29-02) and Park Hill Pond #1 - Phase 1 (#15-02) for 2020, 2021 and 2022 to V3 Companies for an amount not to exceed \$47,735.00 for 2020, \$21,200.00 for 2021 and \$22,200.00 for 2022.

This matter was APPROVED on the Consent Agenda.

2020-0042 Mastic Pistachia Gelato - Ordinance

On March 3rd, 2020, the Village Board of Trustees approved a Special Use Permit to allow for the operation of an Italian gelato restaurant within three hundred (300) feet of a parcel zoned for single-family residential use for the property located at 14404 John Humphrey Drive in the VCD Village Center District.

I move to pass Ordinance Number 5489, entitled: ORDINANCE GRANTING A SPECIAL USE PERMIT (MASTIC PISTACHIA GELATO - 14404 JOHN HUMPHREY DRIVE)

This matter was PASSED on the Consent Agenda.

2020-0209 Ordinance Authorizing Release (Abrogation) of Temporary Construction Easement (9965-9985 W. 151st Street)

During the land acquisition process for the 151st Street project, the Village negotiated and acquired a two (2) year temporary construction easement (document number 1928017112) for the property at the southeast corner of 151st Street and West Avenue (9965 to 9985 151st Street, PIN 27-16-203-013). The two (2) year duration on the temporary construction easement for the property was based on the estimated length of construction. The Illinois Department of Transportation (IDOT) required that the temporary construction easement duration be at least three (3) years. Subsequently, a new temporary construction easement with a three (3) year length was recorded and the Village is now releasing the two (2) year temporary construction easement (document number 1928017112) at the request of the property owner.

I move to pass Ordinance Number 5490, entitled: ORDINANCE AUTHORIZING RELEASE (ABROGATION) OF TEMPORARY CONSTRUCTION EASEMENT (9965-9985 W. 151st STREET).

This matter was PASSED on the Consent Agenda.

2020-0181 Disposal of Village Equipment (Online Auction) - Public Works, Parks & Grounds and Recreation Departments - Ordinance

The Village's Public Works Department is requesting that the Village declare the following equipment described below and in the attached ordinance as surplus property and dispose of through Public Surplus.com (online auction). These items

are no longer necessary or useful for the Village of Orland Park.

One (1) used Omnidata Polycorder, model PC-602, serial number is P60-5387

One (1) used 2000 New Holland model LB110 serial 31029327 back hoe with 3,918 hours

In order to legally dispose of municipal property, the village must adopt an ordinance that describes the items to be sold.

In the event that two (2) attempts have been made to sell said property, and that no bids have been received equal to the minimum price, the property shall be either donated or scrapped as determined by the Village Manager.

I move to pass Ordinance Number 5491, entitled: AN ORDINANCE AUTHORIZING DISPOSAL BY PUBLIC AUCTION OF PERSONAL PROPERTY OWNED BY THE VILLAGE OF ORLAND PARK, ILLINOIS.

This matter was APPROVED on the Consent Agenda.

2020-0183 Transfer of 2020 Volume Cap - Ordinance

The Village of Orland Park's 2020 Volume Cap allocation amounts to \$105.00 per capita for a total 2020 allocation of \$6,122,760. "Volume Cap" is defined as a limit on the aggregate amount of tax-exempt private activity bonds that can be issued by the State.

The Volume Cap is allocated annually. To date, the Village's 2020 Volume Cap has not been granted or transferred to another party. According to State Statute, the Village Board must pass an ordinance on an annual basis either reserving its volume cap or transferring the volume cap to another party and must notify the State in writing of any Volume Cap granted, transferred or reserved by official action of the Board no later than April 30th of each calendar year.

As has occurred in prior years, a request has been made to transfer the Village volume cap to the Town of Normal, McLean County, Illinois, one of the lead issuers of the debt utilized to fund the Assist Homeownership Program ("Assist"). Assist is a pooled bond program that utilizes municipal volume cap allocations to provide funds to cover all or most of the closing costs and down payments required of homebuyers. Assist also provides Mortgage Credit Certificates to help reduce the homebuyer's ongoing cost of borrowing. (See attached for additional information.)

The Assist Homebuyer Down Payment Program offers homebuyers a 30-year, fixed-rate mortgage and a 3% cash gift at closing that can be used to pay a conventional loan 3% down payment and/or a portion of the closing costs or all of the FHA/VA 2.75% down payment and a portion of the closing costs. The

subsidized interest rate, as well as the cash gift, is funded by the issuance of bonds at a premium, passing the premium on to homebuyers. This is an incentive for a potential homebuyer who can't come up with the required down payment and closing costs. Mortgage credit certificates allow the homebuyer to qualify for a federal income tax credit equal to 35% of the interest paid on their home loan each year, with the remaining amount qualifying as a regular income tax deduction. Through this program, and the participation of local banks, the Village of Orland Park would assist families with the purchase of their first homes in the Orland Park community.

Monarch Mortgage Management will issue the bonds and the outstanding bonds will not be reflected as Village debt nor will it be applied to the Village's annual \$10 million bank qualified debt limitation. The Village has no financial exposure to the program as the interest rate subsidy and cash gift come directly from the program, not the Village. Also, administration of the program is handled by lenders and Monarch Mortgage Management, not by Village staff.

I move to pass Ordinance 5492 entitled: AN ORDINANCE APPROVING THE TRANSFER OF VOLUME CAP IN CONNECTION WITH PRIVATE ACTIVITY BOND ISSUES, AND RELATED MATTERS.

This matter was APPROVED on the Consent Agenda.

2020-0211 An Ordinance Amending Title 5 Chapter 8 (rental housing) of the Orland Park Village Code Relative to the Crime Free Program and a Conflict with a Cook County Ordinance (Cook County "Just Housing" Ordinance) - Approval

The Police Department is seeking to amend Title 5 Chapter 8 (rental housing) of the Orland Park Village Code relative to the Crime Free Program to include a new subsection 9 to Section 5-8-3-2 (Crime Free Program). The Cook County Just Housing Ordinance (JHO) went into effect on 01/01/2020. Listed is a brief overview of the ordinance process:

1. The Application can no longer ask about criminal background
2. The Application or application packet needs to disclose screening criteria
3. Must disclose applicants' rights within the JHO
4. Must preapprove on credit, eviction history, landlord and employment, PRIOR to running criminal background check - PREQUALIFICATION
5. Requires notifications at every step of the screening process
6. Criminal background check can only look at felony convictions within last three years
7. If applicant has adverse criminal history, the landlord needs to allow five days for an appeal, five days for the applicants opportunity to show the inaccuracy or rehabilitation
8. Sex offender registry can still be a blanket denial.

The new subsection allows for an owner, if they so choose to conduct or have

conducted, a criminal history/background investigation of a prospective tenant, lessee, sublessee or occupant of age eighteen (18) or over. The results of such background investigation may be used, along with other appropriate and lawful factors, as a basis for making a decision to engage in or renew a lease, sublease or occupancy agreement without the additional parameters set forth by the JHO.

I move to pass an Ordinance 5493 entitled: AN ORDINANCE AMENDING TITLE 5 CHAPTER 8 (RENTAL HOUSING) OF THE ORLAND PARK VILLAGE CODE RELATIVE TO THE CRIME FREE PROGRAM AND A CONFLICT WITH A COOK COUNTY ORDINANCE (COOK COUNTY "JUST HOUSING" ORDINANCE)

This matter was PASSED on the Consent Agenda.

2020-0210 Municipal Payroll Consulting Services - Approval

The FY2020 budget includes funding to outsource payroll processing. A Request for Proposal (RFP) was issued in early February 2020 seeking municipal payroll consulting services. Services to be provided by the consultant include, but are not limited to, the following:

- Confirm all employee record changes processed by HR are correct by reviewing applicable PAF.
- Process employee record changes not recorded on a PAF. Completed no later than the end of the day on Friday before payroll week.
- Verify that all pay applicable to the pay period are properly entered in the payroll system.
- Verify that all timesheets entered into the employee self-service portal have been submitted to the payroll application by 12:00 pm on Monday of each payroll week.
- Import seasonal employees into Innoprise by 5:00 pm on Monday of payroll week.
- Complete payroll processing no later than 3:00 pm on Tuesday of each payroll week.
- Process payments and applicable reports/documents.
- Prepare all year-end documents and reports, including but not limited to, W2s, 941s, and any other regulatory reporting required.
- Perform other services outside the regular payroll schedule as assigned.

The RFP was posted on BidNet Direct and courtesy emails were also sent to two firms that specialize in these services letting them know that an RFP had been issued. A total of eleven different firms downloaded the RFP documents on BidnetDirect. The Village received one proposal from Lauterbach & Amen, LLP.

Lauterbach & Amen, LLP (L&A) is a local firm with extensive public sector experience that provides actuarial, audit, financial, pension and tax services to more than 250 municipalities, park districts, school districts, libraries, pension funds, and other public entities. L&A is currently providing payroll consulting

services to a number of municipalities including the Villages of Glenview, Carpentersville and Western Springs. L&A will be on-site approximately 32 hours each pay period and will also set up an email and phone number so that employees can contact them at any time concerning payroll related matters.

Staff recommends that the Village retain the service of L&A and enter into a contract for a period not to exceed five (5) years, with an anticipated start date of April 20, 2020. The current estimated fee at \$80 per hour is \$2,560 per period and \$3,200 for year-end services. The hourly rate for payroll services shall be increased annually by the lesser of the most recent annual Village pay increases given to non-union employees or three (3%) percent.

I move to accept the proposal from the lowest responsible and responsive proposer, Lauterbach & Amen, LLP in the submitted proposal amounts;

And

Authorize the Village Manager to execute an agreement with Lauterbach & Amen, LLP to provide municipal payroll consulting services for a period not to exceed five (5) years.

This matter was APPROVED on the Consent Agenda.

2020-0121 Collective Bargaining Agreement with IBEW, Local 134

A new collective bargaining agreement with the International Brotherhood of Electrical Workers (IBEW), Local 134 and the Village of Orland Park is attached for approval. This new agreement is for five years, and the term of the agreement is May 1, 2019 - April 30, 2024. The agreement has been ratified by IBEW.

The parties agreed to eliminate step increases for new employees hired after January 1, 2020 and adopted open salary ranges for those new hires. The parties also agreed to reduce the step increases for existing bargaining unit employees currently in steps to 4.5%. In addition, the parties agreed to eliminate the Gold Plan and HMO Illinois, adding in Blue Advantage HMO, and to increase the employee contribution towards insurance plan options for the Blue Advantage HMO and the Silver plans effective January 1, 2020 to the same level as the non-union employee rates. The parties also agreed to an increase in the employee contribution rate for the HDHP plan to the same as the current non-union employee contribution rates by the end of the term of the agreement.

The parties agreed to annual wage increases for existing and new employees of 1.5% May 1 of each year May 1, 2019 - May 1, 2023. In addition parties agreed to an additional annual wage increase in consideration for concessions to insurance and removal of steps as follows, May 1, 2019 1.25%; May 1, 2020, 2021 and 2022 1.0%; and May, 1, 2023 0.75%.

I move to approve the attached collective bargaining agreement between the

Village of Orland Park and the International Brotherhood of Electrical Workers, Local 134;

And

Authorize the Village Manager to execute said agreement.

This matter was APPROVED on the Consent Agenda.

2020-0215 Bluff Pointe Subdivision - Authorizing Amendment to Development Agreement - Ordinance

The Village Board previously approved a development plan amendment for the Bluff Pointe Subdivision, already partially constructed, by removing eighteen (18) single family lots (Lots 19 through 36) from the approved and subdivided forty-nine (49) lot subdivision and developing said eighteen (18) lots as a nine (9) lot resubdivision to be improved with nine (9) townhome buildings containing a total of thirty-eight (38) residential townhome units.

Attached is an updated Development Agreement which sets forth terms and conditions for the amended development of Bluff Pointe Subdivision proposed for 16900-17000 Wolf Road in Orland Park based on the revised 2019 plan that includes a portion of the site being developed as townhomes.

I move to pass Ordinance Number 5494, entitled: ORDINANCE AUTHORIZING AMENDMENT TO DEVELOPMENT AGREEMENT (BLUFF POINTE SUBDIVISION - 16900 - 17000 WOLF ROAD)

This matter was PASSED on the Consent Agenda.

2020-0047 Budget Rollovers - Fiscal Year 2019 to Fiscal Year 2020 - Approval

At the beginning of each fiscal year, the Village may roll the amount (or a portion of the amount) budgeted for specific projects and other expenditures from the prior fiscal year to the current fiscal year. The majority of these budget rollovers are for capital projects and are required for a variety of reasons, including multi-year, phased projects that are funded over a number of years and a specific phase was not completed within a single fiscal year or commitments to other governmental agencies, such as IDOT and Cook County, that are due but not yet billed. Single phase capital project budget amounts may also be rolled over if the project was not completed within a single fiscal year. A minimal amount of operating budget may also be rolled from one fiscal year to another if the amount is for a specific project or one-time expenditure and the funds were not fully expended within the prior fiscal year.

The major categories of FY2019 budget rollovers include the following -

Major Road Projects - \$5,915,308

Amounts Owed to Other Governmental Agencies - \$6,351,950

Main Street Triangle Projects and Other Expenditures - \$2,201,646
Parks Projects and Other Expenditures - \$881,779
Building and Facilities Improvements - \$120,316
Water & Sewer Projects - \$10,623,186
Operating Projects - \$2,062,446
Miscellaneous Projects - \$861,578

A detailed spreadsheet (by fund) of FY2019 budget rollovers is attached showing a total increase to the fiscal year 2020 expenditure budget of \$29,018,210 and a total increase of \$13,308,711 to the fiscal year 2020 revenue budget.

Since this is a budget amendment, a super-majority (5) vote is required for approval.

I move to approve an amendment to the fiscal year 2020 expenditure budget in an amount not to exceed \$29,018,210 and an amendment to the fiscal year 2020 revenue budget in an amount not to exceed \$13,308,711.

This matter was APPROVED on the Consent Agenda.

2020-0204 First Amendment to the Intergovernmental Agreement Between the Village of Orland Park, The Village of Tinley Park, The Village of Midlothian, The Village of Orland Hills and the City of Oak Forest for the Sharing of Police Services, Personnel, Equipment and Resources - Approval

On February 17, 2020, the Village Board voted unanimously to allow the Orland Park Police Department to enter into an Intergovernmental Agreement with Tinley Park, Midlothian, Orland Hills, and Oak Forest to share police services, equipment, and resources to join a task force in response to recent car thefts and burglaries.

The attached First Amendment needs to be added to the previously approved Intergovernmental Agreement with the respective corporate authorities of Orland Park, Tinley Park, Midlothian, Orland Hills, and Oak Forest, in order to add the Village of Matteson and the Village of Palos Park. Additionally, the Amendment authorizes the Chief of Police to approve the addition of new members without the need to amend the current Intergovernmental Agreement.

I move to pass Resolution 2003 entitled: A RESOLUTION APPROVING THE FIRST AMENDMENT TO THE INTERGOVERNMENTAL AGREEMENT BETWEEN THE VILLAGE OF ORLAND PARK, THE VILLAGE OF TINLEY PARK, THE VILLAGE OF MIDLOTHIAN, THE VILLAGE OF ORLAND HILLS AND THE CITY OF OAK FOREST FOR THE SHARING OF POLICE SERVICES, PERSONNEL, EQUIPMENT AND RESOURCES

And

I move to authorize the Village President to execute the agreement upon approval of the Board.

This matter was APPROVED on the Consent Agenda.

2020-0138 Consulting Engineering Services for 151st Street Lift Station Improvements - Proposal

In 2015, RJN Group Inc. of Wheaton, Illinois (RJN) was selected, by a competitive proposal process, to perform the Village's Comprehensive Sanitary Sewer Evaluation Project over a five year period which was then renewed for an additional five years in 2020. A consultant was originally requested to guide the Village through the various technical processes to conform to new mandates issued by the Metropolitan Water Reclamation District (MWRD) Watershed Management Ordinance (WMO) as it relates to the reduction of inflow and infiltration (I&I) into the Village's sanitary sewer system.

Staff in conjunction with RJN Group identified a high priority area to investigate for I&I. The area tributary to the 151st Street Lift Station was chosen. The 151st Street Lift Station, located at 9100 151st Street, was put into service in 1972. The station handles a large portion of the eastern side of the village including Catalina, Teebrook, Golfview, Silver Lake West and Maycliff subdivisions. In 2018, the main sewer line that feeds the station was cleaned and inspected as part of the MWRD mandated high priority area maintenance. With this lift station handling the largest volume of sewage, it is the most critical lift station within the community sanitary sewer system. The station has the capacity to pump 10,000 gallons per minute of sewage using three (3), 100 HP motors. Staff will typically see this volume during heavy rain events.

As part of their contract, RJN was tasked to "provide assistance in developing and implementing a Village-wide comprehensive sanitary sewer system evaluation & repair program," for I&I. RJN has assisted in the establishment of some initial programs, parameters and bid documents for short term and long term operational activities. As a result of the I&I program, initially implemented in 2015, RJN is proposing to provide a report of design options for upgrading the configuration of the Lift Station including enlarging the top barrel sections of the wet well, relocating the pressure transducer & backup floats, assessing new operational setpoints, adding a bypass pumping valve/valve vault, determining the feasibility for a permanent onsite standby emergency bypass pump, and inspection of 1,972 linear feet of 20-inch iron force main.

It is staff's recommendation to accept the proposal from RJN Group, Inc. of Wheaton, Illinois in the amount of \$49,750 for Professional Engineering Services for force main inspection and preliminary design upgrades to the 151st Street Lift Station.

I move to approve accepting the engineering services proposal from RJN Group, Inc. of Wheaton, Illinois for PROFESSIONAL ENGINEERING SERVICES - 151ST

ST. LIFT STATION WET WELL UPGRADES & 151ST ST. FORCE MAIN INSPECTION in an amount not to exceed \$49,750 for FY2020.

This matter was APPROVED on the Consent Agenda.

2020-0171 Ecological Restoration Contractor Services - RFQ 20-004

Since the initiation of the Village's Basin Best Practices Program in 2011, the Village has awarded shoreline restoration and stewardship projects to two (2) pre-qualified contractors, Pizzo and Associates and V3 Companies of Illinois. In that time, both companies have met or exceeded expectations in terms of professional qualifications and job performance. However, in the interest of expanding the pool of pre-qualified contractors to ensure the Village is receiving the highest quality service at the most competitive price, the Village issued a Request for Qualifications (RFQ 20-004) for Ecological Restoration Contractor Services on January 17, 2020.

The intent of the RFQ was to create a list of no fewer than three (3) pre-qualified contractors from which to solicit proposals for various Village ecological restoration projects. Ecological Restoration Contractor ("ERC") services will be primarily under the direction of the Village of Orland Park Parks and Grounds Department.

The majority of the ERC work will be performed at one of the existing 180 Village-owned storm water basin shorelines, although installation and maintenance projects involving prairie, wetland, woodland or other restoration projects are also included in the scope of work. Examples of this type of work would include the restoration of Humphrey Woods or the maintenance of the 20-acre prairie at Stellwagen Farm.

By the submission deadline on January 31, 2020, the Village had received the following seven (7) qualifying submissions:

- Cardno, Inc.
- Davey Resource Group, Inc.
- ENCAP, Inc.
- Pizzo and Associates, Ltd
- Semper Fi Land Services, Inc.
- Tallgrass Restoration, LLC
- V3 Companies of Illinois, Ltd

A Selection Committee of two (2) Village staff members and one (1) consultant from Hey and Associates were chosen to evaluate submittals, conduct interviews and recommend a list of ERCs to the Village Board for approval. The Selection Committee used the scope of services and review criteria outlined in the RFQ to evaluate each submission. The selection committee created a shortlist of five (5) candidates from the seven (7) submissions.

Interviews were conducted on February 11th and 12th. Ultimately, the Selection Committee decided that the following (4) contractors were the best qualified ERC:

- Cardno, Inc.
- Davey Resource Group, Inc.
- Pizzo and Associates, Ltd.
- V3 Companies of Illinois, Ltd.

Each contractor demonstrated the ability and qualifications to successfully complete the full range of projects required by a Village ERC. As such, the Selection Committee recommends Cardno, Inc., Davey Resource Group, Inc., Pizzo and Associates, Ltd., and V3 Companies of Illinois, Ltd. as pre-qualified Ecological Restoration Contractor Services to the Village. If approved, a master agreement will be established with each of these four (4) contractors, however, Board approval is required before specific projects may commence.

I move to approve the selection of Cardno, Inc., Davey Resource Group, Inc., Pizzo and Associates, Ltd., and V3 Companies of Illinois, Ltd. as pre-qualified to provide Ecological Restoration Contractor Services to the Village.

This matter was APPROVED on the Consent Agenda.

2020-0223 2020 Holiday Lighting Installation - HC Lights

For the 2019 holiday season, the Village utilized HC Lights to install, remove and store the new holiday décor, as well as for the tree wrapping throughout the community. The cost for the 2020 season is estimated at \$125,773.33. An additional cost of \$19,840.74 will also be incurred this upcoming season for the YMSA (Yearly Motive Service Agreement) as the warranty on the displays has expired (see attached). The Yearly Motive Service Agreement includes:

- inspect on site during installation for any defects
- replace any outages - product and labor
- respond to any outages within the season
- Fully replace lights on any motives needing service
- access at end of season if the YMSA program is recommended for the following year or if a full replacement program is recommended

The combined estimated overall total is \$145,614.07. However, HC Lights offers an “Early Renewal Discount” which would reduce this amount by 10% if the Village pays for the 2020 renewal costs before 03/31/2020. This discount would reduce the overall cost by \$14,561.40 and result in an adjusted total of \$131,052.66.

I move to approve renewing the contract for Holiday Lighting Installation to HC Lights of Broadview, IL in an amount not to exceed budgeted amount of \$138,353 for the 2020 Holiday season.

PARKS AND RECREATION**2020-0180 IAPD / IPRA Overall Agency Showcase winner, Orland Park Recreation**

This item was removed from the agenda.

Discussion Only

MAYOR'S REPORT**2020-0193 Amend Title 7 Chapter 18 - Increase Number of Video Gaming Licenses - Ordinance**

Increase number of Video Game licenses from twenty-two (22) to twenty-four (24) for Silver Lake Country Club located at 14700 S. 82nd Street and Casa Margarita located at 9549 West 151st Street in Orland Park. Silver Lake Country Club is planning on having four (4) gaming terminals with one (1) redemption terminal. Casa Margarita is planning on having five (5) gaming terminals with one (1) redemption terminal. Silver Lake Country Club and Casa Margarita are ready for Building Permits to begin construction upon approval from the Village Board.

President Pekau and Trustee Dodge had comments and questions. (refer to audio file)

Director of Development Services Ed Lelo responded to their questions. (refer to audio file)

I move to pass Ordinance Number 5495, entitled: AN ORDINANCE AMENDING TITLE 7 CHAPTER 18 OF THE ORLAND PARK MUNICIPAL CODE, REGARDING THE AVAILABLE NUMBER OF VIDEO GAMING LICENSES ISSUED BY THE VILLAGE OF ORLAND PARK, COOK AND WILL COUNTIES, ILLINOIS.

A motion was made by Trustee Nelson Katsenes, seconded by Trustee Healy, that this matter be PASSED. The motion carried by the following vote:

Aye: 7 - Trustee Fenton, Trustee Dodge, Trustee Calandriello, Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, and Village President Pekau

Nay: 0

2020-0222 COVID-19 Update

President Pekau provided a COVID-19 Update regarding the information below during Board comments. (refer to audio file)

CDC is responding to an outbreak of respiratory disease caused by a novel (new) coronavirus that was first detected in China and which has now been detected in more than 100 locations internationally, including in the United States. The virus has been named has been named "coronavirus disease 2019" (abbreviated

“COVID-19”).

Illness Severity

The complete clinical picture with regard to COVID-19 is not fully known. Reported illnesses have ranged from very mild (including some with no reported symptoms) to severe, including illness resulting in death. There are ongoing investigations to learn more. This is a rapidly evolving situation and information will be updated as it becomes available.

More cases of COVID-19 are likely to be identified in the United States in the coming days, including more instances of community spread. It's likely that at some point, widespread transmission of COVID-19 in the United States will occur. Widespread transmission of COVID-19 would translate into large numbers of people needing medical care at the same time. Schools, childcare centers, and workplaces, may experience more absenteeism. Mass gatherings may be sparsely attended or postponed.

CDC is implementing its pandemic preparedness and response plans, working on multiple fronts, including providing specific guidance on measures to prepare communities to respond to local spread of the virus.

This item was for discussion only. NO ACTION was required.

VILLAGE MANAGER'S REPORT

2020-0224 An Ordinance Amending Title 8 of the Orland Park Village Code with Regard to Civil Emergencies and Disasters and the Village President's Authority to Declare a State Of Emergency

In light of the pending COVID-19 outbreak, the Village's attorney reviewed existing Village Code provisions as they relate to emergencies and disasters and is recommending modifications to the rules and regulations that pertain to Village government and affairs as they related to the protection of the public health, safety and welfare of its citizens. Pursuant to 65 ILCS 5/11-1-6, the corporate authorities, may by ordinance, grant to the Village President the extraordinary power and authority to exercise, by executive order, during a state of emergency, such of the powers of the corporate authorities as may be reasonably necessary to respond to the emergency.

The attached Ordinance would amend the existing Village Code by expanding the definition of "civil emergency" to include contagious disease or other public health emergency, expand on the Village President's authority during a civil emergency, increase the 48 hour limitation currently in the Code Section, and incorporate emergency purchasing provisions.

Trustee Milani had comments. (refer to audio file)

I move to pass Ordinance Number 5496, entitled: THEM AMENDED ORDIANNCE AMENDING TITLE 8 OF THE ORLAND PARK VILLAGE CODE WITH REGARD TO CIVIL EMERGENCIES AND DISASTERS AND THE VILLAGE PRESIDENT'S AUTHORITY TO DECLARE A STATE OF EMERGENCY

And

I move to raitfy the action taken by the Village Manager to immediately close to the public, the Orland Park Village Hall, the Orland Park Sportsplex, the Orland Park Health and Fitness Center, the Franklin Loebe Center, the Cultural Center and the Orland Park History Museum and to cancel all Village Programs and events scheduled to take place at all Orland Park buildings and facilities except those meetings subject to the Illinois Open Meetings Act, until further notice.

A motion was made by Trustee Dodge, seconded by Trustee Fenton, that this matter be PASSED. The motion carried by the following vote:

Aye: 7 - Trustee Fenton, Trustee Dodge, Trustee Calandriello, Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, and Village President Pekau

Nay: 0

NON-SCHEDULED CITIZENS & VISITORS

Residents Doreen and Terry Reid addressed the Board regarding garbage at Veterans' Park. (refer to audio file)

Operations Manager for Athletics and Grounds Beau Breunig and Village Manager George Koczwara responded to the residents' concerns. (refer to audio file)

BOARD COMMENTS

Trustees Katsenes, Fenton, Dodge, Calandriello, Healy, Milani and President Pekau had Board comments. (refer to audio file)

EXECUTIVE SESSION

I move to recess to a Closed Executive Session for the purpose of discussion of a) approval of minutes; b) collective negotiating matters between the village and its employees, or their representatives, or deliberations concerning salary schedules for one or more classes of employees; c) setting a price for sale or lease of village property; d) pending litigation against, affecting or on behalf of the village or when found by the board that such action is probable or imminent.

A motion was made by Trustee Fenton, seconded by Trustee Milani, that this matter be APPROVED. The motion carried by the following vote:

Aye: 7 - Trustee Fenton, Trustee Dodge, Trustee Calandriello, Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, and Village President Pekau

Nay: 0

RECONVENE BOARD MEETING

The roll was called to reconvene the Regular Meeting and Trustees Fenton, Dodge, Calandriello, Healy, Katsenes, Milani and President Pekau were present.

Purpose of the Executive Session was for the discussion of a) approval of minutes; b) collective negotiating matters between the village and its employees, or their representatives, or deliberations concerning salary schedules for one or more classes of employees; c) setting a price for sale or lease of village property; d) pending litigation against, affecting or on behalf of the village or when found by the board that such action is probable or imminent.

Present: 7 - Trustee Fenton, Trustee Dodge, Trustee Calandriello, Trustee Healy, Trustee Nelson Katsenes, Trustee Milani and Village President Pekau

ADJOURNMENT: 8:55 P.M.

A motion was made by Trustee Fenton, seconded by Trustee Calandriello, that this matter be ADJOURNED. The motion carried by the following vote:

Aye: 7 - Trustee Fenton, Trustee Dodge, Trustee Calandriello, Trustee Healy, Trustee Nelson Katsenes, Trustee Milani, and Village President Pekau

Nay: 0

2020-0231 Audio Recording for March 17, 2020 Board of Trustees Meeting

NO ACTION

/AS

APPROVED:

Respectfully Submitted,

John C. Mehalek, Village Clerk