

CLERK'S CONTRACT and AGREEMENT COVER PAGE

Legistar File ID#: 2016-0251

Innoprise Contract #: C16-0061

Year: 2016

Amount: \$38,500.00

Department: PW - Rich Rittenbacher

Contract Type: Professional Engineering Services

Contractors Name: HR Green

Contract Description: Wheeler Drive Bridge over Tinley Creek - Design Eng Services

MAYOR
Daniel J. McLaughlin
VILLAGE CLERK
John C. Mehalek
14700 S. Ravinia Ave.
Orland Park, IL 60462
(708) 403-6100
www.orlandpark.org



VILLAGE HALL

TRUSTEES
Kathleen M. Fenton
James V. Dodge
Patricia A. Gira
Carole Griffin Ruzich
Daniel T. Calandriello
Michael F. Carroll

June 2, 2016

Mr. Akram Chaudhry, P.E.
HR Green, Inc.
420 N. Front Street, Suite 100
McHenry, Illinois 60050

RE: NOTICE TO PROCEED – Wheeler Drive Bridge Reconstruction over Tinley Creek

Dear Mr. Chaudhry:

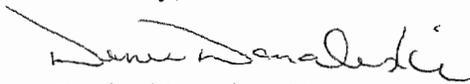
This notification is to inform you that the Village of Orland Park has received all necessary documents in order for work to commence on the above stated project as of May 31, 2016.

Please contact Rich Rittenbacher at 708-403-6243 to arrange the commencement of the work.

The Village will be processing a Purchase Order for this contract/service and it will be faxed to your company. It is imperative that this number on the Purchase Order be noted on all invoices, correspondence, etc. All invoices should be sent directly to the Accounts Payable Department at 14700 S. Ravinia Ave. Orland Park, IL 60462 or emailed to accountspayable@orlandpark.org. Also, your final invoice for this contract/service should state that it is the final invoice pertaining to that Purchase Order.

For your records, I have enclosed one (1) original executed contract dated May 10, 2016 in an amount not to exceed Thirty Eight Thousand Five Hundred and No/100 (\$38,500.00) Dollars. If you have any questions, please call me at 708-403-6173.

Sincerely,


Denise Domalewski
Contract Administrator

Encl:

CC: Napoleon Haney
Rich Rittenbacher
Scott Creech, HR Green

MAYOR
Daniel J. McLaughlin

VILLAGE CLERK
John C. Mehalek
14700 S. Ravinia Avenue
Orland Park, Illinois 60462
(708) 403-6100
www.orlandpark.org



VILLAGE HALL

TRUSTEES
Kathleen M. Fenton
James V. Dodge
Patricia A. Gira
Carole Griffin Ruzich
Daniel T. Calandriello
Michael F. Carroll

May 10, 2016

Mr. Akram Chaudhry, P.E., Vice President
HR Green, Inc.
420 N. Front Street, Suite 100
McHenry, Illinois 60050

NOTICE OF AWARD – Wheeler Drive Bridge Reconstruction over Tinley Creek

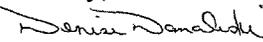
Dear Mr. Chaudhry:

This notification is to inform you that on April 18, 2016, the Village of Orland Park Board of Trustees approved awarding HR Green, Inc. the contract in accordance with the proposal you submitted dated March 15, 2016, for Wheeler Drive Bridge Reconstruction over Tinley Creek for an amount not to exceed Thirty Two Thousand Five Hundred and No/100 (\$32,500.00) Dollars.

In order to begin this project, you must comply with the following within ten business days of the date of this Notice of Award, which is by May 24, 2016.

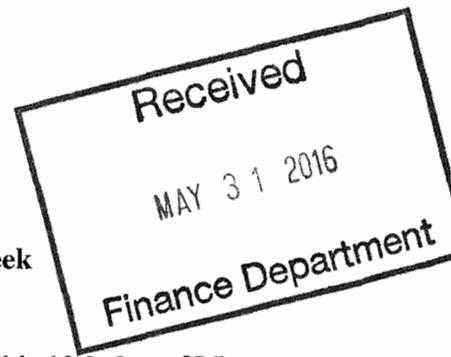
- I am attaching the Contract for Wheeler Drive Bridge Reconstruction over Tinley Creek. Please sign two (2) copies and return them both directly to me. I will obtain signatures to fully execute the Contract and one original executed Contract will be returned to you.

Please deliver this information directly to me, Denise Domalewski, Contract Administrator, at Village Hall located at 14700 S. Ravinia Ave., Orland Park, IL 60462. The signed Contracts, Insurance Certificates and Endorsements are required to be in place and received at my office prior to the commencement of work on this project. You will be issued a Notice to Proceed letter and a purchase order when you are in full compliance with this process. Failure to comply with these conditions within the time specified will entitle the Village to consider your proposal abandoned and to annul this Notice of Award. If you have any questions, please do not hesitate to call me at 708-403-6173 or e-mail me at ddomalewski@orlandpark.org.

Sincerely,

Denise Domalewski
Contract Administrator

cc: Rich Rittenbacher

**VILLAGE OF ORLAND PARK
Wheeler Drive Bridge Reconstruction over Tinley Creek
Professional Engineering Services**



This Agreement (hereinafter referred to as the "Agreement") is made this **10th day of May, 2016** by and between The Village of Orland Park (hereinafter referred to as the "VILLAGE") and HR Green, Inc. of McHenry, Illinois (hereinafter referred to as the "ENGINEER").

WITNESSETH

In consideration of the promises and covenants made herein by the VILLAGE and the ENGINEER (hereinafter referred to collectively as the "PARTIES,") the PARTIES agree as follows:

SECTION 1: THE CONTRACT DOCUMENTS: This Agreement shall include the following documents (hereinafter referred to as the "CONTRACT DOCUMENTS") however this Agreement takes precedence and controls over any contrary provision in any of the CONTRACT DOCUMENTS. The Agreement, including the CONTRACT DOCUMENTS, expresses the entire agreement between the PARTIES and where it modifies, adds to or deletes provisions in other CONTRACT DOCUMENTS, the Agreement's provisions shall prevail. Provisions in the CONTRACT DOCUMENTS unmodified by this Agreement shall be in full force and effect in their unaltered condition.

- This Agreement
- Exhibit A - The General Terms and Conditions for Professional Engineering Services
- The Request for Proposal issued February 19, 2016
- The Proposal(s) for the Project authorized under this Agreement as it is responsive to the VILLAGE's requirements
- Affidavit of Compliance
- Certificates of Insurance

SECTION 2: SCOPE OF SERVICES AND PAYMENT: The ENGINEER agrees to provide labor, equipment and materials necessary to provide the services as described in the CONTRACT DOCUMENTS and further described below:

Provide Phase II Design Engineering Services for Wheeler Drive Bridge Reconstruction over Tinley Creek per the Request for Proposal dated February 19, 2016 and detailed in the proposal dated March 15, 2016

(hereinafter referred to as the "SERVICES") and the VILLAGE agrees to pay the ENGINEER pursuant to the provisions of the Local Government Prompt Payment Act (50 ILCS 505/1 *et seq.*) the following amount:

TOTAL FEE and REIMBURSABLE EXPENSES: an amount not to exceed Thirty Two Thousand Five Hundred and No/100 (\$32,500.00) Dollars

SECTION 3: ASSIGNMENT: ENGINEER shall not assign the duties and obligations involved in the performance of the SERVICES which is the subject matter of this Agreement without the written consent of the VILLAGE.

SECTION 4: TERM OF THE CONTRACT: This Agreement shall commence on the date of execution. The SERVICES shall commence upon execution of each proposal and receipt of a Notice to Proceed and continue expeditiously from that date until final completion or by the agreed upon time frame per proposal for each event. This may be terminated by either of the PARTIES for default upon failure to cure after ten (10) days prior written notice of said default from the aggrieved PARTY. The VILLAGE, for its convenience, may terminate this Agreement with thirty (30) days prior written notice.

SECTION 5: INDEMNIFICATION AND INSURANCE: To the fullest extent permitted by Law, the ENGINEER shall indemnify and hold harmless the VILLAGE, its trustees, officers, directors, agents, employees and representatives and assigns, from lawsuits, actions, costs (including attorneys' fees), claims or liability of any character, to the extent caused by the negligence of the ENGINEER, brought because of any injuries or damages received or sustained by any person, persons or property on account of any negligent act or omission, neglect or misconduct of said ENGINEER, its officers, agents and/or employees arising out of, or in performance of any of the provisions of the CONTRACT DOCUMENTS, including any claims or amounts recovered for any negligent infringements of patent, trademark or copyright; or from any claims or amounts arising or recovered under the "Worker's Compensation Act" or any other law, ordinance, order or decree. In connection with any such claims, lawsuits, actions or liabilities, the VILLAGE, its trustees, officers, directors, agents, employees, representatives and their assigns shall have the right to defense counsel of their choice. The ENGINEER shall be liable for reasonable costs of such defense and for reasonable expenses, fees, judgments, settlements and other reasonable costs arising out of such claims, lawsuits, actions or liabilities arising out of or in connection with ENGINEER's negligent performance of or failure to perform this Agreement, provided that any such claim, damage, loss, costs, expenses, judgements or liabilities are attributable to bodily injury, sickness, disease or death, or to injury or destruction of tangible personal property, including the loss of use resulting therefrom, that is caused in whole or in part by any act or omission of the ENGINEER, anyone directly or indirectly employed by them or anyone for whose acts any of them may be liable.

The ENGINEER shall not make any settlement or compromise of a lawsuit or claim, or fail to pursue any available avenue of appeal of any adverse judgment, without the approval of the Village and any other indemnified party. The Village or any other indemnified party, in its or their sole discretion, shall have the option of being represented by its or their own counsel. If this option is exercised and if the ENGINEER is determined to be negligent, then the ENGINEER shall promptly reimburse the Village or other indemnified party, upon written demand, for any expenses, including but not limited to court costs, reasonable attorneys' and witnesses' fees and other expenses of litigation incurred by the Village or other indemnified party in connection therewith.

Execution of this Contract by the VILLAGE is contingent upon receipt of Insurance Certificates provided by the ENGINEER in compliance with the CONTRACT DOCUMENTS.

SECTION 6: COMPLIANCE WITH LAWS: ENGINEER agrees to comply with applicable federal, state and local laws, ordinances, statutes, rules and regulations including but not limited to the Illinois Human Rights Act as follows: ENGINEER hereby agrees that this contract shall be performed in compliance with all requirements of the Illinois Human Rights Act, 775 ILCS 5/1-101 et seq., and that the ENGINEER and its subcontractors shall not engage in any prohibited form of discrimination in employment as defined in that Act and shall maintain a sexual harassment policy as the Act requires. The ENGINEER shall maintain, and require that its subcontractors maintain, policies of equal employment opportunity which shall prohibit discrimination against any employee or applicant for employment on the basis of race, religion, color, sex, national origin, ancestry, citizenship status, age, marital status, physical or mental disability unrelated to the individual's ability to perform the essential functions of the job, association with a person with a disability, or unfavorable discharge from military service. ENGINEER and all subcontractors shall comply with all requirements of the Act and of the Rules of the Illinois Department of Human Rights with regard to posting information on employees' rights under the Act. ENGINEER and all subcontractors shall place appropriate statements identifying their companies as equal opportunity employers in all advertisements for workers to be employed in work to be performed under this contract.

The ENGINEER shall obtain all necessary local and state licenses and/or permits that may be required for performance of the WORK and provide those licenses to the VILLAGE prior to commencement of the SERVICES.

SECTION 7: NOTICE: Where notice is required by the CONTRACT DOCUMENTS it shall be considered received if it is delivered in person, sent by registered United States mail, return receipt requested, delivered by messenger or mail service with a signed receipt, sent by facsimile or e-mail with an acknowledgment of receipt, to the following:

To the VILLAGE:

Denise Domalewski, Contract Administrator
Village of Orland Park
14700 South Ravinia Avenue
Orland Park, Illinois 60462
Telephone: 708-403-6173
Facsimile: 708-403-9212
e-mail: ddomalewski@orlandpark.org

To the ENGINEER:

Akram Chaudhry, P.E., Vice President
HR Green, Inc.
420 N. Front St., Suite 100
McHenry, Illinois 60050
Telephone: 815-385-1778
Facsimile: 815-385-1781
e-mail: achaudhry@hrgreen.com

or to such other person or persons or to such other address or addresses as may be provided by either party to the other party.

SECTION 8: STANDARD OF SERVICE: Services shall be rendered to the professional standards applicable to the same or similar services in the Chicagoland area. Sufficient competent personnel shall be provided who with supervision shall complete the services required within the time allowed for performance. The ENGINEER'S personnel shall, at all times present a neat appearance and shall be trained to handle all contact with Village residents or Village employees in a

respectful manner. At the request of the Village Manager or a designee, the ENGINEER shall replace any incompetent, abusive or disorderly person in its employ.

SECTION 9: PAYMENTS TO OTHER PARTIES: The ENGINEER shall not obligate the VILLAGE to make payments to third parties or make promises or representations to third parties on behalf of the VILLAGE without prior written approval of the Village Manager or a designee.

SECTION 10: COMPLIANCE: ENGINEER shall comply with all of the requirements of the Contract Documents, including, but not limited to, the Illinois Prevailing Wage Act where applicable and all other applicable local, state and federal statutes, ordinances, codes, rules and regulations.

SECTION 11: FREEDOM OF INFORMATION ACT COMPLIANCE: The Illinois Freedom of Information Act (FOIA) has been amended and effective January 1, 2010. This amendment adds a new provision to Section 7 of the Act which applies to public records in the possession of a party with whom the Village of Orland Park has contracted. The Village of Orland Park will have only a very short period of time from receipt of a FOIA request to comply with the request, and there is a significant amount of work required to process a request including collating and reviewing the information.

The undersigned acknowledges the requirements of FOIA and agrees to comply with all requests made by the Village of Orland Park for public records (as that term is defined by Section 2(c) of FOIA) in the undersigned's possession and to provide the requested public records to the Village of Orland Park within two (2) business days of the request being made by the Village of Orland Park. The undersigned agrees to indemnify and hold harmless the Village of Orland Park from all claims, costs, penalty, losses and injuries (including but not limited to, attorney's fees, other professional fees, court costs and/or arbitration or other dispute resolution costs) arising out of or relating to its failure to provide the public records to the Village of Orland Park under this agreement.

SECTION 12: LAW AND VENUE: The laws of the State of Illinois shall govern this Contract and venue for legal disputes shall be Cook County, Illinois.

SECTION 13: MODIFICATION: This Contract may be modified only by a written amendment signed by both PARTIES.

SECTION 14: COUNTERPARTS This Contract may be executed in two (2) or more counterparts, each of which taken together, shall constitute one and the same instrument.

This Contract shall become effective on the date first shown herein and upon execution by duly authorized agents of the parties.

FOR: THE VILLAGE

By: 

Print Name: Paul G. Grimes
Village Manager

Its: _____

Date: 6/2/16

FOR: THE ENGINEER

By: 

Print Name: AKRAM CHAUDHRY

Its: VICE PRESIDENT

Date: 5-25-2016

EXHIBIT A
VILLAGE OF ORLAND PARK
PROFESSIONAL ENGINEERING SERVICES
GENERAL TERMS AND CONDITIONS

1. **Relationship Between Engineer and Village:** The Engineer shall serve as the Village's professional engineer consultant in those Projects, or phases of the Project, to which this Agreement applies. This relationship is that of a buyer and seller of professional services and as such the Engineer is an independent contractor in the performance of this Agreement and it is understood that the parties have not entered into any joint venture or partnership with the other. The Engineer shall not be considered to be the agent of the Village. Nothing contained in this Agreement shall create a contractual relationship with a cause of action in favor of a third party against either the Village or Engineer.

2. **Responsibility of the Engineer:** Notwithstanding anything to the contrary which may be contained in this Agreement or any other material incorporated herein by reference, or in any Agreement between the Village and any other party concerning the Project, the Engineer shall not have control or be in charge of and shall not be responsible for the means, methods, techniques, sequences or procedures of construction, or the safety, safety precautions or programs of the Village, the construction contractor, other contractors or subcontractors performing any of the work or providing any of the services on the Project. The Engineer shall not be responsible for the acts or omissions of the Village, or for the failure of the Village, any architect, another engineer, consultant, contractor or subcontractor to carry out their respective responsibilities in accordance with the Project documents, this Agreement or any other agreement concerning the Project. Any provision which purports to amend this provision shall be without effect unless it contains a reference that the content of this condition is expressly amended for the purposes described in such amendment and is signed by the Engineer.

The Village reserves the right by written change order or amendment to make changes in requirements, amount of work, or engineering time schedule adjustments, and Engineer and the Village shall negotiate appropriate contract adjustments acceptable to both parties to accommodate any changes. The Engineer will be responsible for correctly laying out the design data shown on the contract documents where construction staking services are a part of this Agreement. The Engineer is not responsible for, and Village agrees herewith to hold Engineer harmless from any and all errors which may be contained within the Contract Documents, unless such errors are the result of the work of the Engineer. It is expressly understood that the uncovering of errors in the plans and specifications, unless such errors should have been uncovered by the Engineer in the exercise of its professional service, is not the responsibility of the Engineer and any and all costs associated with such errors shall be borne by others.

3. **Changes:** Village reserves the right by written change order or amendment to make changes in requirements, amount of work, or engineering time schedule adjustments, and Engineer and Village shall negotiate appropriate adjustments acceptable to both parties to accommodate any such changes, if commercially possible.

4. **Suspension of Services:** Village may, at any time, by written order to Engineer (Suspension of Services Order) require Engineer to stop all, or any part, of the services required by this

Agreement. Upon receipt of such an order, Engineer shall immediately comply with its terms and take all reasonable steps to minimize the costs associated with the services affected by such order. The Village, however, shall pay all costs incurred by the suspension, including all costs necessary to maintain continuity and for the resumption of the services upon expiration of the Suspension of Services Order. Engineer will not be obligated to provide the same personnel employed prior to suspension, when the services are resumed, in the event that the period of suspension is greater than thirty (30) days.

5. **Documents Delivered to Village:** Drawings, specifications, reports, and any other Project Documents prepared by Engineer in connection with any or all of the services furnished hereunder shall be delivered to the Village for the use of the Village. Engineer shall have the right to retain originals of all Project Documents and drawings for its files. Furthermore, it is understood and agreed that the Project Documents such as, but not limited to reports, calculations, drawings, and specifications prepared for the Project, whether in hard copy or machine readable form, are instruments of professional service intended for one-time use in the construction of this Project. These Project Documents are and shall remain the property of the Engineer to the extent permitted by law. The Village may retain copies, including copies stored on magnetic tape or disk, for information and reference in connection with the occupancy and use of the Project.

It is also understood and agreed that because of the possibility that information and data delivered in machine readable form may be altered, whether inadvertently or otherwise, the Engineer reserves the right, upon prior written notice to the Village, to retain the original tapes/disks and to remove from copies provided to the Village all identification reflecting the involvement of the Engineer in their preparation. The Engineer also reserves the right to retain hard copy originals of all Project Documentation delivered to the Village in machine readable form, which originals shall be referred to and shall govern in the event of any inconsistency between the two.

6. **Reuse of Documents:** All Project Documents including but not limited to reports, opinions of probable costs, drawings and specifications furnished by Engineer pursuant to this Agreement are intended for use on the Project only. They cannot be used by Village or others on extensions of the Project or any other project. Any reuse, without specific written verification or adaptation by Engineer, shall be at Village's sole risk, and Village shall indemnify and hold harmless Engineer from all claims, damages, losses, and expenses including attorney's fees arising out of or resulting therefrom. Any such verification or adaptation will entitle Engineer to further compensation at rates to be agreed upon by Village and Engineer.

The Engineer shall have the right to include representations of the design of the Project, including photographs of the exterior and interior, among the Engineer's promotional and professional materials. The Engineer's materials shall not include the Village's confidential and proprietary information if the Village has previously advised the Engineer in writing of the specific information considered by the Village to be confidential and proprietary.

7. **Opinions of Probable Cost:** Since Engineer has no control over the cost of labor, materials or equipment, or over the Contractor(s) method of determining prices, or over competitive bidding or market conditions, Engineer's opinions of probable Project Construction Cost provided for herein are to be made on the basis of Engineer's experience and qualifications and represent

Engineer's judgment as a design professional familiar with the construction industry, but Engineer cannot and does not guarantee that proposal, bids or the Construction Cost will not vary from opinions of probable construction cost prepared by Engineer. If prior to the Bidding or Negotiating Phase, Village wishes greater accuracy as to the Construction Cost, the Village shall employ an independent cost estimator consultant for the purpose of obtaining a second construction cost opinion independent from Engineer.

8. **Successors and Assigns:** The terms of this Agreement shall be binding upon and inure to the benefit of the parties and their respective successors and authorized assigns.
9. **Waiver of Contract Breach:** The waiver of one party of any breach of this Agreement or the failure of one party to enforce at any time, or for any period of time, any of the provisions hereof, shall be limited to the particular instance, shall not operate or be deemed to waive any future breaches of this Agreement and shall not be construed to be a waiver of any provision, except for the particular instance.
10. **Entire Understanding of Agreement:** This Agreement represents and incorporates the entire understanding of the parties hereto, and each party acknowledges that there are no warranties, representations, covenants or understandings of any kind, matter or description whatsoever, made by either party to the other except as expressly set forth herein. Village and the Engineer hereby agree that any purchase orders, invoices, confirmations, acknowledgments or other similar documents executed or delivered with respect to the subject matter hereof that conflict with the terms of the Agreement shall be null, void and without effect to the extent they conflict with the terms of this Agreement.
11. **Amendment:** This Agreement shall not be subject to amendment unless another instrument is duly executed by duly authorized representatives of each of the parties and entitled "Amendment of Agreement".
12. **Severability of Invalid Provisions:** If any provision of the Agreement shall be held to contravene or to be invalid under the laws of any particular state, county or jurisdiction where used, such contravention shall not invalidate the entire Agreement, but it shall be construed as if not containing the particular provisions held to be invalid in the particular state, country or jurisdiction and the rights or obligations of the parties hereto shall be construed and enforced accordingly.
13. **Force Majeure:** Neither Village nor Engineer shall be liable for any fault or delay caused by any contingency beyond their control including but not limited to acts of God, wars, strikes, walkouts, fires, natural calamities, or demands or requirements of governmental agencies.
14. **Subcontracts:** Engineer may subcontract portions of the work, but each subcontractor must be approved by Village in writing in advance.
15. **Access and Permits:** Village shall arrange for Engineer to enter upon public and private property and obtain all necessary approvals and permits required from all governmental authorities having jurisdiction over the Project. Village shall pay costs (including Engineer's employee salaries, overhead and fee) incident to any effort by Engineer toward assisting Village in such access, permits or approvals, if Engineer performed such services.

16. **Designation of Authorized Representative:** Each party to this Agreement shall designate one or more persons to act with authority in its behalf with respect to appropriate aspects of the Project. The persons designated shall review and respond promptly to all communications received from the other party.
17. **Village's Responsibilities:** The Village agrees to provide full information regarding requirements for and about the Project, including a program which shall set forth the Village's objectives, schedule, constraints, criteria, special equipment, systems and site requirements.

The Village agrees to furnish and pay for all legal, accounting and insurance counseling services as the Village may require at any time for the Project, including auditing services which the Village may require to verify the Contractor's Application for Payment or to ascertain how or for what purpose the Contractor has used the money paid by or on behalf of the Village. In addition, Village shall give prompt written notice to the Engineer whenever the Village observes or otherwise becomes aware of any development that affects the scope or timing of the Engineer's services, or any defect or non-conformance of the work of any Contractor.

18. **Information Provided by Others:** The Engineer shall indicate to the Village the information needed for rendering of the services of this Agreement. The Village shall provide to the Engineer such information as is available to the Village and the Village's consultants and contractors, and the Engineer shall be entitled to rely upon the accuracy and completeness thereof unless, in the exercise of his professional skill, Engineer determined inaccuracies or incompleteness. The Village recognizes that it is impossible for the Engineer to assure the accuracy, completeness and sufficiency of such information, either because it is impossible to verify, or because of errors or omissions which may have occurred in assembling the information the Village is providing.
19. **Terms of Payment:** Engineer shall submit monthly statements for Basic and Additional Services rendered and for Reimbursable Expenses incurred, based upon Engineer's estimate of the proportion of the total services actually completed at the time of billing or based upon actual hours expended during the billing period. In the event the Village has not paid amounts properly due the Engineer, Engineer may after giving seven days written notice to Village, suspend services under this Agreement until Engineer has been paid in full all amounts properly due for services, expenses and charges. Engineer shall have no liability whatsoever to Village for any costs or damages as a result of such suspension.
20. **Hazardous Materials/Pollutants:** Unless otherwise provided by this Agreement, the Engineer and Engineer's consultants shall have no responsibility for the discovery (unless such discovery should have been made by the Engineer in the exercise of its professional skill), presence, handling, removal or disposal of or exposure of persons to hazardous materials/pollutants in any form at the Project site, including but not limited to mold/mildew, asbestos, asbestos products, polychlorinated biphenyl (PCB) or other toxic/hazardous/pollutant type substances unless undertaken at the direction of the Engineer or Engineer's consultants.



Project Approach

Project Understanding

The bridge structure addressed in this proposal is a cast-in-place two-cell box culvert carrying Wheeler Drive over Tinley Creek. The structure is just over forty years old, having been constructed in 1975. The cells are 15' wide, and the roof slab is 12 inches thick. Due to the loss of concrete and corrosion of main reinforcing steel under the traffic lanes, the capacity of the structure has been reduced. The Illinois Department of Transportation (IDOT) inspected the structure in late 2015. The inspection resulted in a 15 ton gross weight limit posting requirement.

The existing structure was previously inspected by HR Green during Biennial Bridge Inspections. The structure has been evaluated as structurally deficient since 2009.

HR Green understands the project may include the following repairs:

- Removal and replacement of the entire top of the culvert including the attached sidewalks and headwalls.
- Partial depth concrete repairs to limited portions of the sidewalls.
- Removal and reconstruction or grind and overlay approach pavements to transition to a potentially thicker top slab.
- New pedestrian railing.
- Remove and replace short sections of sidewalk and curb and gutter approaching the structure.

Wheeler Drive carries an Average Daily Traffic (ADT) of approximately 500 at this location. Wheeler Drive, in general, and the bridge in particular, is located in a residential area which includes a small park. We understand that coordination with private and public utilities, impacted agencies, IDOT, and if necessary the Army Corps of Engineers (ACOE) and the Illinois Department of Natural Resources (IDNR).

The Village intends to use local funds for the repair work. The Village intends to advertise this project for construction in September.

Project Approach

HR Green has a track record of successfully completing Phase II bridge rehabilitation projects for local agencies. HR Green understands this project will address structural deterioration found in the existing reinforced concrete culvert structure. To control this locally funded project, HR Green will keep the project to a very limited scope. We will address the replacement of the top, replacement of adjacent sidewalk, curb & gutter and pavement only as needed to repair damage from construction and provide a smooth transition over the new top will keep costs down, expedite construction, and minimize involvement by outside agencies.

HR Green has made the following assumptions:

1. Wheeler will be closed to traffic for the reconstruction of the top of the culvert (this will likely take 4 to 6 weeks). The posted detour will utilize Village streets only. Avoiding IDOT and Cook County routes will save a significant amount of money and coordination.
2. We will be able to demonstrate the existing culvert is not a source of upstream flooding and this project will then meet the regulatory definition of "maintenance". See "Hydraulics and Permitting", below
3. IDOT Local Bridge Unit has already indicated that removal and replacement of the top and repair of the remainder of the structure is an acceptable way to remove the load posting requirement.

Topographic Survey

Roadway Survey will include the area lying within the existing right-of-way for approximately 100 feet of Wheeler Drive approximately 50 feet east and west of the bridge. Survey cross sections will be surveyed at approximate 50 foot intervals. Survey will include existing visible features and improvements, bridge deck, headwalls, wingwalls, low chord and parapet wall or railings/guardrail. Existing utilities will be surveyed from visible flags or markings. Storm, sanitary sewer and watermain structures will be surveyed, including rim elevation, invert pipe size, direction and elevation as observed at unlocked manholes. Creek



banks and water elevations will be surveyed within the existing right of way of Wheeler Drive. Trees greater than six (6) inches in diameter will be referenced by size and type (coniferous or deciduous) but species not identified. Survey will reference existing NGS control stations, Illinois State Plane Coordinate System East Zone NAD83(2011). Elevations will be based upon NAVD88 or local benchmarks. We will also locate (in elevation and plan) four (4) upstream low building entry elevations. Village will be asked to coordinate survey access to these privately owned properties.

Hydraulics and Permitting

1. The structure is in a regulatory floodway. We will attempt to demonstrate it is in compliance with IDNR-OWR 3708 Rules.
2. Verify that the existing structure is not a source of historical flood damage. This will allow the structure's current hydraulic opening to be maintained.
3. We anticipate support from the Village staff who can verify that the structure is not a source of upstream flooding or drainage issues may be beneficial. Maintenance records should be a reliable indication.
4. HR Green will NOT perform hydraulic and hydrologic modeling of the structure.
5. The effect of the existing culvert on the upstream water surface elevations will be determined from the current flood profiles. HR Green will show the structure is not a source of flood damage by looking at the extent of distance that it takes the existing culvert's backwater to dissipate to 0.1' and documenting the low entry elevations. It appears that four (4) low entry elevations will be sufficient to show no damage.
6. The existing roadway profile will not be increased and the open area of the structure will not be reduced or increased.
7. An IDNR-OWR permitting fee of \$1020 will be required until June 30, 2016 (it may increase after this date) for projects that do not require Hydraulic or Hydrologic modeling to show compliance with the rules.
8. If IDNR-OWR determines that Hydraulic Modeling will be required or if the upstream low entry elevations are below the FIS water surface elevations, hydraulic modeling and additional direct cost for permitting fees may be required. This work is not included in this contract and will be negotiated separately if necessary..

Structural and Roadway

The project will include the design of a replacement for the existing top of structure, new parapets and railings, minor roadway profile adjustments and repairs to the walls and bottom of the structure (epoxy crack injection and concrete patching). We have not included wingwall reconfiguration or stream stabilization. We anticipate the contract plan set will consist of:

- Cover sheet
- General Notes, Bill of Material and Special Provisions (as plan notes). This sheet will also include notes and details to cover the bracing the Contractor must install to keep the walls in place while the top slab is removed until the new top slab is in place and fully cured.
- Detour Plan
- Plan and Profile for the project limits only
- Structure General Plan and Elevation indicating removals, a cross section, invert elevation, etc.
- Top Slab reinforcement plan, section.
- Parapet plan and elevation including deck details of reinforcement, a Bill of Bars and Bill of Material.
- Railing details
- Repair details (elevation of walls indicating areas of patching and crack injection).



Schedule

HR Green is well known for its ability to maintain project schedules and uses sophisticated software to manage our talent and resources. When a project is identified, a project outline is developed that includes tasks, project schedule and the staff skill sets necessary for successful project completion. HR Green selects our project team for each project based on individual staff members specific expertise, as well as their availability. Our software monitors individuals assigned to specific projects and compares that to time actually spent. Management can see in real time who is busy and who is not and what resources can be allocated to meet schedules.

Below is a projected schedule highlighting anticipated work that will be done, proposed milestones, and important submittal dates.

| Schedule, Milestones and Submittal Dates | May | June | July | August | September | October |
|---|-----|------|------|--------|-----------|---------|
| Notice to Proceed | ● | | | | | |
| Topographic Survey | ■ | | | | | |
| Verify Hydraulic Adequacy | ■ | | | | | |
| Field Visit | ● | | | | | |
| First Progress Meeting | ◆ | | | | | |
| Development of Bid Plans | | ■ | ■ | | | |
| Submit Pre-final Plans, Specifications, and an Estimate | | | ◆ | | | |
| Constructability Review | | | ■ | ■ | | |
| Field Visit | | | | ● | | |
| Second Progress Meeting | | | | ◆ | | |
| Bid Documents Ready for Letting | | | | | ◆ | |
| Review Bids and Recommend Award | | | | | | ◆ |

- **Topographic Survey and Hydraulic Adequacy Verification** - Assuming there is a May 1st notice to proceed, HR Green will commence topographic survey and verify hydraulic adequacy in the first half of May.
- **First Progress Meeting** - Alternative detour plans will be roughed out for discussion with the Village at the first progress meeting near the end of May. The recommendation for use of all Orland Park streets will be made. We will seek concurrence with Village staff on a detour route, and the extent of sidewalk, curb and pavement replacement. A summary of the results of the hydraulic adequacy verification will be given. We will also discuss parapet and railing options the Village may wish to consider.
- **Field Visits** – Both progress meetings will include (or be preceded by) a field visit to gather additional information needed for design and/or to verify information shown on the pre-final plans.
- **Utilities and Agencies Coordination/Correspondence** - HR Green will also request contact information for impacted utilities and agencies to be notified regarding the detour. Any coordination with other agencies in regard to the detour plan, erosion control plan or hydraulic consideration will start immediately after the first progress meeting.
- **Bid Plans Development** - HR Green will commence development of the bid plans at the beginning of June with the intention to submit pre-final plans, specifications, and an estimate to the Village for review in late July.

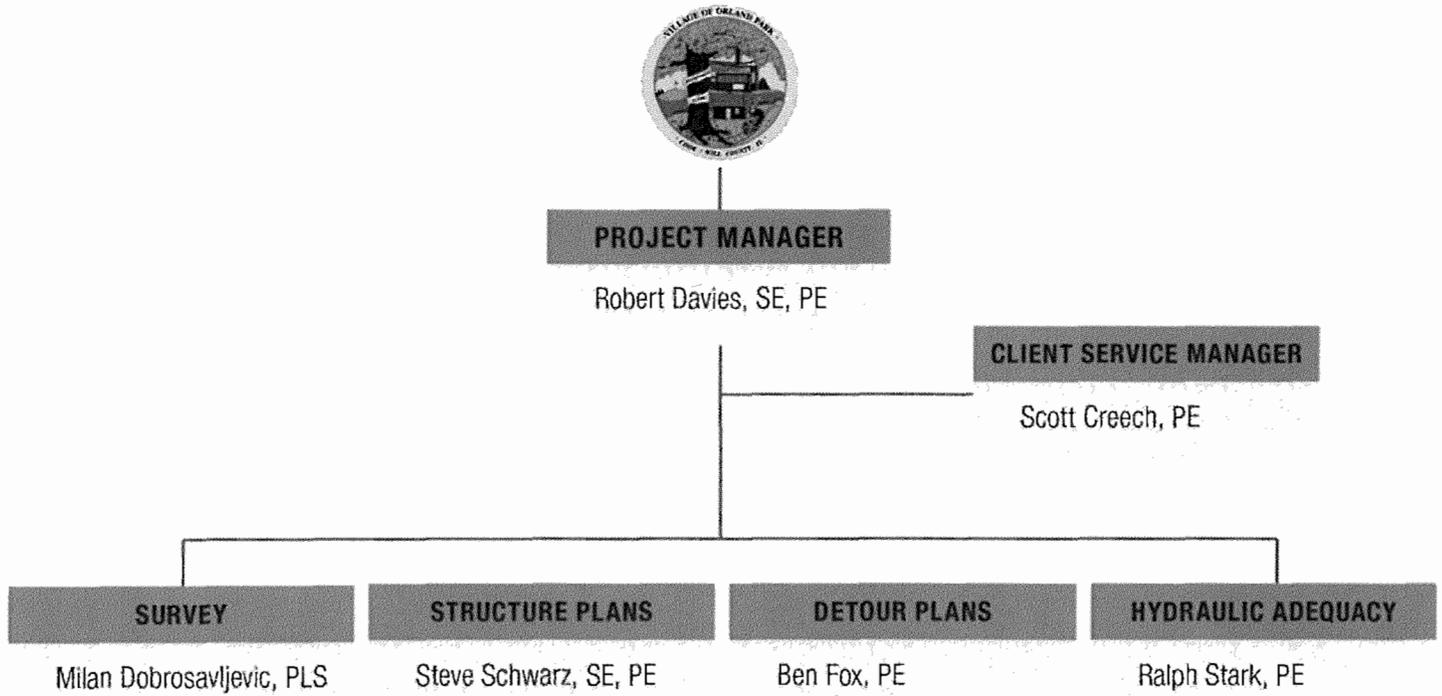


- **Constructability Review** – A constructability review of the drawings will be conducted in mid-July.
- **Design and Detail** – Some structural engineering will be required for the design of the new top slab, bracing of the culvert walls and design of the parapets.
- **Second Progress Meeting** – Our disposition of the Village's review comments will be discussed at a second progress meeting in mid-August.
- **Bid Letting** – Complete bid documents will be ready for advertising and letting by mid-September.
- **Bid Review and Award Recommendation** – HR Green will review bids and recommend award at the beginning of October. We will also be available to help the Village arrange for construction phase engineering either in-house or by consultant.



Resumes for Key Personnel

Organizational Charts



ORIGINAL

PART II: REQUIRED FORMS

PROPOSER SUMMARY SHEET

RFP #16-011 – Design Engineering Services- Wheeler Drive Bridge
Project Name

Firm Name: HR Green, Inc.

Contact Person Name and Title: Akram Chaudhry, PE, Vice President

Address (Street, City, State, Zip Code): 420 N. Front Street, Suite 100, McHenry, IL 60050

Phone: (815) 385-1778 Fax: (815) 385-1781

E-mail Address: achaudhry@hrgreen.com

PRICE PROPOSAL

| | |
|--|------------------|
| <u>RFP #16-011 DESIGN ENGINEERING SERVICES- WHEELER DRIVE BRIDGE PROJECT</u> | |
| TOTAL DESIGN PROJECT NOT TO EXCEED PRICE: | <u>32,500.00</u> |

ACCEPTANCE:

This proposal is valid for 90 (ninety) calendar days from the date of submittal.

Signature of Authorized Signee: Akram Chaudhry

Title: Vice President

Date: 3-14-2016

AFFIDAVIT OF COMPLIANCE
RFP #16-011

Proposers shall complete this Affidavit of Compliance.

The undersigned Michelle Byard, as Chief Financial Officer
(Name of Person Making Affidavit) (Title of Person Making Affidavit)

and on behalf of HR Green, Inc.
(Enter Name of Business Organization)

certifies that:

1) BUSINESS ORGANIZATION:

The Proposer is authorized to do business in Illinois: Yes [] No []

Federal Employer I.D. #: 42-0927178
(or Social Security # if a sole proprietor or individual)

The form of business organization of the Proposer is (check one):

- Sole Proprietor
 Independent Contractor (Individual)
 Partnership
 LLC
 Corporation Iowa 01/01/1967
(State of Incorporation) (Date of Incorporation)

2) ELIGIBILITY TO ENTER INTO PUBLIC CONTRACTS: Yes [] No []

The Proposer is eligible to enter into public contracts, and is not barred from contracting with any unit of state or local government as a result of a violation of either Section 33E-3, or 33E-4 of the Illinois Criminal Code, or of any similar offense of "Bid-rigging" or "Bid-rotating" of any state or of the United States.

3) SEXUAL HARRASSMENT POLICY: Yes [] No []

Please be advised that Public Act 87-1257, effective July 1, 1993, 775 ILCS 5/2-105 (A) has been amended to provide that every party to a public contract must have a written

sexual harassment policy in place in full compliance with 775 ILCS 5/2-105 (A) (4) and includes, at a minimum, the following information: (I) the illegality of sexual harassment; (II) the definition of sexual harassment under State law; (III) a description of sexual harassment, utilizing examples; (IV) the vendor's internal complaint process including penalties; (V) the legal recourse, investigative and complaint process available through the Department of Human Rights (the "Department") and the Human Rights Commission (the "Commission"); (VI) directions on how to contact the Department and Commission; and (VII) protection against retaliation as provided by Section 6-101 of the Act. (Illinois Human Rights Act). (emphasis added). Pursuant to 775 ILCS 5/1-103 (M) (2002), a "public contract" includes "...every contract to which the State, any of its political subdivisions or any municipal corporation is a party."

4) EQUAL EMPLOYMENT OPPORTUNITY COMPLIANCE: Yes [] No []

During the performance of this Project, Proposer agrees to comply with the "Illinois Human Rights Act", 775 ILCS Title 5 and the Rules and Regulations of the Illinois Department of Human Rights published at 44 Illinois Administrative Code Section 750, et seq. Accordingly, the Proposer shall: (I) not discriminate against any employee or applicant for employment because of race, color, religion, sex, marital status, national origin or ancestry, age, or physical or mental handicap unrelated to ability, or an unfavorable discharge from military service; (II) examine all job classifications to determine if minority persons or women are underutilized and will take appropriate affirmative action to rectify any such underutilization; (III) ensure all solicitations or advertisements for employees placed by it or on its behalf, it will state that all applicants will be afforded equal opportunity without discrimination because of race, color, religion, sex, marital status, national origin or ancestry, age, or physical or mental handicap unrelated to ability, or an unfavorable discharge from military service; (IV) send to each labor organization or representative of workers with which it has or is bound by a collective bargaining or other agreement or understanding, a notice advising such labor organization or representative of the Vendor's obligations under the Illinois Human Rights Act and Department's Rules and Regulations for Public Contract; (V) submit reports as required by the Department's Rules and Regulations for Public Contracts, furnish all relevant information as may from time to time be requested by the Department or the contracting agency, and in all respects comply with the Illinois Human Rights Act and Department's Rules and Regulations for Public Contracts; (VI) permit access to all relevant books, records, accounts and work sites by personnel of the contracting agency and Department for purposes of investigation to ascertain compliance with the Illinois Human Rights Act and Department's Rules and Regulations for Public Contracts; and (VII) include verbatim or by reference the provisions of this Equal Employment Opportunity Clause in every subcontract it awards under which any portion of this Agreement obligations are undertaken or assumed, so that such provisions will be binding upon such subcontractor. In the same manner as the other provisions of this

Agreement, the Proposer will be liable for compliance with applicable provisions of this clause by such subcontractors; and further it will promptly notify the contracting agency and the Department in the event any subcontractor fails or refuses to comply therewith. In addition, the Proposer will not utilize any subcontractor declared by the Illinois Human Rights Department to be ineligible for contracts or subcontracts with the State of Illinois or any of its political subdivisions or municipal corporations.

Subcontract" means any agreement, arrangement or understanding, written or otherwise, between the Proposer and any person under which any portion of the Proposer's obligations under one or more public contracts is performed, undertaken or assumed; the term "subcontract", however, shall not include any agreement, arrangement or understanding in which the parties stand in the relationship of an employer and an employee, or between a Proposer or other organization and its customers. In the event of the Proposer's noncompliance with any provision of this Equal Employment Opportunity Clause, the Illinois Human Right Act, or the Rules and Regulations for Public Contracts of the Department of Human Rights the Proposer may be declared non-responsible and therefore ineligible for future contracts or subcontracts with the State of Illinois or any of its political subdivisions or municipal corporations, and this agreement may be canceled or avoided in whole or in part, and such other sanctions or penalties may be imposed or remedies involved as provided by statute or regulation.

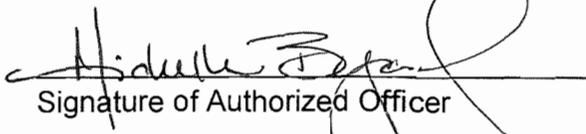
5) **TAX COMPLIANT:** Yes [] No []

Proposer is not delinquent in the payment of any tax administered by the Illinois Department of Revenue, or if it is: (a) it is contesting its liability for the tax or the amount of tax in accordance with procedures established by the appropriate Revenue Act; or (b) it has entered into an agreement with the Department of Revenue for payment of all taxes due and is currently in compliance with that agreement.

6) AUTHORIZATION & SIGNATURE:

I certify that I am authorized to execute this Affidavit of Compliance on behalf of the Proposer set forth on the SOQ Summary Sheet, that I have personal knowledge of all the information set forth herein and that all statements, representations, that the SOQ is genuine and not collusive, and information provided in or with this Affidavit are true and accurate. The undersigned, having become familiar with the Project specified, proposes to provide and furnish all of the labor, materials, necessary tools, expendable equipment and all utility and transportation services necessary to perform and complete in a workmanlike manner all of the work required for the Project.

ACKNOWLEDGED AND AGREED TO:


Signature of Authorized Officer

Michelle Byard

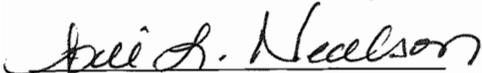
Name of Authorized Officer

Chief Financial Officer

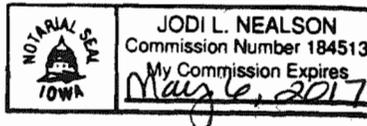
Title

03/08/2016
Date

Subscribed and Sworn To
Before Me This 8th Day
of March, 2016


Notary Public Signature

NOTARY SEAL



INSURANCE REQUIREMENTS

Proposers must agree to the Insurance Requirements on this form.

WORKERS COMPENSATION & EMPLOYER LIABILITY

\$500,000 – Each Accident
\$500,000 – Policy Limit
\$500,000 – Each Employee
Waiver of Subrogation in favor of the Village of Orland Park

AUTOMOBILE LIABILITY

\$1,000,000 – Combined Single Limit
Additional Insured Endorsement in favor of the Village of Orland Park

GENERAL LIABILITY (Occurrence basis)

\$1,000,000 – Each Occurrence
\$2,000,000 – General Aggregate Limit
\$1,000,000 – Personal & Advertising Injury
\$2,000,000 – Products/Completed Operations Aggregate
Additional Insured Endorsement & Waiver of Subrogation in favor of the Village of Orland Park

EXCESS LIABILITY (Umbrella-Follow Form Policy)

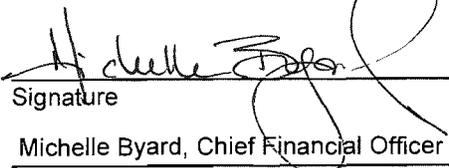
\$2,000,000 – Each Occurrence
\$2,000,000 – Aggregate
EXCESS MUST COVER: General Liability, Automobile Liability, Workers Compensation

PROFESSIONAL LIABILITY

\$1,000,000 Limit -Claims Made Form, Indicate Retroactive Date & Deductible

Any insurance policies providing the coverages required, excluding Professional Liability, shall be specifically endorsed to identify “**The Village of Orland Park, and their respective officers, trustees, directors, employees and agents as Additional Insureds on a primary/non-contributory basis with respect to all claims arising out of operations by or on behalf of the named insured.**” If the named insureds have other applicable insurance coverage, that coverage shall be deemed to be on an excess or contingent basis. The policies shall also contain a Waiver of Subrogation in favor of the Additional Insureds in regards to General Liability and Workers Compensation coverage's. The words “endeavor to” and “, but failure to do so shall impose no obligation or liability of any kind upon the insurer, its agents or representatives” must be stricken from all Certificates of Insurance submitted to the Village. Any insurance company providing coverage must hold an A VII rating according to Best's Key Rating Guide. Permitting the contractor, or any subcontractor, to proceed with any work prior to our receipt of the foregoing certificate and endorsement however, shall not be a waiver of the contractor's obligation to provide all of the above insurance. Proposers agree that if they are the selected to complete this Project, within ten (10) days after the date of notice of the award of the contract and prior to the commencement of any work, Proposer will submit a Certificate of Insurance providing for at minimum the coverages and limits described above directly to the Village of Orland Park, Denise Domalewski, Contract Administrator, 14700 S. Ravinia Avenue, Orland Park, IL 60462. Failure to provide this evidence in the time frame specified and prior to beginning of work may result in the termination of the Village's relationship with the selected Proposer.

ACCEPTED & AGREED THIS 08 DAY OF March, 2016.


Signature

Michelle Byard, Chief Financial Officer
Printed Name & Title

Authorized to execute agreements for:

HR Green, Inc.
Name of Company



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
12/16/2015

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

| | | |
|--|----------------|--|
| PRODUCER Holmes Murphy & Assoc - CR 500 1st Avenue NE, Suite 300 Cedar Rapids, IA 52401 | 1-800-300-0325 | CONTACT NAME: Michelle Gruis |
| | | PHONE (A/C, No, Ext): 319-896-7715 FAX (A/C, No): 866-231-7822 |
| | | E-MAIL ADDRESS: mgruis@holmesmurphy.com |
| INSURED HR Green, Inc. 420 N. Front Street Ste. 100 McHenry, IL 60050 | | INSURER(S) AFFORDING COVERAGE NAIC # |
| | | INSURER A: Zurich American Insurance Company 16535 |
| | | INSURER B: Travelers Property Casualty Company of 25674 |
| | | INSURER C: XL Specialty Insurance Company 37885 |
| | | INSURER D: |
| | | INSURER E: |
| | | INSURER F: |

COVERAGES CERTIFICATE NUMBER: 45628695 REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

| INSR LTR | TYPE OF INSURANCE | ADDL SUBR INSD WVD | POLICY NUMBER | POLICY EFF (MM/DD/YYYY) | POLICY EXP (MM/DD/YYYY) | LIMITS |
|----------|--|--|---------------|-------------------------|-------------------------|---|
| A | <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input checked="" type="checkbox"/> LOC OTHER: | | GLO373096706 | 01/01/16 | 01/01/17 | EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$ |
| A | <input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO ALL OWNED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS | | BAP373096806 | 01/01/16 | 01/01/17 | COMBINED SINGLE LIMIT (Ea accident) \$ 2,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$ |
| B | <input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$ 10,000 | | ZUP14N8656616 | 01/01/16 | 01/01/17 | EACH OCCURRENCE \$ 15,000,000 AGGREGATE \$ 15,000,000 \$ |
| A | <input checked="" type="checkbox"/> WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below | Y/N <input checked="" type="checkbox"/> N N/A | WC373096606 | 01/01/16 | 01/01/17 | <input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000 |
| C | <input checked="" type="checkbox"/> Professional Liability (Claims Made Coverage) | | DPR9800663 | 01/01/16 | 01/01/17 | Per Claim 5,000,000 Aggregate 6,000,000 |

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

The Village of Orland Park, and their respective officers, trustees, directors, employees and agents are Additional Insured on General Liability and Auto Liability on a primary and non-contributory basis as required by written contract. The General Liability and Workers Compensation includes a Waiver of Subrogation in favor of the Village of Orland Park, and their respective officers, trustees, directors, employees and agents as required by written contract with the insured, per policy terms and conditions.

| | |
|---|--|
| CERTIFICATE HOLDER Village of Orland Park 14700 S. Ravinia Avenue Orland Park, IL 60462 USA | CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. |
| | AUTHORIZED REPRESENTATIVE <i>Michelle Gruis</i> |

© 1988-2014 ACORD CORPORATION. All rights reserved.