

VILLAGE OF ORLAND PARK

14700 Ravinia Avenue
Orland Park, IL 60462
www.orlandpark.org



Meeting Minutes

Monday, January 7, 2019

6:00 PM

Village Hall

Parks and Recreation Committee

*Chairman Daniel T. Calandriello
Trustees Patricia A. Gira and Michael F. Carroll
Village Clerk John C. Mehalek*

CALL TO ORDER/ROLL CALL

The meeting was called to order at 6:09 P.M.

Present: 3 - Chairman Calandriello; Trustee Gira and Trustee Carroll

APPROVAL OF MINUTES**2019-0013 Approval of the December 3, 2018 Parks and Recreation Minutes**

I move to approve the Minutes of the Regular Meeting of the Parks and Recreation Committee of December 3, 2018.

A motion was made by Trustee Carroll, seconded by Trustee Gira, that this matter be APPROVED. The motion carried by the following vote:

Aye: 3 - Chairman Calandriello, Trustee Gira, and Trustee Carroll

Nay: 0

ITEMS FOR SEPARATE ACTION**2019-0016 2019 Distribution of Three Recreation Department Program Guides through the Orland Park Post Office - Approval**

Recreation Division Director Nancy Flores reported that the Recreation Department has been distributing the Summer, Fall, and Winter/Spring Recreation Program Guides to Orland Park residents through the Orland Park Post Office for the past several years. The distribution through the post office continues to reach over 26,000 active resident addresses. The distribution cost for each season's program guide varies due to the number of pages for each publication. Staff is requesting approval to distribute the three 2019 recreation program guides through the United States Post Office for the budgeted amount of \$21,000.

Chairman Calandriello had comments. (refer to audio file)

Trustee Carroll had a question. (refer to audio file)

Director Flores responded to Trustee Carroll's question. (refer to audio file)

I move to recommend to the Village Board to approve the distribution of three 2019 recreation program guides through the United States Post Office for the budgeted amount of \$21,000.

A motion was made by Trustee Carroll, seconded by Trustee Gira, that this matter be RECOMMENDED FOR APPROVAL to the Board of Trustees. The motion carried by the following vote:

Aye: 3 - Chairman Calandriello, Trustee Gira, and Trustee Carroll

Nay: 0

2019-0004 Recreation Department Program Guide - 2019 Summer Program List Approval

Recreation Division Director Nancy Flores reported that the lists of recommended programs to be offered in the Recreation Department 2019 Summer Program Guide are attached. Included in the lists are contractual costs (over \$20,000) that would need Board approval associated with the summer sessions. These costs are covered by revenue generated through registration fees, and actual costs are dependent on the number of participants registered.

Staff is requesting approval of the recommended programs and payment to the contractual instructors at time of invoicing.

Trustee Gira and Chairman Calandriello had comments: (refer to audio file)

I move to recommend to the Village Board to approve the recommended programs and payment to the contractual instructors at time of invoicing.

A motion was made by Trustee Gira, seconded by Trustee Carroll, that this matter be RECOMMENDED FOR APPROVAL to the Board of Trustees. The motion carried by the following vote:

Aye: 3 - Chairman Calandriello, Trustee Gira, and Trustee Carroll

Nay: 0

2019-0001 Centennial Park Aquatic Center Vertical Turbine Pump Replacement Phase II

Park's Division Director Gary Couch reported that a request waiving the bid process and award the purchase and installation of the Vertical Turbine replacement pumps in the original mechanical room for Flume Pump 1, Flume Pump 2 and the Water Play Feature Pump to Crossroad Construction of Lombard, IL. Crossroad Construction is the company that actually performed the work for the first two pump replacements in the mechanical room in 2018. All work specified in ITB 18-010 was not performed due to budgetary constraints. Crossroad Construction is willing to hold the pricing from ITB 18-010. Work will follow the specified requirements listed in ITB 18-010. Bid pricing was submitted for Flume Pump 1 at \$37,500.00, Flume Pump 2 \$ 37,500.00 and the Water Play Feature Pump at \$30,300.00 for a total of \$105,300.00 By waiving the bid process it allows the Village to utilize the open permit issued by the Illinois Department of Public Health (IDPH) for the work that is valid until May of 2019. This saves the permitting fees and the time for the issuance of the permit. The most recent permit that was received from the Illinois Department of Public Health (IDPH) took over four (4) months to receive. This also allows the work to begin this winter allowing ample time for completion prior to the opening of the Aquatic Center 2019 season. Crossroads Construction has performed multiple projects at the Aquatic Center and has always provided a quality product.

Staff recommends waiving the bid process and awarding the Centennial Park Aquatic Center Vertical Turbine Pump Replacements Phase II to Crossroads Construction of Lombard, IL for a total bid price of \$105,300.00.

Chairman Calandriello and Village Manager Joseph LaMargo had comments. (refer to audio file)

Trustee Carroll and Trustee Gira had questions. (refer to audio file)

Director Couch responded to their questions. (refer to audio file)

I move to recommend to the Village Board to approve the purchase and installation of the Centennial Park Aquatic Center Vertical Turbine Pump Replacements Phase II in an amount not to exceed \$105,300.00 to Crossroads Construction of Lombard, IL.

A motion was made by Trustee Carroll, seconded by Trustee Gira, that this matter be RECOMMENDED FOR APPROVAL to the Board of Trustees. The motion carried by the following vote:

Aye: 3 - Chairman Calandriello, Trustee Gira, and Trustee Carroll

Nay: 0

2019-0017 Turf Fertilization and Broadleaf Weed Control RFP #18-044

Park's Division Director Gary Couch reported that a Request for Proposals for Turf Fertilization and Broadleaf Weed Control for years 2019, 2020, and 2021, with the possibility of extending for two (2) additional years, was re-issued on October 23, 2018. The item closed on November 8th, 2018. The Village received six (6) proposals. The initial issue of the RFP only resulted in two companies submitting proposals. Staff evaluated the proposals and set up interviews with three (3) companies. The companies granted interviews were Forever Green Lawn Care, TrueGreen Limited Partnership, and Eternally Green Lawn Care. Interviews were conducted by a staff team comprised of Parks and Grounds. All vendors interviewed were asked a standard set of questions to insure uniformity (apples to apples) responses. The team considered the ability to complete the work, size and stability of company, cost, levels of supervision, and responsiveness to complaints. After reviewing the proposals and conducting the interviews, the team is recommending awarding the contract to Eternally Green Lawn Care. Mr. Jim Webb, President of Eternally Green, presented very well and in fine detail explained procedures and methods to address issues that may come up along with scheduling, billing details and procedures for completing applications on roadway medians and school owned properties. Staff specified new products for application that have never been used in the Village. These new products will dramatically improve the overall appearance of our properties and they will be more environmentally friendly. Staffing and equipment levels are

sufficient to meet the requirements that are needed to fulfill the scope of the contract.

Trustee Gira and Trustee Carroll had questions and comments. (refer to audio file)

Director Couch responded to their questions and comments. (refer to audio file)

I move to recommend to the Village Board to approve the proposal for Turf Fertilization and Broadleaf Weed Control from Eternally Green Lawn Care for the years 2019, 2020, and 2021 in the amount not to exceed \$189,162.50 per year, with the possibility of extending the contract for two (2) additional years in 2022 and 2023.

ADJOURNMENT: 6:24 P.M.

A motion was made by Trustee Gira, seconded by Trustee Carroll, that this matter be ADJOURNED. The motion carried by the following vote:

Aye: 3 - Chairman Calandriello, Trustee Gira, and Trustee Carroll

Nay: 0

2019-0033 Audio Recording for the January 7, 2019 Committee Meetings - Finance, Public Safety, Parks & Recreation

NO ACTION

/AB

APPROVED: February 4, 2019

Respectfully Submitted,

/s/ John C. Mehalek

John C. Mehalek, Village Clerk