

**CLERK'S CONTRACT and AGREEMENT COVER PAGE**

**Legistar File ID#:** 2025-0497

**Contract #:**

**Start date:** 7/1/2025

**End date:** 6/30/2026

**Amount:** *Rates per proposal*

**Contingency Amount:**

**Department:** Village Manager's Office

**Total Contract Amount:**

**Contract Type:** Professional Services / Legal Agreement

**Contractors Name:** Croke Fairchild Duarte & Beres LLC

**Status of Ownership:** Women-Owned

**Status of Sub:** N/A

**Certification:** Attached  Self-Certifying  Did not disclose

**Contract Description:** Legal Services. (Contract may be extended for successive one-year periods)

**AGREEMENT FOR LEGAL SERVICES  
BETWEEN  
THE VILLAGE OF ORLAND PARK  
AND  
CROKE FAIRCHILD DUARTE & BERES LLC**

This Agreement for Legal Services (“Agreement”) is entered into by and between the Village of Orland Park, a municipal corporation organized and existing under the laws of Illinois (“Village”), and Croke Fairchild Duarte & Beres LLC, an Illinois professional corporation (“Law Firm” or “Firm”). Collectively, the Village and the Law Firm are referred to herein as the “Parties.”

**ARTICLE I  
SCOPE AND ADMINISTRATION OF AGREEMENT**

**Scope of Engagement.** The Law Firm is hereby engaged to provide those legal services described in Exhibit A (“Scope of Services”), at the direction of the Village Manager or designee, and in strict accordance with this Agreement. The primary attorneys responsible for the Village’s matters are Jim Durkin and Randall S. Kulat, with assistance from other Law Firm attorneys as necessary. Any material revision to the scope of services must be approved in writing by both Parties.

**Additional Engagements.** The Law Firm may represent the Village in additional matters, subject to mutual written approval and as set forth in this Agreement or the Scope of Services.

**Standard of Care.** The Law Firm agrees to perform services in accordance with the standards customarily adhered to by experienced, competent law firms in Illinois, exercising the care and skill ordinarily used by reputable attorneys.

**Professional Judgment and Limitations.** The Law Firm cannot guarantee the outcome of any matter. Any expression of professional judgment is limited by the Firm’s knowledge of facts and interpretation of law at the time, and subject to unknown or undisclosed factors.

**Independent Contractor.** The Law Firm is an independent contractor providing services in accordance with this Agreement, its Proposal (as applicable), and the Illinois Rules of Professional Conduct.

**Criminal Background Certification.** Law Firm certifies that all employees working on this Agreement have had a criminal background check and that said employees are clear of any sexual and drug-related convictions. Law Firm further certifies that all employees hired by Law Firm, or a Subcontractor must be free from any felony convictions.

**Additional Firms and Contractors.** The Village reserves the right to retain, at its own expense, additional law firms or contractors for any services it deems necessary.

**Modification of Scope.** The Village may order changes to the scope of services by altering, adding to, or deducting from the services to be performed. Any material revision is subject to the Law Firm’s prior written consent and all changes must be in writing.

**Restrictions and Regulations.** The Law Firm will promptly notify the Village in writing of any regulations or restrictions which may require modification of the quality or performance of services. The Village may accept or reject such modifications or terminate this Agreement at no expense if modifications are not acceptable.

**Consent to Electronic Communication.** The Parties consent to the use of electronic communications (e.g., email, document transfer, wireless devices) for convenience and efficiency, acknowledging that such methods may pose risks to confidentiality and privilege. The Village agrees that the benefits outweigh the risks.

## **ARTICLE II** **CONFIDENTIALITY AND RELATED MATTERS**

**Attorney-Client Privilege.** The Law Firm shall maintain the confidentiality of information relating to its representation of the Village, subject to applicable law and exceptions. The attorney-client relationship is with the Village as an entity, not with individual officials, employees, or other persons. In litigation matters where elected or appointed officials or employees are named parties, privilege extends to them as well.

**Village's Duty to Inform.** The Village is obligated to inform the Law Firm of unasserted possible claims or potential litigation so that proper disclosures can be made to auditors and so that the Law Firm may provide appropriate representation.

**Privileged Communications.** The Village shall treat all communications, including invoices and legal advice, as privileged and confidential, even if not specifically marked, subject to exceptions under the Freedom of Information Act or Open Meetings Act.

**Outsourcing and Confidentiality.** The Law Firm may outsource certain administrative or legal support functions, potentially involving third parties (including those outside the U.S.). The Law Firm will comply with all applicable legal ethics rules regarding outsourcing and the protection of confidential information.

**Artificial Intelligence.** The Law Firm may utilize AI for work performed for the Village, verifying the accuracy of AI-generated information in accordance with applicable professional conduct rules and its own AI policy.

**Sunshine Law Compliance.** The Village is subject to the Freedom of Information Act and Open Meetings Act, and information required to be made public under these laws will not be treated as confidential. The Law Firm will treat all other information as confidential to the extent permitted by law.

**In-House Privilege.** The Law Firm may consult with its own internal or external counsel regarding its rights and obligations to the Village. Such communications are privileged and not subject to disclosure.

## **ARTICLE III PRESERVATION OF DOCUMENTS**

**Duty to Preserve.** Upon notice of a claim or litigation, the Village must retain all relevant documents and Electronically Stored Information (“ESI”), suspend all disposal procedures, and institute a Litigation Hold to ensure preservation of evidence. The Law Firm will assist the Village in identifying required documents and, if necessary, in drafting appropriate notices to relevant personnel.

## **ARTICLE IV COMPENSATION, FEES, AND BILLING**

**Compensation.** The Village will compensate the Law Firm according to the hourly rates and fee schedules set forth in Exhibit B (Compensation, Fee Schedule, and Billing Guidelines), and as specified in the Proposal, if applicable. The Law Firm’s rates may be adjusted annually, effective January 1, unless otherwise agreed. The Village must object in writing to any rate increase within 30 days of receiving the written notification of rate increase.

**Invoices and Payment.** The Law Firm will submit monthly invoices detailing services, time spent, and expenses. The Village agrees to pay undisputed amounts within 60 days of receipt. If the Village disputes a portion of an invoice, it shall pay the undisputed portion and promptly notify the Law Firm in writing of the dispute.

**Expenses.** The Village shall reimburse the Law Firm for actual, reasonable out-of-pocket expenses incurred on its behalf, including but not limited to filing fees, travel (with prior approval), messenger services, copying, and legal research. The Law Firm will seek approval from the Village before incurring significant third-party expenses.

**Non-Contingency.** Payment for legal services is not contingent on the outcome of any matter unless specifically agreed to in writing.

**Delinquency and Withdrawal.** If a non-disputed invoice remains unpaid for more than 120 days, the Law Firm may withdraw from representation, subject to applicable ethics rules. Unpaid fees may accrue interest as provided by the Local Government Prompt Payment Act.

## **ARTICLE V TERM, SUSPENSION, AND TERMINATION**

**Term.** This Agreement is effective July 1, 2025, and continues through June 30, 2026. It may be extended for successive one-year periods unless either Party provides at least 30 days’ written notice of termination prior to the end of the current term.

**Suspension and Termination by Village.** The Village may suspend or terminate this Agreement for convenience with 30 days’ written notice. Upon termination, the Law Firm will discontinue all affected services, complete any necessary closing tasks, and deliver all work product and

documents to the Village. The Village will pay the Law Firm for services satisfactorily performed to the date of suspension or termination.

**Termination by Law Firm.** The Law Firm may withdraw in accordance with the Illinois Rules of Professional Conduct, including for reasons such as nonpayment, conflict of interest, or failure to cooperate. Written notice will be provided, and the Village remains responsible for payment of all fees and expenses incurred to the date of withdrawal.

**Transition to New Counsel.** Upon termination, the Law Firm is not required to release files to successor counsel until all outstanding fees and expenses are paid.

## **ARTICLE VI** **INSURANCE AND INDEMNIFICATION**

**Insurance.** The Law Firm shall maintain, at its own expense and throughout the term of this Agreement, insurance coverage as specified in Exhibit C (Certificates of Insurance), including but not limited to commercial general liability, automobile liability, workers' compensation, and professional liability with limits not less than \$1,000,000 per occurrence and \$2,000,000 aggregate (or as otherwise required by the Village). Certificates of insurance shall be provided to the Village prior to commencement of services and upon renewal. Insurance policies shall name the following as additional insured on all certificates of insurance: "The Village of Orland Park, its elected officials, officers, employees, agents, and consultants".

**Indemnification.** The Law Firm agrees to defend and indemnify the Village, its officers, agents, and employees against all liabilities and claims arising from the acts or omissions of the Law Firm or its employees in performing services under this Agreement, except to the extent arising solely from the Village's own negligence or willful misconduct.

## **ARTICLE VII** **MEDIATION**

**Mandatory Non-Binding Mediation.** Before initiating litigation related to this Agreement, the Parties will attempt to settle their dispute in an amicable manner, using mandatory mediation under the Commercial Arbitration Rules and Mediation Procedures of the American Arbitration Association (AAA) or any other agreed-upon neutral organization. This Section does not apply to the Village's right to suspend or terminate this Agreement.

**Mandatory Mediation Costs.** Witness expenses will be paid by the party who produces the witness. Unless the Parties agree otherwise, the Parties will share all other mediation expenses equally, including the mediator's fees and expenses, and the cost of any proofs or expert advice produced at the mediator's direct request.

**Selection of Mediator.** A single mediator that is acceptable to both Parties will be used to mediate the dispute. The mediator must be knowledgeable in the relevant subject matter and may be selected from lists furnished by the AAA or any other agreed-upon neutral organization. The party who initiates the mediation will serve a "Request for Mediation" on the opposing party. If the

mediator will be selected from a list provided by AAA, the initiating party will concurrently file with the AAA a “Request for Mediation” along with the appropriate fees, a list of three requested mediators marked in preference order, and a preference for available dates.

- If AAA is selected to coordinate the mediation (Administrator), the opposing party will file, within ten (10) working days of receiving the Request for Mediation: (1) a list of preferred mediators, in order of preference, after striking any mediators to which the opposing party objects, and (2) a list of available dates. If the opposing party strikes all of initiating party preferred mediators, the opposing party will submit a list of three preferred mediators, in order of preference, to the initiating party and Administrator. The initiating party will file a list of preferred mediators, in preference order, after striking any mediator to which the initiating party objects. This process will continue until both sides have agreed upon a mediator.
- The Administrator will appoint the highest, mutually preferred mediator from the individual Parties’ lists who is available to serve within the designated time frame.
- If the Parties agree not to use AAA, then the Parties will mutually agree upon a mediator, date, and place for the mediation.

## **ARTICLE VIII OTHER TERMS AND CONDITIONS**

**Conflicts of Interest.** The Law Firm shall not represent another client with interests directly adverse to the Village without full disclosure and written consent of both clients, and subject to the applicable ethics rules.

**Joint Projects.** The Law Firm may, with advance authorization, perform work for one client that benefits multiple local government clients, dividing costs as a flat fee among participating clients.

**Subcontractors.** All agreements with subcontractors must require insurance at the same levels as this Agreement, timely payment, and must not involve the Village in disputes between the Law Firm and subcontractors.

**Records Retention and Access.** The Law Firm shall retain and maintain accessible records and documents related to this Agreement for at least five (5) years after final payment, making them available for inspection by the Village upon request.

**Notices.** All notices under this Agreement shall be in writing and delivered by email, personal delivery, or nationally recognized overnight courier to the addresses listed below:

If to the Village:

George Koczwara, Village Manager  
Village of Orland Park  
14700 Ravinia Ave.  
Orland Park, IL 60462  
gkoczwara@orlandpark.org

If to the Law Firm:

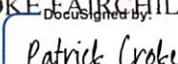
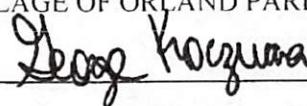
Jim Durkin  
Croke Fairchild Duarte & Beres  
180 N. LaSalle St., Suite 3400  
Chicago, IL 60601  
durkin@crokefairchild.com

**Jurisdiction.** Any dispute arising under this Agreement shall be resolved in the Circuit Court of Cook County, Illinois.

**Complete Agreement.** This Agreement, including all Exhibits and any Proposal Letter referenced herein, constitutes the entire agreement between the Parties and supersedes all prior agreements or understandings. No modification shall be effective unless expressly agreed in writing by both Parties.

**Execution and Acceptance.** The Village's execution of this Agreement constitutes acceptance of its terms and conditions. If any provision is unacceptable to the Village, the Parties shall promptly resolve such issues to ensure a clear and consistent understanding.

**IN WITNESS WHEREOF,** the Parties have caused this Agreement to be executed by their duly authorized representatives as of the dates set forth below.

CROKE FAIRCHILD DUARTE & BERES LLC	VILLAGE OF ORLAND PARK
By:  _____	By:  _____
Printed Name: Patrick Croke	Printed Name: George Koczwara
Its: Managing Partner	Its: Village Manager
Dated: July 30, 2025	Dated: 7-30-25

## **EXHIBIT A: Scope of Services**

Attorney shall perform bond counsel services as directed by the Village, including but not limited to the following:

- A. Provide the Village with expert legal advice and assistance on: (i) financing structures and techniques, options and methods, including payment terms, credit enhancement and bond specifications; (ii) federal and state tax matters as they relate to the Village's financings, whether taxable or tax exempt, and (iii) federal and state securities issues as they relate to the Authority's financings, whether taxable or tax exempt.
- B. Confer with the Village's underwriters, financial advisor(s), General Counsel or outside legal counsel and/or other consultants and attend meetings relating to the Village's financings.
- C. Participate in and direct the development and preparation of all legal documentation necessary to complete the Village's financings.
- D. Prepare and provide a written opinion (1) as to the legality of each bond, note or certificate issue or other offering, including the tax exemption of any such security acceptable to the underwriting syndicates and investment firms who may bid on debt offerings and (2) as to the validity of proceedings for the issuance of the bonds, notes or certificates.
- E. Prepare and provide a signature and no litigation certificate and any and all other closing documents required to accompany delivery of the financing documents acceptable to the Village.
- F. Attend to such matters as printing of bonds and other documents.
- G. Arrange for and direct the closing of the Village's financings.
- H. Promptly advise of and confer and consult with Village officials and agents with regard to problems which may arise during the servicing and payment of any financing.
- I. Perform all other functions customarily within the scope of the duties of bond counsel.
- J. Promptly advise the Village of any legal or regulatory developments which may impact any Village financing.

Additional areas of practice may be required by the Village, subject to the mutual agreement of the parties hereto.

## **EXHIBIT B: Compensation, Fee Schedule, and Billing Guidelines**

### **TRANSACTIONAL BASED COMPENSATION**

The Firm's fee is made on a "per-financing" basis and is contingent upon the successful issuance of financial obligations, bonds or other debt instruments, unless otherwise agreed to by the parties. If a transaction should not close, a negotiated fee will be agreed upon for services rendered.

It is understood that the Public Finance transaction is unique and may require additional legal review and expertise. Accordingly, the Firm will negotiate, in advance of closing a Flat Fee for each transaction. Each transaction will be structured so that the fee will not exceed a certain dollar amount.

For the 2025 \$40 Million General Obligation Bonds, the Firm will charge a fee not to exceed \$50,000.00 for bond counsel services.

### **NON-TRANSACTIONAL BASED COMPENSATION**

For any other legal advisory work (that is not listed above) requested of the Law Firm by the Village, the Law Firm will be compensated on a time and material basis. The Law Firm's hourly rate is presently \$450 per hour with an annual inflationary adjustment (based upon CPI) not to exceed 3% per year.

#### **Billing Format**

Each invoice must list the billing and expenses separately for each person represented.

Each billing invoice (Invoice) must include the total amount of services rendered during the billing period, the fee for these services and the amount of reimbursable expenses. The Invoice must be accompanied by a separate Invoice Support Statement that: (1) describes each item of work performed, (2) identifies the person who performed the work, and (3) itemizes all reimbursable expenses. For each travel or meal expense, the Invoice Support Statement must identify the persons involved and the date and location where the expense was incurred. Receipts for all meals and travel expenses must be attached. The Invoice Support Statement must be marked "Confidential - Attorney-Client and/or Work Product Privilege."

The Invoice may be subject to disclosure under the Illinois Freedom of Information Act; the separate Invoice Support Statement is not.

The billing entries on the Invoice Support Statement must be complete, discrete, and appropriate.

**Invoice Support Statement:**

**Complete**

- The Invoice Support Statement should identify each Village person represented and follow with all billing entries and expenses incurred related to that particular person.
- Each billing entry must identify the:
  - person or persons involved (e.g., telephone calls must include the names of all participants);
  - date the work was performed;
  - specific task performed, and
  - the work product (e.g., “telephone call re: trial brief,” “interview in preparation for deposition”).
- The Invoice Support Statement must include each biller’s professional capacity (partner, associate, paralegal, etc.).
- The Invoice Support Statement must include a breakdown of all expenses by category, along with a receipt a receipt for each expense.

**Discrete**

- Narrative and block billing are unacceptable; each task must be a discrete billing entry.

**Appropriate**

- The Village does not pay for clerical support, administrative costs, overhead costs, outside expenses or excessive expenses. For example, the Village will not pay for secretarial time, word processing time, air conditioning, rental of equipment (including computers), meals served at meetings, postage, online research, or the overhead costs of sending or receiving faxes.
- Absent prior written approval, the Village will not pay for delivery fees, outside photocopying, videotaping of depositions, investigative services, computer litigation support services, or overnight mail.
- Due to the nature of the Village’s payment process, the Village will not pay any late charges. Every effort will be made to pay bills promptly.

**Staffing**

Every legal matter must have a primary responsible attorney, and a paralegal assigned. Staffing is ultimately a Village decision, and the Village Manager or designee may review staffing to ensure that it will achieve the goals of the engagement at the least cost.

Law Firm should use paralegals to the maximum extent possible to enhance efficiency and cost-effectiveness. All tasks typically considered “associate work” should be considered for assignment to a paralegal.

Once an attorney is given primary responsibility for an engagement, that attorney should continue on the legal matter until it is concluded, or the attorney leaves the firm. The Village will not pay the costs of bringing a new attorney up to speed.

**Written Memoranda**

If legal research results in a written memorandum, whether formal or informal, Law Firm must forward a hard copy and a digital copy to the Village Manager or designee.

**Internal Conferencing**

Regardless of how many people from Law Firm attend a meeting, only one may bill the time.

**Hourly Rates**

The Village will approve only reasonable rates for payment. Law Firm will perform services on a straight hourly basis, billed in one-tenth (.10) hour increments. Law Firm may not increase hourly rates without the Village's prior written approval.

**Invoices**

Law Firm will send the Village an Invoice and Invoice Support Statement for each one-month period of services, and the Village will pay Law Firm on this basis.

Law Firm will submit all monthly Invoices and Invoice Support Statements to the Village Manager or designee, as designated in this Agreement, by the fifteenth (15th) of each month for services rendered the previous month. Invoices must include a distinct identification number. If the Village questions any item on an Invoice, Law Firm must provide all supporting information to substantiate the billing and must make any appropriate adjustments.

Undisputed amounts are subject to the Local Government Prompt Payment Act, 50 ILCS 505/1, et. seq., and interest shall accrue as set forth in Section 4 of the Act back to the original date due. 50 ILCS 505/4.

Payment of Law Firm's fees and costs is not contingent on the ultimate outcome of Law Firm's representation, unless Law Firm has expressly agreed in writing to a contingent fee arrangement.



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
07/25/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERs NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> JMB Insurance Agency, Inc. 900 N. Michigan Ave. 15th Floor Chicago IL 60611	<b>CONTACT NAME:</b> Genesis Medina <b>PHONE:</b> (312) 915-2200 <b>FAX (A/C No.):</b> (312) 577-0725 <b>MAIL NO. EX:</b> (312) 915-2200 <b>E-MAIL ADDRESS:</b> gmarin@jmbins.com <b>INSURER(S) AFFORDING COVERAGE</b> <b>INSURERA:</b> Prop & Cas Ins Company of Hartfo <b>NAIC #</b> 34690	
	<b>INSURED</b> Croke Fairchild Duarte & Beres LLC 180 N La Salle St Ste 3400 Chicago IL 60601 (312) 768-4700	
	<b>INSURER B:</b> <b>INSURER C:</b> <b>INSURER D:</b> <b>INSURER E:</b> <b>INSURER F:</b>	

<b>COVERAGES</b>		<b>UB CERTIFICATE NUMBER:</b> Cert ID 88804 (7)		<b>REVISION NUMBER:</b>								
<p>THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.</p>												
<b>INSR LTR</b>	<b>TYPE OF INSURANCE</b>	<b>ADDL SUBR INSD WVD</b>	<b>POLICY NUMBER</b>	<b>POLICY EFF (MM/DD/YYYY)</b>	<b>POLICY EXP (MM/DD/YYYY)</b>	<b>LIMITS</b>						
<b>A</b>	<b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR	83 SBA BN9J00	02/26/2025 02/26/2026	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$								
	<b>GEN'L AGGREGATE LIMIT APPLIES PER:</b> <input checked="" type="checkbox"/> <b>POLICY</b> <input type="checkbox"/> <b>PROJECT</b> <input type="checkbox"/> <b>LOC</b>											
	<b>OTHER</b>											
	<b>A</b> <b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input checked="" type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						02/26/2025 02/26/2026 83 SBA BN9J00 EACH OCCURRENCE \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$					
	<b>A</b> <b>UMBRELLA LIAB</b> <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$ 10,000						02/26/2025 02/26/2026 83 SBA BN9J00 EACH OCCURRENCE \$ 7,000,000 AGGREGATE \$ 7,000,000 Prod Completed Agg \$ 7,000,000					
	<b>A</b> <b>WORKERS COMPENSATION AND EMPLOYERS LIABILITY</b> <input type="checkbox"/> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? <input type="checkbox"/> Y/N <small>If yes, describe under DESCRIPTION OF OPERATIONS below</small>						83 WEC BN9J6K 02/26/2025 02/26/2026 N/A	X PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000 \$ \$				

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
 The Village of Orland Park, its elected officials, officers, employees, agents, and consultants are an Additional Insured with respect to General Liability as required by written contract with the Named Insured.

<b>CERTIFICATE HOLDER</b> The Village of Orland Park	<b>CANCELLATION</b> <p>SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.</p> <p>AUTHORIZED REPRESENTATIVE</p> <p><i>f. o. l.</i></p>
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**CROKE FAIRCHILD  
DUARTE & BERES**

CROKE FAIRCHILD DUARTE & BERES LLC  
180 N. LASALLE ST.  
SUITE 3400  
CHICAGO, IL 60601

JIM DURKIN  
M: 1-312-529-5136  
E: [JDURKIN@CROKEFAIRCHILD.COM](mailto:JDURKIN@CROKEFAIRCHILD.COM)

May 22, 2025

Village of Orland Park  
Office of Village Clerk  
2<sup>nd</sup> Floor  
14700 South Ravinia Ave  
Orland Park, IL 60462

Re: RFQ #25-034  
Village of Orland Park  
Legal Services

To Whom it May Concern,

My firm, **Croke Fairchild Duarte & Beres LLC**, submits its intention to serve as the Village of Orland Park Bond Counsel.

**Statement of Qualifications**

The Public Finance Group has more than 100 years of collective experience serving governmental entities as bond counsel, underwriter's counsel and issuer's counsel. During these years, we have closed in excess of \$1 billion in bond transactions. Our firm is full service as we also have in-house tax and disclosure counsel expertise. The bios of the attorneys in the practice group are attached. We would gladly serve as Bond Counsel to the Village of Orland Park. Our collective experience spans a good portion of Northern Illinois and also current assignments in Central and Western Illinois. The

traditional bond counsel services we perform will strongly complement the financial goals of the Village of Orland Park.

### **Company Experience**

Our attorneys have served as bond counsel, underwriter's counsel, issuer's counsel, disclosure counsel, borrower's counsel, trustee counsel, credit facility provider counsel, and bond purchaser's counsel in many areas of public finance, including private activity bonds, Section 501(c)(3) revenue bonds, special service area financings, tax increment finance, water revenue, pension obligation, general obligation, and alternate revenue financings. Our extensive expertise in the governmental and municipal bond issuance areas is evidenced not only by the number of transactions closed, but by continued client relationships, both in

the state of Illinois and nationwide. Currently, in the state of Illinois, our firm serves as Bond Counsel to the City of Pekin, the City of Berwyn, the Village of Westchester, the Village of West Dundee, the City of Morris, Moline School District No. 40, and the United City of Yorkville, among others. **Please refer to the attached Public Finance Group practice piece for a complete list of representative transactions.**

The Proposal Submission Requirements state the inclusion of at least three (3) references. The following individuals may be contacted as references:

**Mayor Robert Lovero**

**City of Berwyn**

**6700 W. 26<sup>th</sup> St**

**Berwyn Illinois 60402**

**312-788-2660**

**Rob Frederickson**

**Finance Director**

**United City of Yorkville**

**651 Prairie Pointe Drive**

Yorkville, IL 60560

630-553-4350

**Peter Raphael**

Managing Director- Public Finance

DA Davidson

227 W. Monroe, Suite 5250

Chicago, Illinois 60606

312-525-2776

**Operating History**

Founded in 2019, Chicago-based Croke Fairchild Duarte & Beres LLC (CFDB) is a fast-growing full-service law firm of more than 100 attorneys. Formed by partners from preeminent international law firms, CFDB boasts a deep bench of sophisticated and experienced lawyers and serves clients such as investors, entrepreneurs, and growth-stage and Fortune 500 companies. With a focus on business advising through a legal lens, CFDB's practices include finance, mergers & acquisitions, government affairs & regulatory advising, intellectual property, venture capital & founders, cryptocurrency & digital assets, employment & labor, business counseling, litigation & investigations, real estate, and more. CFDB provides the sophistication of Big Law with the agility — and value — of a boutique.

**Croke Fairchild is also a certified Women's Business Enterprise and a member of the National Association of Minority and Women-Owned Law Firms (NAMWOLF).**  
For more information, visit [www.crokefairchild.com](http://www.crokefairchild.com).

CFDB's lobbying and government affairs partner is Point of Difference Strategies. Point of Difference is a lobbying firm in Illinois, with offices in Chicago and Springfield. Specializing in strategic advice, advocacy, and relationship management, Point of Difference offers top-tier government affairs and lobbying services at federal, state, and local levels. Point of Difference proudly serves a diverse client base, including local governments, trade organizations, Fortune 100 companies, and non-profits. Point of

Difference is the largest wholly Latina-owned lobbying firm in Illinois. For more information, visit [www.podstrategies.com](http://www.podstrategies.com).

**Staff Qualifications**

As mentioned above, the attached Public Finance Group practice description piece contains the professional biographies of the attorneys included in the practice group.

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Should you have any questions or require additional information, please do not hesitate to contact me.

Thank you for your consideration.

Sincerely,



Jim Durkin

jd/kmd

Enclosures

A photograph of the Chicago skyline at sunset, featuring the Willis Tower (formerly Sears Tower) and other skyscrapers reflected in the water of Lake Michigan. The sky is a gradient of orange, yellow, and blue.

CROKE FAIRCHILD  
DUARTE & BERES

PUBLIC FINANCE GROUP

## A NEW TRADITION OF CLIENT PARTNERSHIP

### IT STARTED WITH A HANDSHAKE

Founded by entrepreneurial-minded alumni of some of the country's largest law firms and most powerful government agencies, Croke Fairchild Duarte & Beres ("CFDB") is setting a new standard for excellence in client service and legal acumen.

In just five years, CFDB has grown to become a full-service law firm with blue chip clients and more than 100 attorneys in over 10 states, including Illinois, New York, DC/Baltimore, Florida, and Texas.

Driven to create a firm that would meet the needs of the modern business enterprise, the founding partners built CFDB with a focus on anticipating threats, navigating complexity, delivering pragmatic solutions, and advancing our clients' long-term interests. Our approach combines "big law" talent with boutique service, and strong values with fresh thinking.

*CFDB is proud to be one of the largest law firms  
to be certified by the Women's Business  
Enterprise National Council (WBENC) and one of  
the largest members of the National Association  
of Minority and Women Owned Law Firms  
(NAMWOLF).*



**NAMWOLF**  
LAW FIRM MEMBER



## OUR VALUES

**01**

Clients are at the center of everything we do.

**02**

We are only satisfied with excellence.

**03**

We promote, support, and care about our teammates.

**04**

We are stronger because of our different backgrounds and perspectives.

**05**

We have and apply a “Founder Mentality.”

**06**

We take our commitment to community seriously.

## PUBLIC FINANCE

With over 100 years of collective experience issuing bonds in the municipal, governmental, for-profit, and other non-profit areas, our public finance attorneys have closed well over \$1 billion in bond transactions.

Our attorneys have served as bond counsel, underwriter's counsel, issuer's counsel, disclosure counsel, borrower's counsel, trustee counsel, credit facility provider counsel, and bond purchaser's counsel in many areas of public finance, including private activity bonds, Section 501(c)(3) revenue bonds, special service area financings, tax increment finance, water revenue, pension obligation, general obligation, and alternate revenue financings. Our extensive expertise in the governmental and municipal bond issuance areas is evidenced not only by the number of transactions closed, but by continued client relationships, both in the state of Illinois and nationwide. Currently, in the state of Illinois, our firm serves as Bond Counsel to the City of Pekin, the City of Berwyn, the Village of Westchester, the Village of West Dundee, the City of Morris, Moline School District No. 40, and the United City of Yorkville, among others.

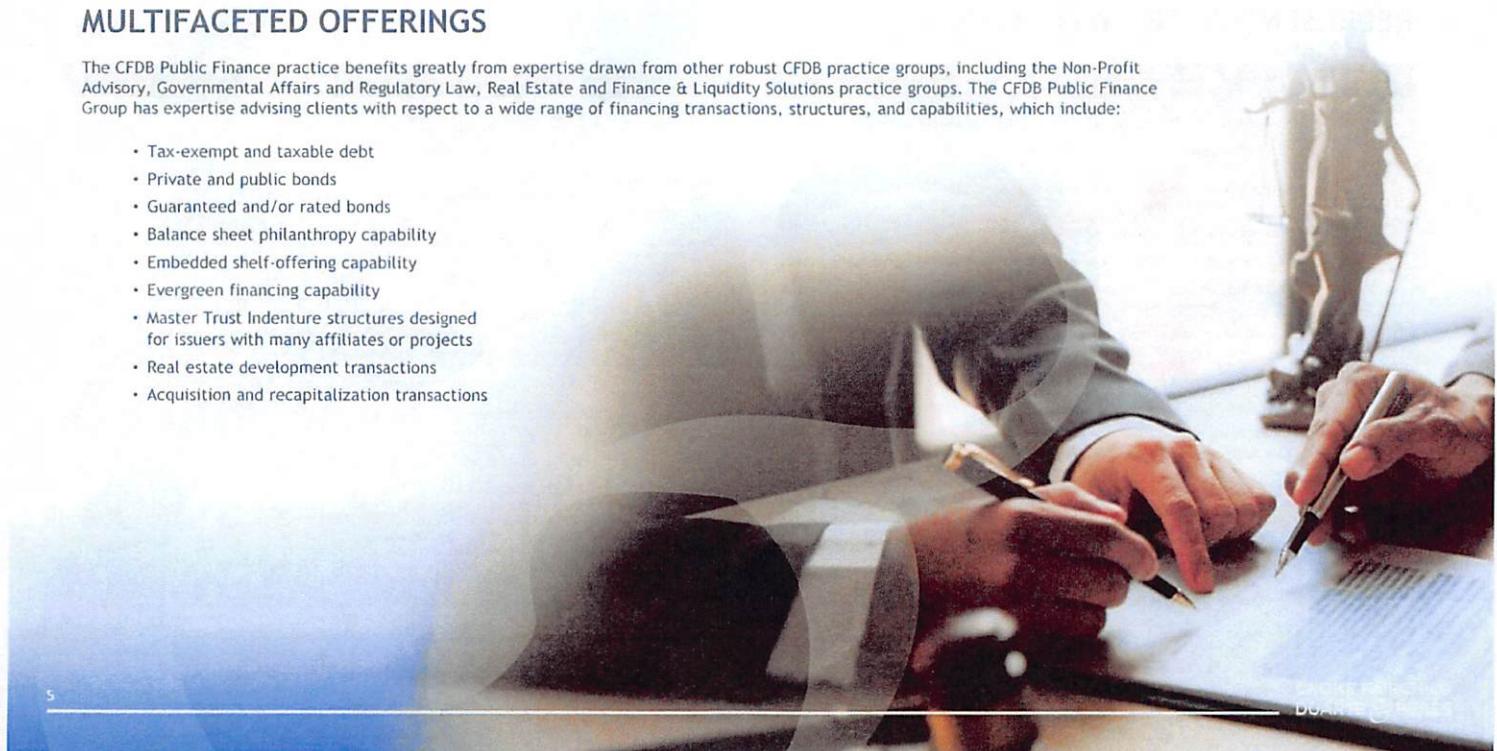
## IN-HOUSE TAX AND DISCLOSURE COUNSEL EXPERTISE

Our Public Finance group is unique in that we have in-house tax and disclosure counsel expertise. Unlike other firms, we have the ability to address a wide range of complex tax and disclosure issues. We advise our clients on the latest MSRB rules and SEC compliance regulations and assist our clients in drafting and executing post-issuance compliance policies and compiling and submitting their Continuing Disclosure filings to EMMA. We have acted as Disclosure Counsel to municipalities such as the Village of Tinley Park, the Village of Westchester, the Village of Franklin Park and the Village of Orland Park. Additionally, our attorneys have deep knowledge of municipal finance tax issues which allows CFDB to develop economic life analyses and create due diligence questionnaire that seek to identify obscure potential tax issues to governmental entities, conduit issuers, and other entities. Our attorneys also develop sophisticated, tax-favored financing structures, have experience with IRS tax audits, voluntary compliance (VCAP) request, and request for private letter rulings.

## MULTIFACETED OFFERINGS

The CFDB Public Finance practice benefits greatly from expertise drawn from other robust CFDB practice groups, including the Non-Profit Advisory, Governmental Affairs and Regulatory Law, Real Estate and Finance & Liquidity Solutions practice groups. The CFDB Public Finance Group has expertise advising clients with respect to a wide range of financing transactions, structures, and capabilities, which include:

- Tax-exempt and taxable debt
- Private and public bonds
- Guaranteed and/or rated bonds
- Balance sheet philanthropy capability
- Embedded shelf-offering capability
- Evergreen financing capability
- Master Trust Indenture structures designed for issuers with many affiliates or projects
- Real estate development transactions
- Acquisition and recapitalization transactions



## REPRESENTATIVE TRANSACTIONS

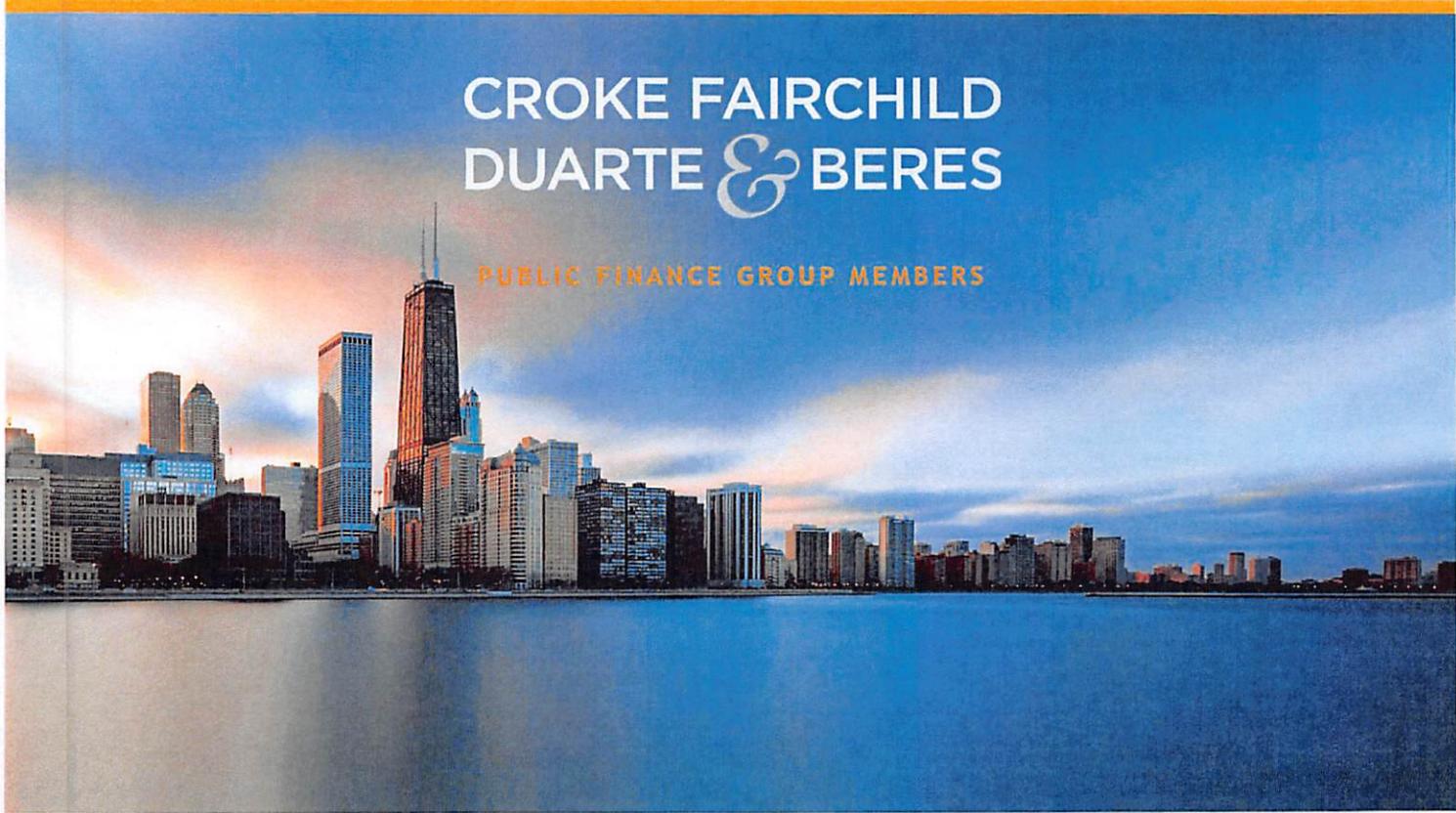
CLIENT NAME	CLOSED BOND TRANSACTIONS	ROLE
United City of Yorkville, IL	\$25,000,000 General Obligation Bonds (Alternate Revenue Source), Series 2025A \$38,650,000 General Obligation Bonds (Alternate Revenue Source), Series 2025B	BC
Village of Westchester, IL	\$19,360,000 General Obligation Bonds, Series 2025	BC
Wauke School District No. 40	\$517,400 Taxable General Obligation School Bond, Series 2024	BC
Cabrera Capital	\$138,260,000 City of Chicago Second Lien Wastewater Transmission Revenue Bonds, Refunding Series 2024B	UC
Mesirow Financial, Inc.	\$6,750,000 Village of Bellwood General Obligation Refunding Bonds, Series 2024	UC
United City of Yorkville, IL	\$5,121,000 Special Service Area Number 2004-107, Special Tax Refunding Bonds, Series 2024 (Raintree Village II Project)	BC
Illinois Finance Authority	\$25,000,000 Adjustable-Rate Demand Revenue Bonds, Series 2024	BC
New Hampshire Health and Education Facilities Corporation	\$20,000,000 Tax-Exempt Revenue Bonds, Series 2024-IX	BC
Village of Westchester, IL	\$5,000,000 General Obligation Bond, Series 2024A	BC
Village of West Dundee, IL	\$15,250,000 Taxable General Obligation Bonds, Series 2024A \$5,110,000 Taxable General Obligation Bonds, Series 2024B	BC
City of Morris, IL	\$7,000,000 Loan from Grundy Bank	BC
Village of West Dundee, IL	\$5,000,000 tax-exempt line of credit from First American Bank	BC
United City of Yorkville, IL	\$9,985,000 General Obligation Bonds (Alternate Revenue Source), Series 2023A	BC
Village of Westchester, IL	\$1,115,000 General Obligation Bond, Series 2023A \$12,050,000 Debt Certificate, Series 2023B	BC

CLIENT NAME	CLOSED BOND TRANSACTIONS	ROLE
Greater Texas Cultural Education Facilities Finance Corporation	\$39,000,000 Tax-Exempt Revenue Bonds, Series 2023-4X \$30,000,000 Tax-Exempt Revenue Bonds, Series 2023-4X Ground Lease Backed Bonds \$9,000,000 Taxable Junior Revenue Bonds, Series 2023-4B	BC
Colorado Educational and Cultural Facilities Authority	\$11,750,000 Tax-Exempt Revenue Bonds, Series 2023	BC
City of Morris, IL	\$5,000,000 Tax-Exempt Promissory Note, Series 2022	BC
Piper Sandler & Co.	\$19,630,000 Village of Oak Lawn, Cook County, Illinois General Obligation Bonds, Series 2022A	UC
D.A. Davidson & Co.	\$9,750,000 Village of Manhattan, Will County, Illinois Special Service Area Number 2007-6 Special Tax Refunding Bonds, Series 2022 (Groeb Farm-Stonegate Project)	UC
City of Benwyn, IL	\$90,800,000 General Obligation Bonds (Taxable), Series 2022A \$9,000,000 General Obligation Bonds, Series 2022B	BC
United City of Yorkville, IL	\$5,170,000 General Obligation Bonds (Alternate Revenue Source), Series 2022	BC
Colorado Educational and Cultural Facilities Authority	\$38,500,000 Tax-Exempt Revenue Bonds, Series 2022 \$23,000,000 Tax-Exempt Improvement Bonds, Series 2022A, Construction to Fermilab Facilities \$15,500,000 Tax-Exempt Refunding Bonds, Series 2022	BC
Greater Texas Cultural Education Facilities Finance Corporation	\$19,925,000 Tax-Exempt Revenue Notes, Series 2021 (Refunding Financings for 3 Grade Schools): \$8,900,000 Epiphany of the Lord Catholic Church \$6,500,000 St. Rose of Lima Catholic Church \$4,425,000 St. Anne Catholic Church	BC
Village of Tinley Park, IL	\$8,940,000 General Obligation Bonds, Series 2021A \$5,965,000 Taxable General Obligation Refunding Bonds, Series 2021B	DC
Village of Bensenville, IL	\$1,367,000 General Obligation Limited Tax Bonds, Series 2021B	BC

## REPRESENTATIVE TRANSACTIONS

CLIENT NAME	CLOSED BOND TRANSACTIONS	ROLE
Village of Bensenville, IL	\$8,620,000 General Obligation Refunding Bonds (Alternate Revenue Source), Series 2021A	BC
Mearow Financial, Inc.	\$64,190,000 Village of Elmwood Park Taxable General Obligation Bonds, Series 2021	UC
United City of Yorkville, IL	\$8,250,000 General Obligation Bonds (Alternate Revenue Source), Series 2021	BC
Village of Westchester, IL	\$16,525,000 General Obligation Bonds, Series 2021	DC
D.A. Davidson & Co.	\$6,000,000 Village of Minooka Special Assessment Improvement Refunding Bonds, Series 2021	UC
Triton College	\$28,015,000 Taxable General Obligation Refunding Bonds (Alternate Revenue Source), Series 2020C	BC
Village of Elmwood Park, IL	\$9,190,000 Taxable General Obligation Refunding Bonds, Series 2020	BC
Village of Bensenville, IL	\$8,605,000 Taxable General Obligation Refunding Bonds (Alternate Revenue Source), Series 2020A \$4,350,000 Taxable General Obligation Refunding Bonds (Alternate Revenue Source), Series 2020B	BC
Triton College	\$915,000 Taxable General Obligation Refunding Bonds (Alternate Revenue Source), Series 2020A \$9,065,000 General Obligation Refunding Bonds (Alternate Revenue Source), Series 2020B	BC

CLIENT NAME	CLOSED BOND TRANSACTIONS	ROLE
Mesirow Financial, Inc.	\$44,950,000 Village of Bolingbrook General Obligation Refunding Bonds, Federally Taxable Series 2020A	UC
DuPage County, IL	\$50,835,000 Revenue Refunding Bonds (The Morton Arboretum Project), Series 2020 (Green Bonds)	IC
Illinois Finance Authority	\$21,524,000 Revenue Bond, Series 2020 (North Central College Project)	IC
Arlington Higher Education Finance Corporation	\$19,000,000 Tax-Exempt Revenue Bonds, Series 2020-2X	BC
Arlington Higher Education Finance Corporation	\$15,750,000 Tax-Exempt Revenue Bonds, Series 2020-1 \$9,000,000 Tax-Exempt Revenue Bonds, Series 2020-1X Construction to Perm Draw Facility \$1,000,000 Taxable Senior Revenue Bonds, Series 2020-1A \$5,750,000 Taxable Junior Revenue Bonds, Series 2020-1B	BC
Moline School District 40	\$6,395,000 General Obligation Refunding School Bonds, Series 2020A	BC

A photograph of the Chicago skyline at sunset, featuring the Willis Tower (formerly Sears Tower) and other skyscrapers reflected in the water of Lake Michigan.

CROKE FAIRCHILD  
DUARTE & BERES

PUBLIC FINANCE GROUP MEMBERS

## DAVID ADELEYE

### *Government Relations Director and Counsel*

David Adeleye is an attorney with Croke Fairchild Duarte & Beres. He also serves as a government relations director and counsel for Point of Difference Strategies.

David brings experience from private legal practice and previous positions in the White House, U.S. Senate, U.S. Department of Homeland Security, and local, state, and presidential campaigns to his role as an advocate for clients.

David worked at the White House Office of National Drug Control Policy, advising on the Office's strategies to further the President's National Drug Control Strategy. David also worked on Senator Richard J. Durbin's U.S. Senate Judiciary Committee staff, first as a law clerk and later as special counsel when Senator Durbin became the Chair of the Committee. As special counsel, David assisted with the successful confirmation process for U.S. Supreme Court Justice Ketanji Brown Jackson.

David practiced in a large law firm in Washington, D.C., before joining CFDB and PoD. David regularly comments on politics and has appeared on MSNBC and local television affiliates.

#### **Regulatory Advising**

David has counseled clients on complex federal and state energy and environmental regulations, particularly from a risk-management and compliance perspective in an ever-changing regulatory landscape. His experience includes advising on domestic and international frameworks to lower CO2 emissions reductions, mandatory compliance with federal and state clean fuels programs, and full-service due diligence for developer clients seeking to obtain bona fide prospective purchaser (BFPP) status.

#### **Energy Transactions**

David also has helped structure agreements for clients pursuing opportunities in sectors reshaping carbon markets, energy, and environmental practices, including sustainable aviation fuel (SAF), carbon claims, carbon credits, sustainable supply chains, sustainability-linked notes, and community solar infrastructure. His experience includes helping structure offtake agreements for low carbon intensity (CI) fuel pathways, carbon capture and sequestration (CCS) projects, voluntary emission reduction purchase agreements (VERPA), and reforestation programs.

#### **Environmental Law**

David has advised clients on navigating federal and state environmental regulations, including CERCLA, RCRA, the Clean Air Act, and the Clean Water Act. He has assisted clients engaged in commercial and environmental litigation and agency enforcement proceedings. David also has counseled clients on managing risk and conducting regulatory diligence in "buy-side" and "sell-side" transactions, including corporate M&A and commercial real estate deals.

#### **Political Law**

David has counseled clients on compliance with campaign finance laws and regulations at the federal, state, and local levels of government. David also has advised clients on federal, state, and local lobbying laws, and rules governing gifts to governmental officials.

David worked as the Voter Protection and Ballot Access Director for the 2024 North Carolina Coordinated Campaign. He led a statewide voter protection team to ensure county boards of elections complied with state and federal election laws on behalf of North Carolina's 7.6 million registered voters.



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#### **EDUCATION**

- Indiana University Maurer School of Law, J.D.
- University of Illinois-Urbana Champaign, B.A. political science, with distinction

#### **ADMISSIONS**

- District of Columbia

**CROKE FAIRCHILD  
DUARTE & BERES**

## TERRY CRISS

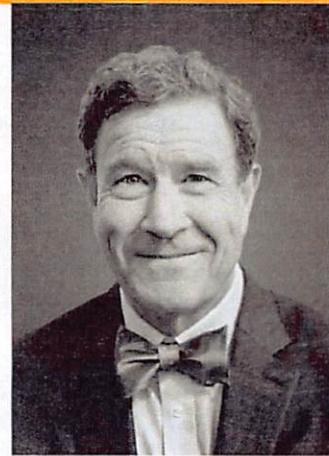
### *Senior Counsel*

Terry Criss is a graduate of the University of Kansas (1984) and Washburn University School of Law (1987). He has practiced litigation and transactional law for over 35 years, primarily in business and commercial areas of the law, with a particular focus on finance, restructuring, sales and acquisitions, employment and ERISA law as well as providing general business advice and counsel. He has specialized expertise in taxable and tax-exempt bond financing transactions.

After graduating from law school, Mr. Criss spent a substantial portion of his career with the firm now known as Hampton & Royce in Salina, Kansas, where he became a member in the firm in 1992 and remained in that capacity until January 2012. For over five years, Mr. Criss served as legal counsel for the Diocese of Salina and was a member of the National Diocesan Attorneys Association. In this role, Mr. Criss advised and represented the Diocese of Salina, its parishes, schools and related entities on a wide variety of legal matters.

Mr. Criss joined Immaculata Law Firm in 2012, where he served as a senior transactional attorney in a variety of bond financing transactions for which Immaculata Law Firm was engaged as Bond Counsel and/or Issuer Counsel. He joined Croke Fairchild in 2024 when Immaculata Law Firm combined with Croke Fairchild.

Mr. Criss is a licensed member of the Bar in Texas and Kansas. He resides in Dallas, Texas with his wife Patty. He has two adult children and will soon welcome his first grandchild.



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#### EDUCATION

- Washburn University Law School, J.D.
- University of Kansas, B.A.

#### ADMISSIONS

- Texas
- Kansas

CROKE FAIRCHILD  
DUARTE & BERES

## JIM DURKIN

*Partner*

Jim Durkin is an attorney in Croke Fairchild's Public Finance and Government Affairs & Regulatory Law practice groups.

Jim advises local governments on economic development and public finance matters. He is also an experienced commercial litigator and conducts internal investigations for private and public entities.

Jim previously served as an assistant Illinois attorney general and as an assistant Cook County state's attorney, serving as a felony trial prosecutor and as a special prosecutor in the Narcotics Bureau. In 2002, he was the Republican nominee for the U.S. Senate for the state of Illinois. From 2013 to 2023, he was the minority leader in the Illinois House of Representatives. In December 2008, Jim served as the ranking Republican for the Illinois House of Representatives Impeachment Committee regarding Governor Blagojevich. In 2012, Jim served as Illinois House of Representatives manager for the removal of Rep. Derrick Smith from the Illinois House of Representatives, following Smith's federal bribery indictment.

Jim has been active in Illinois state politics for more than 25 years, having served as state representative in the Illinois House of Representatives first for the 44th District and the 82nd District. He was also the Illinois chair for the late Sen. John McCain's presidential campaigns in 2000 and 2008.

Amongst his many accomplishments, Jim passed a first of its kind law in the United States, which bans the use of deception during interrogations of juvenile defendants. Jim negotiated the final form of this law with the Northwestern University Center on Wrongful Convictions and the University of Illinois Innocence Project. Jim's efforts were reflected in his receiving the 2021 Defender of the Innocent Award.

Jim was also able to negotiate insurance coverage for continuous glucose monitors and lifting the cap on blood sugar test strip for low-income Medicaid residents. This process took place outside of the legislative arena through negotiations with the Illinois Department of Health and Human Services.

In 2021, Jim worked in a bi-partisan manner to negotiate and pass Governor J.B. Pritzker's first budget and the largest public works program in Illinois history.

Jim serves on various boards for Misericordia-Heart of Mercy Home, Giant Steps School for Autism, and JDRF Illinois. He is a member of the 100 Club of Chicago, which supports the families of fallen first responders. He is also a former member of the John Marshall Law School Board of Trustees and the Chicago Bar Association Board of Managers.



E: [jdurkin@crokefairchild.com](mailto:jdurkin@crokefairchild.com)  
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### EDUCATION

- University of Illinois at Chicago School of Law, J.D.
- Illinois State University, B.S.

### ADMISSIONS

- Illinois
- U.S. District Courts for the Northern District of Illinois

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DUARTE & BERES

## RANDALL KULAT

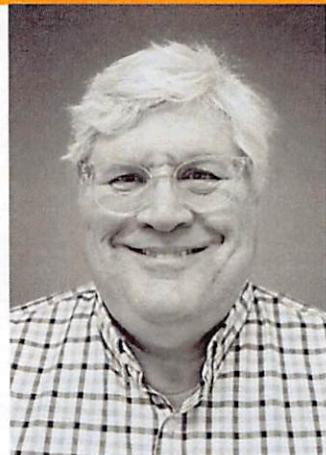
*Counsel*

Randall S. Kulat is an attorney in Croke Fairchild's Public Finance Practice.

With more than 40 years of experience in all types of complex financial transactions, Randy focuses his practice on all aspects of tax-exempt finance, banking, and secured lending matters. Randy has served as bond counsel, underwriter's counsel, issuer's counsel, disclosure counsel, borrower's counsel, trustee counsel, credit facility provider counsel, and bond purchaser's counsel in many areas of public finance, including private activity bonds, Section 501(c)(3) revenue bonds, special service area financings, tax increment finance, water revenue, pension obligation, general obligation, and alternate revenue financings.

Randy has been involved in both fixed and variable rate bond transactions, taxable and tax-exempt bonds, and private sale as well as public offerings of bond issues for state and local development authorities, counties, and municipalities. His bond experience includes bonds issued by municipalities and other governmental entities in Illinois, Tennessee, Florida, Indiana, Wisconsin, South Carolina, New Hampshire, Pennsylvania, and Delaware.

Randy also has represented national and regional lenders in a variety of loan transactions, including commercial, construction, industrial, and residential real estate development loans, asset-based loans, and other corporate loans. He assists lenders in the workout and restructuring of troubled loans and loan sales. Randy represents borrowers on large loan transactions and acts as local Illinois counsel on multistate transactions. In this capacity, he negotiates complex loan documents and prepares borrower's counsel opinions. Randy has represented developers and lenders in special service area and tax increment financings.



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### EDUCATION

- University of Illinois College of Law (Urbana-Champaign), J.D.
- University of Illinois at Urbana-Champaign, B.A., High Distinction in History, Phi Beta Kappa

### ADMISSIONS

- Illinois

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## SAMANTHA NUNEZ

*Associate*

Samantha Nunez is an attorney in Croke Fairchild's Public Finance Practice Group.

Prior to joining Croke Fairchild, Samantha spent over a decade working for the Metropolitan Water Reclamation District of Greater Chicago issuing municipal bonds where she worked with bond counsel and financial advisors to facilitate municipal and green bond issuances and reviewed Bond Issue Notification Act documents, underwriting, arbitrage, tax and disclosure legal documents. She has assisted in the preparation of official statements, conflict of interest documents, and municipal bond closing documents. Additionally, she oversaw post-issuance compliance with the Municipal Securities Rulemaking Board and the Security Exchange Commission.

Samantha also has experience litigating civil matters in both state and federal court, including bench trials and settlements.



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### EDUCATION

- University of Illinois at Chicago School of Law, J.D.
- University of Illinois at Chicago, B.S.

### ADMISSIONS

- Illinois
- U.S. District Courts for the Northern District of Illinois
- Indiana

CROKE FAIRCHILD  
DUARTE & BERES

## WALTER PIECEWICZ

*Senior Counsel*

Walter Piecewicz is a graduate of Colgate University and Columbia Law School. Mr. Piecewicz has practiced as a tax and business planning attorney for over 40 years, with a particular focus on developing sophisticated, tax-favored financing structures for the insurance, health care, non-profit, and real estate development industries.

After beginning his career with a tax boutique, he spent most of his career as a partner with Peterson & Ross, a major Chicago law firm. For nearly five years, Mr. Piecewicz also served as associate general counsel to the American Dental Association, where he provided extensive tax advice and handled corporate governance and related business and charitable issues, all directed to the non-profit arena. Mr. Piecewicz was a partner with Immaculata Law Firm for 15 years before it combined with Croke Fairchild in 2024. Over the years, Mr. Piecewicz has developed specialized expertise in the areas of municipal bond financing, tax advantaged transaction structuring, real estate and other transactional tax matters. He is also very familiar with securities laws and relevant transactional exemptions as they affect securities and bond issuances. He has served as special counsel to the Illinois Securities Department.

He is a licensed member of the Bar in Illinois and Arizona. Mr. Piecewicz resides in Oak Park, IL. He has two adult daughters and grandchildren in San Francisco who he visits frequently. He enjoys skiing in the winter, fishing and bicycling in the summer and volunteering his services for an Afghan Refugee placement organization year-round.



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### EDUCATION

- Columbia Law School, J.D.
- Colgate University, B.A., magna cum laude

### ADMISSIONS

- Illinois
- Arizona
- U.S. District Court of Northern District IL, Trial Bar
- U.S. Court of Appeals, 7th Circuit
- U.S. Tax Court

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## JULIE RHOADES

*Partner*

Julie Rhoades is a partner at Croke Fairchild Duarte & Beres, where she advises clients on the tax aspects of complex business transactions.

With deep experience in highly sophisticated tax matters drawn from her years at Kirkland & Ellis and Winston & Strawn, Julie focuses her practice on tax issues in connection with the formation and operation of investment funds, and has advised on the formation of funds of up to over \$2 billion. Julie also represents clients on tax issues in domestic and cross-border mergers and acquisitions and other corporate transactions.

Fund managers and key executives in various industries (including technology, financial services, healthcare, automotive, and cannabis) look to Julie for advice on transaction structure and the tax aspects of purchase agreements, operating agreements, and related documents. Julie also has significant experience in counseling tax-exempt organizations, ranging from newly formed public charities to well-established elder care and university organizations, on formation, conflict of interest, and operational issues.



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#### EDUCATION

- University of Michigan Law School, J.D.
- Northwestern University, B.A.

#### ADMISSIONS

- Illinois
- Michigan

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## MICHAEL SCHIERL

*Partner*

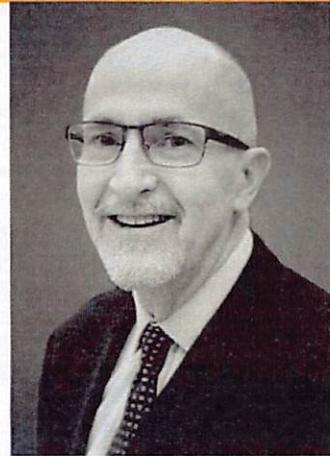
Michael is the Chair of Croke Fairchild's Public Finance Practice and the Co-Chair of Croke Fairchild's Non-Profit Advisory Practice.

Michael is a recognized leader in the non-profit financial community for his work developing sophisticated "evergreen" conduit bond financing structures with embedded shelf-offering capabilities that enable the funding of high-impact projects often viewed as beyond the reach of non-profit organizations. Mr. Schierl's life's work is to help his non-profit clients create new "financial ecosystems" that integrate finance (borrowing) and balance sheet philanthropy (structured and planned giving) in order to fund mission-critical initiatives and new business units.

Michael began his career with Dewey Ballantine (New York), where he worked for five years as an associate in the bond finance and the M&A practice groups. After moving to Chicago, he founded Immaculata Law Firm, where he developed a national bond practice, with a client base consisting of Catholic dioceses, parishes, schools and universities and other NFP organizations. In 2024, Michael combined his firm, Immaculata Law Firm, with Croke Fairchild.

Michael's "total funding" solution approach to bond structure design draws from Mr. Schierl's unique experience in several disparate worlds: (1) bond financing techniques from his experience practicing law with Dewey Ballantine and Immaculata Law Firm; (2) balance sheet philanthropy techniques utilized by leading foundations and universities; and (3) business startup experience from Mr. Schierl's experience as an entrepreneur as a founder and/or advisor of several for-profit and non-profit startups.

A graduate of Harvard Law School and the University of Notre Dame ('84 Great Books Program), Mr. Schierl has practiced law for over 30 years. Mr. Schierl is a licensed member of the Bar in Illinois, New York and Wisconsin. He is consecrated to Our Lady and a member of the Militia Immaculata, founded by St. Maximilian Kolbe. Mr. Schierl serves on the Advisory Board of the Fitzgerald Institute for Real Estate at the University of Notre Dame. He resides in LaGrange Park, IL with his wife, Valerie. They have five adult children, with three children currently in college.



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### EDUCATION

- Harvard Law School, J.D.
- University of Notre Dame, B.A.

### ADMISSIONS

- Illinois
- New York
- Wisconsin

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DUARTE & BERES

## DAVID SKELDING

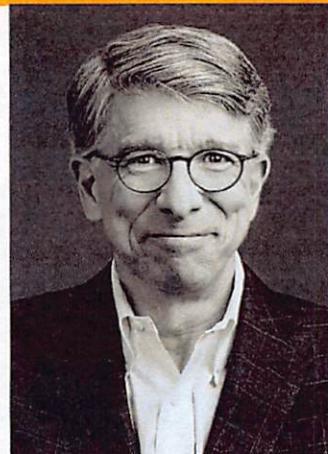
Partner

David Skelding is a trusted advisor to C-Suite executives and corporate, trust and non-profit boards. He provides sound, prudent, practical and effective legal advice in a variety of contexts and subject matters including: investment advisor and broker-dealer compliance matters, mergers & acquisitions, employment disputes, joint ventures, corporate and trust law and securities offerings. He has had significant international business experience.

David began his career at Lord, Bissell & Brook (now Troutman Pepper Locke), first as an associate, then as an equity partner. His practice there concentrated on public offerings, private placements and M&A transactions. He also represented a number of investment advisers and broker-dealers, with respect to a variety of securities regulatory and compliance matters.

For 20 years, David was General Counsel and Chief Compliance Officer of Christian Brothers Investment Services, Inc., an institutional investment management firm. During his time at CBIS, he served in a variety of other C suite roles, including Vice President of Client Service and Head of Distribution.

David was a founding director of CBIS Global Funds, an EU-domiciled family of publicly registered investment funds. He has served on a number of not-for-profit boards. Currently, he serves as a director of Friends of Our Lady of Martyrs Shrine, Inc., and is a member of the Mission Advancement Committee of Calvert House at the University of Chicago.



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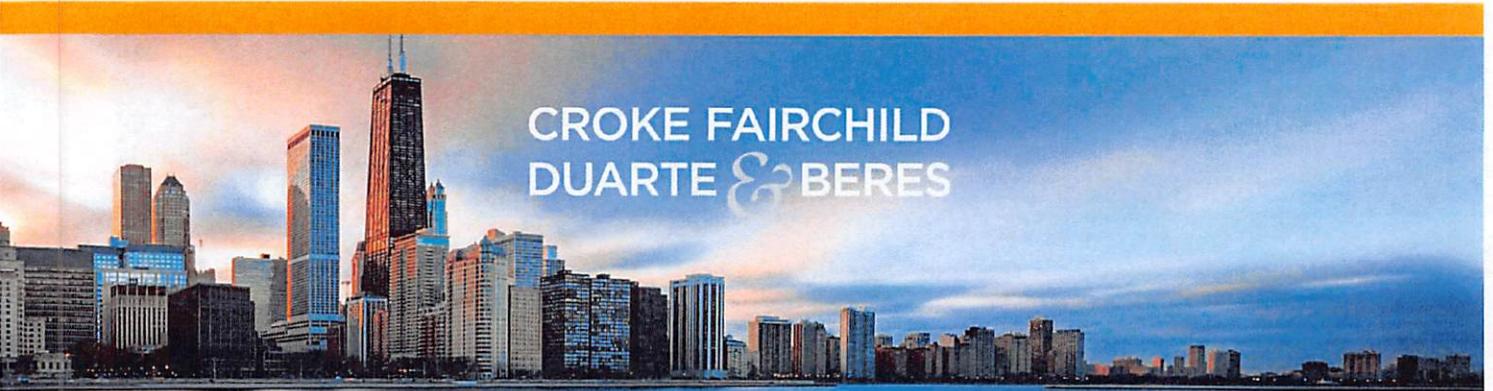
### EDUCATION

- Cornell Law School, J.D.  
Editor, *Cornell International Law Journal*
- University of Chicago, A.B. with Honors

### ADMISSIONS

- Illinois

CROKE FAIRCHILD  
DUARTE & BERES



CROKE FAIRCHILD  
DUARTE & BERES

THANK YOU

CONTACT

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[CROKEFAIRCHILD.COM](http://CROKEFAIRCHILD.COM)

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NAMWOLF  
LAW FIRM MEMBER





# ORLAND PARK

## INSURANCE REQUIREMENTS - **AMENDED**

Please sign and provide a policy Specimen Certificate of Insurance showing current coverages.

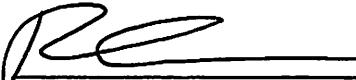
If awarded the contract, all Required Policy Endorsements noted in the left column in **red bold** type **MUST** be provided.

Standard Insurance Requirements	Please provide the following coverage if box is checked.
<b>WORKERS' COMPENSATION &amp; EMPLOYER LIABILITY</b> Full Statutory Limits - Employers Liability \$500,000 – Each Accident \$500,000 – Each Employee \$500,000 – Policy Limit <b>Waiver of Subrogation in favor of the Village of Orland Park</b>	<b>LIABILITY UMBRELLA</b> (Follow Form Policy) <input checked="" type="checkbox"/> \$1,000,000 – Each Occurrence \$3,000,000 – Aggregate  <input type="checkbox"/> \$2,000,000 – Each Occurrence \$2,000,000 – Aggregate  <input checked="" type="checkbox"/> Other: _____ EXCESS MUST COVER: General Liability, Automobile Liability, Employers' Liability
<b>AUTOMOBILE LIABILITY</b> (ISO Form CA 0001) \$1,000,000 – Combined Single Limit Per Occurrence Bodily Injury & Property Damage. Applicable for All Company Vehicles.	<b>PROFESSIONAL / LEGAL LIABILITY</b> <input type="checkbox"/> \$1,000,000 Limit – Claims Made Form, Indicate Retroactive Date  <input type="checkbox"/> \$2,000,000 Limit – Claims Made Form, Indicate Retroactive Date  <input checked="" type="checkbox"/> Other: _____ Legal Liability - \$15,000,000 each Occurrence & Aggregate Deductible not-to-exceed \$50,000 without prior written approval
<b>GENERAL LIABILITY</b> (Occurrence basis) (ISO Form CG 0001) \$1,000,000 – Combined Single Limit Per Occurrence Bodily Injury & Property Damage \$2,000,000 – General Aggregate Limit \$1,000,000 – Personal & Advertising Injury \$2,000,000 – Products/Completed Operations Aggregate	<input type="checkbox"/> <b>BUILDERS RISK</b> Completed Property Full Replacement Cost Limits – Structures under construction
<b>ADDITIONAL INSURED ENDORSEMENTS:</b> <i>(Not applicable for Goods Only Purchases)</i> <ul style="list-style-type: none"><li>• <b>ISO CG 20 10 or CG 20 26 (or Equivalent)</b> Commercial General Liability Coverage</li><li>• <b>CG 20 01 Primary &amp; Non-Contributory (or Equivalent)</b> The Village must be named as the Primary Non-Contributory which makes the Village a priority and collects off the policy prior to any other claimants.</li><li>• <b>Blanket General Liability Waiver of Subrogation - Village of Orland Park</b> A provision that prohibits an insurer from pursuing a third party to recover damages for covered losses.</li></ul>	<input type="checkbox"/> <b>ENVIRONMENTAL IMPAIRMENT/POLLUTION LIABILITY</b> \$1,000,000 Limit for bodily injury, property damage and remediation costs resulting from a pollution incident at, on or mitigating beyond the job site
	<input checked="" type="checkbox"/> <b>CYBER LIABILITY</b> \$1,000,000 Limit per Data Breach for liability, notification, response, credit monitoring service costs, and software/property damage
	<input type="checkbox"/> <b>CG 20 37 ADDITIONAL INSURED</b> – Completed Operations (Provide only if box is checked)

Any insurance policies providing the coverages required of the Consultant, excluding Professional Liability, shall be specifically endorsed to identify "The Village of Orland Park, and their respective officers, trustees, directors, officials, employees, volunteers and agents as Additional Insureds on a primary/non-contributory basis with respect to all claims arising out of operations by or on behalf of the named insured." The required additional Insured coverage shall be provided on the Insurance Service Office (ISO) CG 20 10 or CG 20 26 endorsements or an endorsement at least as broad as the above noted endorsements as determined by the Village of Orland Park. Any Village of Orland Park insurance coverage shall be deemed to be on an excess or contingent basis as confirmed by the required (ISO) CG 20 01 Additional Insured Primary & Non- Contributory Endorsement. The policies shall also contain a Waiver of Subrogation in favor of the Additional Insureds in regard to General Liability and Workers' Compensation coverage. The certificate of insurance shall also state this information on its face. Any insurance company providing coverage must hold an A-, VII rating according to Best's Key Rating Guide. Each insurance policy required shall have the Village of Orland Park expressly endorsed onto the policy as a Cancellation Notice Recipient. Should any of the policies be cancelled before the expiration date thereof, notice will be delivered in accordance with the policy provisions. Permitting the contractor, or any subcontractor, to proceed with any work prior to our receipt of the foregoing certificate and endorsements shall not be a waiver of the contractor's obligation to provide all the above insurance.

Consultant agrees that prior to any commencement of work to furnish evidence of insurance coverage providing for at minimum the coverages, endorsements and limits described above directly to the Village of Orland Park, 14700 S. Ravinia Avenue, Orland Park, IL 60462. Failure to provide this evidence in the time frame specified and prior to beginning of work may result in the termination of the Village's relationship with the contractor.

ACCEPTED & AGREED THIS 20 DAY OF May, 20 25



Signature

PATRICK CROKE

Printed Name & Title

Authorized to execute agreements for:

CHOICE FAIRCHILD

Name of Company

PROPOSAL SUMMARY SHEET  
RFQ #25-034  
Village of Orland Park Legal Services

IN WITNESS WHEREOF, the parties hereto have executed this proposal as of date shown below.

Organization Name: Croke Fairchild Durkin & Beres LLC

Street Address: 180 N. LaSalle St., Suite 3400

City, State, Zip: Chicago, IL 60601

Contact Name: Jim Durkin

Phone: 312-529-5136 Fax: \_\_\_\_\_

E-Mail address: jdurkin@crokefairchild.com

Signature of Authorized Signee: 

Title: Founding Partner, CEO

Date: 5/20/2025

ACCEPTANCE: This proposal is valid for ninety (90) calendar days from the date of submittal.



ORLAND PARK  
CERTIFICATE OF COMPLIANCE

The undersigned Patrick Croke, as Founding Partner, CEO  
(Enter Name of Person Making Certification) (Enter Title of Person Making Certification)

and on behalf of Croke Furchild Dugay & Beris LLC, certifies that:  
(Enter Name of Business Organization)

1) BUSINESS ORGANIZATION:

The Proposer is authorized to do business in Illinois: Yes [ ] No [ ]

Federal Employer I.D.#: 832194821

(or Social Security # if a sole proprietor or individual)

The form of business organization of the Proposer is (check one):

Sole Proprietor  
 Independent Contractor (Individual)  
 Partnership  
 LLC  
 Corporation

(State of Incorporation)

(Date of Incorporation)

2) STATUS OF OWNERSHIP

Illinois Public Act 102-0265, approved August 2021, requires the Village of Orland Park to collect "Status of Ownership" information. This information is collected for reporting purposes only. Please check the following that applies to the ownership of your business and include any certifications for the categories checked with the proposal. Business ownership categories are as defined in the Business Enterprise for Minorities, Women, and Persons with Disabilities Act, 30 ILCS 575/0.01 *et seq.*

Minority-Owned [ ]      Small Business [ ] [\(SBA standards\)](#)  
Women-Owned [ ]      Prefer not to disclose [ ]  
Veteran-Owned [ ]      Not Applicable [ ]  
Disabled-Owned [ ]

How are you certifying?   Certificates Attached [ ]   Self-Certifying [ ]

STATUS OF OWNERSHIP FOR SUBCONTRACTORS

This information is collected for reporting purposes only. Please check the following that applies to the ownership of subcontractors.

Minority-Owned [ ]      Small Business [ ] [\(SBA standards\)](#)  
Women-Owned [ ]      Prefer not to disclose [ ]  
Veteran-Owned [ ]      Not Applicable [ ]  
Disabled-Owned [ ]

3) ELIGIBILITY TO ENTER INTO PUBLIC CONTRACTS: Yes  No

The Proposer is eligible to enter into public contracts, and is not barred from contracting with any unit of state or local government as a result of a violation of either Section 33E-3, or 33E-4 of the Illinois Criminal Code, or of any similar offense of "Bid-rigging" or "Bid-rotating" of any state or of the United States.

4) SEXUAL HARASSMENT POLICY: Yes  No

Please be advised that Public Act 87-1257, effective July 1, 1993, 775 ILCS 5/2-105 (A) has been amended to provide that every party to a public contract must have a written sexual harassment policy in place in full compliance with 775 ILCS 5/2-105 (A) (4) and includes, at a minimum, the following information: (I) the illegality of sexual harassment; (II) the definition of sexual harassment under State law; (III) a description of sexual harassment, utilizing examples; (IV) the vendor's internal complaint process including penalties; (V) the legal recourse, investigative and complaint process available through the Department of Human Rights (the "Department") and the Human Rights Commission (the "Commission"); (VI) directions on how to contact the Department and Commission; and (VII) protection against retaliation as provided by Section 6-101 of the Act. (Illinois Human Rights Act). (emphasis added). Pursuant to 775 ILCS 5/1-103 (M) (2002), a "public contract" includes "...every contract to which the State, any of its political subdivisions or any municipal corporation is a party."

5) EQUAL EMPLOYMENT OPPORTUNITY COMPLIANCE: Yes  No

During the performance of this Project, Proposer agrees to comply with the "Illinois Human Rights Act", 775 ILCS Title 5 and the Rules and Regulations of the Illinois Department of Human Rights published at 44 Illinois Administrative Code Section 750, et seq. The

Proposer shall: (I) not discriminate against any employee or applicant for employment because of race, color, religion, sex, marital status, national origin or ancestry, age, or physical or mental handicap unrelated to ability, or an unfavorable discharge from military service; (II) examine all job classifications to determine if minority persons or women are underutilized and will take appropriate affirmative action to rectify any such underutilization; (III) ensure all solicitations or advertisements for employees placed by it or on its behalf, it will state that all applicants will be afforded equal opportunity without discrimination because of race, color, religion, sex, marital status, national origin or ancestry, age, or physical or mental handicap unrelated to ability, or an unfavorable discharge from military service; (IV) send to each labor organization or representative of workers with which it has or is bound by a collective bargaining or other agreement or understanding, a notice advising such labor organization or representative of the Vendor's obligations under the Illinois Human Rights Act and Department's Rules and Regulations for Public Contract; (V) submit reports as required by the Department's Rules and Regulations for Public Contracts, furnish all relevant information as may from time to time be requested by the Department or the contracting agency, and in all respects comply with the Illinois Human Rights Act and Department's Rules and Regulations for Public Contracts; (VI) permit access to all relevant books, records, accounts and work sites by personnel of the contracting agency and Department for purposes of investigation to ascertain compliance with the Illinois Human Rights Act and Department's Rules and Regulations for Public Contracts; and (VII) include verbatim or by reference the provisions of this Equal Employment Opportunity Clause in every subcontract it awards under which any portion of this Agreement obligations are undertaken or assumed, so that such provisions will be binding upon such subcontractor. In the same manner as the other provisions of this Agreement, the Proposer will be liable for

compliance with applicable provisions of this clause by such subcontractors; and further it will promptly notify the contracting agency and the Department in the event any subcontractor fails or refuses to comply therewith. In addition, the Proposer will not utilize any subcontractor declared by the Illinois Human Rights Department to be ineligible for contracts or subcontracts with the State of Illinois or any of its political subdivisions or municipal corporations. Subcontract" means any agreement, arrangement or understanding, written or otherwise, between the Proposer and any person under which any portion of the Proposer's obligations under one or more public contracts is performed, undertaken or assumed; the term "subcontract", however, shall not include any agreement, arrangement or understanding in which the parties stand in the relationship of an employer and an employee, or between a Proposer or other organization and its customers. In the event of the Proposer's noncompliance with any provision of this Equal Employment Opportunity Clause, the Illinois Human Right Act, or the Rules and Regulations for Public Contracts of the Department of Human Rights the Proposer may be declared non-responsible and therefore ineligible for future contracts or subcontracts with the State of Illinois or any of its political subdivisions or municipal corporations, and this agreement may be canceled or avoided in whole or in part, and such other sanctions or penalties may be imposed or remedies involved as provided by statute or regulation.

6) **TAX CERTIFICATION:** Yes  No

Contractor is current in the payment of any tax administered by the Illinois Department of Revenue, or if it is: (a) it is contesting its liability for the tax or the amount of tax in accordance with procedures established by the appropriate Revenue Act; or (b) it has entered into an agreement with the Department of Revenue for payment of all taxes due and is currently in compliance with that agreement.

7) **AUTHORIZATION & SIGNATURE:**

I certify that I am authorized to execute this Certificate of Compliance on behalf of the Contractor set forth on the Proposal, that I have personal knowledge of all the information set forth herein and that all statements, representations, that the Proposal is genuine and not collusive, and information provided in or with this Certificate are true and accurate. The undersigned, having become familiar with the Project specified, proposes to provide and furnish all of the labor, materials, necessary tools, expendable equipment and all utility and transportation services necessary to perform and complete in a workmanlike manner all of the work required for the Project.

ACKNOWLEDGED AND AGREED TO:



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Signature of Authorized Officer

Patrick Croke

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Name of Authorized Officer

Founding Partner, CEO

Title

5/20/2025

Date

## REFERENCES

Provide three (3) references for which your organization has performed similar work.

Bidder's Name: Croke Fanchild Duarte & Bues LLC  
(Enter Name of Business Organization)

1. ORGANIZATION

City of Berwyn

ADDRESS

6700 W. 26th St, Berwyn, IL 60402

PHONE NUMBER

312-788-2660

CONTACT PERSON

Mayor Robert Lovero

YEAR OF PROJECT

2022

2. ORGANIZATION

United City of Yorkville

ADDRESS

651 Prairie Point Drk, Yorkville, IL 60560

PHONE NUMBER

630-553-4350

CONTACT PERSON

Rob Frederickson, Finance Director

YEAR OF PROJECT

2025

3. ORGANIZATION

DA DAVIDSON

ADDRESS

227 W. Monroe, Suite 5250, Chicago, IL 60606

PHONE NUMBER

312-525-2776

CONTACT PERSON

Peter Raphael, Managing Director, Public Finance

YEAR OF PROJECT

2025



WOMEN'S BUSINESS ENTERPRISE  
NATIONAL COUNCIL

JOIN FORCES. SUCCEED TOGETHER.

hereby grants

# National Women's Business Enterprise Certification

to

Croke Fairchild Duarte & Beres LLC

who has successfully met WBENC's standards as a Women's Business Enterprise (WBE).  
This certification affirms the business is woman-owned, operated and controlled and is valid through the date herein.

WBENC National WBE Certification was processed and validated by Women's Business Development Center - Midwest, a WBENC Regional Partner Organization.

Certification Granted: June 30, 2022  
Expiration Date: June 30, 2026

WBENC National Certification Number: WBE2201587

*Erica T. Kuhlman*

Authorized by Erica Kuhlman, President & CEO  
Women's Business Development Center -  
Midwest



IGNITES BUSINESS GROWTH

NAICS: 541110  
UNSPSC: 80120000, 80121600



Great Lakes  
Women's  
Business  
COUNCIL



WOMEN'S  
BUSINESS  
COUNCIL  
Midwest

WBECMETRO

WBEC  
GREATLAKES



WBEC  
EAST

WBEC  
FLORIDA

WBEC  
ORV

WBEC  
PACIFIC

WBEC  
SOUTH

WBEC  
WEST



# VILLAGE OF ORLAND PARK

14700 S. Ravinia Avenue  
Orland Park, IL 60462  
[www.orlandpark.org](http://www.orlandpark.org)

## Master

File Number: 2025-0497

File ID: 2025-0497

Type: MOTION

Status: PASSED

Version: 0

Reference:

Controlling Body: Board of Trustees

File Created Date : 06/12/2025

Agenda Entry: Legal Services Request for Qualifications

Final Action: 06/16/2025

Title: Legal Services Request for Qualifications

### Notes:

#### Sponsors:

#### Res/Ord Date:

Attachments: RFQ #25-034 - Compliance Summary

#### Res/Ord Number:

#### Drafter:

#### Hearing Date:

#### Department

#### Effective Date:

#### Contact:

### History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
0	Village Manager	06/12/2025	INTRODUCED TO BOARD	Board of Trustees			
0	Board of Trustees	06/16/2025	APPROVED				Pass

### Text of Legislative File 2025-0497

#### ..Title

Legal Services Request for Qualifications

#### History

As part of the Village's commitment to transparency and financial stewardship, the Village periodically re bids professional service contracts. This process allows the Village to ensure that it is receiving the best prices, terms, or services compared to renewing existing contracts without re bidding. Recently, the Village issued a Request for Qualifications ("RFQ") for Legal Services.

RFQ #25 034 was opened on May 27, 2025, at which point thirteen (13) proposals were received. The Village completed a review of legal services that considered a number of factors including experience, size and depth of the firm, concentration on municipal law, practices areas, and potential cost.

Based on these factors, the following firms are recommended for various legal related

services:

- Village Attorney: Ancel Glink, P.C.
- Employment (including Labor Management and Workers Compensation): Ottosen DiNolfo Hasenbalg & Castaldo, Ltd.
- Bond Counsel: Croke Fairchild Duarte & Beres LLC
- Village Prosecutor (Municipal Violations): Donna J. Norton
- Village Prosecutor (Circuit Court Traffic Violations): Law Office of Daniel Calandriello LLC

As Needed Legal Services - Legal services provided as needed for specialized matters. A qualified pool of law firms or individual attorneys will be selected to provide specialized legal services on an as needed basis in specialty areas such as environmental law, economic development or to serve as backup for the above referenced legal services.

- Klein, Thorpe & Jenkins, LTD.
- Del Galdo Law Group, LLC.
- Elrod Friedman LLP
- Luetkehans, Brady, Garner & Armstrong, LLC
- Miller, Canfield, Paddock and Stone, P.L.C
- Peterson Johnson & Murray, LLC
- Spesian & Taylor
- Vasselli Law, LLC

#### Financial Impact

Legal Services are budgeted in the current fiscal year budget.

#### Recommended Action/Motion

I move to approve agreements with the following firms for legal services based on their submitted proposals:

- Village Attorney: Ancel Glink, P.C.
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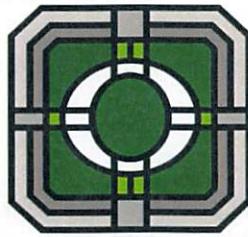
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AND

Authorize the Village Manager to execute all related contracts, subject to Village Attorney review.

# **VILLAGE OF ORLAND PARK**

*14700 S. Ravinia Avenue  
Orland Park, IL 60462  
www.orlandpark.org*



## **Meeting Minutes**

**Monday, June 16, 2025**

**7:00 PM**

**Village Hall**

## **Board of Trustees**

*Village President James V. Dodge, Jr.*

*Village Clerk Mary Ryan Norwell*

*Trustees, William R. Healy, Cynthia Nelson Katsenes, Michael R. Milani,  
Dina Lawrence, John Lawler and Joanna M. L. Leafblad*

**2025-0497 Legal Services Request for Qualifications**

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- Vasselli Law, LLC

AND

Authorize the Village Manager to execute all related contracts, subject to Village Attorney review.

**A motion was made by Trustee Lawler, seconded by Trustee M. L. Leafblad, that this matter be APPROVED. The motion carried by the following vote:**

**Aye:** 4 - Trustee Lawrence, Trustee Lawler, Trustee M. L. Leafblad, and Dodge

**Nay:** 3 - Trustee Healy, Trustee Nelson Katsenes, and Trustee Milani

Respectfully Submitted,

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**/s/ Mary Ryan Norwell**

**Mary Ryan Norwell, Village Clerk**