

PROPOSAL SUMMARY SHEET

RFP #24-055

Village of Orland Park Recreation & Parks Program Guide Printing

Business Name: RR Donnelley & Sons Company

Street Address: 35 West Wacker Drive

City, State, Zip: Chicago, IL 60601

Contact Name: Michael Uttermohlen

Title: Sales Development Executive

Phone: 317-527-1472 Fax: _____

E-Mail address: michael.uttermohlen@rrd.com

Price Proposal

All three (3) editions may be awarded based upon any one of the following “per edition” specifications: Each edition will require approximately 28,000 copies to be printed. Please list prices based on the stated specifications for 28,000 “per edition” copies of the guide unless otherwise stated. **Finished book size will be 8.125” x 10.58” with saddle stitch bindery.**

COVER

- 4 page cover
- Stock: 80# Dull cover (or matte cover) – coated stock
- Color: 4/4, full bleed

BODY

- Stock: 40# white offset/80-bright minimum
- Color: 4/4, full bleed

	Year 1 Summer 2025 thru Winter/Spring 2026	Year 2 Summer 2026 thru Winter/Spring 2027	Year 3 Summer 2027 thru Winter/Spring 2028	Year 4 (Optional) Summer 2028 thru Winter/ Spring 2029	Year 5 (Optional) Summer 2029 thru Winter/ Spring 2030
112 page body plus 4 page cover:	\$48,896	\$50,363	\$51,874	\$53,431	\$55,034
120 page body plus 4 page cover	\$51,979	\$53,539	\$55,146	\$56,801	\$58,506
Does bid include estimated shipping costs (Y/(N))? If No, please include estimated shipping cost.	\$2,705	\$2,787	\$2,871	\$2,958	\$3,047

AUTHORIZATION & SIGNATURE

Name of Authorized Signee: Michael Uttermohlen

Signature of Authorized Signee: Mike Uttermohlen

Title: Sales Development Executive Date: 9/26/24

 ORLAND PARK
CERTIFICATE OF COMPLIANCE

The undersigned Michael Uttermohlen, as Sales Development Executive
(Enter Name of Person Making Certification) *(Enter Title of Person Making Certification)*

and on behalf of RR Donnelley & Sons Company, certifies that:
(Enter Name of Business Organization)

1) BUSINESS ORGANIZATION:

The Proposer is authorized to do business in Illinois: Yes ☒ No ☐

Federal Employer I.D.#: 36-1004130
(or Social Security # if a sole proprietor or individual)

The form of business organization of the Proposer is (*check one*):

☐ Sole Proprietor
☐ Independent Contractor (*Individual*)
☐ Partnership
☐ LLC
☒ Corporation Delaware 5/7/1956
(State of Incorporation) *(Date of Incorporation)*

2) STATUS OF OWNERSHIP

Illinois Public Act 102-0265, approved August 2021, requires the Village of Orland Park to collect "Status of Ownership" information. This information is collected for reporting purposes only. Please check the following that applies to the ownership of your business and include any certifications for the categories checked with the proposal. Business ownership categories are as defined in the Business Enterprise for Minorities, Women, and Persons with Disabilities Act, 30 ILCS 575/0.01 *et seq.*

Minority-Owned ☐ Small Business ☐ ([SBA standards](#))
Women-Owned ☐ Prefer not to disclose ☐
Veteran-Owned ☐ Not Applicable ☒
Disabled-Owned ☐

How are you certifying? Certificates Attached ☐ Self-Certifying ☒

STATUS OF OWNERSHIP FOR SUBCONTRACTORS

This information is collected for reporting purposes only. Please check the following that applies to the ownership of subcontractors.

Minority-Owned ☐ Small Business ☐ ([SBA standards](#))
Women-Owned ☐ Prefer not to disclose ☐
Veteran-Owned ☐ Not Applicable ☒
Disabled-Owned ☐

3) **ELIGIBILITY TO ENTER INTO PUBLIC CONTRACTS:** Yes ☒ No ☐

The Proposer is eligible to enter into public contracts, and is not barred from contracting with any unit of state or local government as a result of a violation of either Section 33E-3, or 33E-4 of the Illinois Criminal Code, or of any similar offense of "Bid-rigging" or "Bid-rotating" of any state or of the United States.

4) **SEXUAL HARASSMENT POLICY:** Yes ☒ No ☐

Please be advised that Public Act 87-1257, effective July 1, 1993, 775 ILCS 5/2-105 (A) has been amended to provide that every party to a public contract must have a written sexual harassment policy in place in full compliance with 775 ILCS 5/2-105 (A) (4) and includes, at a minimum, the following information: (I) the illegality of sexual harassment; (II) the definition of sexual harassment under State law; (III) a description of sexual harassment, utilizing examples; (IV) the vendor's internal complaint process including penalties; (V) the legal recourse, investigative and complaint process available through the Department of Human Rights (the "Department") and the Human Rights Commission (the "Commission"); (VI) directions on how to contact the Department and Commission; and (VII) protection against retaliation as provided by Section 6-101 of the Act. (Illinois Human Rights Act). (emphasis added). Pursuant to 775 ILCS 5/1-103 (M) (2002), a "public contract" includes "...every contract to which the State, any of its political subdivisions or any municipal corporation is a party."

5) **EQUAL EMPLOYMENT OPPORTUNITY COMPLIANCE:** Yes ☒ No ☐

During the performance of this Project, Proposer agrees to comply with the "Illinois Human Rights Act", 775 ILCS Title 5 and the Rules and Regulations of the Illinois Department of Human Rights published at 44 Illinois Administrative Code Section 750, et seq. The

Proposer shall: (I) not discriminate against any employee or applicant for employment because of race, color, religion, sex, marital status, national origin or ancestry, age, or physical or mental handicap unrelated to ability, or an unfavorable discharge from military service; (II) examine all job classifications to determine if minority persons or women are underutilized and will take appropriate affirmative action to rectify any such underutilization; (III) ensure all solicitations or advertisements for employees placed by it or on its behalf, it will state that all applicants will be afforded equal opportunity without discrimination because of race, color, religion, sex, marital status, national origin or ancestry, age, or physical or mental handicap unrelated to ability, or an unfavorable discharge from military service; (IV) send to each labor organization or representative of workers with which it has or is bound by a collective bargaining or other agreement or understanding, a notice advising such labor organization or representative of the Vendor's obligations under the Illinois Human Rights Act and Department's Rules and Regulations for Public Contract; (V) submit reports as required by the Department's Rules and Regulations for Public Contracts, furnish all relevant information as may from time to time be requested by the Department or the contracting agency, and in all respects comply with the Illinois Human Rights Act and Department's Rules and Regulations for Public Contracts; (VI) permit access to all relevant books, records, accounts and work sites by personnel of the contracting agency and Department for purposes of investigation to ascertain compliance with the Illinois Human Rights Act and Department's Rules and Regulations for Public Contracts; and (VII) include verbatim or by reference the provisions of this Equal Employment Opportunity Clause in every subcontract it awards under which any portion of this Agreement obligations are undertaken or assumed, so that such provisions will be binding upon such subcontractor. In the same manner as the other provisions of this Agreement, the Proposer will be liable for compliance with applicable provisions of this clause by such subcontractors; and further it will promptly notify the contracting agency and the Department in the event any subcontractor fails or refuses to comply therewith. In addition,

the Proposer will not utilize any subcontractor declared by the Illinois Human Rights Department to be ineligible for contracts or subcontracts with the State of Illinois or any of its political subdivisions or municipal corporations. Subcontract" means any agreement, arrangement or understanding, written or otherwise, between the Proposer and any person under which any portion of the Proposer's obligations under one or more public contracts is performed, undertaken or assumed; the term "subcontract", however, shall not include any agreement, arrangement or understanding in which the parties stand in the relationship of an employer and an employee, or between a Proposer or other organization and its customers. In the event of the Proposer's noncompliance with any provision of this Equal Employment Opportunity Clause, the Illinois Human Right Act, or the Rules and Regulations for Public Contracts of the Department of Human Rights the Proposer may be declared non-responsible and therefore ineligible for future contracts or subcontracts with the State of Illinois or any of its political subdivisions or municipal corporations, and this agreement may be canceled or avoided in whole or in part, and such other sanctions or penalties may be imposed or remedies involved as provided by statute or regulation.

6) **TAX CERTIFICATION:** Yes ☒ No ☐

Contractor is current in the payment of any tax administered by the Illinois Department of Revenue, or if it is: (a) it is contesting its liability for the tax or the amount of tax in accordance with procedures established by the appropriate Revenue Act; or (b) it has entered into an agreement with the Department of Revenue for payment of all taxes due and is currently in compliance with that agreement.

7) **AUTHORIZATION & SIGNATURE:**

I certify that I am authorized to execute this Certificate of Compliance on behalf of the Contractor set forth on the Proposal, that I have personal knowledge of all the information set forth herein and that all statements, representations, that the Proposal is genuine and not collusive, and information provided in or with this Certificate are true and accurate. The undersigned, having become familiar with the Project specified, proposes to provide and furnish all of the labor, materials, necessary tools, expendable equipment and all utility and transportation services necessary to perform and complete in a workmanlike manner all of the work required for the Project.

ACKNOWLEDGED AND AGREED TO:

Mike Uttermohlen

Signature of Authorized Officer

Michael Uttermohlen

Name of Authorized Officer

Sales Development Executive

Title

10/7/24

Date

REFERENCES

Provide three (3) references for which your organization has performed similar work.

Bidder's Name: RR Donnelley & Sons Company
(Enter Name of Business Organization)

- | | |
|-----------------|---|
| 1. ORGANIZATION | <u>PHINIA</u> |
| ADDRESS | <u>512 Production Dr., Anderson, IN 46013</u> |
| PHONE NUMBER | <u>765-274-7805</u> |
| CONTACT PERSON | <u>Martha Avery</u> |
| YEAR OF PROJECT | <u>Ongoing</u> |
| 2. ORGANIZATION | <u>Solution Tree</u> |
| ADDRESS | <u>555 North Morton Street, Bloomington, IN 47404</u> |
| PHONE NUMBER | <u>812-336-7700 x204</u> |
| CONTACT PERSON | <u>Lauren Allen</u> |
| YEAR OF PROJECT | <u>Ongoing</u> |
| 3. ORGANIZATION | <u>Mavpak</u> |
| ADDRESS | <u>6330 E 75th St Ste 168, Indianapolis, IN 46250</u> |
| PHONE NUMBER | <u>317-509-0427</u> |
| CONTACT PERSON | <u>Janelle Soboslay</u> |
| YEAR OF PROJECT | <u>Ongoing</u> |