

VILLAGE OF ORLAND PARK

*14700 Ravinia Avenue
Orland Park, IL 60462
www.orland-park.il.us*



Meeting Minutes

Monday, November 18, 2013

7:00 PM

Village Hall

Board of Trustees

Village President Daniel J. McLaughlin

Village Clerk John C. Mehalek

*Trustees, Kathleen M. Fenton, James V. Dodge, Jr., Edward G. Schussler,
Patricia Gira, Carole Griffin Ruzich, and Daniel T. Calandriello*

CALL TO ORDER/ROLL CALL

The meeting was called to order at 7:37 PM.

Present: 7 - Trustee Fenton, Trustee Dodge, Trustee Schussler, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello and President McLaughlin

VILLAGE CLERK'S OFFICE**2013-0660 Approval of the October 28, 2013 Special Meeting Minutes - FY2014 Budget Workshop**

The Minutes of the Special Meeting of October 28, 2013, were previously distributed to the members of the Board of Trustees. President McLaughlin asked if there were any corrections or additions to be made to said Minutes. There being no corrections or additions,

I move to approve the minutes of the Board of Trustees Special Meeting of October 28, 2013.

A motion was made by Trustee Fenton, seconded by Trustee Gira, that this matter be APPROVED. The motion carried by the following vote:

Aye: 6 - Trustee Fenton, Trustee Dodge, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello, and President McLaughlin

Nay: 0

Abstain: 1 - Trustee Schussler

2013-0691 Approval of the November 4, 2013 Regular Meeting Minutes

The Minutes of the Regular Meeting of November 4, 2013, were previously distributed to the members of the Board of Trustees. President McLaughlin asked if there were any corrections or additions to be made to said Minutes. There being no corrections or additions,

I move to approve the minutes of the Board of Trustees Meeting of November 4, 2013.

A motion was made by Trustee Schussler, seconded by Trustee Dodge, that this matter be APPROVED. The motion carried by the following vote:

Aye: 7 - Trustee Fenton, Trustee Dodge, Trustee Schussler, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello, and President McLaughlin

Nay: 0

PROCLAMATIONS/APPOINTMENTS/PRESENTATIONS**2013-0669 Community Pride Awards - Presentations**

President McLaughlin presented the Community Pride Awards to Eghosa Atoe, Jaimee Bigott, Natalie Campise, and Adelina Cesario who partnered with Liberty

School and District 135 to improve the air quality for students and staff. Their efforts earned them a Silver Award which is the highest award a Girl Scout Cadette can earn.

This was a presentation, NO ACTION was required.

2013-0666 Open Lands Fund Commission - Appointment

President McLaughlin appointed Thomas McSharry to the Open Lands Fund Commission.

I move to confirm the appointment by President McLaughlin of Thomas McSharry to the Open Lands Fund Commission.

A motion was made by Trustee Fenton, seconded by Trustee Schussler, that this matter be APPROVED. The motion carried by the following vote:

Aye: 7 - Trustee Fenton, Trustee Dodge, Trustee Schussler, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello, and President McLaughlin

Nay: 0

PRE-SCHEDULED CITIZENS & VISITORS

2013-0667 Robert Morris College - Presentation

Panorea Bakutis, Director of Admissions for Robert Morris College - Orland Park, spoke before the Board regarding a scholarship program. Each adult will receive a \$3,000 Adult First-Year Grant. She asked for help to get the word out regarding this wonderful Grant.

NO ACTION was required.

CONSENT AGENDA

Passed the Consent Agenda

A motion was made by Trustee Dodge, seconded by Trustee Fenton, to PASS THE CONSENT AGENDA, including all the following items marked as having been adopted on the Consent Agenda. The motion carried by the following vote:

Aye: 7 - Trustee Fenton, Trustee Dodge, Trustee Schussler, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello, and President McLaughlin

Nay: 0

2013-0671 Payroll - Approval

The lists of Payroll having been submitted to the Board of Trustees for approval and the lists having been determined by the Board of Trustees to be in order and having been approved by the various Department Heads,

I move to approve the Bi-weekly Payroll for October 25, 2013 in the amount of \$945,773.67.

This matter was APPROVED on the Consent Agenda.

2013-0670 Accounts Payable - Approval

The lists of Accounts Payable having been submitted to the Board of Trustees for approval and the lists having been determined by the Board of Trustees to be in order and having been approved by the various Department Heads,

I move to approve the Accounts Payable from November 5, 2013 through November 18, 2013 in the amount of \$4,262,020.91.

This matter was APPROVED on the Consent Agenda.

2013-0650 Amendment to Ordinance Numbers 3967 and 4589 (Compensation of Certain Elected Officials) - Ordinance

Currently, the Mayor, Trustees and Clerk are paid on a monthly basis. In an effort to simplify the Village's payroll processing, staff requested that these positions begin being compensated on a bi-weekly basis instead. This requested change was communicated to the Mayor, Trustees and Clerk and there was no opposition. In order to make this change, an ordinance needs to be approved by the Board amending certain ordinances that were previously passed related to the compensation of certain elected officials. This change will take effect in December 2013.

I move to pass Ordinance Number 4857 entitled: AN ORDINANCE AMENDING ORDINANCE NUMBERS. 3967 AND 4589 (COMPENSATION OF CERTAIN ELECTED OFFICIALS)

This matter was PASSED on the Consent Agenda.

2013-0640 FY2014 Liability Insurance Brokerage Services

On October 2, 2013, the Village issued a Request for Proposals (RFP) for Insurance Brokerage Services for property/casualty coverage to begin January 1, 2014. The RFP was posted on the Village's website and the SouthtownStar, and staff directly notified five (5) insurance brokers. Proposals were due on October 18, 2013.

Four (4) proposals were received from qualified firms, including The Horton Group, Arthur J. Gallagher & Co., Assurance Agency, Ltd. and Alliant Insurance Services, Inc. However, based on questions and comments received from potential additional proposers regarding risk management, staff has determined that more time is required to properly analyze not only the proposals received but also the requirements included in the RFP. Staff is requesting that we reject all proposals received and reissue an RFP during the second quarter 2014. Staff also recommends that we extend our contract with The Horton Group for one more

year; approval of this contract extension will be brought to the Board for approval once our 2014 renewal premiums are finalized.

I move to approve rejecting all Insurance Brokerage Service proposals received in response to the RFP issued by the Village.

This matter was APPROVED on the Consent Agenda.

PARKS AND RECREATION

2013-0594 Strength Equipment Upgrade Purchase

The Village continually replaces and updates aging fitness equipment at the Sportsplex to stay competitive in the fitness market and to offer members reliable, high performing equipment to meet their fitness needs. In the FY2013 budget, the Village Board approved the replacement of the twenty-four pieces of strength selectorized fitness equipment purchased with the original opening of the Sportsplex in 2002 and allocated \$50,000 to the expense based on estimates received by staff through vendors dealing in this type of equipment.

The "selectorized" equipment is used for strength training and provides a level of resistance that can be adjusted by moving a pin or lever. The existing Life Fitness selectorized equipment has been very durable, performing nearly flawlessly over the past 12 years. This equipment was originally selected because it was a high-end brand designed for lasting durability and ease of use. Sportsplex members appreciate the high quality of the existing equipment and that it intuitively simplifies the instruction and reduces any intimidation a new user may have. The replacement of the existing equipment was necessitated by significant technology advancements in this type of equipment in recent years.

As part of the planning process for overall equipment replacement, the Recreation Director and two members of the Sportsplex management staff have attended the Club Industry Show at McCormick Place in Chicago for the last three years. The equipment replacements are an important investment in maintaining the high-quality fitness experience at Sportsplex. The selectorized equipment is one of most visible and highly utilized areas of the fitness floor. A wide-range of vendors provide this type of equipment and the options range from the very basic to higher-end equipment. Some equipment is made of less durable materials and others have sturdier more innovative features such as the "motion technology" which provides a smoother performance and better variety in the fitness experience.

This summer, a Request for Proposals (RFP) was issued to replace the twenty-four piece "selectorized" strength training equipment. On September 18, 2013, eight proposals from six different vendors were submitted and reviewed by a Recreation Department review team. The Sportsplex Manager contacted many area facilities to test out the equipment and see pieces in person. He also spoke with managers of other facilities to better understand their experiences with a

variety of vendors' equipment. Feedback from these other facilities was extremely valuable in preparing to make a recommendation to the Village Board.

An overview of the RFP responses is attached and an analysis recap is provided for your review. Upon review, staff is recommending staying with a Tier 1 type of equipment offered by most of the vendors responding. Although the higher tier equipment is priced higher than the budgeted amount, to purchase a lower quality system would not be desirable. Staff considered rebudgeting for the replacement and making the purchase in 2014, however the entire project would need to be rebid and we risk having the price increase from year to year.

Of the four high-grade equipment lines, staff is recommending approval of the proposal from Life Fitness for the purchase of new strength/selectorized machines. It is mid-price cost and is second lowest of the four high-grade lines submitted in the RFP response. Life Fitness equipment would provide a seamless changeover for members and is by far the most durable and dependable of all the equipment that was reviewed. Life Fitness offers the best biomechanics in the field with more natural designed motions. The company is located in Schiller Park, Illinois which would give us the capability of same day parts if any of the equipment breaks down. The existing equipment is high-grade and staff feels it would be prudent to maintain that standard. Life Fitness will also help Sportsplex stay competitive in the fitness market in our area.

The equipment purchase recommendation is for the Life Fitness Strength Signature Series which includes: Leg Press, Lat Raise, Leg Curl, Chest Press, Leg extension, Triceps Press, Abdominal, Lower Back, Pec Rear, Row/Rear Delt, Incline Chest, Arm Curl, Seated Dip, Shoulder, Hip Abductor, Shoulder Press, Lat Pull down, Biceps Curl, Glute, Torso, Fly /Rear Deltoid, Assisted dip, cable motion dual adjustable.

Staff is requesting a budget adjustment in the amount of \$25,000. The proposed purchase would include all the equipment (attached) for the price of \$73,685.68, which includes the cost of Freight/Fuel/Installation (\$7,233.02) and also the deduction of (-\$7,299.84) for the trade-in value of the existing equipment.

I move to approve a budget adjustment of \$25,000.00;

And

to approve accepting the proposal for strength/selectorized equipment from Life Fitness of Schiller Park, IL for a cost not to exceed \$75,000.00

A motion was made by Trustee Gira, seconded by Trustee Dodge, that this matter be APPROVED. The motion carried by the following vote:

Aye: 7 - Trustee Fenton, Trustee Dodge, Trustee Schussler, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello, and President McLaughlin

Nay: 0

MAYOR'S REPORT

2013-0663 Village Code Amendment - Committees - Ordinance

Several Committee names have been changed and some committees will be meeting on a different Monday which requires an amendment to the Village Code.

The new committee names and when they will meet are as follows:

On the first Monday of each month:

Public Works Committee
Finance and Information Technology Committee
Economic Development Strategy and Community Engagement

On the third Monday of each month:

Public Safety Committee
Parks and Recreation Committee
Development Services, Planning and Engineering

I move to pass Ordinance Number 4858, entitled: AN ORDINANCE AMENDING THE ORLAND PARK VILLAGE CODE (BOARD COMMITTEES) TITLE 1, CHAPTER 5, SECTION 7 (14)

A motion was made by Trustee Fenton, seconded by Trustee Gira, that this matter be PASSED. The motion carried by the following vote:

Aye: 7 - Trustee Fenton, Trustee Dodge, Trustee Schussler, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello, and President McLaughlin

Nay: 0

BOARD COMMENTS

The Board expressed that their thoughts and prayers are with the people who have lost love ones and their homes during the server storms and tornadoes that hit yesterday, November 17, 2013. Hardest hit were Washington, IL and Coal City, IL, just to name a few.

President McLaughlin requested Village Manager Grimes to reach out to these communities Village Managers to see if the Village of Orland Park's help is needed.

PRESIDENT McLAUGHLIN – Announced that The Village of Orland Park has been named "Village of the Year" by the Home Builders Association of Greater

Chicago (HBAGC), which lauded Orland Park for its community planning, growth and development. This award is called the Greater Chicago's Key Award. This is a tremendous honor for Orland Park. For the village to be recognized for its planning and development is wonderful. To be the first community ever named Village of the year is outstanding.

In its assessment of the Village of Orland Park, the association cited seven criteria that made the community stand out. Among them were the Ninety7Fifty luxury apartment development, the Build Orland Park Program that promotes residential housing, a significant increase in senior housing in the community as well as commercial and retail development.

ADJOURNMENT - 7:55 PM

A motion was made by Trustee Schussler, seconded by Trustee Dodge, that this matter be ADJOURNED. The motion carried by the following vote:

Aye: 7 - Trustee Fenton, Trustee Dodge, Trustee Schussler, Trustee Gira, Trustee Griffin Ruzich, Trustee Calandriello, and President McLaughlin

Nay: 0

/nm

APPROVED: December 2, 2013

Respectfully Submitted,

/s/ John C. Mehalek

John C. Mehalek, Village Clerk