

VILLAGE OF ORLAND PARK

14700 Ravinia Avenue
Orland Park, IL 60462
www.orland-park.il.us



Meeting Minutes

Monday, April 20, 2015

6:00 PM

Village Hall

Parks and Recreation Committee

*Chairman Patricia A. Gira
Trustees Kathleen M. Fenton and Daniel T. Calandriello
Village Clerk John C. Mehalek*

CALL TO ORDER/ROLL CALL

The meeting was called to order at 6:07 PM

Present: 3 - Chairman Gira; Trustee Fenton and Trustee Calandriello

APPROVAL OF MINUTES**2015-0213 Approval of the March 16, 2015 Parks and Recreation Minutes**

I move to approve the Minutes of the Regular Meeting of the Parks and Recreation Committee of March 16, 2015.

A motion was made by Trustee Fenton, seconded by Trustee Calandriello, that this matter be APPROVED. The motion carried by the following vote:

Aye: 3 - Chairman Gira, Trustee Fenton, and Trustee Calandriello

Nay: 0

ITEMS FOR SEPARATE ACTION**2015-0250 Roof Replacement (TPO) for Village Hall, George Brown Commons, Old Village Hall and Centennial Park Aquatic Center Bid**

Park's Division Director Frank Stec reported that five (5) bids were received for the Village Hall, George Brown Commons, Old Village Hall and Centennial Park Aquatic Center roof replacements. The total low bid was from Coleman Roofing, Inc. of Chicago, for \$118,445.00. The amount budgeted for this roof work was \$138,000. This company was low the bidder on the Civic Center roof in 2012, and staff was pleased with their performance.

I move to recommend to the Village Board to accept the bid amount not to exceed \$118,445.00 from Coleman Roofing, Inc. for roof replacement on Village Hall, George Brown Commons, Old Village Hall, and Centennial Park Aquatic Center.

A motion was made by Trustee Calandriello, seconded by Trustee Fenton, that this matter be RECOMMENDED FOR APPROVAL to the Board of Trustees. The motion carried by the following vote:

Aye: 3 - Chairman Gira, Trustee Fenton, and Trustee Calandriello

Nay: 0

2015-0242 Dogwood Park Playground Redesign RFP Results

Director Stec reported that proposals for the redesign of the Dogwood Park playground were received on Thursday, March 26, 2015. Eleven (11) companies submitted proposals. The proposal prices for this project range from \$4,500.00 to \$20,577.90. Landtech Design of Oswego submitted the low proposal of

\$4,500.00 for redesign and \$1,250.00 for construction management which includes experience, operating history, qualifications and responsiveness. References were called and the feedback on this firm was positive.

I move to recommend to the Village Board to accept the low proposal for the redesign of the Dogwood Park playground from Landtech Design of Oswego, IL at a total cost of \$5,750.00.

A motion was made by Trustee Fenton, seconded by Trustee Calandriello, that this matter be RECOMMENDED FOR APPROVAL to the Board of Trustees. The motion carried by the following vote:

Aye: 3 - Chairman Gira, Trustee Fenton, and Trustee Calandriello

Nay: 0

2015-0201 Recreation Administration HVAC Repair Parts

Director Stec reported that an emergency repair of the HVAC at the Recreation Administration building was required this past week. Parks and Building Maintenance staff ordered the parts and will install them in order to maintain the proper air flow of the building. Costs for parts are \$5,201.99 from Temperature Equipment Corp.

This agenda item is being considered by the Parks & Recreation Committee and the Village Board of Trustees on the same night due to the urgent nature of the purchase.

I move to recommend to the Village Board to accept the quote from Temperature Equipment Corp. at a cost not to exceed \$5,201.99 for new HVAC parts for the Recreation Administration facility.

A motion was made by Trustee Calandriello, seconded by Trustee Fenton, that this matter be RECOMMENDED FOR APPROVAL to the Board of Trustees. The motion carried by the following vote:

Aye: 3 - Chairman Gira, Trustee Fenton, and Trustee Calandriello

Nay: 0

2015-0205 Wireless Keltron Fire Alarms

Director Stec reported that the Village is in the process of replacing its older copper wired fire alarm circuits with newer wireless technology. These older wired circuits have become expensive to maintain and the provider of these older circuits has increased prices by 66% in 2015.

Staff is proposing replacing the remaining 5 fire alarm circuits with wireless Keltron units. The wireless Keltron fire alarms incur no monthly fees and are a one-time cost. By eliminating the old fee based circuits, the Village will save approximately \$11,380 annually and will not incur substantial price increases on

the wired circuits each year.

Tyco Integrated Security of Oak Brook, Illinois has provided pricing to replace the fire alarm units in the Sportsplex, Recreation Administration building, Old Village Hall (Museum), Cultural Arts Center and Robert Davidson Center. Tyco IS has replaced several wired alarms for the Village recently and is familiar with the existing fire alarm systems in our facilities.

I move to recommend to the Village Board the purchase of five wireless Keltron systems from Tyco Integrated Security in an amount not to exceed \$6,250.

A motion was made by Trustee Fenton, seconded by Trustee Calandriello, that this matter be RECOMMENDED FOR APPROVAL to the Board of Trustees. The motion carried by the following vote:

Aye: 3 - Chairman Gira, Trustee Fenton, and Trustee Calandriello

Nay: 0

2015-0200 Native Landscape Stewardship 2015, 2016, and 2017 for the Orland Park Police Station, 15100 Ravinia Avenue

Director Stec reported that a proposal was received for the sixth year of the Native Landscape Stewardship program to maintain the natural landscape surrounding the police station. Pizzo & Associates, Ltd. has maintained this area for the past 5 years. Pizzo Staff have provided superior expertise and service, greatly improving the appearance and quality of the natural plantings in the area.

I move to recommend to the Village Board to accept the proposal dated January 28, 2015 from Pizzo & Associates, Ltd. for the years 2015, 2016, and 2017 native landscape stewardship at the police station.

A motion was made by Trustee Calandriello, seconded by Trustee Fenton, that this matter be RECOMMENDED FOR APPROVAL to the Board of Trustees. The motion carried by the following vote:

Aye: 3 - Chairman Gira, Trustee Fenton, and Trustee Calandriello

Nay: 0

2015-0248 Storm Water Basin Management RFP Award - Julie Ann Pond

Director Stec stated that seven (7) RFP's were received for the Storm Water Basin Management on March 28, 2014. Parks and Public Works Departments are working together to prioritize these pond improvements in the best interest of the Village.

The ponds that are being addressed through the Basin Best Practices program include a plan for on-going maintenance and stewardship where needed. Both Parks and Public Works have looked at all companies that submitted, and two have done (and are still doing) work for the Village. Pizzo & Associates and V3

are the two companies with significant relevant experience.

Of the two lower priced companies, Homer Environmental did not respond in keeping with the proposal specifications, and JF New provided services to the village previously and left without completing the contracted jobs due to inability to secure adequate insurance.

Staff recommends awarding Pizzo & Associates with the stewardship management of Julie Ann Pond at a cost of \$16,608.11 for a three-year contract. They have agreed to honor the 2014 pricing.

I move to recommend to the Village Board to accept the qualified quote from Pizzo & Associates for a cost not to exceed \$16,608.11 for specified work.

A motion was made by Trustee Fenton, seconded by Trustee Calandriello, that this matter be RECOMMENDED FOR APPROVAL to the Board of Trustees. The motion carried by the following vote:

Aye: 3 - Chairman Gira, Trustee Fenton, and Trustee Calandriello

Nay: 0

2015-0243 Centennial Park Aquatic Center Concession Furniture Purchase

Director Stec reported that this is the third year of an ongoing effort to replace all of the concession tables at the Centennial Park Aquatic Center. To date, 13 tables have been purchased through Upbeat Site Furnishings. Six tables in the main concession area remain to be replaced. To ensure all of the tables in this area are identical (table/seat/frame, color, and shape), staff recommends to purchase the remaining tables through Upbeat Site Furnishings.

Upbeat's tables are covered by a seven year surface warranty and 20-year limited structural warranty. The coating process is a patented process referred to as a Fusion Coating. In this process, the table top and seats are coated with a minimum 1/4" plastisol coating. The surface warranty warrants this product against rust, fading, peeling, chipping, cracking, mold and mildew. Both Belson & Barco products carry only a one-year warranty with higher prices.

I move to recommend to the Village Board to approve the purchase of six round picnic tables from Upbeat Site Furnishings, including shipping, for a total cost of \$5,216.98.

A motion was made by Trustee Calandriello, seconded by Trustee Fenton, that this matter be RECOMMENDED FOR APPROVAL to the Board of Trustees. The motion carried by the following vote:

Aye: 3 - Chairman Gira, Trustee Fenton, and Trustee Calandriello

Nay: 0

2015-0252 Orland Park Concert Event - The City Lights Orchestra

Recreation Division Director Nancy Flores reported that On June 28, 2015, the Village will host the first of two 2015 concert events at Centennial Park West in Colette Highlands.

The City Lights Orchestra has performed at this concert venue each summer since 2011. The event brings in a very large crowd who enjoys the music, sunshine and ambiance of the Village's newest concert venue. The City Lights Orchestra and its conductor, Rich Daniels, have been together since 1974, bringing popular American music and accomplished performers to communities like ours all over the country. The orchestra will play from 5:00 p.m. to 7:00 p.m. This is a family event and patrons are encouraged to bring their blankets, lawn chairs and a picnic to enjoy popular music of this renowned orchestra.

As in past years, staff has applied for a grant from the Music Performance Fund recommended by the City Lights Orchestra. These grants are available for events that are held free for the community. If the Village is approved for the grant funding as anticipated, these funds will be used to help offset the cost of the orchestra. The City Lights Orchestra handles the payment for all the musicians, and the Village is charged only the Community Service scale rate which is about 30% of fair market value for the orchestra.

The Village will pay \$7,682.00 to CITY LIGHTS MUSIC INC. on the day of the event. If approved, the grant revenue will offset the total cost to the village. In 2014 the Village received \$1,675.75 in grant funding from the Music Performance Fund. A similar amount is likely to be approved for 2015.

I move to recommend to the Village Board to approve payment to City Lights Music Inc. an amount not to exceed \$7,682.00 for providing orchestral music at the Concert Event at Centennial Park West in Colette Highlands on June 28, 2015.

A motion was made by Trustee Fenton, seconded by Trustee Calandriello, that this matter be RECOMMENDED FOR APPROVAL to the Board of Trustees. The motion carried by the following vote:

Aye: 3 - Chairman Gira, Trustee Fenton, and Trustee Calandriello

Nay: 0

2015-0253 Summer 2015 Program Brochure - Distribution

Director Flores reported that the Village has budgeted for the distribution of the Summer 2015 Program Brochure in the Orland Park Prairie. The final cost to mail 23,750 brochures to residents through 22nd Century Media, LLC (Orland Park Prairie) is \$7,624.00; based on the brochure weight of 8.5 oz. The remaining brochures will be distributed to the public at Village facilities.

I move to recommend to the Village Board to approve payment to 22nd Century Media, LLC in the amount of \$7,624.00

A motion was made by Trustee Calandriello, seconded by Trustee Fenton, that this matter be RECOMMENDED FOR APPROVAL to the Board of Trustees. The motion carried by the following vote:

Aye: 3 - Chairman Gira, Trustee Fenton, and Trustee Calandriello

Nay: 0

2015-0258 Chefs' Auction Donation to The Bridge Teen Center

Director Flores reported that this year's Chefs' Auction was held on February 19, 2015 at the Orland Chateau, which benefited The Bridge Teen Center.

Revenue from the Chefs' Auction was \$14,370.25, which included ticket sales and coat check collections. The live auction raised \$21,450.00 from twenty-two packages donated from the participating restaurants as well as Art Beat Live, which was paid directly to The Bridge Teen Center at the event. An additional \$11,690.00 was raised from the silent auction's forty-eight auction lots, which was also paid directly to The Bridge Teen Center at the event.

Expenses for the event totaled \$1,757.61, leaving a profit of \$12,612.64. This is addition to the proceeds from the live and silent auctions.

Staff is requesting approval of a donation to The Bridge Teen Center from the proceeds of the 2015 Chefs' Auction in the amount of \$12,612.64.

Chairman Gira noted that this is an amazing event and when the receipts were totaled the Bride Teen Center received \$45,000 for one evening.

I move to recommend to the Village Board to approve payment of \$12,612.64 from the proceeds of the 2015 Chefs' Auction to The Bridge Teen Center.

A motion was made by Trustee Fenton, seconded by Trustee Calandriello, that this matter be RECOMMENDED FOR APPROVAL to the Board of Trustees. The motion carried by the following vote:

Aye: 3 - Chairman Gira, Trustee Fenton, and Trustee Calandriello

Nay: 0

2015-0181 Special Recreation Christmas Dinner Dance

Director Flores reported that the Annual Special Recreation Christmas Dinner Dance will be held on December 11, 2015 at Elements Conference and Banquet Center in Orland Park. This event has been held for the past 16 years and is very well attended by Orland Park's Special Recreation participants, as well as invited nearby Special Recreation agencies. Based on prior experience, we anticipate

250 - 300 people will be in attendance at this event.

The dinner dance is funded through the registration fees of those who attend. The Village does pay for 15-20 employees to attend to staff the event. These employees attend the event to assist our participants as we would for other Special Recreation Programs.

Payment to Elements Conference and Banquet Center consists of a deposit of \$250.00 and the remaining cost is based on the number of participants attending. We estimate the total cost will not exceed \$12,000.00 as the maximum capacity of the banquet room is 400.

Chairman Gira commented that this event has been held at Georgios Banquets in Orland Hills and has been relocated to an Orland Park facility for this year's event. She believes this event will be just as nice as in years past.

I move to recommend to the Village Board to approve payment to Elements Conference and Banquet Center for a deposit of \$250.00, and to make the appropriate payment both for staff and registrants dependent upon the actual number of participants who register for the event not to exceed a total of \$12,000.

A motion was made by Trustee Calandriello, seconded by Trustee Fenton, that this matter be RECOMMENDED FOR APPROVAL to the Board of Trustees. The motion carried by the following vote:

Aye: 3 - Chairman Gira, Trustee Fenton, and Trustee Calandriello

Nay: 0

ADJOURNMENT - 6:20 PM

A motion was made by Trustee Calandriello, seconded by Trustee Fenton, that this matter be ADJOURNED. The motion carried by the following vote:

Aye: 3 - Chairman Gira, Trustee Fenton, and Trustee Calandriello

Nay: 0

/nm

APPROVED:

Respectfully Submitted,

John C. Mehalek, Village Clerk