

# VILLAGE OF ORLAND PARK

14700 Ravinia Avenue  
Orland Park, IL 60462  
[www.orland-park.il.us](http://www.orland-park.il.us)



## Meeting Minutes

Monday, January 5, 2015

7:00 PM

Village Hall

## Board of Trustees

Village President Daniel J. McLaughlin  
Village Clerk John C. Mehalek

Trustees, Kathleen M. Fenton, James V. Dodge, Jr., Edward G. Schussler,  
Patricia Gira, Carole Griffin Ruzich, and Daniel T. Calandriello

**CALL TO ORDER/ROLL CALL**

**Present:** 6 - Trustee Fenton, Trustee Dodge, Trustee Schussler, Trustee Gira, Trustee Calandriello and President McLaughlin

**Absent:** 1 - Trustee Griffin Ruzich

**VILLAGE CLERK'S OFFICE****2014-0750 Approval of the December 15, 2014 Regular Meeting Minutes**

The Minutes of the Regular Meeting of December 15, 2014, were previously distributed to the members of the Board of Trustees. President McLaughlin asked if there were any corrections or additions to be made to said Minutes. There being no corrections or additions,

I move to approve the minutes of the Board of Trustees Meeting of December 15, 2014.

**A motion was made by Trustee Fenton, seconded by Trustee Calandriello, that this matter be APPROVED. The motion carried by the following vote:**

**Aye:** 5 - Trustee Fenton, Trustee Dodge, Trustee Gira, Trustee Calandriello, and President McLaughlin

**Nay:** 0

**Abstain:** 1 - Trustee Schussler

**Absent:** 1 - Trustee Griffin Ruzich

**2015-0009 Chilly Willie Chili Challenge - Raffle License**

The Village of Orland Park is requesting a license to conduct a 50/50 split the pot raffle during their Chilly Willie Chili Challenge Event on Saturday, January 24, 2015 at the Orland Park Civic Center. The purpose for this raffle is to benefit the Orland Park Special Recreation Division.

I move to approve issuing a raffle license to the Village of Orland Park to conduct a raffle at their Chilly Willie Chili Challenge Event at the Orland Park Civic Center on Saturday, January 24, 2015.

**A motion was made by Trustee Gira, seconded by Trustee Schussler, that this matter be APPROVED. The motion carried by the following vote:**

**Aye:** 6 - Trustee Fenton, Trustee Dodge, Trustee Schussler, Trustee Gira, Trustee Calandriello, and President McLaughlin

**Nay:** 0

**Absent:** 1 - Trustee Griffin Ruzich

**PROCLAMATIONS/APPOINTMENTS/PRESENTATIONS****2015-0004 Nancy Gee - Presentation**

Orland Park resident Nancy Gee presented to President McLaughlin a copy of her recently published book, The Secret Drawer.

**This was a presentation, NO ACTION was required.**

**2015-0012 Community Pride Awards - Orland Park Pioneer Light Weight Football Team**

President McLaughlin presented Community Pride Awards to the Orland Park Pioneer Light Weight Football Team in recognition of winning First Place in the Southwest Midget Football League Championship with a 22-0 victory over New Lenox.

**This was a presentation, NO ACTION was required.**

**2015-0006 Community Pride Awards - Orland Park Pioneer Junior Varsity Cheerleaders**

President McLaughlin presented Community Pride Awards to the Orland Park Pioneer Junior Varsity Cheerleaders in recognition of winning the Southwest Cheerleading Coordinators League 2014 Competition.

**This was a presentation, NO ACTION was required.**

**2015-0013 Community Pride Awards - Orland Park Pioneer Varsity Cheerleaders**

President McLaughlin presented Community Pride Awards to the Orland Park Pioneer Varsity Cheerleaders in recognition of winning the Southwest Cheerleading Coordinators' League 2014 Competition.

**This was a presentation, NO ACTION was required.**

**CONSENT AGENDA****Passed the Consent Agenda**

**A motion was made by Trustee Dodge, seconded by Trustee Gira, to PASS THE CONSENT AGENDA, including all the following items marked as having been adopted on the Consent Agenda. The motion carried by the following vote:**

**Aye:** 6 - Trustee Fenton, Trustee Dodge, Trustee Schussler, Trustee Gira, Trustee Calandriello, and President McLaughlin

**Nay:** 0

**Absent:** 1 - Trustee Griffin Ruzich

**2015-0007 Payroll - Approval**

The lists of Payroll having been submitted to the Board of Trustees for approval and the lists having been determined by the Board of Trustees to be in order and having been approved by the various Department Heads,

I move to approve the Bi-Weekly Payroll for December 19, 2014 in the amount of \$965,655.16.

**This matter was APPROVED on the Consent Agenda.**

**2015-0019 Accounts Payable - Approval**

The lists of Accounts Payable having been submitted to the Board of Trustees for approval and the lists having been determined by the Board of Trustees to be in order and having been approved by the various Department Heads,

I move to approve the Accounts Payable from December 16, 2014 through January 5, 2015 in the amount of \$2,486,361.87.

**This matter was APPROVED on the Consent Agenda.**

**2014-0732 Winter/Spring 2015 Program Guide - Distribution**

The Village has budgeted for the distribution of the Winter/Spring 2015 Program Guide in the Orland Park Prairie. The final cost to mail 23,750 brochures to residents through 22nd Century Media, LLC (Orland Park Prairie) is \$6,842.00; based on the brochure weight of 7.54 oz. Additional printed brochures will be made available to the public at Village facilities.

I move to approve payment to 22nd Century Media, LLC in the amount of \$6,842.00.

**This matter was APPROVED on the Consent Agenda.**

**2014-0731 Fire Alarm Equipment Preventative Maintenance Agreement**

A three year proposal has been received for the annual testing, inspection of equipment and preventative maintenance for our existing fire alarm systems. Affiliated Customer Service has performed this service for the past 18 years for the Village. There are a number of different fire panels throughout the Village, and Affiliated will service all of them, regardless of manufacturer (most companies only work on their particular brand). This company is recommended by the Orland Fire Prevention District and has serviced us well over the years. As indicated on their proposal the costs for each facility is minimal.

I move to approve to the Village Board to waive the bid process;

And

To approve the Preventative Maintenance Agreement with Affiliated Customer

Service, Inc. for 2015 through 2017 for all Village facilities at a cost not to exceed \$11,377.00.

**This matter was APPROVED on the Consent Agenda.**

**2014-0740 Automatic Building Controls, Inc. - Contract**

A three year extension proposal contract was received for the HVAC Facility Management System from Automatic Building Controls, Inc. (ABC). The control system was fabricated by ABC to monitor our HVAC systems. The software used to control as well as hardware to monitor were all custom created by this company. This company has managed our system successfully for the past thirteen (13) years. The following buildings are covered under this contract: Orland Park Police Headquarters, Village Complex and Sportsplex. The contract starts January 1, 2015 and continues until December 31, 2017, at a cost of \$5,304.00 per year, per facility for 2015 and 2016 and \$5,410.00 per year, per facility for 2017. The total cost per year for 2015 and 2016 is \$15,912.00 and \$16,230.00 for 2017.

I move to approve accepting the contract from Automatic Building Controls, Inc., at a cost not to exceed \$15,912 for 2015 & 2016 and \$16,230 for 2017.

**This matter was APPROVED on the Consent Agenda.**

**2014-0699 Emergency Relocation - Facilities Intergovernmental Agreement**

School District 135 approached the Village to consider providing use of the Civic Center, Franklin Loebe Center and Sportsplex locations for use should a need arise in case of an emergency when children may need to be relocated and their primary relocation facilities are not available. The primary emergency relocation facilities would remain in place and the Village facilities would serve as secondary locations. This arrangement has been in place informally as documented in a letter from the District to the Civic Center Manager and the Village. In order to formalize the arrangement, the Village Attorney drafted an intergovernmental agreement for your consideration.

The Civic Center Board has discussed this matter and supports the use. Should the agreement be recommended for approval by the Committee, the agreement will be forwarded to the District for formal approval and then returned to the Civic Center Board and the Village Board for final approval.

I move to approve an intergovernmental agreement with School District 135, the Civic Center Authority and the Village of Orland Park for the use of Village facilities in case of emergency.

**This matter was APPROVED on the Consent Agenda.**

**2014-0748 Environmental Engineering - Norman's Cleaners SRP Site**

On November 3, 2014, the Village Board approved an environmental remediation agreement with Norman's Cleaners. The total project cost for this remediation is

estimated to be \$251,408.94, of which \$236,953 will be reimbursed back to Village of Orland Park through this agreement. The Village has used E. Cooney Associates, Inc. to assist with this project. E. Cooney will oversee the project and ensure that all applicable laws and regulations are followed. This firm will also coordinate with the IEPA on the No Further Remediation (NFR) Letter that will be issued for the site.

I move to approve a contract with E. Cooney Associates, Inc. in the amount of \$251,408.94 for the environmental engineering and oversight of the Norman's Cleaners SRP Site and authorize the Village Manager to execute the necessary documents.

**This matter was APPROVED on the Consent Agenda.**

**2014-0741 Parkview Senior Living - BP Pipeline Water Main Crossing Agreement**

Parkview Senior Living is currently constructing the approved final engineering public water supply network. Construction of the new water main serving the site is underway, and a segment which will connect to the Village's existing 16 inch water main on Orland Parkway will cross BP's existing petroleum pipeline. The development contractor approached BP to obtain guidance for what accommodations they require to cross their pipeline.

Village engineering staff and the Village Attorney have reviewed the agreement that was provided by BP for the Village to sign and find the terms acceptable. The Village's eventual ownership and maintenance of the water main crossing is not affected by this agreement. Upon acceptance of the overall Parkview Senior Living development's public improvements, the Village will own the water main and this crossing agreement does not place any undue maintenance burden or cost upon the Village. This agreement is simply an acknowledgement of BP's requirements to maintain adequate protection and separation between their 14 inch petroleum pipeline and the proposed public water main.

I move to approve the BP pipeline crossing agreement for the water main currently being constructed by Michuda Construction at the Parkview Senior Living project.

**This matter was APPROVED on the Consent Agenda.**

**2014-0424 Midwest Animal Hospital**

The purpose of this petition is to expand the parking lot and dog exercise area of the existing animal hospital located at 11211 and 11205 183rd Place.

Midwest Animal Hospital was originally constructed in 2004 as an 11,280 square foot animal hospital, and has gradually expanded through the years to accommodate a growing business. In June of 2007 a 2,878 square foot addition was added to the south end of the building for additional animal suites, daycare and training facilities, bathing quarters and a food pantry. A modification was granted at the time to allow a reduced detention area setback. In 2014, a 554

square foot addition was added to the north end of the building to accommodate additional storage and an expanded waiting area.

The petitioner proposes to annex the 1.35 acre undeveloped lot that abuts the existing animal hospital in order to reconfigure and expand the existing parking lot, dog exercise area and detention pond. Currently, parking for the business routinely spills onto 183rd Place. The improvements will be implemented in two phases. Long term goals include a large building expansion; however that is not a part of the current petition. At the time of the future building expansion, the petitioner will be required to contribute \$25,000 (current total estimate \$250,000) toward a left turn lane that will be constructed in conjunction with the proposed Ridgeway Service Station to the north.

The abutting expansion parcel is undeveloped, and is currently a part of the Village of Mokena, however a 1997 Boundary Agreement between the two communities established Interstate 80 as the northernmost limit of Mokena. The parcel must be de-annexed from the Village of Mokena prior to annexation into the Village of Orland Park. Mokena has been contacted by both the petitioner and Orland Park staff, and has expressed a willingness to facilitate the de-annexation, as they did in 2004 for the original animal hospital. All approvals are subject to annexation into Orland Park, which will be considered by separate petition at the Board level.

I move to approve the rezoning to ORI Mixed Use District, site plan and elevations, lot consolidation, and special use amendment with modifications, all subject to de-annexation from the Village of Mokena and annexation into the Village of Orland Park, for Midwest Animal Hospital located at 11211 and 11205 183rd Place, as recommended at the December 15, 2014 Development Services Committee meeting and as fully referenced below.

**THIS SECTION FOR REFERENCE ONLY (NOT NECESSARY TO BE READ)**

I move to approve the rezoning of the parcel located at 11211 183rd Place to the ORI Mixed Use Zoning District, subject to de-annexation from the Village of Mokena, and subject to annexation into the Village of Orland Park.

and

I move to approve the site plan titled 'Architectural Site Plan Phase 1', by Linden Group, page EX-1.0, project number 2014-0050, dated 9-30-14, revised 12-12-14; and site plan titled 'Architectural Site Plan Phase 2', by Linden Group, page EX-1.1, project number 2014-0050, dated 9-30-14, revised 12-12-14, subject to de-annexation from the Village of Mokena and annexation into the Village of Orland Park and subject to the following conditions:

1. All 'future addition' areas for the building, foundation plantings, and associated pet exercise areas are shown for conceptual purposes only and must return to the

Village for an amended site plan and elevation approval. At the time of future building additions, a \$25,000 contribution to the construction costs of a northbound left turn lane at 183rd Place will be required, which will be addressed in the Annexation Agreement.

2. Submit a Final Landscape Plan, meeting all Village Codes, for separate review and approval within 60 days of final engineering approval.
  - a. Phase 1: Provide Code required landscape buffering, incorporating healthy existing plant material, along the entire north face of the Phase 1 reconfigured and expanded parking lot and in the new tree islands.
  - b. Phase 1: Provide Code required landscape buffering, incorporating existing healthy plant material, along the southern and western sides of the Phase 1 relocated detention pond.
  - c. Phase 1: Provide naturalized plantings in and around detention pond.
  - d. Phase 2: Provide Code required landscape buffering that incorporates existing healthy plant material along the north and west sides of the Phase 2 expanded parking lot, and in the new tree islands. Add plant material along the southern buffer, if needed, to meet Code requirements.
  - e. Replace existing dead plant material on site.
  - f. Replace existing planting material damaged during construction.

3. Meet all final engineering and building code related items.

and

I move to approve the dumpster, fence elevations and 'Perfect Turf' surface product details on the sheet titled 'Site Details', by Linden Group, project 2014-0050, dated 9.30.14, revised 12.12.14, subject to de-annexation from the Village of Mokena and annexation into the Village of Orland Park and subject to the following conditions:

1. No future building elevations are considered through this petition, and must return to the village for approvals.
2. Screen any new mechanical equipment either at grade level with landscaping or hidden behind the roofline.
3. All masonry must be of anchored veneer type masonry with a 2.625" minimum thickness.

and

I move to approve a re-subdivision for the lot consolidation of the two petitioned parcels subject to de-annexation from the Village of Mokena and annexation into the Village of Orland Park and subject to the following condition:

1. Submit a Record Plat of Consolidation to the Village for recording.

and

I move to approve an amendment to the Special Use Permit for Animal Services authorized by Ordinance 3916, and by Ordinance 4262, subject to the same conditions as outlined in the Preliminary Site Plan motion, and subject to the following conditions.

Modifications to the Special Use permit include:

1. Locate parking lot and dumpster between the building and the street.
2. Exceed Code required parking space minimums by more than 20%.
3. Reduce detention pond setbacks from a required 25' to approximately 15'.
4. Increase pond slope from 4:1 to a 3:1 slope.
5. Reduce south landscape buffer from a required 15' to 10' minimum.

**This matter was APPROVED on the Consent Agenda.**

## **DEVELOPMENT SERVICES, PLANNING AND ENGINEERING**

### **2014-0742 Intergovernmental Agreement - US Route 6/Illinois Route 7 (159th Street) - Gougar Road to Will/Cook Road (IDOT Contract No. 60L71) - Resolution**

In September 2012, the Village approved IDOT's Letter of Intent for the general scope of work for this project. Over the last two years Village staff and IDOT have been working together to coordinate the design and eventual construction of 159th Street. Per the Letter of Intent and the Intergovernmental Agreement ("IGA") with the Illinois Department of Transportation, the Village is obligated to pay for a portion of the work. This work includes the Village's share of the traffic signal work at Will/Cook Road and the shared path proposed at this location as well. The Village currently has jurisdiction of the south leg of this intersection. IDOT is in the final stages of land acquisition and design. The actual construction start date has not been determined. The Village has made it clear with IDOT that the start date should be pushed back to allow the LaGrange Road project to be further along before we engage in another major arterial road reconstruction project. Utility relocation work is necessary and will be most of the work that will be completed in 2015. This work is expected to last 6-12 months. IDOT has already removed trees and brush within the right of way.

Per the terms of this agreement, the Village will contribute an estimated total of \$31,211 toward the project. Once the Village FY2015 budget is approved, 80% or \$24,968.80 will be paid after January 1, 2015. The remaining balance will be due upon completion of the project based on actual/final quantities and unit bid prices.

I move to approve the Intergovernmental Agreement between the Village of Orland

Park and the Illinois Department of Transportation for improvements to US Route 6/ Illinois Route 7 (159th Street) - Gougar Road to Will/Cook Road, IDOT Contract No. 60L71.

And

To authorize the Mayor and Village Clerk to execute the agreement;

And

To pass Resolution Number 1501, entitled: FUNDING RESOLUTION (JOINT AGREEMENT WITH ILLINOIS DEPARTMENT OF TRANSPORTATION FOR IMPROVEMENT OF 159TH STREET FROM GOUGAR ROAD TO WILL-COOK ROAD).

**A motion was made by Trustee Fenton, seconded by Trustee Gira, that this matter be PASSED. The motion carried by the following vote:**

**Aye:** 6 - Trustee Fenton, Trustee Dodge, Trustee Schussler, Trustee Gira, Trustee Calandriello, and President McLaughlin

**Nay:** 0

**Absent:** 1 - Trustee Griffin Ruzich

#### **2014-0603 Park Boulevard Townhomes - Planned Unit Development**

The purpose of this petition is to construct and maintain a 72-unit townhome development on the remaining 3.6 acres of the former Colette Highlands Condominiums property (northwest corner of Park Station Boulevard and Somerglen Lane).

The subdivision of Colette Highlands (condos, single family homes and townhomes altogether) was master planned and approved by the Village Board in 2003. In 2005, ZAUSA Homes took over the condominium part of the project from the original developer of Colette Highlands (Huguelet) but proposed the same site plan and product as the original Colette Highlands master plan first indicated. The Colette Highlands Condominiums were approved by the Village Board the same year.

Following the successful completion of the first condominium building at the northwest corner of Somerglen Lane and Park Station Boulevard, the economic downturn of 2007/ 2008 prevented the completion of the project. A second condominium building broke ground shortly before the further downturn in the housing market. As a result, a foundation was installed but the building was never finished and the project went dormant.

For the majority of the last seven years, the Colette Highlands Condominium property has remained unfinished. In that time, various development proposals

were floated to finish the project but none ever reached the point of petition.

The proposed petition for Park Boulevard Townhomes is the first proposal to reach the point of petition for this property since the project halted in 2008. It comes on the heels of the completion of the development of the playground in Colette Highlands Park (2013) and the continued construction and sale of Sheffield Square townhomes and row homes one block to the north.

The proposed townhome development will utilize the remainder of the former condo property in its entirety, maintain the same residential density as was proposed and approved in 2005, develop new interior open spaces, accommodate parking onsite and continue site connectivity to the surrounding area.

To do this, the petitioner requests the following modifications to the Land Development Code:

- 1) Reduce the front setback from 20 feet to 13 feet;
- 2) Reduce the side setback from 25 feet to ten (10) feet;
- 3) Reduce the south bufferyard requirement from ten (10) feet to five (5) feet;
- 4) Reduce the east bufferyard requirement from 15 feet to 14 feet; and
- 5) Increase lot coverage from 45% to 75% or less.

In addition to standard conditions, previous recommendation motions included the following conditions:

- 1) Create a pedestrian refuge in the Park Station Boulevard median to link Centennial Park West pedestrian networks, via striped crosswalks, with the mid-block walkway leading to the central courtyard of the development.
- 2) Extend the multi-use path network in Centennial Park West from Somerglen Lane south to connect with future 159th Street IDOT multi-use paths in exchange for impacting Park Station Boulevard and a lot coverage credit.
- 3) Submit detailed scaled and dimensioned elevation drawings showing the four principal elevations of the townhouse products proposed for this development prior to the consideration of final approval by the Village Board.
- 4) Mitigate the road widening impact to existing parkway trees along Park Station Boulevard via the landscape plan.
- 5) Reduce the width of the drive-aisle landscape islands between driveways to four (4) feet and increase the width of all driveways to 18 feet.
- 6) Note any offsite tree and landscape mitigation requirements within either Park Station Boulevard right-of-way or Centennial Park West on the landscape plan.
- 7) Submit a proposed plat of subdivision for review prior to final approval by the Village Board.
- 8) Record a public access easement for any sidewalk along Park Station Boulevard located on private property.
- 9) Reduce the total density to 71 units by revising the preliminary site plan to

eliminate one of the three townhomes at the northeast corner of the property at the intersection of Jillian Road and Park Station Boulevard and creating only 2 townhomes around the curve instead of the 3 townhomes as shown on the preliminary site plan.

But for the modifications, the project conforms to the Village's Comprehensive Plan, Land Development Codes and policies for this area.

I move to deny the preliminary site plan, elevations, subdivision and special use permit for a planned unit development for Park Boulevard Townhomes.

THIS SECTION FOR REFERENCE ONLY (NOT NECESSARY TO BE READ)

I move deny the preliminary site plan titled "Park Boulevard Townhomes Preliminary Site Plan", prepared by Vantage Point Engineering and dated 11/6/14.

And

I move to deny the Elevations titled "Park Station Townhomes", prepared by the petitioner and dated received 11/6/14.

And

I move to deny a ten (10) lot subdivision/ consolidation for Park Boulevard Townhomes.

And

I move to deny a Special Use Permit for Park Boulevard Townhome's planned unit development.

Modifications to the Special Use permit include:

- 1) Reduce the front setback from 20 feet to 13 feet;
- 2) Reduce the side setback from 25 feet to ten (10) feet;
- 3) Reduce the south bufferyard requirement from ten (10) feet to five (5) feet;
- 4) Reduce the east bufferyard requirement from 15 feet to 14 feet; and
- 5) Increase lot coverage from 45% to 75% or less.

**A motion was made by Trustee Fenton, seconded by Trustee Gira, that this matter be APPROVED to DENY. The motion carried by the following vote:**

**Aye:** 6 - Trustee Fenton, Trustee Dodge, Trustee Schussler, Trustee Gira, Trustee Calandriello, and President McLaughlin

**Nay:** 0

**Absent:** 1 - Trustee Griffin Ruzich

**2014-0552 Renewal, Crime-Free Rental Housing - Ordinance**

The rental housing code was set to expire on January 19, 2015, unless the sunset provision was removed from the Orland Park Village code. The Village has seen tremendous benefits from this program over the past six years. For this reason, this item was recommended for approval at the November 17, 2014 Development Services Committee by a vote of 3-0. The ordinance removing the sunset provision in its entirety is now before the Village Board of Trustees for approval. The staff report with exhibits that were presented to the committee are attached for reference. Since Committee, some minor text changes have been made to the Ordinance, including clarifying that victims of domestic violence will be not penalized under the Village Ordinance for calling and reporting incidents of domestic violence.

President McLaughlin stated that the Attorneys are still working on language that needs to appear in the Renewal of the Crime-Free Rental Housing Ordinance and asked that this item be continued until the January 19, 2015 Board Meeting. In the mean-time, packets will be sent to the Board to review this language.

I move to continue this item until the January 19, 2015 Board of Trustees meeting.

**A motion was made by Trustee Fenton, seconded by Trustee Gira, that this matter be CONTINUED to the Board of Trustees. The motion carried by the following vote:**

**Aye:** 6 - Trustee Fenton, Trustee Dodge, Trustee Schussler, Trustee Gira, Trustee Calandriello, and President McLaughlin

**Nay:** 0

**Absent:** 1 - Trustee Griffin Ruzich

**2015-0021 University of Chicago Medical Center (UCMC) Letter of Intent Extension**

The Village of Orland Park and University of Chicago Medical Center (UCMC) continues to work collaboratively on the development of their medical office project within the Village's downtown. Both parties are currently working on finalization of due diligence, lease terms and final site plans/engineering/elevations. As such, it is necessary to extend the Letter of Intent until April 1, 2015.

I move to approve the extension of the Letter of Intent with the University of Chicago Medical Center until April 1, 2015.

**A motion was made by Trustee Fenton, seconded by Trustee Calandriello, that this matter be APPROVED. The motion carried by the following vote:**

**Aye:** 6 - Trustee Fenton, Trustee Dodge, Trustee Schussler, Trustee Gira, Trustee Calandriello, and President McLaughlin

**Nay:** 0

**Absent:** 1 - Trustee Griffin Ruzich

## **FINANCE & INFORMATION TECHNOLOGY**

### **2014-0204 Civic Center Video System**

Earlier this year on April 2, the Finance Committee considered a request from the Orland Park Civic Center Authority Board for the addition of a video system to project video in both the Main Exhibition Hall and the South Annex Room. The Committee tabled the item at that time.

As a reminder, the goal of purchasing the new equipment is to maximize video and presentation viewing for the various clients who rent the Civic Center. The Civic Center Board would like to enhance and broaden the overall appeal of the Civic Center through this initiative.

At the April meeting, staff presented proposals that were gleaned from an RFP that was published on March 10, 2014. Screens and projectors that would integrate into the existing sound system were specified in the RFP. These proposals ranged in price greatly and offered a range of equipment from a more basic system to more expensive touch screen monitors. Providing a flexible AV solution that could deliver video and sound to both the Exhibition Hall and South Annex at the same time was required.

The recommendation made in April was to approve a lower cost appropriate system provided by MCPc Inc. of Cleveland, Ohio. The cost to implement the system with MCPc, Inc. was \$32,098. They were working with a local subcontractor who has experience with the Village audio equipment. This firm included a three year on-site maintenance contract in their proposal.

The Civic Center Authority Board is currently working with staff to have a third-party review of the proposal before asking the Village Board to advance this project. The Civic Center Board would like to be sure that the proposed system will still meet the needs of the facility's current and future clients. They would also like to review other new technology that may have come forward in the past six months before proceeding. The Civic Center Board is requesting that the Finance Committee discuss any additional thoughts or concerns at this time so that they can be addressed with the Village staff and the third-party reviewer.

On December 1, 2014, this item was reviewed by the Finance Committee. The Committee requested that the Civic Center Authority Board outline the cost of the purchase and the plan for recouping the cost by implementing a charge to clients who require this type of equipment for their event or meeting.

Attached in the Board Packet is the requested schedule of charges proposed to recoup the cost of investment in new equipment.

This item was forwarded to the Board after receipt of the requested information.

I move to approve the purchase of the Civic Center Video System from MCPc Inc. of Cleveland, Ohio in an amount not to exceed \$32,098.

**A motion was made by Trustee Schussler, seconded by Trustee Dodge, that this matter be APPROVED. The motion carried by the following vote:**

**Aye:** 6 - Trustee Fenton, Trustee Dodge, Trustee Schussler, Trustee Gira, Trustee Calandriello, and President McLaughlin

**Nay:** 0

**Absent:** 1 - Trustee Griffin Ruzich

## VILLAGE MANAGER'S REPORT

### 2015-0014 Congressman Daniel Lipinski - Lease Agreement Extension

Congressman Daniel Lipinski, currently occupying The District Office for the 113th Congress, of which term is through January 2, 2015, is seeking to extend his two-year lease of 500 square feet of office space within the Orland Park Village Hall. The monthly rental rate of \$550.00 will be extended for two additional years.

The extended term of the Lease is through and including January 2, 2017, which is the end of the constitutional term of the 114th Congress to which he is elected.

I move to approve a two-year lease agreement with Congressman Daniel Lipinski's 114th Congressional District Office.

**A motion was made by Trustee Dodge, seconded by Trustee Fenton, that this matter be APPROVED. The motion carried by the following vote:**

**Aye:** 6 - Trustee Fenton, Trustee Dodge, Trustee Schussler, Trustee Gira, Trustee Calandriello, and President McLaughlin

**Nay:** 0

**Absent:** 1 - Trustee Griffin Ruzich

### 2014-0749 Intergovernmental Affairs Consultants

The Village employs both William M. Filan and Smith Dawson and Andrews, Inc. to provide intergovernmental affairs assistance at the state and federal levels respectively. The agreement with William M. Filan is for \$3,000.00 per month. The agreement with Smith Dawson and Andrews Inc. is for \$3,333.33 per month. Staff seeks authorization to continue services for one year, beginning Jan 1, 2015 and ending December 31, 2015.

I move to approve the Village Manager to execute an agreement with William

Filan of Chicago, IL in the amount of \$36,000.00 and an agreement with Smith Dawson and Andrews, Inc. of Washington D.C. in the amount of \$40,000 to provide intergovernmental affairs services.

**A motion was made by Trustee Gira, seconded by Trustee Fenton, that this matter be APPROVED. The motion carried by the following vote:**

**Aye:** 6 - Trustee Fenton, Trustee Dodge, Trustee Schussler, Trustee Gira, Trustee Calandriello, and President McLaughlin

**Nay:** 0

**Absent:** 1 - Trustee Griffin Ruzich

## BOARD COMMENTS

**TRUSTEE GIRA** – The Orland Park Civic Center is hosting its first marketing kickoff for this facility with the Chicago Southland Chamber of Commerce on January 13, 2015, from 4:30 PM to 6:30 PM.

**TRUSTEE SCHUSSLER** – Announced that on December 2, 2014 his wife had a life threatening injury. He stated that the Village has been an extended family for him during this time and would like to thank everyone for all the cards, encouragement, prayers, and well wishes they have received. This means a lot to Trustee Schussler as it will to Sharon as she recovers.

**PRESIDENT MC LAUGHLIN** – Announced that Clerk Mehalek's wife Michele also had a life threatening incident this past month and is recovering.

**CLERK MEHALEK** – Thanked everyone for the prayers, cards and well wishes that were received for his wife.

The entire Board wished everyone a Safe, Happy and Healthy 2015!

## EXECUTIVE SESSION

I move to recess to a Closed Executive Session for the purpose of discussion of a) approval of minutes; and b) setting a price for sale or lease of village property.

**A motion was made by Trustee Fenton, seconded by Trustee Calandriello, that this matter be RECESS. The motion carried by the following vote:**

**Aye:** 6 - Trustee Fenton, Trustee Dodge, Trustee Schussler, Trustee Gira, Trustee Calandriello, and President McLaughlin

**Nay:** 0

**Absent:** 1 - Trustee Griffin Ruzich

## RECONVENE BOARD MEETING

The roll was called to reconvene the Regular Meeting and Trustees Fenton,

Dodge, Schussler, Gira, Calandriello and President McLaughlin were present.  
Trustee Ruzich was absent.

Purpose of the Executive Session was for the discussion of a) approval of minutes; and b) setting a price for sale or lease of village property.

### **ADJOURNMENT - 8:35 PM**

**A motion was made by Trustee Dodge, seconded by Trustee Fenton, that this matter be ADJOURNED. The motion carried by the following vote:**

**Aye:** 6 - Trustee Fenton, Trustee Dodge, Trustee Schussler, Trustee Gira, Trustee Calandriello, and President McLaughlin

**Nay:** 0

**Absent:** 1 - Trustee Griffin Ruzich

/nm

APPROVED:

Respectfully Submitted,

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**John C. Mehalek, Village Clerk**