

VILLAGE OF ORLAND PARK

14700 Ravinia Avenue
Orland Park, IL 60462
www.orland-park.il.us



Meeting Minutes

Monday, March 8, 2010

6:00 PM

Village Hall

Finance Committee

Chairman Edward G. Schussler
Trustees Bernard A. Murphy and Kathleen M. Fenton
Village Clerk David P. Maher

CALL TO ORDER/ROLL CALL

This meeting was called to order at 6:11 PM.

Present: 3 - Chairman Schussler; Trustee Murphy and Trustee Fenton

APPROVAL OF MINUTES**2010-0093 Approval of the February 8, 2010 Finance Committee Minutes**

I move to approve the Minutes of the Regular Meeting of the Finance Committee of February 8, 2010.

A motion was made by Trustee Bernard Murphy, seconded by Trustee Kathleen Fenton, that this matter be APPROVED. The motion CARRIED by the following vote:

Aye: 3 - Chairman Schussler, Trustee Murphy, and Trustee Fenton

Nay: 0

ITEMS FOR SEPARATE ACTION**2010-0114 Annual Website Maintenance and Hosting - Expenditure Approval**

MIS Manager Mary Klinger reported that the annual CivicPlus website maintenance and hosting agreement is due for renewal. Staff is requesting approval in the amount of \$9,270 for this service beginning January 1, 2010 to December 31, 2010.

The cost breakdown is as follows:

Hosting	\$154.50 per month
Software maintenance & updates	\$206.00 per month
Unlimited support	\$412.00 per month
Total	\$772.50 per month/\$9,270 annual

Trustee Edward G. Schussler questioned if MIS had any problems with the CivicPlus website within the last year.

MIS Manager Klinger reported that there was a problem while upgrading the software that caused the Village's website to be down for 48 hours, but there were no other problems to report.

I move to recommend to the Village Board to approve the annual website maintenance and hosting expenditure from CivicPlus in an amount not to exceed \$9,270.

A motion was made by Trustee Kathleen Fenton, seconded by Trustee Bernard Murphy, that this matter be RECOMMENDED FOR APPROVAL to the Board of Trustees. The motion CARRIED by the following vote:

Aye: 3 - Chairman Schussler, Trustee Murphy, and Trustee Fenton

Nay: 0

2010-0119 Additional Consulting Services - Renewal of Water Supply Service Agreement with the Village of Oak Lawn

The Water Supply Service Agreements between the Village of Oak Lawn and Villages of Orland Park, Tinley Park, and Mokena and the City of Oak Forest are set to expire on October 1, 2011. The various municipalities determined that it would be in our best interest to collectively approach Oak Lawn when renewing our contracts and to offer a number of renewal options, including:

- Perform a cost/benefit analysis to determine the viability of converting the system to a Water Commission with group governance
- Enter into a water purchase group/authority separate from Oak Lawn
- Require a variety of changes to the current contract to establish performance standards, oversight of operations and participation in the design and construction of improvement.

In order to accomplish this, the Village of Orland Park entered into a cost sharing agreement with Tinley Park, Mokena, New Lenox and Oak Forest to share the costs of retaining WRB, LLC to assist in renegotiating our Water Supply Service Agreement with the Village of Oak Lawn. WRB, LLC's total contract is for \$60,000; Orland Park's share is \$19,800. The Board previously authorized this amount on July 6, 2009.

Based upon a number of meetings between all parties involved and an initial review of the Village of Oak Lawn's engineering study that identified a number of long term infrastructure improvements, it was determined that a more detailed analysis was required. In order to perform this analysis, it was recommended that we collectively retain the services of Malcolm Pirnie Engineering to perform the following:

- Engineering review of the Oak Lawn Water Systems Capital Plan
- Assessment of the risks/benefits of four alternatives to the proposed redundancy option presented in the Oak Lawn Master Plan
- Assessment of the feasibility/cost of connecting to an alternative water supply.

Malcolm Pirnie's total fee is \$44,600; Orland Park's share is \$14,738 (33%).

In addition, it has been recommended that we collectively retain the services of Holland Knight to provide legal services related to the renegotiating and drafting of a new Water Supply Service Agreement or any other documents that become necessary. Holland Knight's fee is \$20,000; Orland Park's share is \$6,600 (33%).

Trustee Bernard A. Murphy questioned what the shares were based on.

Village Manager Grimes reported that the shares are based on a prorated share of the use of water. The Village of Orland Park is the biggest user of water.

I move to recommend to the Board to approve entering into a cost sharing agreement with the Villages of Tinley Park, Mokena and New Lenox and the City of Oak Forest to pay Orland Park's proportionate share of consulting services fees to Malcolm Pirnie Engineering and Holland Knight in an amount not to exceed \$21,338.

A motion was made by Trustee Bernard Murphy, seconded by Trustee Kathleen Fenton, that this matter be RECOMMENDED FOR APPROVAL to the Board of Trustees. The motion CARRIED by the following vote:

Aye: 3 - Chairman Schussler, Trustee Murphy, and Trustee Fenton

Nay: 0

ADJOURNMENT: - 6:17 PM

A motion was made by Trustee Kathleen Fenton, seconded by Trustee Bernard Murphy, that this matter be ADJOURNED. The motion CARRIED by the following vote:

Aye: 3 - Chairman Schussler, Trustee Murphy, and Trustee Fenton

Nay: 0

/mp

APPROVED:

Respectfully Submitted,

David P. Maher, Village Clerk